



2023 Business Plan and Budget



Introduction

The 2023 business plan and budget document contains five components.

Components 1 through 3 represent the budget to support Town operations. These budgets are for the recurring expenditures or revenues that the Town can anticipate each year. These include items such as salaries and benefits, materials and supplies, and fees and charges. Component 4 contains the budget details for the one-time or project specific expenditures.

The Appendix (Tab 5) contains a glossary of terms.

Component 1 – Tax Supported Budget (Tab 1)

The Tax Supported budget represents the component of the Town operations that is primarily funded through property taxes. Although some of the services are offset by fees and charges, there is an element of taxation revenue required to support each of these departments.

Component 2 – Development and Fee Supported Budget (Tab 2)

The Development and Fee Supported budget represents the component of the Town operations that is supported by fees for service (no tax support). There are five service areas that are included in this budget: Building, Planning, Development Engineering, Park Development, and Fill Operations. Each of these service areas has approved fees or charges that are intended to fully recover the cost of providing the service.

Component 3 – Water and Wastewater Budget (Tab 3)

The Water and Wastewater budget represents the component of the Town operations that are supported by fees for service (no tax support). The Town charges water and wastewater fees to property owners with municipal service connections. The fees are intended to ensure that there is full cost recovery to the Town for providing safe drinking water and maintaining the water and sewer infrastructure.

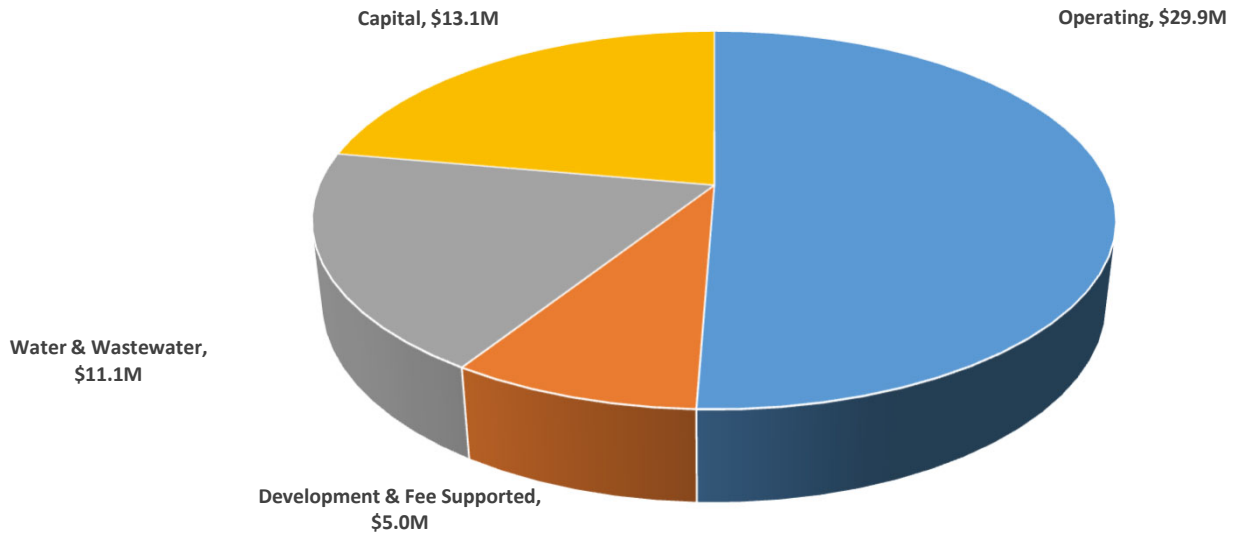
Component 4 – Capital Program Budget (Tab 4)

The capital budget primarily represents projects or initiatives that are one-time or time specific in nature. The capital budget may include projects such as the construction of a new fire station or retaining a consultant to prepare a study. The capital budget also includes the Town's annual repair and replacement program for maintaining the Town's assets. Although the annual repair and replacement program is required each year, the individual projects and related amounts of funding will vary annually depending on the program requirements in that year. The annual repair and replacement program may include road resurfacing, sidewalk maintenance, or computer replacement.

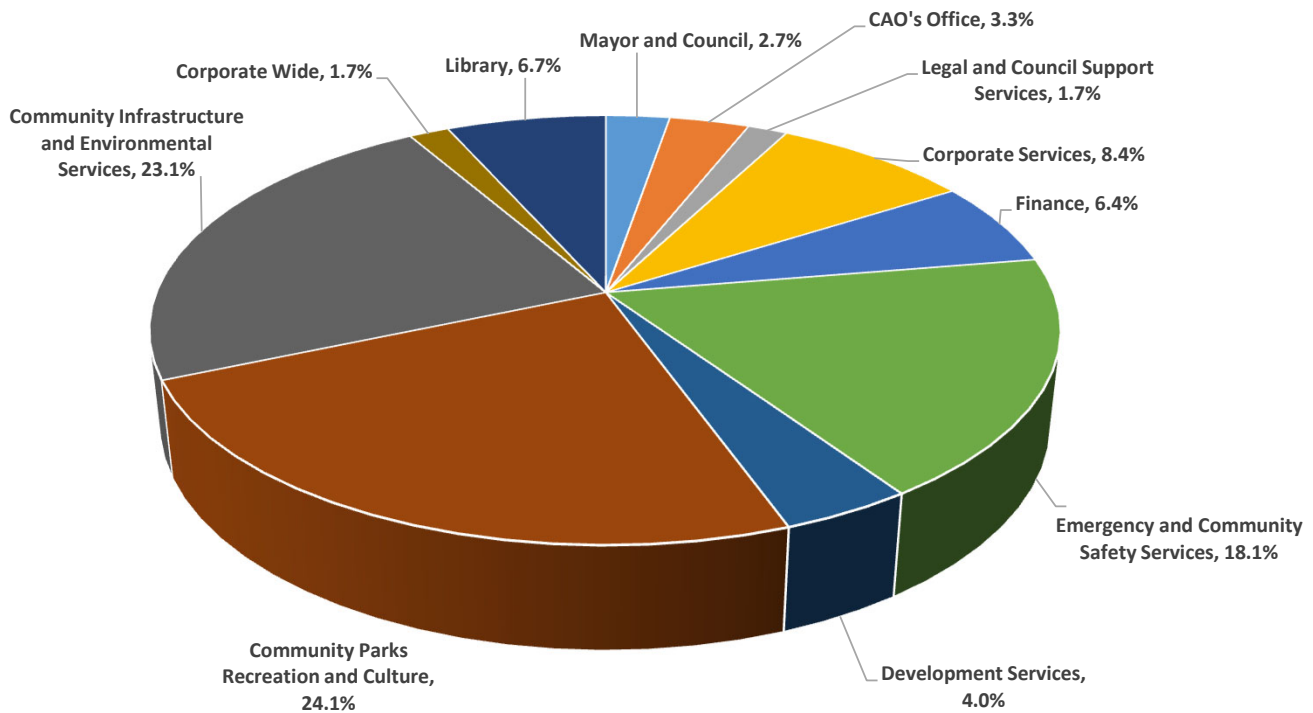
Appendix (Tab 5)

The Appendix (Tab 5) contains a glossary outlining operating expenditure and revenue categories used for budgeting purposes.

2023 Total Budgeted Expenditures \$59.1M

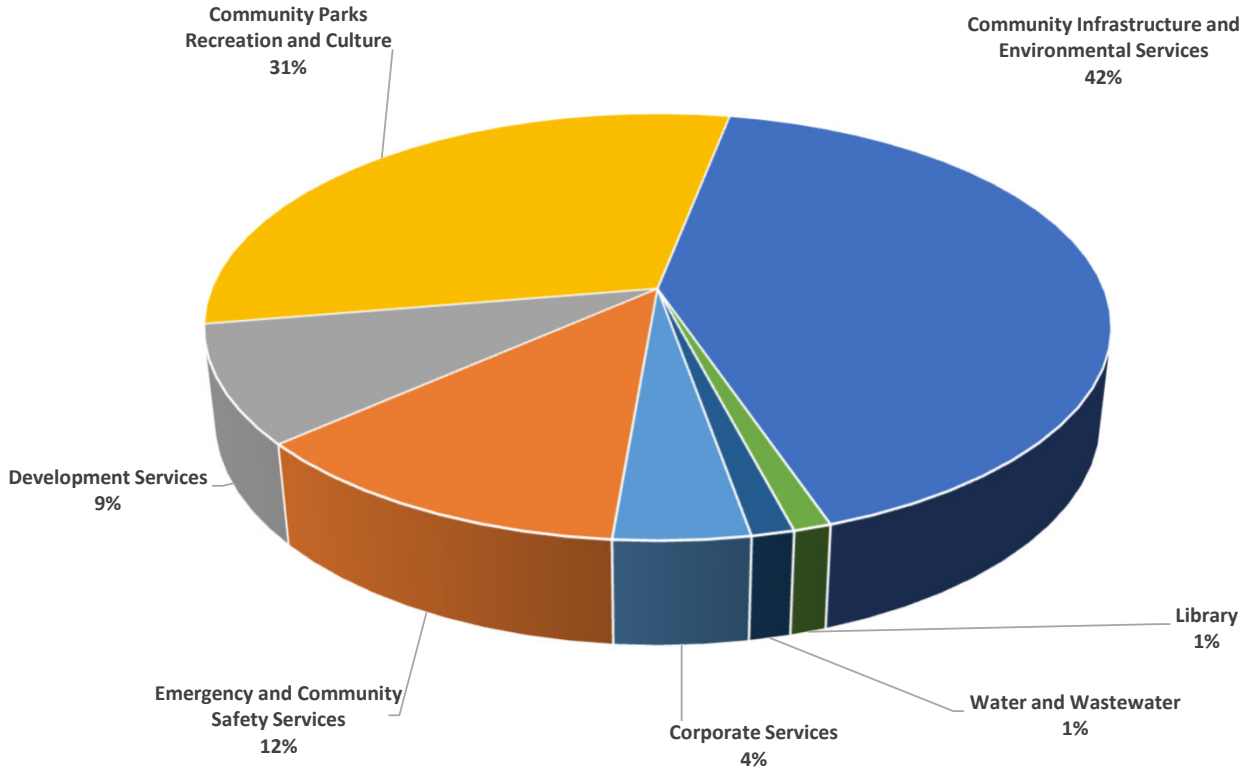


2023 Tax Supported Operating Expenses by Department \$29.9M

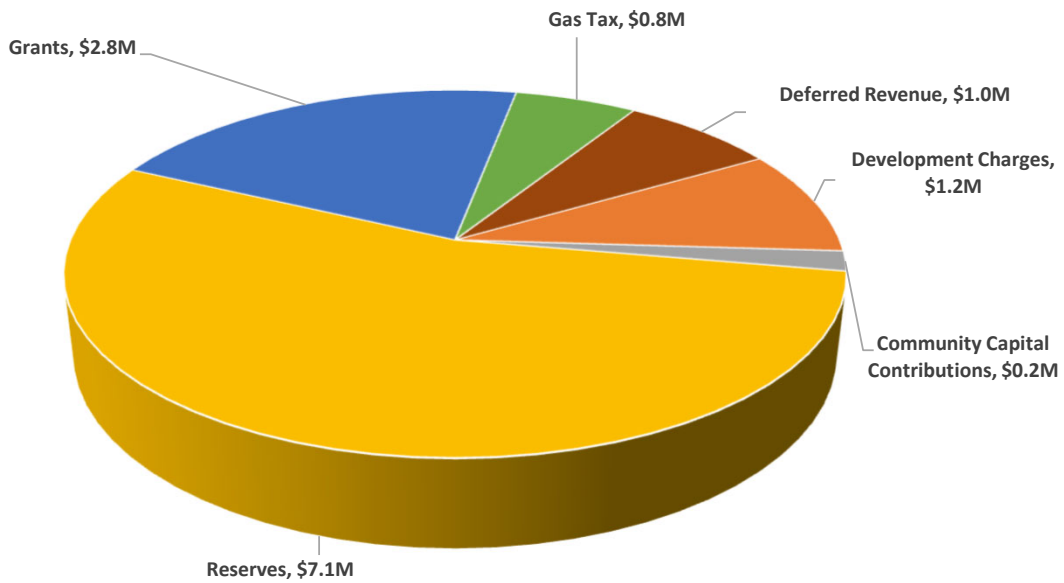


* Net of Corporate Allocations

2023 Capital Program by Department
\$13.1M

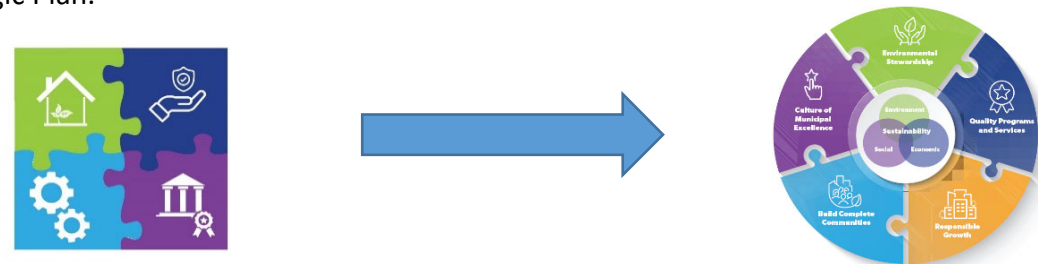


2023 Capital Program by Funding Source
\$13.1M

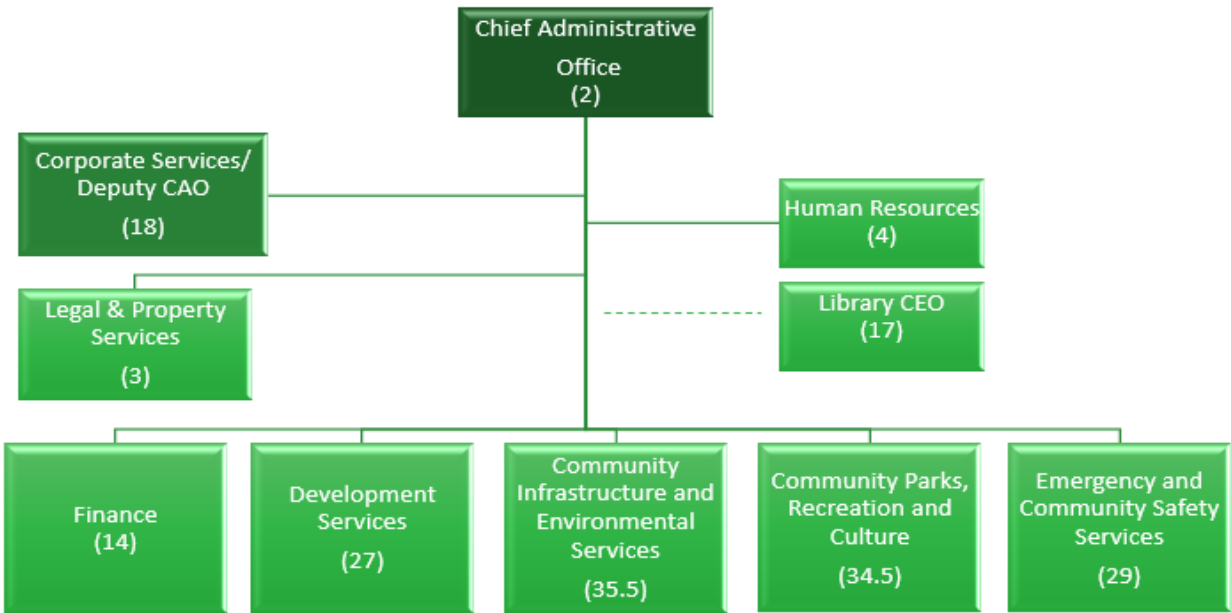


2023 Tax Supported Budget

The 2023 tax supported budget was prepared with a focus on the prior term of council strategic priorities as well as the new priorities that will be incorporated into the 2022-2026 Strategic Plan.



In addition to the Mayor and members of Council, the Town’s operations are supported by an approved complement of 185 full time positions (including the Executive Assistant to the Mayor and Council and the East Gwillimbury Public Library). In keeping with the Shamrock resourcing model, the budget provides for approximately 200 part time and seasonal staff (47 full time equivalent), including a roster of ± 60 paid on-call firefighters, and third party contractors.



BUDGET SUMMARY

The budget process for 2023 prioritizes minimizing the impact on residents and businesses of East Gwillimbury, while maintaining base program and service levels. The Town has a continuous focus on the transformation and modernization of processes and technology to increase the efficiency and effectiveness of the services provided. The budget provides for statutory or contractual increases where applicable.

The 2023 budget followed a similar process to prior years with staff reviewing historical actual expenditures and revenues along with anticipated pressures to ensure the reasonability of budgeted amounts.

