

As Canada's fastest growing municipality (based on 2021 Census data), the Town of East Gwillimbury is located along Highway 404 in northern York Region and is as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. As an Employee Recommended Workplace, employees enjoy a number of benefits including; competitive wages, employee assistance program, social and wellness committees, access to outdoor seating areas and numerous trails which allow you to enjoy the beauty of EG while at work. Come join our team and see the EG difference!

Reporting to the Director Finance, the Supervisor of Accounting is responsible for the day-to-day administration of the general accounting area of the Finance Department including financial planning and reporting, business plan and budget coordination, coordinating accounting functions, staff supervision and development, providing financial guidance and support to operating departments, coordinating year-end and internal audits, process improvement, policy/report preparation, providing back-up support and assuming the responsibilities of Deputy Treasurer as required.

A University Degree in Accounting, Commerce or Business Administration, Chartered Professional Accountant (CPA) designation or equivalent, paired with a minimum of three (3) years' experience in a municipal Finance department at a senior level is required. Demonstrated supervisory experience in a finance environment, preferably public sector. Proven experience developing, monitoring and reporting of related overarching corporate financial strategies, policies, guidelines, processes, procedures, internal controls, and financial analytics. Demonstrated experience in developing and operating complex financial models and scenario/what if analysis. Working knowledge of municipal financial legislation/regulations including the relevant sections of the Municipal Act, Excise Tax Act, Income Tax Act, etc. Working knowledge of financial/tax issues facing local government in Ontario and municipal financial operation/administration in general, professional accounting principles/practices and the Public Sector Accounting Board (PSAB) standards, payroll processes and statutory requirements. Experience utilizing cash flow models and the ten-year capital forecast, analyzing and preparing accompanying reserve and reserve fund forecasts, and identifies cash flow risk issues and areas of concern. Previous experience with accounting software: Vadim/Cityview Budgeting considered an asset. Computer literacy utilizing the Microsoft Office Suite (Word, Outlook, Excel, PowerPoint). Analytical and problem-solving skills. Project management and organizational skills to manage changing and competing priorities. Excellent interpersonal and communications skills. Strong written and verbal communication skills including presentations and public speaking.

If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

Deadline for applications is April 26, 2022

Please be advised that effective November 1, 2021, all staff (including full-time, part-time, seasonal, and contract) will be required to receive two doses of a Health Canada-approved COVID-19 vaccine.

We thank all applicants for their interest, however, only those being considered for an interview will be contacted.

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.