

As Canada's fastest growing municipality (based on 2021 Census data), the Town of East Gwillimbury is located along Highway 404 in northern York Region and is as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. As an Employee Recommended Workplace, employees enjoy a number of benefits including; competitive wages, employee assistance program, social and wellness committees, access to outdoor seating areas and numerous trails which allow you to enjoy the beauty of EG while at work. Come join our team and see the EG difference!

Reporting to the Asset Management and Capital Projects Manager in the Community Infrastructure and Environmental Services Department, the position acts as the Town's technical subject matter expert for municipal engineering and construction principles and best practices that are used to deliver effective projects and programs related to civil based infrastructure planning, maintenance, renewal and construction for roads, bridges, sewers and watermains (including their respective appurtenances) as well as providing support to the Department and Corporation. Projects vary in size and type, ranging from master planning and assessment studies through to engineering design and construction, all pertaining to civil based assets.

A college diploma in Civil Engineering Technology; or a suitable combination of education and experience, Professional Engineer (P.Eng.) licensed to practice in the Province of Ontario, Project Management Professional (PMP) certification, and five (5) years of progressively responsible municipal experience in project management, engineering design and construction is required. Good understanding and experience with various acts, standards and best practices including but not limited to; Highway Traffic Act, Municipal Act, Planning Act, Municipal Class Environmental Assessment (MCEA), Occupational Health and Safety Act, Highway Capacity Manual (HCM), Canadian Capacity Guide (CCG), Ontario Traffic Manuals (OTM), Ontario Traffic Council Manuals (OTC), Transportation Association of Canada (TAC) Manuals, OPS Standards and Specifications, MTO Manuals, etc.; ability to exercise judgement and communicate effectively with contractors, consultants, Town staff, the general public, Council members and external agency staff; good organizational, project management, problem solving, interpersonal, collaborative, communication (both written and verbal), report writing skills and the ability to work independently with minimal supervision; proficient using the full Microsoft Office suite, Teams, SharePoint, CAD, CRM/Work Management, Project and Information management systems; working knowledge of GIS software; good presentation preparation and delivery skills; valid Ontario Class "G" drivers' licence in good standing and access to a reliable vehicle for use on Town business.

Salary Range: Band 7: \$83,283 - \$97,989

If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

Deadline for applications is January 22, 2023

Please be advised that effective November 1, 2021, all staff (including full-time, part-time, seasonal, and contract) will be required to receive two doses of a Health Canada-approved COVID-19 vaccine.

We thank all applicants for their interest, however, only those being considered for an interview will be contacted. The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.