Some of the major pressures identified in the 2023 tax supported budget include:

- Salaries and Benefits

As a service organization, staff resources are central to delivering community programs and services. As such, salaries and benefits are the largest expenditure in the Town's operating budget. The 2023 pressure of approximately \$1.5M includes step and merit increases and benefit cost adjustments. It also includes increases for contract staff and part time salaries in various departments. New staff have been added or converted from contract to permanent full time status for 2023. These include two new firefighters, facilities maintenance technician, operations technologist, municipal law enforcement student, customer and community service specialist (Library), information management analyst and financial analyst. An aquatics supervisor and customer and community service specialist for the library has also been added to prepare for the upcoming opening of the Health and Active Living Plaza.

- Advertising

Advertising costs have increased by approximately \$13,000 due to increased demand for staff recruitment advertising as well as increased focus on promotion and partnerships in the Economic Development branch.

- Community Grants/Initiatives

Town event costs and support for community initiatives have increased by approximately \$56,000. This has been partially offset by funding of \$25,000 from the Working Capital Reserve for items that are one time in nature.

- Consultants
The budget for consultants has increased by approximately \$11,000. IT Services requires an increased use of external resources resulting from the increased need for specialized expertise (\$5,000). Library Services proposes to use external resources for strategic plan consulting in 2023 (\$6,000). This amount has been offset by a draw from the Library operating reserve.
- Contingency
A contingency allowance has been established for items such as additional initiatives and collective agreement adjustments.
- Contracted Services
The budget for contracted services has a net decrease of approximately \$278,000. The main decrease is the removal of the budget included in 2022 for the Municipal Election (\$300,000). A decrease of approximately \$28,000 is related to the removal of external resourcing requirements for crossing guards as this service is now fully provided by part time staff. This is partially offset by an increase relating to the Animal Control agreements of approximately \$39,000. An increase of approximately \$18,000 is required in facilities for additional fire inspection requirements.
- Equipment Repair
The budget for equipment repair is increasing by \$70,000. This is related to an increase in repair costs in Emergency Services to align the budgeted costs with actual historical expenditures. Repair costs also include annual mandatory testing and certification for fire apparatus and equipment.
- Materials and Supplies
The overall increase of approximately \$92,000 is related to increased costs for fuel as well as inflationary cost increases on materials.
- Other Agencies/Municipalities
The decrease of approximately \$91,000 is mainly related to the removal of the provision for the eventual replacement of the current York Region radio system used by Emergency Services. This is partially offset by an increased contribution to reserves of \$50,000 to fund the Town's share of replacement costs.
- Property and Building Maintenance
The budget increase of approximately \$30,000 is mainly related to increased costs of preventative building maintenance and the cost of maintaining aging assets.

- **Public Works**
The net budget decreased by approximately \$29,000. Previously outsourced winter maintenance services of approximately \$50,000 have been reduced and transferred in-house, with a corresponding increase to part time salaries and benefits. This is partially offset by approximately \$21,000 resulting from expanded road maintenance required to service growth as well as meeting service demands from provincially regulated Minimum Maintenance Standards.
- **Software Licenses and Maintenance**
This budget increased by \$136,000 to support the continued modernization of services and increased fees associated with new software implementation. This increase includes the new license fees for the Customer Relationship management system, parking management software as well as software requirements to permit a hybrid working environment that was previously funded by federal/provincial COVID grant funding.
- **Training, Professional Development and Memberships**
This budget increased by approximately \$61,000 to assist in staff development, retention and increase in-house expertise in various departments across the Town.
- **Utilities**
This budget increased by approximately \$60,000 due to rising cost of gas and hydro to run facilities.
- **Waste Collection**
This budget increased by approximately \$69,000 due to contractual increases and expanded collection services required to service growth.
- **Indirect Corporate Costs**
Corporate costs were adjusted for 2023 to ensure that the appropriate support costs were allocated to the fee supported areas and capital projects.
- **Targeted Cost Reductions**
Staff achieve these additional in-year savings through the delay or deferral of expenditures, implementing process efficiencies, and/or increased revenue opportunities throughout the year. A budget for transitional costs reductions was initially introduced in 2015 to temporarily mitigate the tax pressure during the initial stages of growth. The targeted cost reduction included in the 2023 budget has been increased to \$272,000, which is the equivalent of a 1% tax rate reduction.
- **COVID One Time Costs**
The provision for COVID related costs has been removed for 2023.

The increase in user fee revenue stems mainly from the Community Parks, Recreation and Culture department to return programming revenue to pre-COVID levels.

The Town's new Health and Active Living Plaza is underway for construction of new community space. To mitigate the impact of these costs in the year the facility opens, the 2023 budget includes a provision for the annual cost of operations. A total of \$1,174,000 per year has been dedicated for the annual operating costs associated with the Health and Active Living Plaza, including a new Library.

Contributions to reserve increased for 2023 by approximately \$731,000. This is related to the increased contribution of approximately \$117,000 for the cost of an election in four years, as well as the \$50,000 contribution in Emergency Services for the eventual replacement of the Town's share of the York Region radio system. A dedicated increase for asset management reserves in the amount of \$272,000 has been established for 2023. The balance of the increased contributions relate to new capital assets put into service in 2022 that will require an annual contribution for their replacement in the future. The draw from reserve related to funding one time COVID costs as well as the funding of election costs have removed from the 2023 budget.

The tax supported budget for the Town is shown in the tables on the following pages. The details for each department supporting the tables below are included in the balance of this section.

Tax Supported Summary
2023 Approved Budget

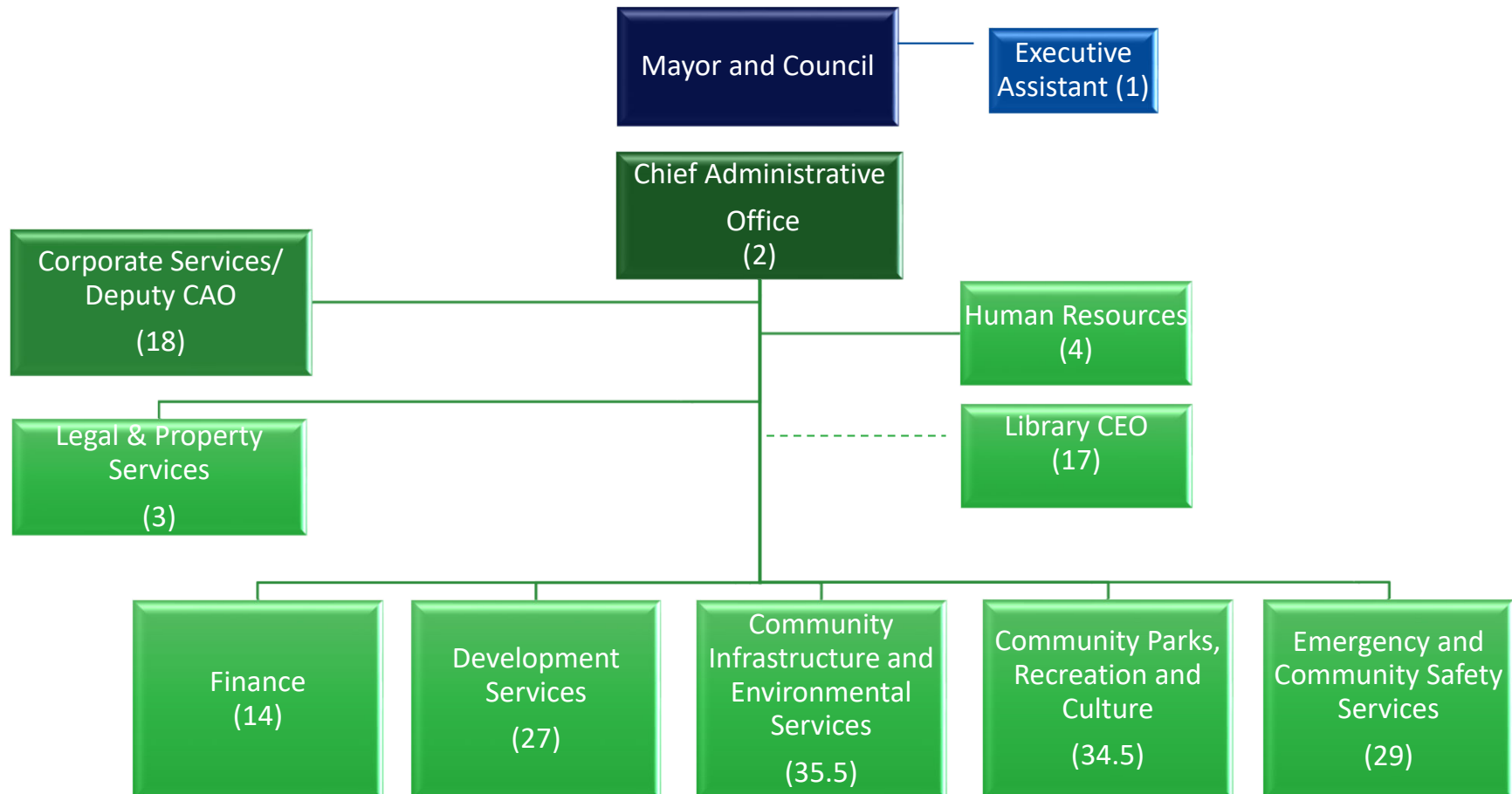
	Mayor & Council	Chief Administrative Officer	Legal and Property Services	Corporate Services	Finance	Emergency & Community Safety Services	Development Services	Community Parks, Recreation & Culture	Community Infrastructure & Environmental Services	Library	Corporate Wide	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures															
Salaries and Benefits	609,598	1,011,948	573,340	2,622,082	1,935,329	4,755,433	1,092,186	4,884,420	3,051,539	1,652,586	(66,000)	22,122,461	20,623,253	1,499,208	7%
Advertising		15,000		68,000			16,000	800		9,500		109,300	96,200	13,100	14%
Audit Services		16,500			45,000					3,725		65,225	60,260	4,965	8%
Bank Fees, Payroll and Other Charges					100,000					6,290		106,290	97,018	9,272	10%
Communications		7,000	1,300	8,300	4,000	10,000	6,155	16,430	12,640	8,976		74,801	69,470	5,331	8%
Community Grants/Initiatives	246,805											246,805	190,805	56,000	29%
Consultants		55,000		26,000	9,500		5,580		16,500	8,500		121,080	110,080	11,000	10%
Contingency		55,000									129,267	184,267	55,000	129,267	235%
Contracted Services	10,000	8,000		6,500			368,932	194,823	230,645	2,100	1,730	822,730	1,100,482	(277,752)	(25%)
Councillor Discretionary Expenses	31,500											31,500	31,500		
Courier and Mail Processing		250	200		35,000		200	550	2,120	7,425	20,000	65,745	60,435	5,310	9%
Equipment and Vehicle	500		2,100	25,600		30,000	6,500	87,450	24,350	18,500	28,860	223,860	216,080	7,780	4%
Equipment Repair				2,000	900	200,000		118,227	76,000			397,127	327,127	70,000	21%
Insurance								2,100			625,000	627,100	627,100		
Legal Services			60,000				1,000					61,000	50,000	11,000	22%
Library															
Materials and Supplies	13,010	29,000	8,600	29,400	8,750	128,250	28,720	294,570	512,180	111,400	34,500	1,198,380	1,106,620	91,760	8%
Mileage		5,000	500	4,200	700	3,070	9,500	10,100	8,360	4,050		45,480	42,448	3,032	7%
Other Agencies/Municipalities						183,709	11,000					194,709	285,409	(90,700)	(32%)
Program Instructors								132,700		4,250		136,950	136,200	750	1%
Property and Building Maintenance						84,816		330,200				415,016	384,816	30,200	8%
Public Engagement/Corporate Events	8,000	11,500								4,000		23,500	23,000	500	2%
Public Works								16,000	1,325,390			1,341,390	1,369,890	(28,500)	(2%)
Rent								116,826		94,808		211,634	204,579	7,055	3%
Software Licences and Maintenance		29,500		350,000		7,275	12,000	5,800	15,700	53,500		473,775	337,775	136,000	40%
Training, Professional Development and Memberships	4,000	59,036	14,000	36,500	37,500	97,400	17,988	44,053	26,766	17,785	9,500	364,528	303,550	60,978	20%
Uniforms and Safety Clothing						70,000	3,570	18,350	12,000			103,920	103,620	300	
Utilities				20,000		65,520		961,175	472,760			1,519,455	1,459,208	60,247	4%
YorkNet Communications				54,000								54,000	46,800	7,200	15%
Waste Collection									1,401,558			1,401,558	1,333,018	68,540	5%
Indirect Corporate Costs								37,797	(237,090)		(2,375,840)	(2,575,133)	(2,563,709)	(11,424)	
Targeted Cost Reductions											(272,000)	(272,000)	(190,000)	(82,000)	43%
COVID One Time Costs													192,300	(192,300)	(100%)
Total Expenditures	923,413	1,302,734	660,040	3,252,582	2,176,679	5,635,473	1,579,331	7,272,371	6,951,418	2,007,395	(1,864,983)	29,896,453	28,290,334	1,606,119	6%

Tax Supported Summary
2023 Approved Budget

	Mayor & Council	Chief Administrative Officer	Legal and Property Services	Corporate Services	Finance	Emergency & Community Safety Services	Development Services	Community Parks, Recreation & Culture	Community Infrastructure & Environmental Services	Library	Corporate Wide	2023 Budget	2022 Budget	Variance \$	Variance %
Revenues															
Taxation											(29,477,361)	(29,477,361)	(27,232,095)	(2,245,266)	8%
Supplementary Taxation on New Homes											(555,000)	(555,000)	(408,985)	(146,015)	36%
Development Charges					(233,689)		(73,127)	(114,328)				(421,144)	(421,144)		
Development Revenue						(46,235)	(35,000)		(8,200)			(89,435)	(88,435)	(1,000)	1%
Fines and Penalties							(80,500)					(80,500)	(70,500)	(10,000)	14%
Grants								(615)	(75,000)	(43,967)	(123,800)	(243,382)	(258,294)	14,912	(6%)
Investment Income											(500,000)	(500,000)	(500,000)		
Library								(94,808)				(94,808)	(91,406)	(3,402)	4%
Licenses				(6,000)			(61,000)					(67,000)	(59,000)	(8,000)	14%
Miscellaneous	(5,100)						(1,500)					(6,600)	(5,100)	(1,500)	29%
Motor Vehicle Accidents						(100,000)						(100,000)	(100,000)		
Penalties on Taxes											(500,000)	(500,000)	(500,000)		
Recoveries and Contributions from Developers							(50,000)		(6,000)			(56,000)	(56,000)		
Sales				(3,000)	(30,000)			(17,590)	(6,050)			(56,640)	(56,640)		
Services to Other Municipalities						(137,700)			(35,000)			(172,700)	(172,700)		
User Fees	(300)		(95,000)	(3,250)	(110,000)		(15,500)	(1,275,480)	(50,000)	(8,000)		(1,557,530)	(1,399,986)	(157,544)	11%
Total Revenues	(5,400)	0	(95,000)	(12,250)	(373,689)	(283,935)	(316,627)	(1,502,821)	(180,250)	(51,967)	(31,156,161)	(33,978,100)	(31,420,285)	(2,557,815)	8%
Transfers															
Contributions to Reserves				80,000		552,946		607,116	731,332	149,498	3,189,926	5,310,818	4,579,986	730,832	16%
Draw from Reserves	(25,000)			(75,000)	(25,965)	(662,567)		(392,466)		(48,173)		(1,229,171)	(1,450,035)	220,864	(15%)
Total Transfers	(25,000)	0	0	5,000	(25,965)	(109,621)	0	214,650	731,332	101,325	3,189,926	4,081,647	3,129,951	951,696	30%
NET BUDGET	893,013	1,302,734	565,040	3,245,332	1,777,025	5,241,917	1,262,704	5,984,200	7,502,500	2,056,753	(29,831,218)	0	0	0	0%

Municipal Council is a three ward system with two Councillors per ward, and the Mayor. The Mayor also represents the Town at the regional level of government.

The Mayor and Council Office is supported by 1 full time position.



2023 Key Priorities & Objectives
Mayor and Council (MC)



Budget Summary

The Mayor and Council's 2023 operating budget include expenditures of \$0.9 million, or approximately 3% of the Town's total operating expenditures. An increase of approximately \$45,000 in salaries and benefits is related to a merit adjustment, an increase in benefit costs and a cost of living adjustment.

Expenses have increased by \$56,000 relating to increased costs to provide town events and community initiatives. Funding from the working capital reserve has increased by \$19,000 to offset the one time nature of some community initiatives.

There are two tables included for Mayor and Council. The first table highlights the total budget for the department. The second table provides a detailed list of items included in the Community Initiatives budget.

