



## EMPLOYMENT OPPORTUNITY PAID ON CALL FIREFIGHTERS



*As Canada's fastest growing municipality (based on 2021 Census data), the Town of East Gwillimbury is located along Highway 404 in northern York Region and is as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. Come join our team and see the EG difference!*

### **Job Duties**

Paid-on-Call (POC) firefighters perform a wide variety of services in the community. POC firefighters carry out community education and prevention activities to promote fire-safe lifestyles and ensure adherence to Fire Codes. When not promoting an environment of public safety, POC firefighters are continually training to deal with all phases of fire suppression, rescue and emergency response, including medical support.

### **Minimum Qualifications**

- Must reside or work within the boundaries of East Gwillimbury.
- Legally entitled to work in Canada (Canadian citizen, a landed immigrant or work permit).
- Grade 12 level education or equivalent (e.g. General Education Diploma).
- Hold and produce a valid Class 'G' Ontario driver's license, and have a good driving record with no more than six (6) demerits.
- Be capable of handling intense and sustained physical effort.
- Ontario Fire Administration Inc. (OFAI) Candidate Testing Services (CTS) certificates for Stage One, Stage Two, Hearing and Vision assessments and Encapsulated Treadmill test, and the Swim Test. You must possess valid certificates at the time of application in Phase 3.
- Clear Vulnerable Sector Security Check
- Possess high standards of work ethics, professionalism, team orientation, and well-developed interpersonal skills.

### **Additional Assets**

- Possess a Class D-Z license
- Pre-Service Fire Fighter Education & Training Program Certification
- NFPA 1001 Fire Fighter I & II certified from an accredited program from a recognized institution, accredited by the International Fire Service Accreditation Congress (IFSAC) or the Pro Board
- Previous experience as a full-time or Volunteer/ Paid on Call firefighter in a municipal fire department



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### Recruitment Procedure

#### Phase 1 – Pre-qualification Testing

The Town of East Gwillimbury requires Ontario Fire Administration Inc. (OFAI) Candidate Testing Service (CTS) certificates for Stage One, Stage Two and the Swim Test as part of this recruitment. You must possess valid certificates for Stage 1, Stage 2 (Hearing and Vision assessments and Encapsulated Treadmill test) and the Swim test at the time of application in Phase 3.

*Candidates are responsible for the scheduling and fees incurred for this testing. More information can be found using the following link:*

<http://www.ofai.ca/ofai-candidate-testing-services>

**Phase 2- All interested Candidates will be invited to a POC Firefighter Information Night to be held on June 16 at 7:00pm**

If you are interested in attending, please RSVP to [hr@eastgwillimbury.ca](mailto:hr@eastgwillimbury.ca)

**Phase 3 – Cover Letter, Resume and CTS testing certificate submission to Human Resources – July 31, 2022**

**Phase 4 – Interview**

**Phase 5 – Applicable Reference Check**

If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

**Deadline for applications is July 31, 2022**

Please be advised that effective November 1, 2021, all staff (including full-time, part-time, seasonal, and contract) will be required to receive two doses of a Health Canada-approved COVID-19 vaccine.

We thank all applicants for their interest, however, only those being considered for an interview will be contacted.

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.