

The Town of East Gwillimbury is conveniently located along Highway 404 in northern York Region and has been identified as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. As an Employee Recommended Workplace, employees enjoy a number of benefits including; competitive wages, employee assistance program, active social and wellness committees, access to outdoor seating areas and numerous trails which allow you to enjoy the beauty of EG while at work. Come join our team and see the EG difference!

Reporting to the Deputy Fire Chief, the Assistant Deputy Fire Chief is responsible for assisting with the management of emergency service operations in the Town's Emergency & Community Safety Services (ECSS) department, including administration, leadership, and discipline in accordance with the Fire Protection and Prevention Act (FPPA) and collective agreements. This role is responsible for the development and managerial oversight of their respective portfolios, including Operations (career and paid-on-call), Community Education & Prevention and Training. This position will design and implement strategies to improve effectiveness and efficiencies utilizing a 'best practice' approach considering the three lines of defence. As an integral member of the Town's Extended Management Team (EMT), the Assistant Deputy Fire Chief is directly responsible for leading and managing the day-to-day functions of their respective portfolios, including aligning the business activities to the Town's Strategic Priorities, Community Vision, and Council goals and direction; and modelling and championing the Town's values as a Character Community. In addition, the Assistant Deputy Fire Chief will share, uphold, and action the vision, goals and objectives set by their leadership team.

Preferred requirements:

- University Degree or College Diploma in fire service administration/management, public or business administration, adult education, NextGen Municipal Leadership or other relevant disciplines.
- Certification in a variety of NFPA standards relating to public education, enforcement and emergency operations.
- Formal training and proven fire service command experience.
- Health & Safety Committee experience and appropriate training.
- Fluent in Microsoft Office programs, virtual meeting platforms, and the ability to learn new software programs.
- Minimum ten (10) years of progressive emergency service experience with a minimum of five (5) years at a supervisory level, preferably in a unionized environment.
- Experience in training and fire prevention activities.
- Possess a valid Class G driver's licence. DZ is considered an asset.

The successful candidate will have an extensive working knowledge of related applicable legislation, practices and principles of fire protection. The candidate will also possess excellent administrative, analytical, problem-solving, investigative, and public relations skills. They will have a demonstrated ability for business report writing, policy development and implementation, verbal and written communication, presentation, and organizational leadership. Additionally, the candidate will be available for "on-call/standby" and emergency response outside regular business hours.

If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

Deadline for applications is July 19, 2021.

We thank all applicants for their interest. However, only those being considered for an interview will be contacted. The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code,



Assistant Deputy Fire Chief Permanent Full-time

the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.