Mayor and Council 2023 Tax Supported Budget	Mayor & Council Admin	Mayor Hackson	Councillor Carruthers	Councillor Crone	Councillor Foster	Councillor Lahey	Councillor Johns	Councillor Roy-Diclemente	Community Initiatives	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures													
Salaries and Benefits	609,598									609,598	564,637	44,961	8%
Community Grants/Initiatives									246,805	246,805	190,805	56,000	29%
Contracted Services	10,000									10,000	10,000		
Councillor Discretionary Expenses		4,500	4,500	4,500	4,500	4,500	4,500	4,500		31,500	31,500		
Equipment and Vehicle	500									500	500		
Materials and Supplies	13,010									13,010	13,010		
Public Engagement/Corporate Events	8,000									8,000	8,000		
Training, Professional Development and Memberships	4,000									4,000	4,000		
Total Expenditures	645,108	4,500	4,500	4,500	4,500	4,500	4,500	4,500	246,805	923,413	822,452	100,961	12%
Revenues													
Miscellaneous									(5,100)	(5,100)	(5,100)		
User Fees									(300)	(300)	(300)		
Total Revenues									(5,400)	(5,400)	(5,400)		
Transfers													
Draw from Reserves									(25,000)	(25,000)	(6,000)	(19,000)	317%
Total Transfers									(25,000)	(25,000)	(6,000)	(19,000)	317%
NET BUDGET	645,108	4,500	4,500	4,500	4,500	4,500	4,500	4,500	216,405	893,013	811,052	81,961	10%



Mayor and Council Community Initiatives 2023 Operating Budget

	Community Initiatives - Ongoing	Community Initiatives - One Time	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures						
Committees						
Committees Groups Appointed by Council						
Heritage Committee	2,000		2,000	2,000		
Ec Dev Advisory Committee	2,000		2,000	2,000		
EG Accessibility Advisory Committee	2,000		2,000	2,000		
Art & Culture Advisory Committee	1,000	6,000	7,000	7,000		
Environmental Advisory Committee	2,500		2,500	2,500		
Trails Committee	1,000		1,000	1,000		
Diversity & Inclusion Advisory Committee	2,000		2,000	2,000		
Total Committees Groups Appointed by Council	12,500	6,000	18,500	18,500		
Working Groups						
Santa Claus Parade	8,000		8,000	8,000		
Farmers' Market	7,600		7,600	7,600		
Road Watch Committee (CAC)	2,000		2,000	2,000		
Broadband Working Committee	2,500		2,500	2,500		
Total Working Groups	20,100		20,100	20,100		
Community Groups						
River Drive Park Community Group	1,500		1,500	1,500		
North Union Community Group	1,000		1,000	1,000		
Holland Landing Community Group	2,000		2,000	2,000		
Queensville Sharon Community Group	2,000		2,000	2,000		
Total Community Groups	6,500		6,500	6,500		
Subtotal Committees	39,100	6,000	45,100	45,100		



Mayor and Council Community Initiatives 2023 Operating Budget

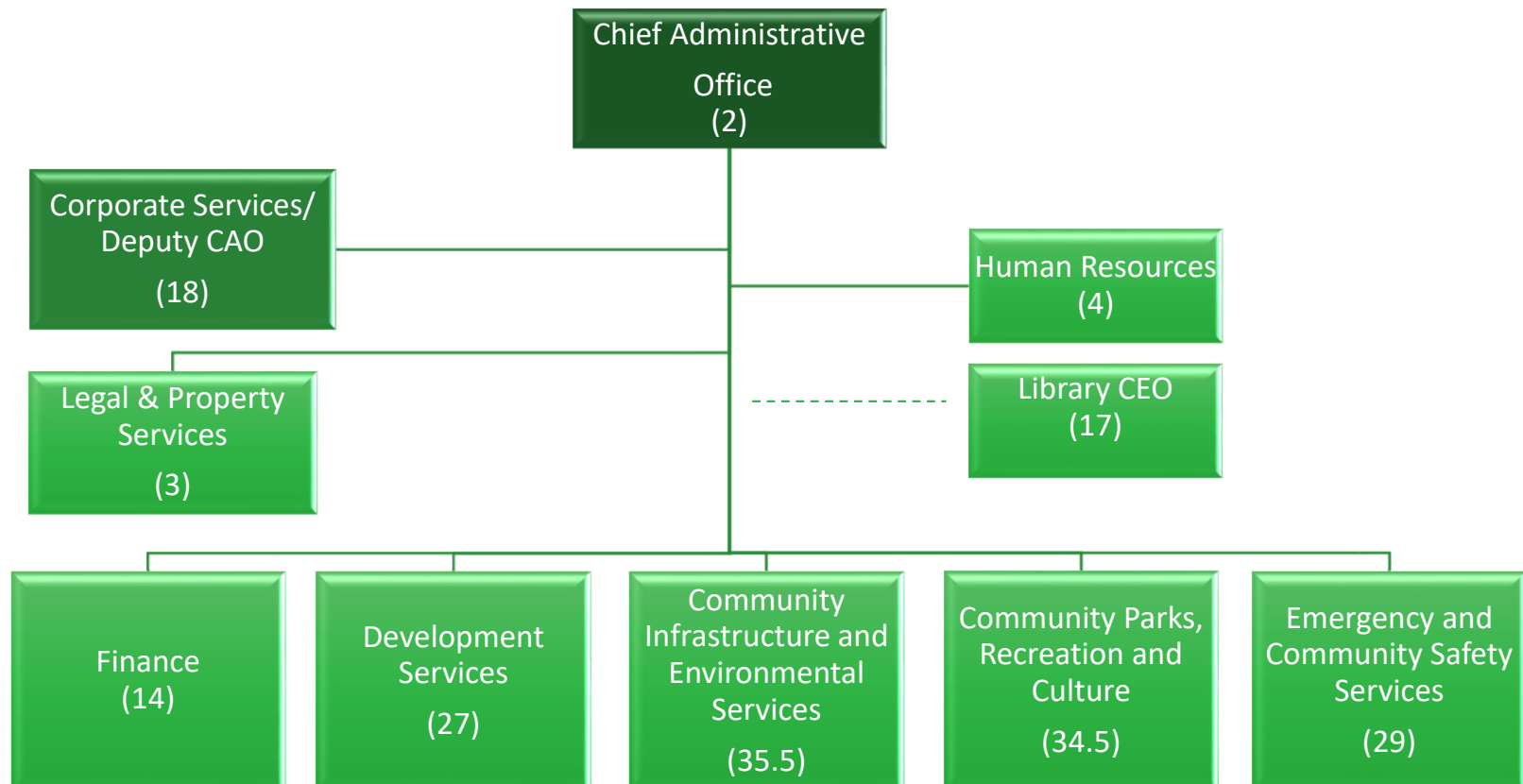
	Community Initiatives - Ongoing	Community Initiatives - One Time	2023 Budget	2022 Budget	Variance \$	Variance %
Community Grants						
Car Show Group	2,000		2,000	2,000		
Routes Connecting Communities	5,000		5,000	5,000		
Smart Commute						
Sharon Temple Museum	40,000		40,000	40,000		
Sharon Temple-Canada Day	3,000		3,000	3,000		
East Gwillimbury Agricultural	750		750	750		
East Gwillimbury Gardeners	1,000		1,000	1,000		
York Region Seniors Games	600		600	600		
Chamber of Commerce Tourism	8,500		8,500	8,500		
Total Community Grants	60,850		60,850	60,850		
Other						
Canada Day - Town Event	22,000		22,000	19,000	3,000	16%
Music at Civic Square	12,500		12,500	8,500	4,000	47%
Community Events	10,300	25,000	35,300	7,300	28,000	384%
Committee Contingency	19,000		19,000	9,000	10,000	111%
Remembrance Day Ceremony	2,000		2,000	2,000		
Chamber of Commerce Breakfast	1,225		1,225	1,225		
Volunteer Recognition Ceremony	4,830		4,830	4,830		
Pancake Breakfast	1,300		1,300	1,300		
Tapestry of Taste	20,000		20,000	12,000	8,000	67%
New Year's Eve Family Event	13,000		13,000	10,000	3,000	30%
Family Day	2,500		2,500	2,500		
Easter Hikes	1,500		1,500	1,500		
Halloween Hikes	2,700		2,700	2,700		
Nature Day	3,000		3,000	3,000		
Total Other	115,855	25,000	140,855	84,855	56,000	66%
Total Expenditures	215,805	31,000	246,805	190,805	56,000	29%



Mayor and Council Community Initiatives 2023 Operating Budget

	Community Initiatives - Ongoing	Community Initiatives - One Time	2023 Budget	2022 Budget	Variance \$	Variance %
Revenues						
Music at Civic Square	(300)		(300)	(300)		
Community Events	(1,000)		(1,000)	(1,000)		
Farmers' Market	(2,100)		(2,100)	(2,100)		
New Year's Eve Family Event	(2,000)		(2,000)	(2,000)		
Total Revenues	(5,400)		(5,400)	(5,400)		
Total Revenues	(5,400)		(5,400)	(5,400)		
Transfers						
Community Events		(25,000)	(25,000)		(25,000)	
Art & Culture Advisory Committee				(6,000)	6,000	(100%)
Total Transfers		(25,000)	(25,000)	(6,000)	(19,000)	317%
Total Transfers		(25,000)	(25,000)	(6,000)	(19,000)	317%
NET BUDGET	210,405	6,000	216,405	179,405	37,000	21%

The Office of the Chief Administrative Officer (CAO) provides strategic administrative leadership to the corporation ensuring Town programs and services are delivered in a cost-effective and timely manner. The CAO works closely with Council and the employee team to implement key initiatives in accordance with the Council approved Strategic Plan. The CAO represents the municipality's interest with other levels of government and stakeholders. The Office of the CAO has 2 full time positions, along with 4 full time positions in Human Resources. The CAO provides leadership and support to the seven departments in the organization comprised of 185 full time positions (including the Executive Assistant to the Mayor and Council and Library); +/- 200 part time and a roster of +/- 60 paid on call firefighters. The CAO also acts as the liaison with the Library Board through the Library Chief Executive Officer.



2023 Corporate Key Priorities & Objectives

Culture of Municipal Excellence	Objectives
	Facilitate and seek Council adoption of the 2022-2026 Strategic Plan to guide programs, services, and community outcomes
	Develop and approve the 2023 and 2024 Business Plan and Budgets and the 2023 and 2024 Water and Wastewater Budget to align with Council priorities and initiatives
	Enhance delivery of resident-friendly financial information through the Annual Financial Report
	Advance implementation of Forward 2025 including reviews of the following service areas: Finance, Community Parks Recreation and Culture, Development Services, Community Infrastructure and Environmental Services and Human Resources
	Develop an employee engagement and supporting communications strategy to address feedback from the 2022 Employee Survey
	Review Human Resources policies including Code of Conduct
	Review and update the Procedural Bylaw (including review of Integrity Commissioner services), Council Policies, Code of Conduct, and Protocols including Council Committees)
	Advance the Equity, Diversity, and Inclusion Framework
	Develop and implement a Customer Service Excellence Strategy ("no wrong door" approach, full CRM implementation and staff training)
	Prepare for operations at the Health and Active Living Plaza (HALP)
	Maintain partnerships with York Region, N6 Municipalities, the BILD industry, and other stakeholders regarding best practices and future growth
	Prioritize employee mental health and wellness through the Town's safety program, WSIB excellence program, and EAP Lifeworks
	Conduct a review of the Town's risk management practices including insurance implications
Quality Programs and Services	Objectives
	Report on results from the Joint Fire Services Assessment with the Town of Georgina and identify ways to deliver critical services in a way that is more modern and efficient and will include a refresh of the Fire Master Plan
	Conduct review of Emergency Services establishing and regulating By-law to ensure it reflects the current and growing needs of the community
	Modernize resident facing services and internal processes and policies
	Address the More Homes Built Faster Act (Bill 23) impacts including: sewage servicing, financial and legal impacts, and planning processes
	Deliver innovative recreation-based programs and events and place making strategies to facilitate community connection
	Provide service delivery and maintenance program for all town assets (road, bridge, water and wastewater and fleet assets, buildings, parks, trails, facilities)
	Monitor the 40km/h town wide speed limit on roads in subdivisions and review options for further speed mitigation
	Assume responsibility for Environmental Compliance Applications and overall stewardship for storm and sanitary infrastructure, due to changes in Provincial legislation
	Update and finalize the Town's accessibility plan in accordance with legislation

2023 Corporate Key Priorities & Objectives

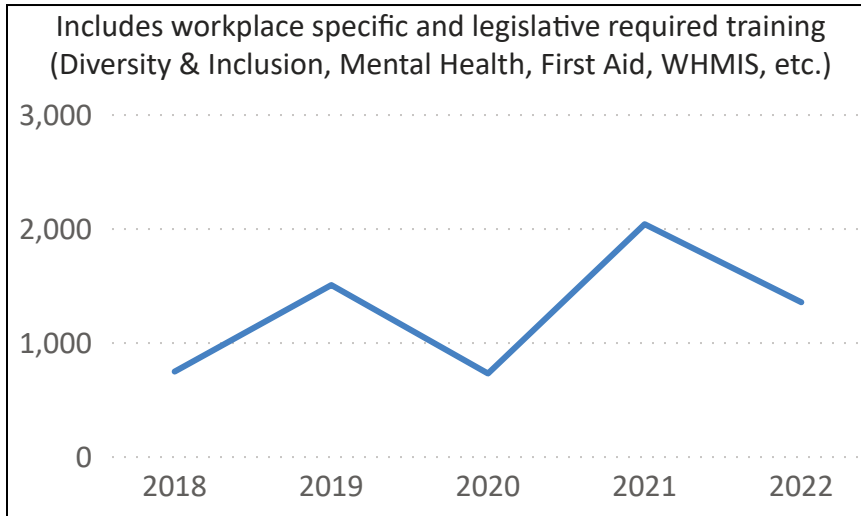
Environmental Stewardship	Objectives
	Seek Council adoption of a multi-year LED streetlight conversion strategy
	Monitor changes to blue box legislation and implement the transition strategy with the N6 Municipalities
	Promote and support Environmental programs at the corporate, community and regional level, including the development of the Environmental Strategy
	Review the tree preservation and protection program including tree compensation and potential private property by-law
Responsible Growth	Review the Town's Thinking Green Development Standards to align with corporate sustainability objectives
	Objectives
	Support key development projects through AdvantageEG, including management of the Woodbine 1/Loblaws project and continue to advance efforts to enhance the development process for developers and non-developers
	Develop the Heritage Conservation District for the community of Sharon and explore options for additional conservation districts as appropriate
	Work with partners to advance major projects and related servicing strategies (400-404 Bypass, Metrolinx Expansion Program, Southlake expansion, secondary school, 404 employment corridor development)
Build Complete Communities	Complete and obtain Council approval for the Transportation, Water Wastewater, and Active Transportation and Trails Master Plans and servicing strategies
	Update the Development Charge Background Study and Development Charge By-laws
	Objectives
	Advance construction of the Health and Active Living Plaza (HALP) and the ongoing development of a funding strategy. Prepare for tender of an adjacent 80-acre community park, and develop a detailed staffing plan
	Development of the Asset Management Program
	Update the Town's Servicing Allocation policies to advocate for a variety of housing and employment options
	Advance the Holland Landing and Mount Albert Downtown Revitalization Projects
	Implement the Sharon in-line storage solution to facilitate the build out of the west Sharon community
Build Complete Communities	Advance development of parks and trails projects including Emily Park reconstruction and Simcoe Trail Extension, Soldiers Bay Recreation and Education Pier, Nokiidaa Trail Supplementary Parking and Oriole Wilderness Park
	Support broadband expansion
	Undertake secondary planning for the approved urban expansion area (Whitebelt) based on the growth management policies of the recently adopted updated Official Plan

2023 Human Resources Key Priorities & Objectives

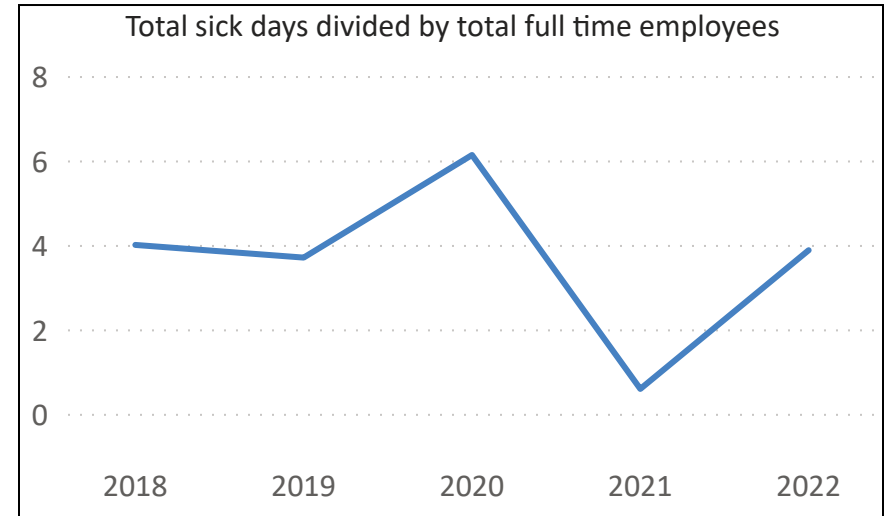
Culture of Municipal Excellence	Objectives
	Development an employee engagement strategy based on the results of the 2022 Employee Engagement Survey and Human Resources review
	Advance implementation of Forward 2025 and various departmental reviews for the following areas: Finance, Community Parks Recreation and Culture, Development Services, Community Infrastructure and Environmental Services and Human Resources
	Continue to expand on the Equity Diversity and Inclusion (EDI) framework through programs, training, and EDI initiatives
	Initiate Human Resources policy review
	Prioritize employee mental health and wellness through our safety program, WSIB excellence program, and EAP Lifeworks
Quality Programs and Services	Objectives
	Collaborate with the corporate committee to update and finalize the Town's Accessibility plan in accordance with legislation
	Advance the Town's Learning Management System to support ongoing training requirements in a hybrid environment
	Expand and improve the corporate Health and Safety and Wellness training programs
	Implement new Recruitment & Performance Management ADP modules
	Expand and improve the corporate Health and Safety and Wellness training programs

