

As Canada's fastest growing municipality (based on 2021 Census data), the Town of East Gwillimbury is located along Highway 404 in northern York Region and is as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. As an Employee Recommended Workplace, employees enjoy a number of benefits including; competitive wages, employee assistance program, social and wellness committees, access to outdoor seating areas and numerous trails which allow you to enjoy the beauty of EG while at work. Come join our team and see the EG difference!

Reporting to the Manager of Planning, this position provides planning expertise in all aspects of land use planning. The Senior Planner is responsible for developing planning policies and providing professional advice on local, regional, and provincial planning initiatives. The Senior Planner is responsible for reviewing and processing large-scale and complex development applications including Official Plan Amendments, Zoning By-law Amendments, Site Plans, Draft Plan of Subdivisions, and other Planning Act applications. The Senior Planner will also be responsible for overseeing the Town's Secondary Plan and Community Design Plan Process. This role also responds to inquiries from the development industry, investors and the public on a broad range of planning and land use related matters.

Key responsibilities include:

- Provide professional planning advice on various matters to Town Council, Committees, Senior Management, Town Staff and members of the public;
- Prepare recommendation reports making presentations to Council and Committees;
- Prepare by-laws and development agreements including subdivision agreements, site plan agreements and condominium agreements, among others;
- Conduct research and analyzing statistical data including population and employment projections and land inventories to inform long range planning;
- Attend Ontario Land Tribunal Hearings on behalf of the Town and providing written and oral evidence and defending under cross-examination;
- Provide coaching and mentorship to junior planning staff; and,
- Special policy projects as assigned by the Manager of Planning

Preferred candidate will hold a university degree in Urban Planning or related discipline, paired with membership or qualification for membership in the Canadian Institute of Planners (CIP)/ Ontario Professional Planners Institute (OPPI) with the Registered Professional Planner (RPP) designation, and at least 5 years of experience in a planning environment. The candidate will have demonstrated experience in land-use and policy planning in an urban growth environment, and excellent interpersonal, project/ time management, conceptual, analytical, research, report-writing, and presentation skills. The candidate must demonstrate a thorough working knowledge of the Planning Act, Places to Grow Act, the Greenbelt Plan, Oak Ridges Moraine Conservation Act, and other relevant legislation/ regulations/ guidelines and policy initiatives, urban planning principles and practices, and Ontario Land Tribunal processes. The candidate should have a strong independent work ethic, excellent teamwork abilities, demonstrated proficiency in MS Word, Excel, PowerPoint and website software, and advanced knowledge of ArcView GIS computer mapping. Valid Class "G" driver's license and use of personal vehicle are essential.

If you're looking for an opportunity that will enable you to contribute to a growing and inclusive community, please apply by submitting your cover letter, resume and related information online at:

[ADP Workforce Now - Career Centre](#)

Deadline for applications is March 2, 2023

We thank all applicants for their interest, however, only those being considered for an interview will be contacted.

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.