** All 2022 numbers have been estimated to year end for comparison purposes*

Corporate Training Hours



Average Number of Sick Days Per Employee

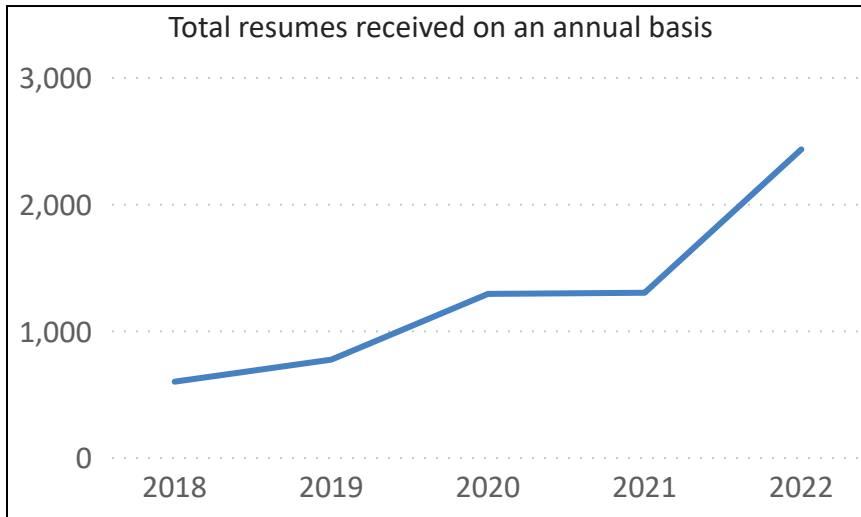


Employee Turnover

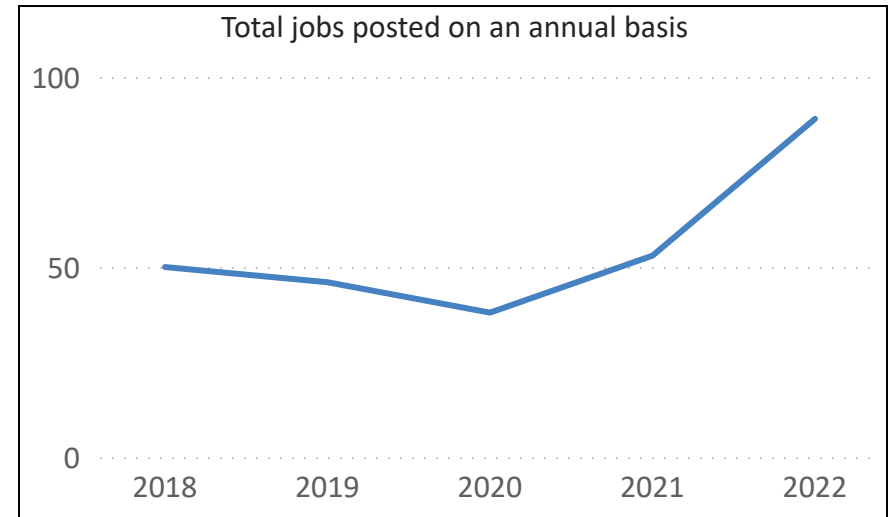


** All 2022 numbers have been estimated to year end for comparison purposes*

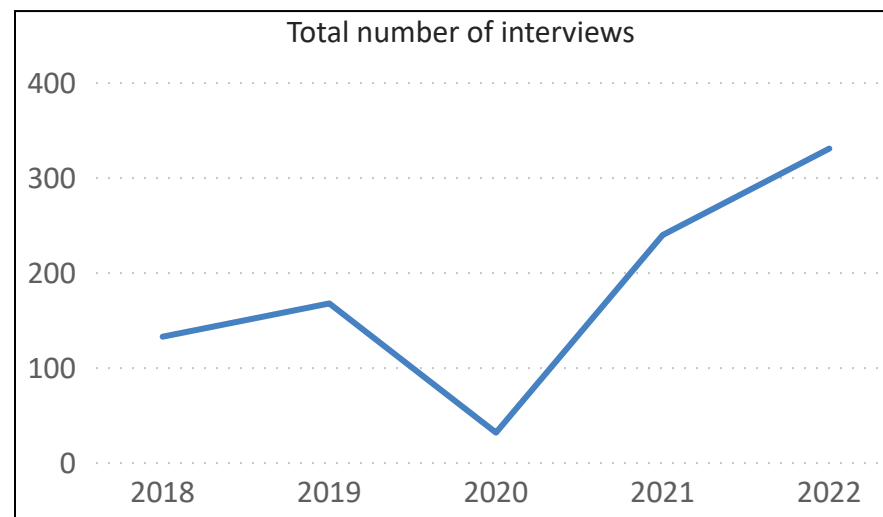
Resumes Received



Postings



Interviews



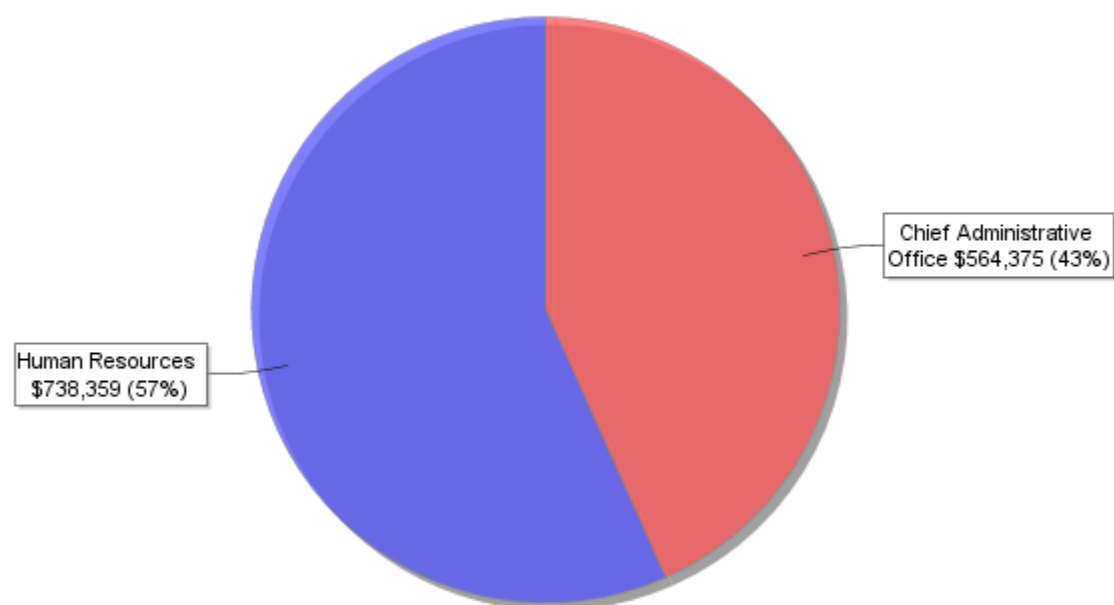
Budget Summary

The Office of the Chief Administrative Officer 2023 operating budget includes expenditures of \$1.3 million, or approximately 4% of the Town's total operating expenditures. An increase of approximately \$35,000 in salaries and benefits is related to an increase in salary steps, benefit and cost of living adjustments. The increase of \$5,000 in advertising is related to rising recruitment costs.

There is a 3% overall net increase in the budget.

Office of the Chief Administrative Officer 2023 Tax Supported Budget	Chief Administrative Office	Human Resources	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures						
Salaries and Benefits	451,439	560,509	1,011,948	977,293	34,655	4%
Advertising		15,000	15,000	10,000	5,000	50%
Audit Services	16,500		16,500	16,500		
Communications	5,000	2,000	7,000	7,000		
Consultants		55,000	55,000	55,000		
Contingency	55,000		55,000	55,000		
Contracted Services		8,000	8,000	8,000		
Courier and Mail Processing		250	250	250		
Materials and Supplies	22,500	6,500	29,000	29,000		
Mileage	4,000	1,000	5,000	5,000		
Public Engagement/Corporate Events	4,000	7,500	11,500	11,500		
Software Licences and Maintenance		29,500	29,500	29,500		
Training, Professional Development and Memberships	5,936	53,100	59,036	59,036		
Total Expenditures	564,375	738,359	1,302,734	1,263,079	39,655	3%
Total Revenues						
Total Transfers						
NET BUDGET	564,375	738,359	1,302,734	1,263,079	39,655	3%

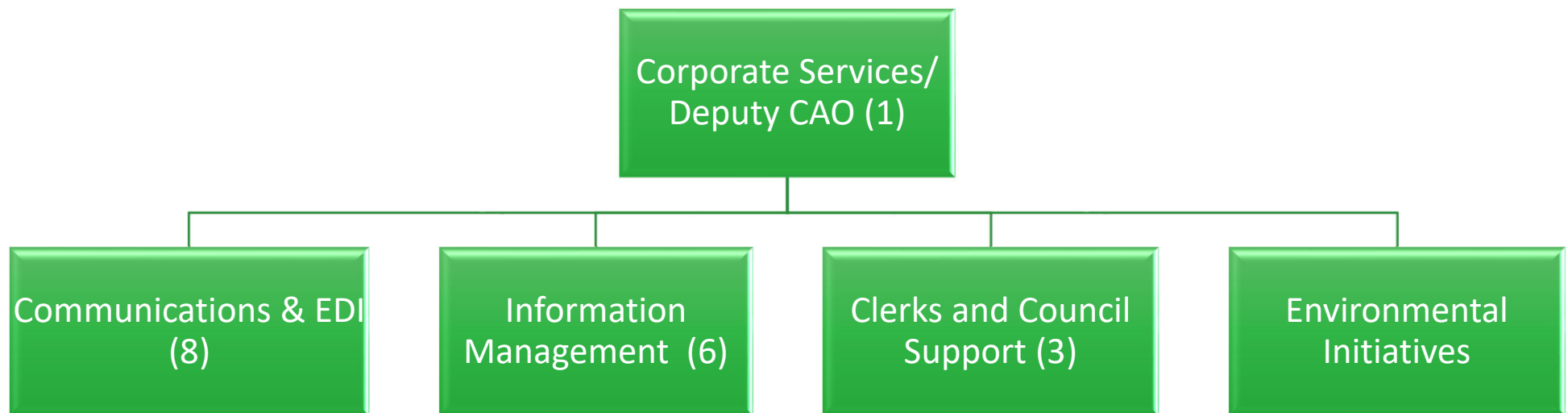
Expenditures by Branch



The Corporate Services Department provides operational support to the corporation and the community through the following business units:

- Communications, Customer Service, and Equity, Diversity, and Inclusion
- Clerks and Council Support
- Information Management
- Environmental Initiatives

The department is supported by 18 full time positions and one contract position.



2023 Corporate Services

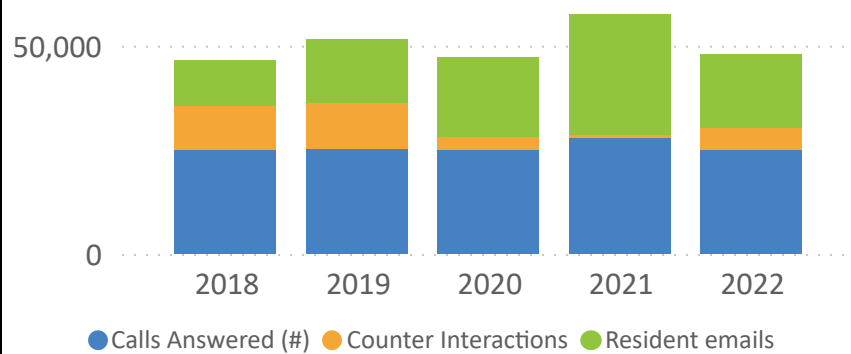
Key Priorities & Objectives

Culture of Municipal Excellence	Objectives
	Facilitate team and staff development learning, and collaboration
	Develop a Communications Strategy to support the Employee Engagement Strategy (resulting from the 2022 Employee Survey)
	Advance the Equity, Diversity, and Inclusion Framework
Quality Programs and Services	Complete the Corporate-wide Records Management Strategy and Implementation
	Objectives
	Refine and implement a Service Excellence Strategy (complete phase 1 CRM implementation and staff training)
	Ensure modernization activities demonstrate real value to residents and stakeholders
	Lead communications strategies for all major initiatives including the Health and Active Living Plaza, Revitalization Projects, and Fire Services Review
Environmental Stewardship	Support public engagement initiatives for various projects: Strategic Plan, Revitalization, Bradford Bypass, Metrolinx, Masterplans
	Review policies and procedures regarding accountability and transparency under the Municipal Act, 2001
	Objectives
	Promote and support Environmental programs at the corporate, community and regional level, including the development of an environmental strategy, climate action plan, and updated community energy plan
	Pursue sustainable funding to support Environmental initiatives and staffing through various Town and grant sources
	Create and articulate environmental education, engagement, and communication tools for corporate and community
	Strengthen the collaboration between N6 municipalities in EI related topics: N6 Environmental Working Group

** All 2022 numbers have been estimated to year end for comparison purposes*

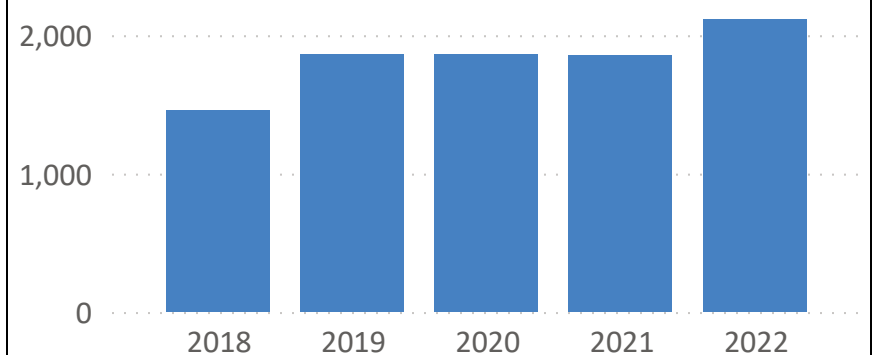
Customer Service Interactions

Various methods of customer interaction with the Town's customer service team: total calls answered, emails, counter interactions added together



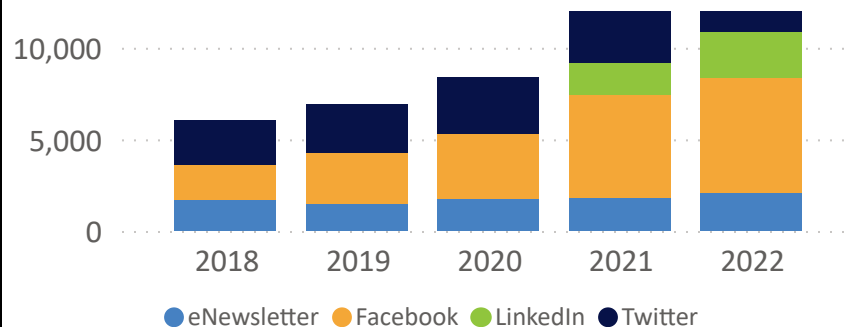
Service Requests Managed

Resident requests that require follow up by other service areas of the Town (eg. Roads, Water, etc.)



Digital Communications

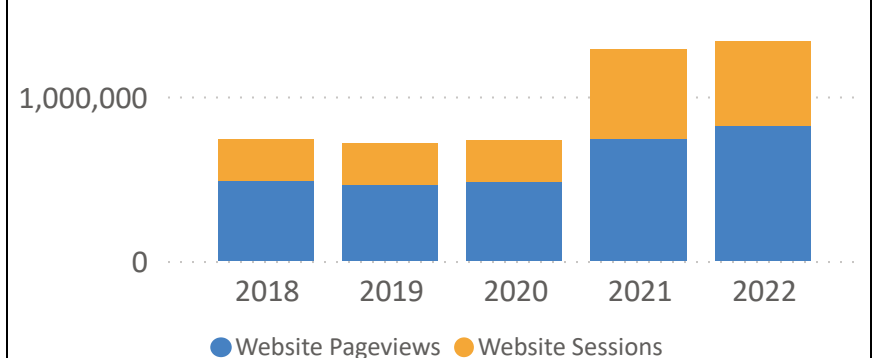
Total number of residents engaged with the Town's various digital communications comprised of e-newsletter, Facebook, Twitter, and LinkedIn followers



LinkedIn tracking began in 2021

Website Engagement

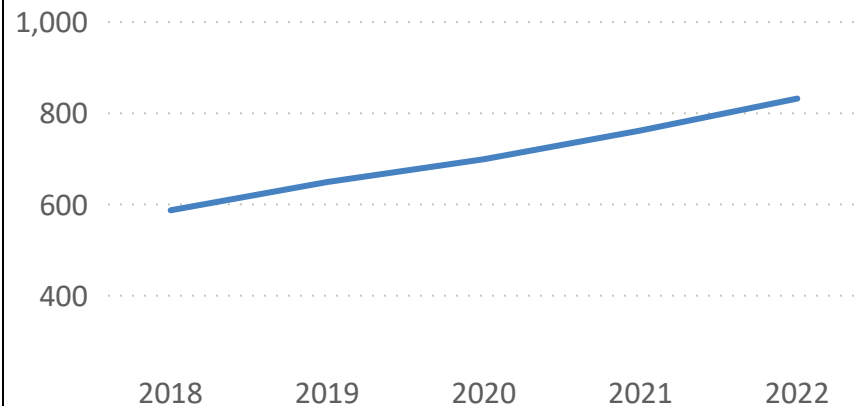
Total number of times the website is visited (Sessions) and the total number of different pages viewed (Page views)



** All 2022 numbers have been estimated to year end for comparison purposes*

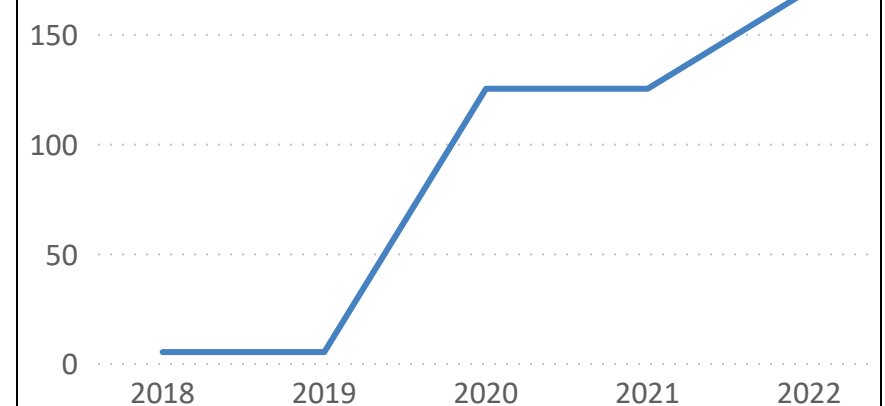
Hardware Devices Managed

Total number of devices supported e.g. laptops, desktops, mobile devices



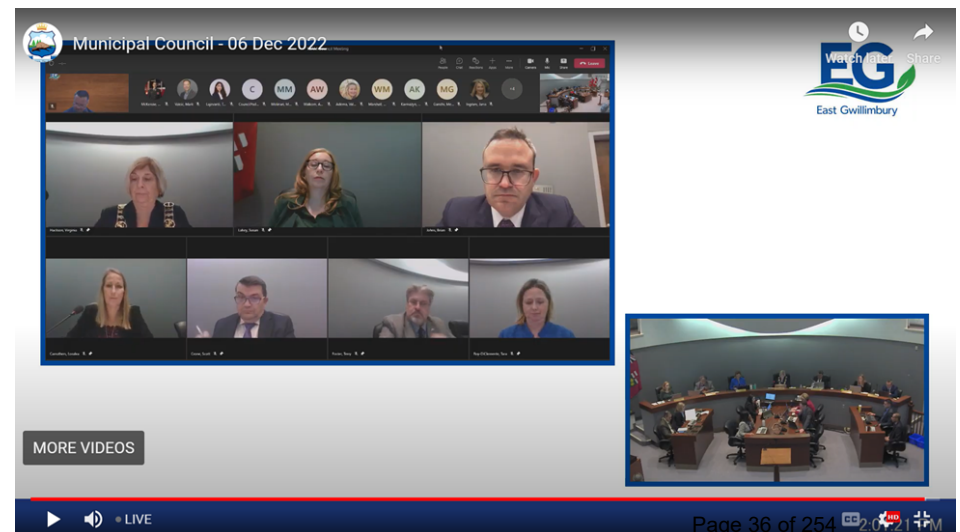
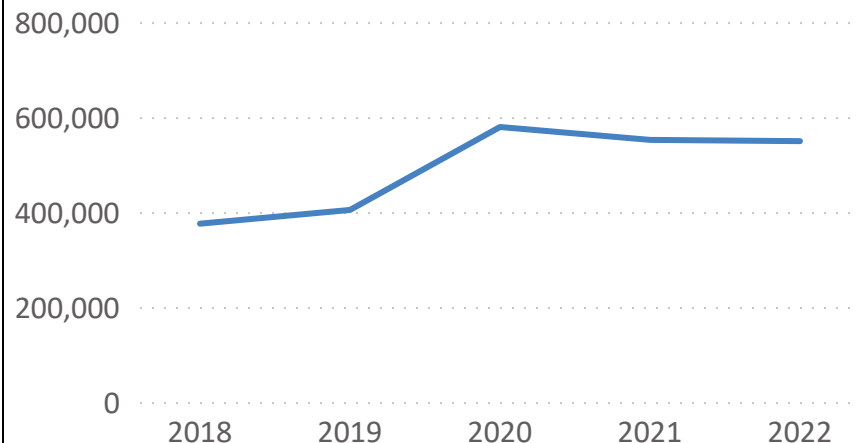
Virtual User Licenses

Number of supported virtual users



Total Emails Blocked

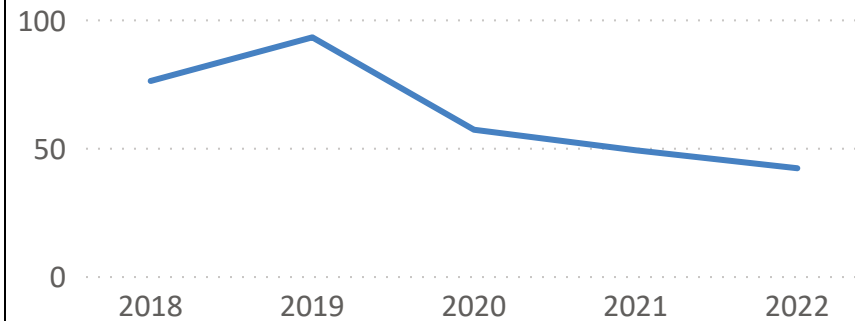
Includes phishing attacks, malware, viruses and ransomware.



** All 2022 numbers have been estimated to year end for comparison purposes*

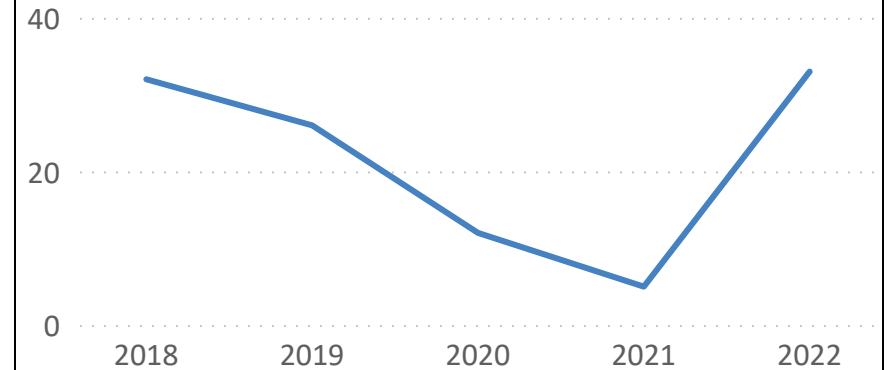
Total Council and Committee Meetings

Includes Council, CWC, SPC (Workshops) and Closed Session meetings - noting changes to meeting structure implemented in 2020 due to Covid-19 Pandemic

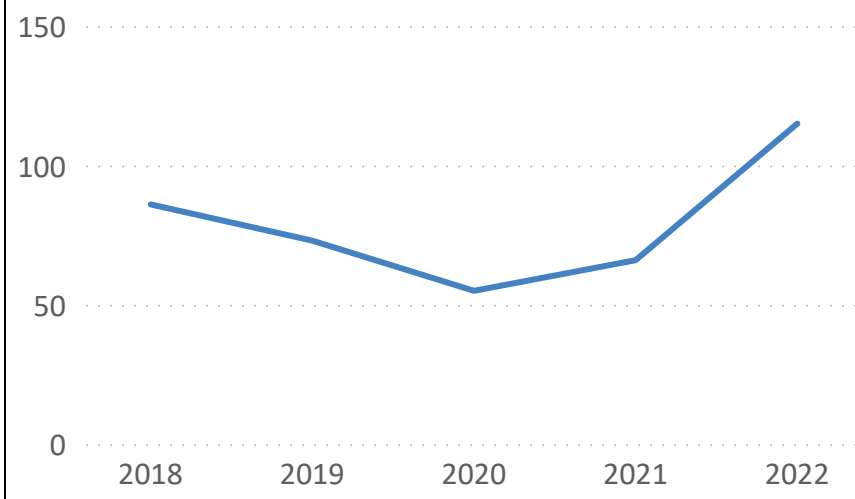


Civil Ceremonies Conducted

Noting Covid-19 impacts for years 2020 and 2021

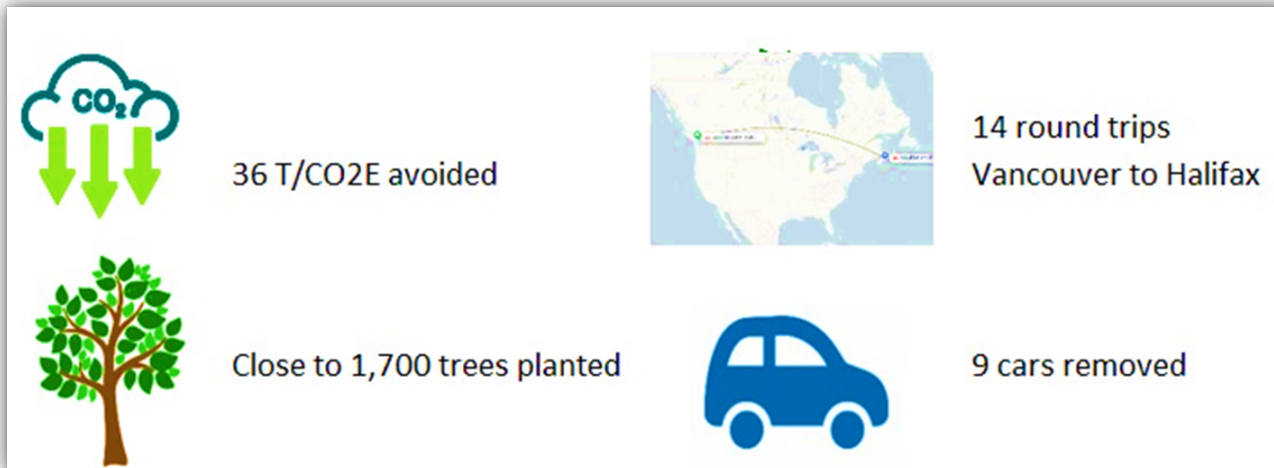


Freedom of Information Requests



** All 2022 numbers have been estimated to year end for comparison purposes*

Impacts of Hybrid Service Delivery



Number of Corporate Wide Environmental Initiatives

80+ initiatives identified (summarized in 35 groups)

- 10 at the corporate level
- 25 at the community level

- 18 - operational
- 10 - policy related
- 6 - event based
- 1 - legislative



Budget Summary

The Corporate Services 2023 operating budget includes expenditures of approximately \$3.3 million or 11% of the Town's total operating expenditures.

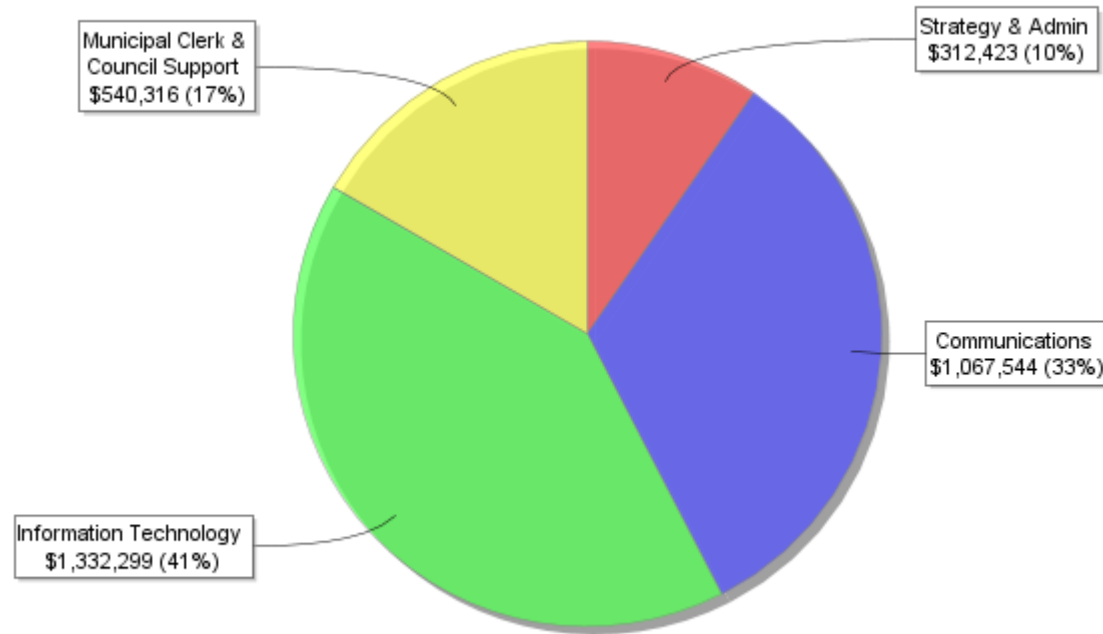
Salary and benefits have increased by approximately \$260,000 due to step and merit increases, benefits and cost of living adjustments. Contract staffing has been added for Clerks and Committee support that has been offset by a draw from the Working Capital reserve. A position for the Information Management Analyst has also been converted to a permanent position from contract staffing.

Software licensing costs have increased by \$110,000 to account for the new customer relationship management system as well as licensing for hybrid work environments previously paid for with federal/provincial COVID grant funding. An increase in training and professional development of approximately \$19,000 has been included to enhance and strengthen staff talent. An increase in YorkNet Communications of approximately \$7,000 is related to an increase in annual operating costs. Cost increases have been partially offset by reductions in equipment and vehicle, equipment repair and materials and supplies. These reductions are to align budgets with historical spending.

The net budget for this department is increasing by approximately \$289,000 or 10%.

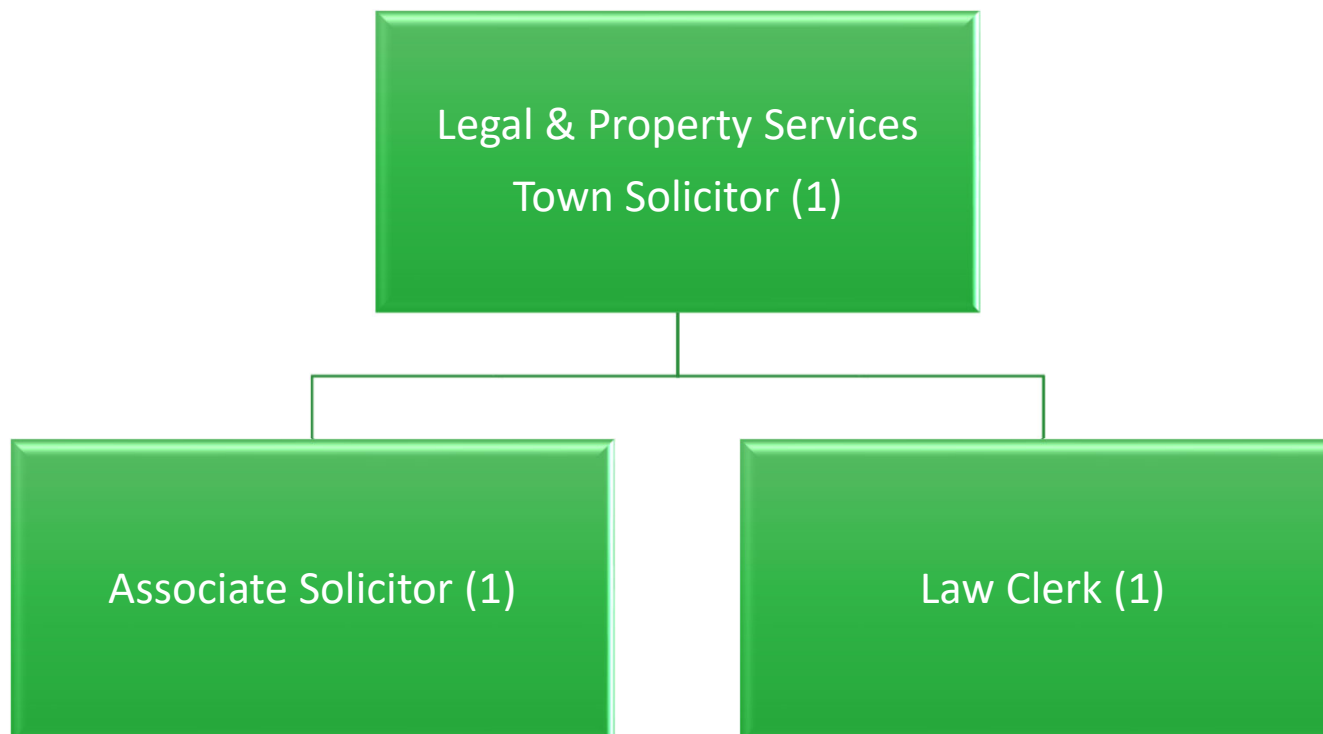
Corporate Services 2023 Tax Supported Budget	Strategy & Admin	Communications	Information Technology	Municipal Clerk & Council Support	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures								
Salaries and Benefits	294,023	959,544	854,999	513,516	2,622,082	2,362,072	260,010	11%
Advertising		68,000			68,000	71,000	(3,000)	(4%)
Communications	1,500	1,800	3,000	2,000	8,300	6,600	1,700	26%
Consultants	6,000	5,000	15,000		26,000	21,000	5,000	24%
Contracted Services				6,500	6,500	9,500	(3,000)	(32%)
Equipment and Vehicle	2,600		22,000	1,000	25,600	26,930	(1,330)	(5%)
Equipment Repair			2,000		2,000	7,000	(5,000)	(71%)
Materials and Supplies	4,800	15,500	800	8,300	29,400	46,400	(17,000)	(37%)
Mileage	500	1,200	1,500	1,000	4,200	4,200		
Software Licences and Maintenance			350,000		350,000	240,000	110,000	46%
Training, Professional Development and Memberships	3,000	16,500	9,000	8,000	36,500	17,376	19,124	110%
Utilities			20,000		20,000	30,000	(10,000)	(33%)
YorkNet Communications			54,000		54,000	46,800	7,200	15%
Total Expenditures	312,423	1,067,544	1,332,299	540,316	3,252,582	2,888,878	363,704	13%
Revenues								
Licenses				(6,000)	(6,000)	(6,000)		
Sales				(3,000)	(3,000)	(3,000)		
User Fees				(3,250)	(3,250)	(3,250)		
Total Revenues				(12,250)	(12,250)	(12,250)		
Transfers								
Contributions to Reserves			80,000		80,000	80,000		
Draw from Reserves				(75,000)	(75,000)		(75,000)	
Total Transfers			80,000	(75,000)	5,000	80,000	(75,000)	(94%)
NET BUDGET	312,423	1,067,544	1,412,299	453,066	3,245,332	2,956,628	288,704	10%

Expenditure by Branch



The Legal and Property Services department acts as a legal advisor to Council and the Town. The team provides interpretation of legislation, agreement preparation, review and negotiation, property and real estate services, insurance and risk management, and representation and management of litigation and administrative law matters in defense of the Town's interests.

Legal and Property Services is supported by 3 full time positions.



2023 Legal and Property Services

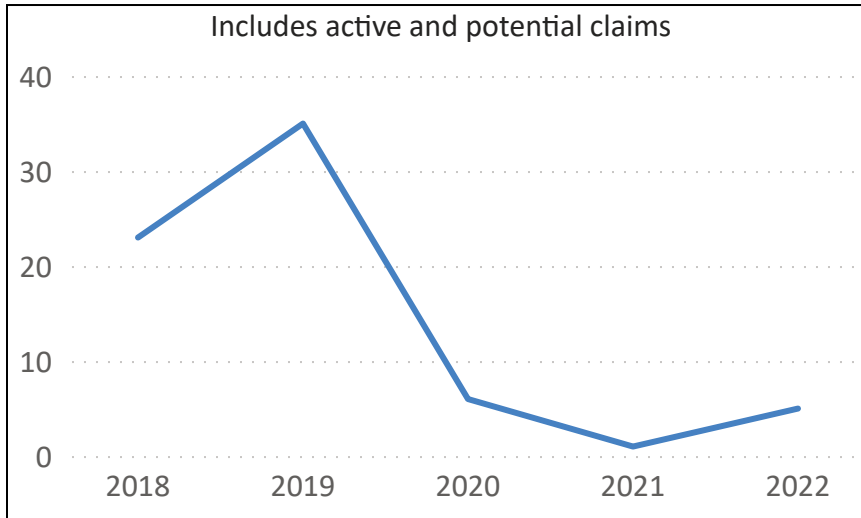
Key Priorities & Objectives

Culture of Municipal Excellence	Objectives
	Support staff development by providing training and development opportunities
	Consult with departments to assess service level requirements from Legal Services including recruitment of associate solicitor
	Review Town's risk management practices including insurance implications
	Review Legal's mandate to deliver legislative services
Quality Programs and Services	Objectives
	Advise Mayor and Council on legal and risk management issues; provide legal support to CAO and departments regarding Town's operations
	Advocate Town's interests when legislative changes impact the Town's services and programs (eg. Bill 23 - More Homes Built Faster Act, 2022)
	Assess Council's delegated authorities to staff
	Lead property acquisition process and manage real estate portfolio
	Review policies and procedures regarding accountability and transparency under the Municipal Act, 2001
Responsible Growth	Objectives
	Provide legal advice and support on development matters
	Review Town's by-laws and update where appropriate
	Respond to Provincial legislation that expedites housing development
Build Complete Communities	Objectives
	Provide legal advice and support on broadband initiatives
	Advise and support ECSS on joint fire services project

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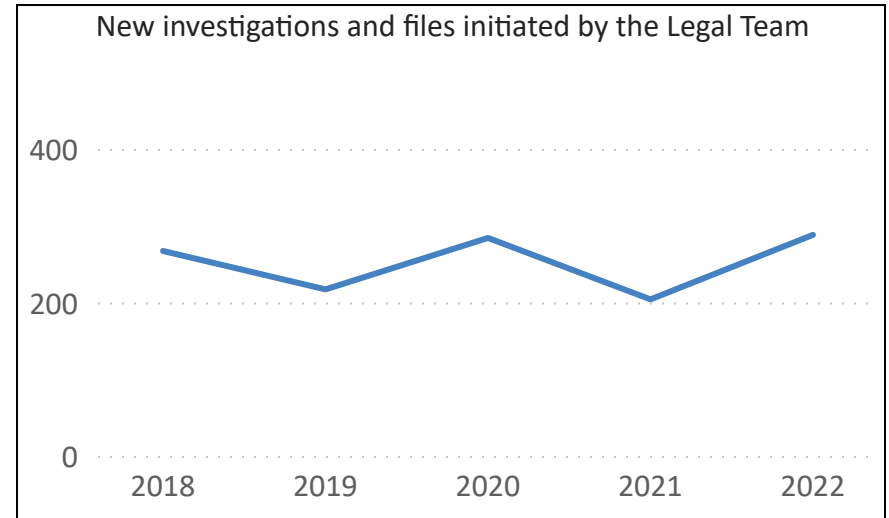
Insurance Claims Against the Town

Includes active and potential claims



New Legal Matters

New investigations and files initiated by the Legal Team



Budget Summary

The Legal and Property Services operating budget includes expenditures of approximately \$0.6 million or 2% of the Town's total operating expenditures.

The salary and benefits budget increase of approximately \$17,000 relates to step increases, benefit and cost of living adjustments.

Legal services has increased by \$11,000 to provide for any external legal advice that may be required. Training and professional development has increased by \$4,500 for specialized legal training. Cost increases have been offset by a decrease in materials and supplies for a digital subscription that is no longer required.

The net budget is increased by approximately \$17,000 or approximately 3%.

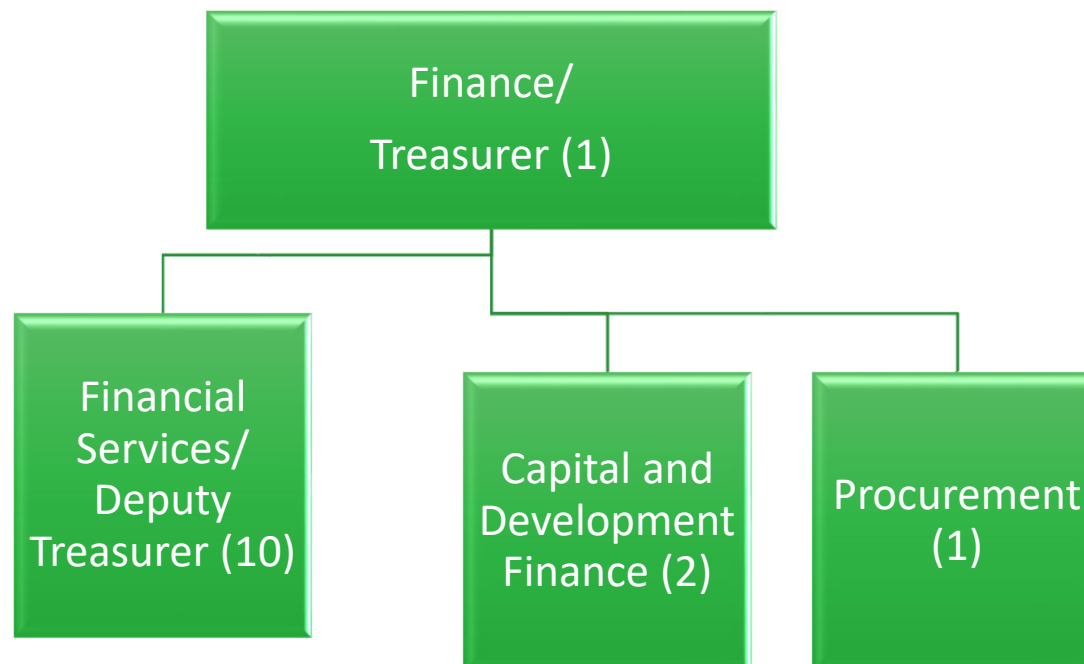
Legal and Property Services 2023 Tax Supported Budget	Legal Services	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures					
Salaries and Benefits	573,340	573,340	555,863	17,477	3%
Communications	1,300	1,300	1,300		
Courier and Mail Processing	200	200	200		
Equipment and Vehicle	2,100	2,100	2,100		
Legal Services	60,000	60,000	49,000	11,000	22%
Materials and Supplies	8,600	8,600	24,100	(15,500)	(64%)
Mileage	500	500	500		
Training, Professional Development and Memberships	14,000	14,000	9,500	4,500	47%
Total Expenditures	660,040	660,040	642,563	17,477	3%
Revenues					
User Fees	(95,000)	(95,000)	(95,000)		
Total Revenues	(95,000)	(95,000)	(95,000)		
Total Transfers					
NET BUDGET	565,040	565,040	547,563	17,477	3%

The Finance Department is responsible for providing direction, advice and services that ensures the Town remains in a strong financial position, enabling the Town to provide quality services to the public, now and in the future.

The Finance Department provides financial support to the corporation and the community through three business units:

- Financial Services: budget coordination and development, controls and reporting, accounting, investments and banking, property tax and water billing
- Capital and Development Finance: capital budgeting, development charge administration, fee and reserve management, long range financial planning
- Procurement: administration of the procurement bylaw, coordination of Town purchases and competitive bids

The department is supported by 14 full time positions.



2023 Finance

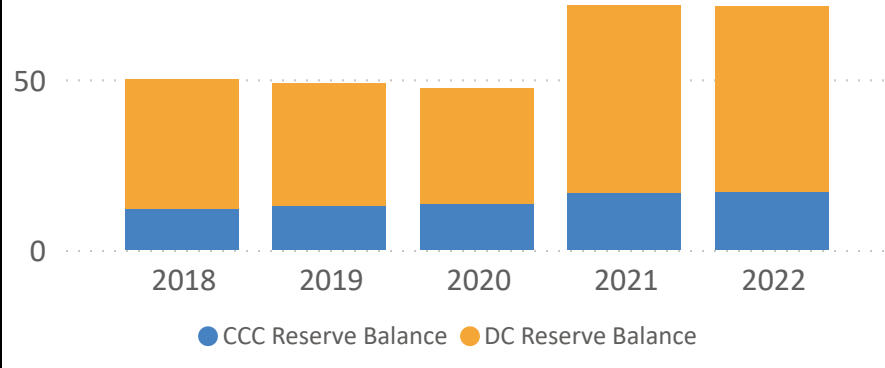
Key Priorities & Objectives

Culture of Municipal Excellence	Objectives
	Support and develop staff through a variety of cross training and technology development opportunities
	Support the ongoing enhancements to online payment opportunities for improving overall customer experience on the EG website
	Enhance delivery of resident-friendly financial information through the Annual Financial report
	Increase reporting capabilities within existing software to provide efficient access to information required for decision making (e.g., monthly management reporting, development charge payment tracking)
Quality Programs and Services	Enhancement of purchasing card program to provide expedited payment for external vendors and improved internal financial reporting
	Objectives
	Develop and approve the 2023 and 2024 Business Plan and Budgets and the 2023 and 2024 Water and Wastewater Budget to align with Council priorities and initiatives
Environmental Stewardship	Develop implementation roadmap to modernize financial systems and reporting based on recommendations from the system needs assessment review
	Objectives
Responsible Growth	Promote e-billing opportunities to promote environmentally friendly practices and achieve cost savings related to distribution
	Objectives
	Support Asset Management Team by developing financial plans that determine long term funding needs to replace and/or renew municipal infrastructure assets based on full lifecycle costing (multi-year process)
	Develop/revise financial strategies to support the construction and operation of the Health and Active Living Plaza, Sports Complex expansion and other key capital projects
Build Complete Communities	Provide support to significant Town Master Plans to ensure that the servicing and development of future Whitebelt Lands is done in a fiscally responsible and sustainable manner
	Objectives
	Update the Development Charge Background Study and Development Charge By-laws
	Seek out opportunities and coordinate applications for third party funding for future operating and capital improvements
	Analyze More Homes Built Faster legislation (Bill 23) and develop strategies to offset/mitigate potential financial impacts

** All 2022 numbers have been estimated to year end for comparison purposes*

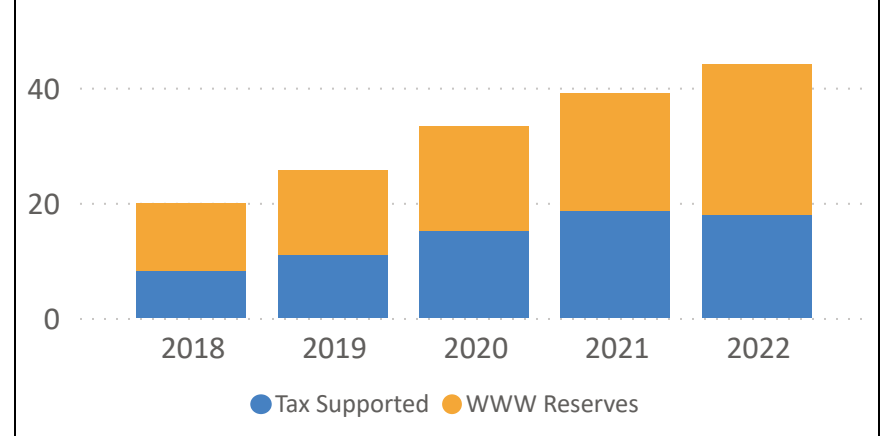
Development Charge Reserves

Funds (in \$ Millions) set aside for future growth specific needs and funding initiatives that benefit new development. (e.g. Development Charges, Community Capital Contribution, Development Fees)



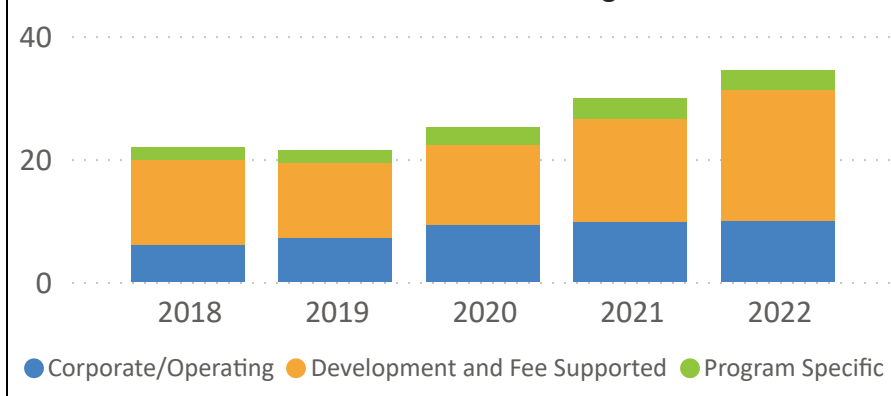
Asset Replacement Reserves

Funds (in \$ Millions) set aside for replacement/renewal of all tangible capital assets



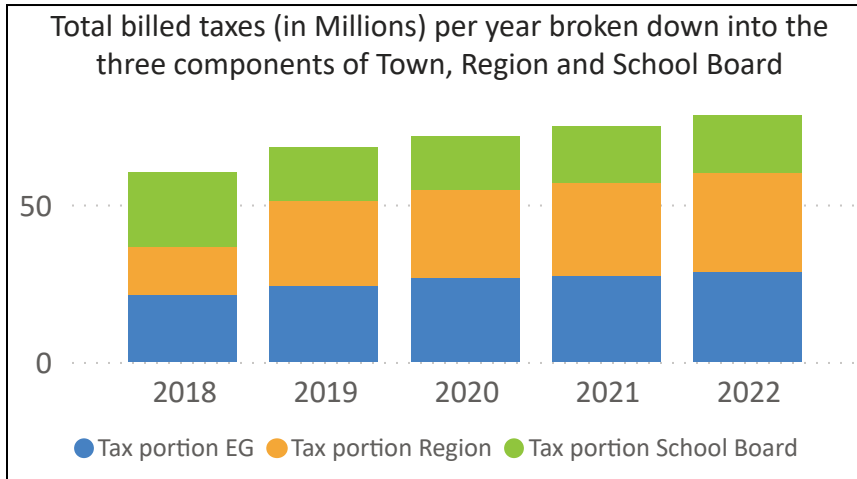
Operating Reserves

Funds (in \$ Millions) set aside for future program related services such as Building, Planning, Fill & Site Alteration, Working Capital and stabilization funding



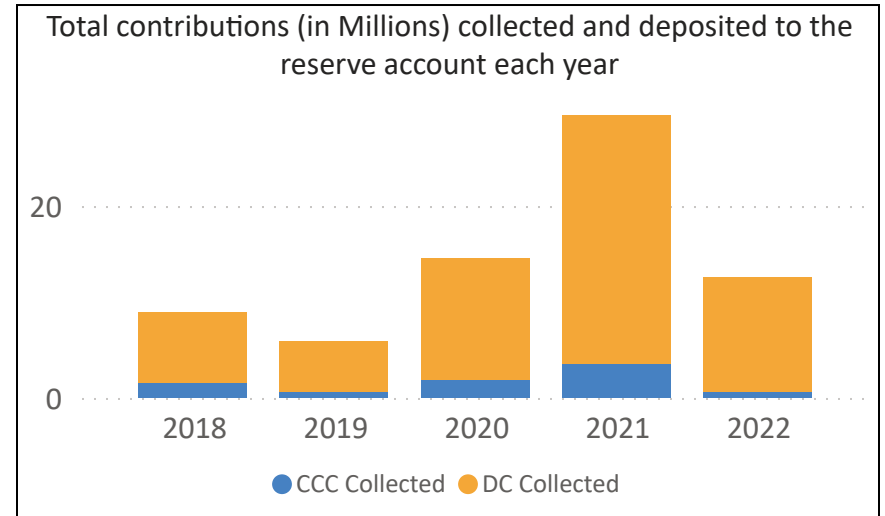
** All 2022 numbers have been estimated to year end for comparison purposes*

Breakdown of Annual Taxes Collected

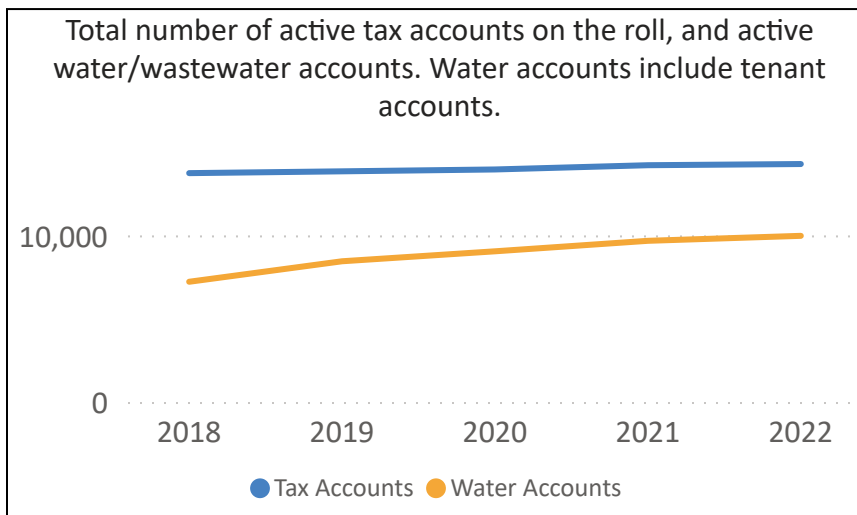


*2022 includes estimated amount of supplemental taxes billed

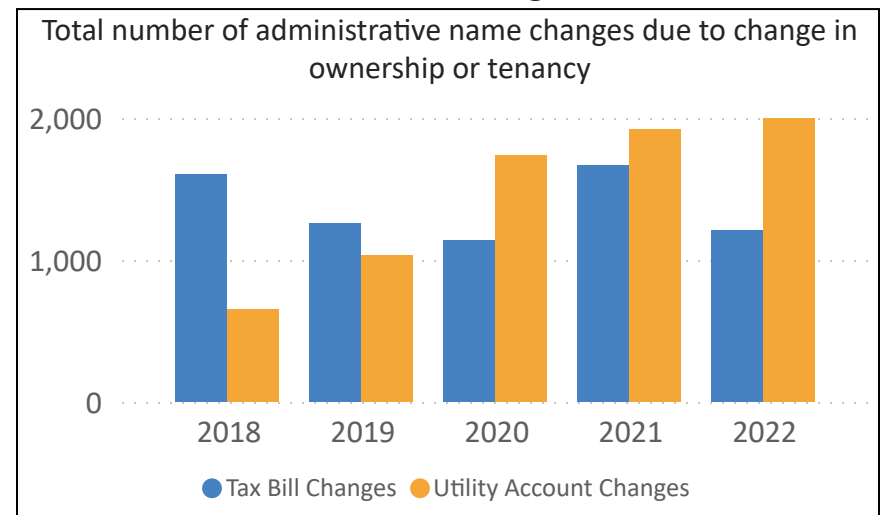
Development Charge and Community Contributions Collected



Total Number of Tax and Water Accounts

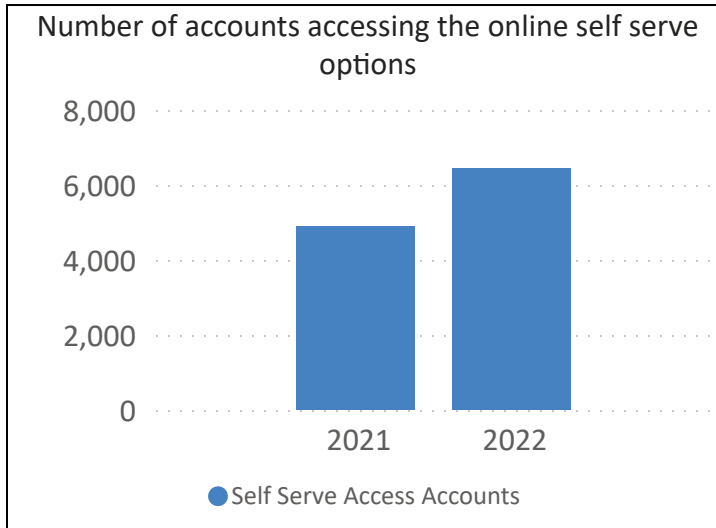


Account Changes

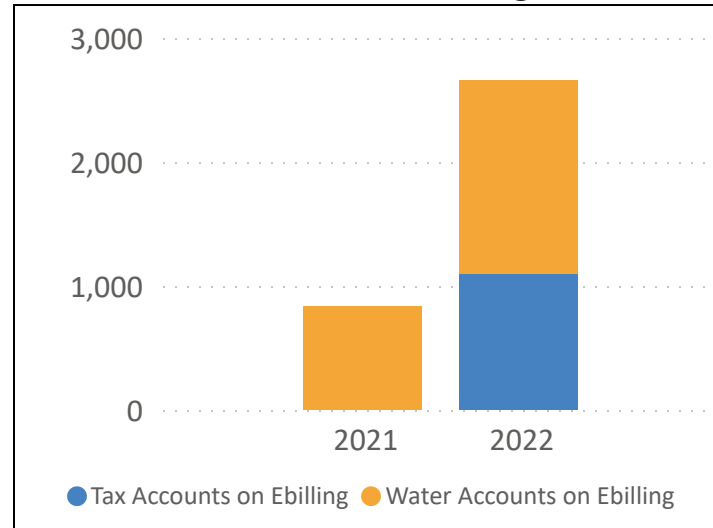


* All 2022 numbers have been estimated to year end for comparison purposes

Online Services - Resident Self Serve



Accounts on E-Billing



% on E-Billing

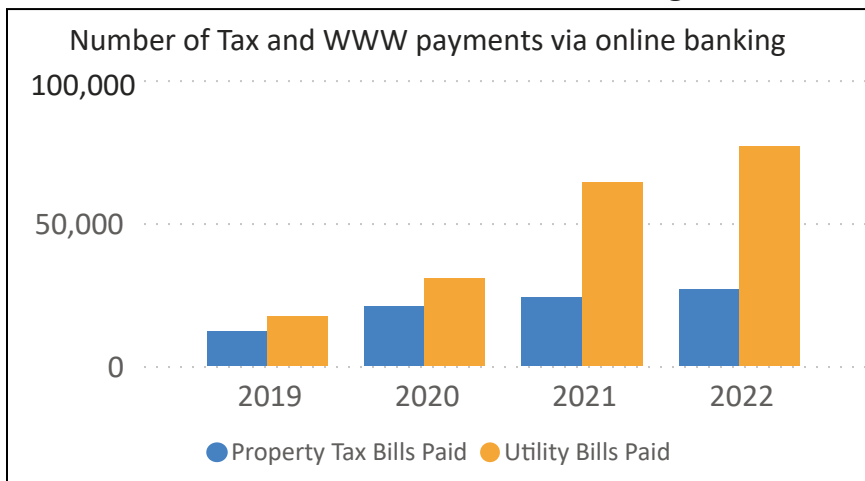
Water Accounts

16%

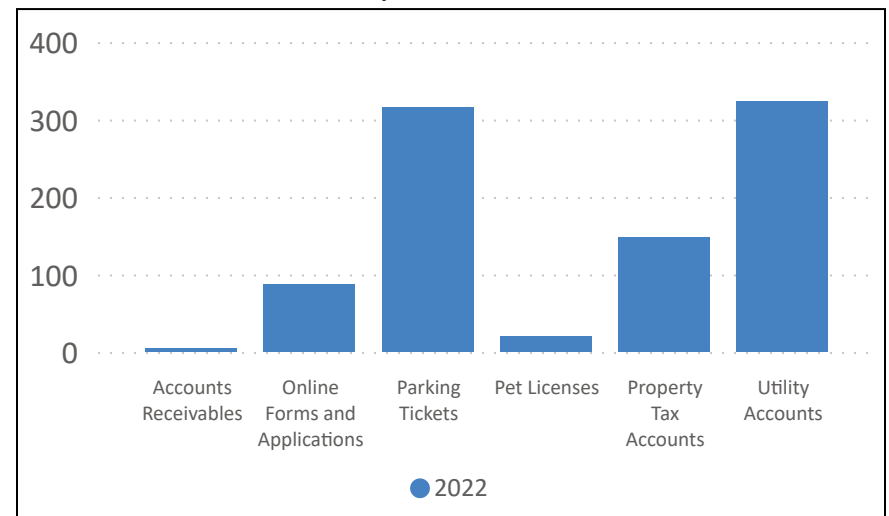
Tax Accounts

8%

Accounts Paid via Online Banking



Online Payments via Website



*Finance assumed responsibility of processing of payments in 2019

Budget Summary

The Finance department 2023 operating budget includes expenditures of approximately \$2.2 million or 7% of the Town's total operating expenditures.

The salaries and benefits budget has increased by approximately \$125,000. This includes \$45,000 in contract staffing to assist with financial system enhancements, development charge administration and procurement support. The balance of the increase is a result of step increases, benefit and cost of living adjustments. A Financial Analyst position has been converted to a permanent position from existing contract staffing.

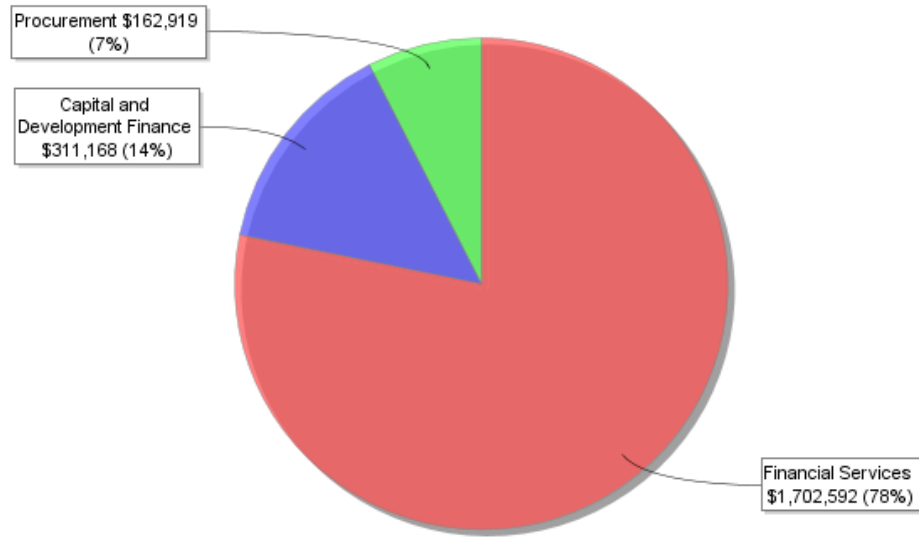
The audit services budget has increased by \$4,500 as a result of the new financial audit provider contract. The bank fees, payroll and other fees budget has increased by approximately \$9,000 due to increased payroll processing costs and transaction volume. Courier and mail processing has increased by \$5,000 due to growth. Training and professional development has increased by approximately \$18,000 to assist in staff development, retention and increasing in-house expertise.

Cost increases have been partially offset by an increase in user fees of \$55,000 to align with the increased volume associated with water and tax account changes.

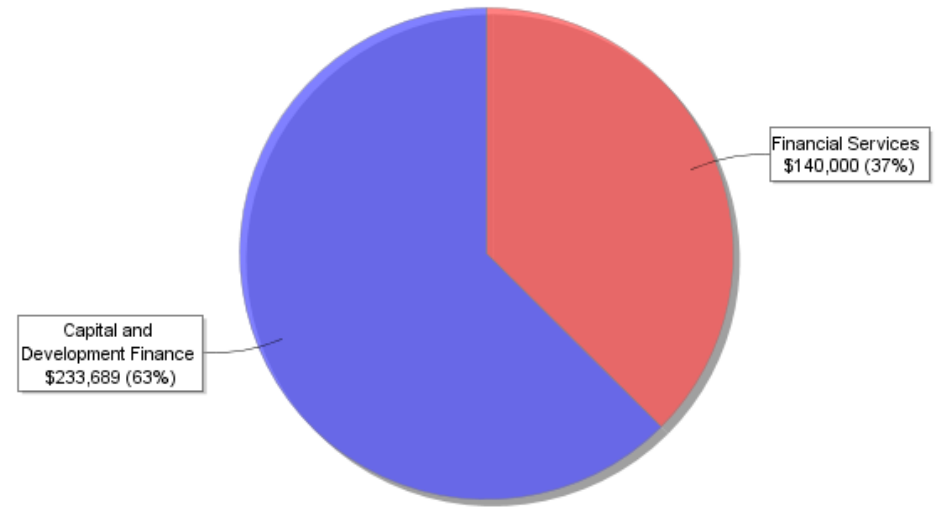
The net budget for this department is increasing by approximately \$106,000 or 6%.

Finance Department 2023 Tax Supported Budget	Financial Services	Capital and Development Finance	Procurement	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures							
Salaries and Benefits	1,484,342	290,968	160,019	1,935,329	1,810,723	124,606	7%
Audit Services	45,000			45,000	40,500	4,500	11%
Bank Fees, Payroll and Other Charges	100,000			100,000	90,728	9,272	10%
Communications	2,000	1,000	1,000	4,000	4,000		
Consultants	7,500	2,000		9,500	9,500		
Courier and Mail Processing	35,000			35,000	30,000	5,000	17%
Equipment Repair	900			900	900		
Materials and Supplies	6,750	1,000	1,000	8,750	8,750		
Mileage	400	200	100	700	700		
Training, Professional Development and Memberships	20,700	16,000	800	37,500	19,700	17,800	90%
Total Expenditures	1,702,592	311,168	162,919	2,176,679	2,015,501	161,178	8%
Revenues							
Development Charges		(233,689)		(233,689)	(233,689)		
Miscellaneous							
Sales	(30,000)			(30,000)	(30,000)		
User Fees	(110,000)			(110,000)	(55,000)	(55,000)	100%
Total Revenues	(140,000)	(233,689)		(373,689)	(318,689)	(55,000)	17%
Transfers							
Draw from Reserves		(25,965)		(25,965)	(25,965)		
Total Transfers		(25,965)		(25,965)	(25,965)		
NET BUDGET	1,562,592	51,514	162,919	1,777,025	1,670,847	106,178	6%

Expenditures by Branch



Revenues by Branch



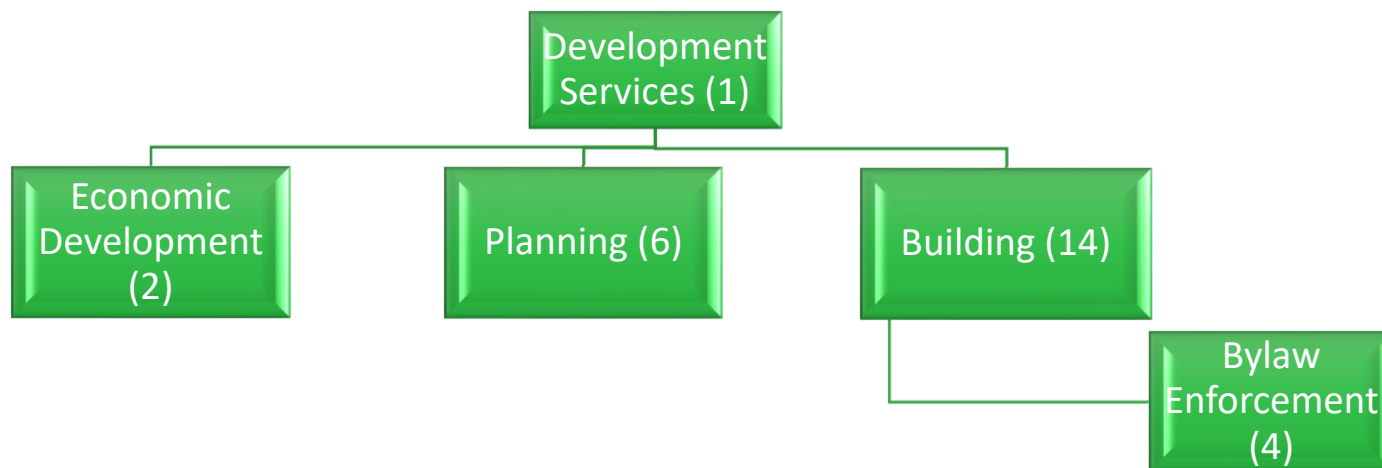
The Development Services department is supported by 27 full-time positions. The majority of the department is funded through development fees (Tab 2) with a small component funded through property taxes. The department provides strategic land use planning advice concerning the long term growth related vision for the Town.

Economic Development has recently been integrated into the Development Services department. The Economic Development branch supports sustainable economic growth through business development support, strategic investment attraction, and assistance to industrial and commercial projects throughout the development process.

The Planning Division is responsible for reviewing and processing all Planning Act applications as per provincial, regional and municipal policy directives. Planning is also responsible for updates and maintenance of the Town's Official Plan and special land use studies. Planning staff provide interpretation and review of relevant provincial and regulation land use policies and Zoning by-law regulations. In addition, public comment and feedback is solicited on all planning matters related to development applications and changes to planning policies.

The Building Division deals with building administration and approvals through plans review and site inspections. They ensure compliance with the Ontario Building Code and Standards and the Town's Zoning By-law for construction, demolition, renovation of buildings through the administration and enforcement.

The Bylaw enforcement branch works with the community to educate and enforce municipal by-laws, various government acts, and legislation to protect the public safety, integrity and welfare of all residents.



2023 Development Services

Key Priorities & Objectives

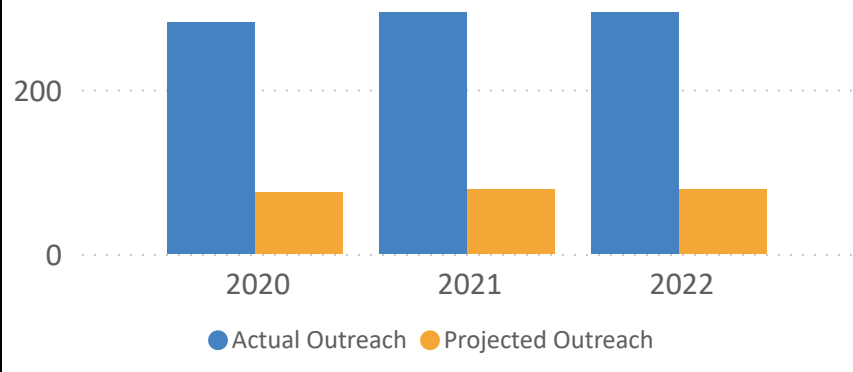
Culture of Municipal Excellence	Objectives
	Support staff engagement and enhanced performance through training and development opportunities and structured mentorship
	Advance partnerships with York Region, the BILD industry, and other stakeholders with open communications regarding future growth
	Advance work with local municipal partners to develop a consistent Terms of Reference for the development review process across York Region
	Deliver service excellence by educating, assisting, and supporting the success of applicants throughout the development process
	Attend EG Farmers' Markets for additional Planning outreach, offering opportunities to chat with a Planner, and to present new applications
	Foster the development of consistent communication with members Council on updated development matters
Quality Programs and Services	Objectives
	Modernization of permit administration software, which will be used to accept online permit applications, book inspections, and receive permit fee estimates online, and add online option for survey requests and compliance letters
	Address the changes resulting from Bill 109 and Bill 23 including the new expedited application process
	Enhance customer service and efficiencies by streamlining ticket disputes and providing a more efficient way to enforce by-laws through the implementation of an Administrative Monetary Penalty System (AMPS)
	Enhance Town operated animal services solutions
	Modernize Bylaw and Licensing applications
Environmental Stewardship	Objectives
	Cross-departmental consultation and review the Town's Thinking Green Development Standards, to align with corporate sustainability objectives
	Monitor and report on the provincial updates to the Lake Simcoe Protection Plan and other Provincial Plans and legislation
Responsible Growth	Objectives
	Finalize the recently adopted Official Plan to ensure protection of over 83% of the Town's greenspace while balancing growth
	Develop the Heritage Conservation District for the community of Sharon and ensure the protection and preservation of heritage features in this area through effective and thorough public consultation
	Update the Town's Servicing Allocation policies to advocate for a variety of housing and employment options
	Ensure new building stock in EG is safe and environmentally efficient, in compliance with the Ontario Building Code
	Ensure compliance with the province's septic system maintenance program mandate
	Support key development projects through AdvantageEG, including management of the Woodbine 1/Loblaws project
	Advance Development Process enhancement
	Implement a comprehensive business visitation program
	Advance partnership with Georgina and York University to deliver entrepreneurial support programming

Build Complete Communities	Objectives
	Build on the overarching growth management policies of the recently adopted Updated Official Plan to develop a logical, sustainable and comprehensive secondary plan for the approved urban expansion area (Whitebelt)
	Work with development stakeholders and York Region to resolve the servicing constraints as part of the province's decision on the York Durham Sewage Solution upgrades
	Encourage complete community and employment development by leveraging the agglomeration of employment interest around the Highway 404 and future Bradford Bypass corridors
	Respond to growth related building activity and administer the Ontario Building Code
	Track building activity and use information collected to create a development priority plan
	Engage community stakeholders and residents during the drafting and reviewing of new regulatory bylaws
	Advance village core revitalization initiatives
	Support the advancement of broadband expansion
	Develop a workforce strategy that aligns with Complete Community objectives including affordable living

** All 2022 numbers have been estimated to year end for comparison purposes*

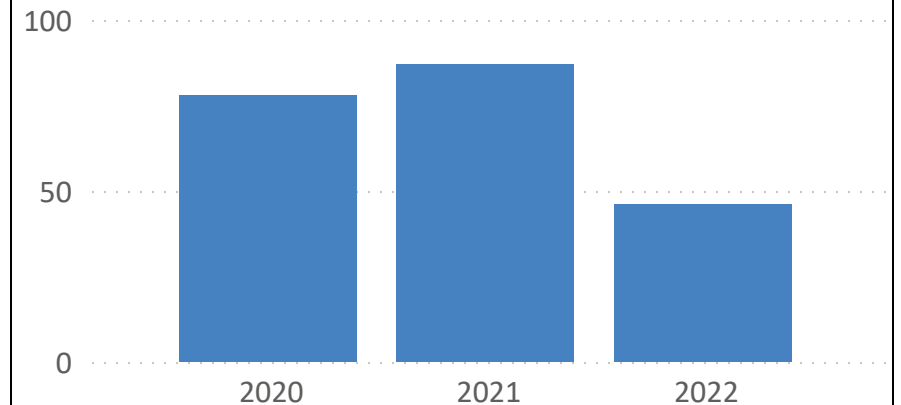
Business Outreach and Visitation

Direct contact and visits with businesses to assess/respond to identified challenges and opportunities for business growth



Job Creation

Total number of new jobs created in EG as a result of new development, business relocation, or business expansion projects

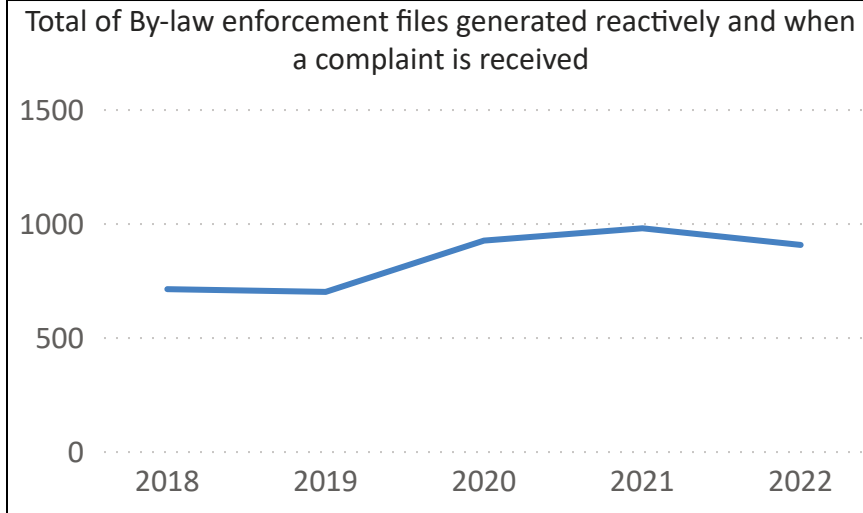


Woodbine One / Loblaws

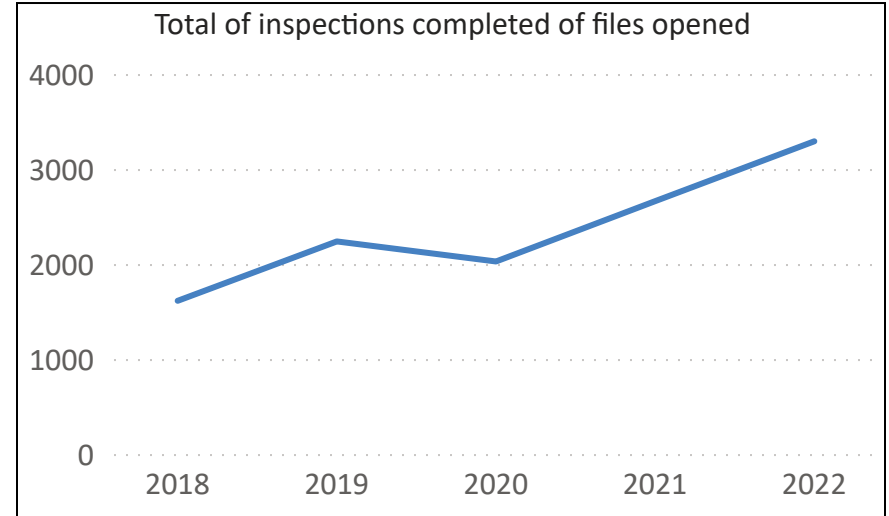


** All 2022 numbers have been estimated to year end for comparison purposes*

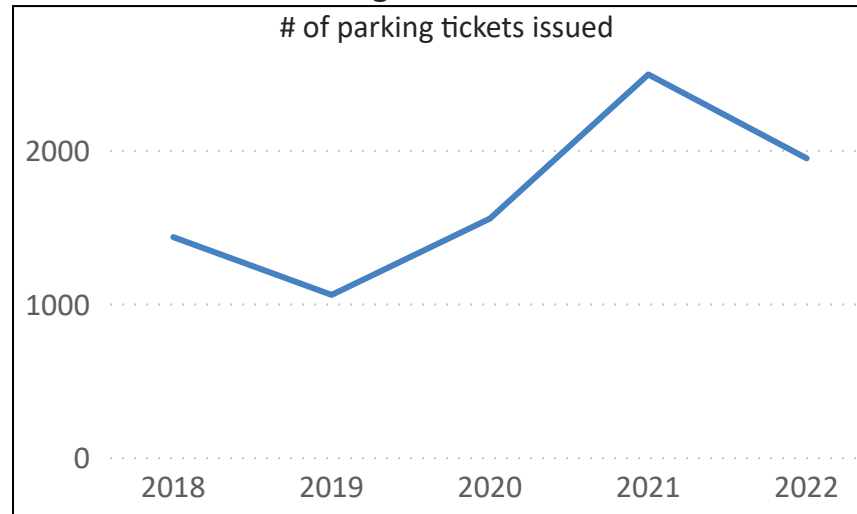
Complaints Received



Inspections Completed

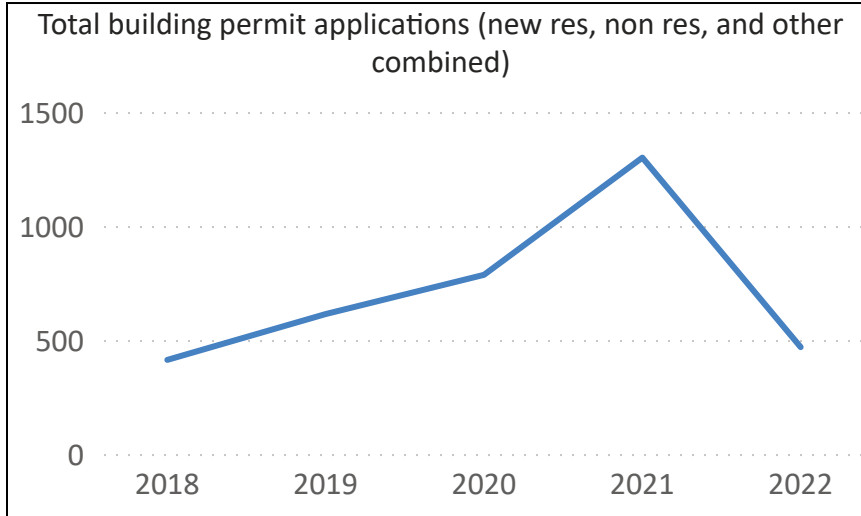


Parking Tickets Issued

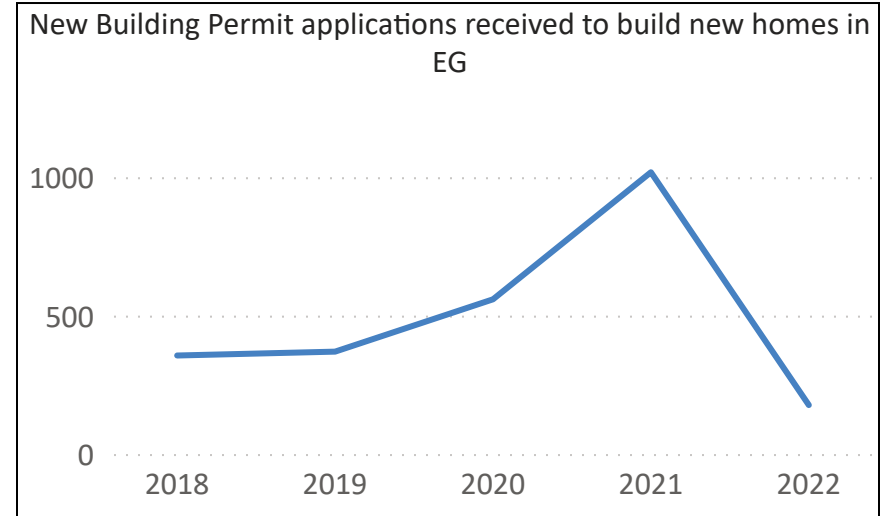


** All 2022 numbers have been estimated to year end for comparison purposes*

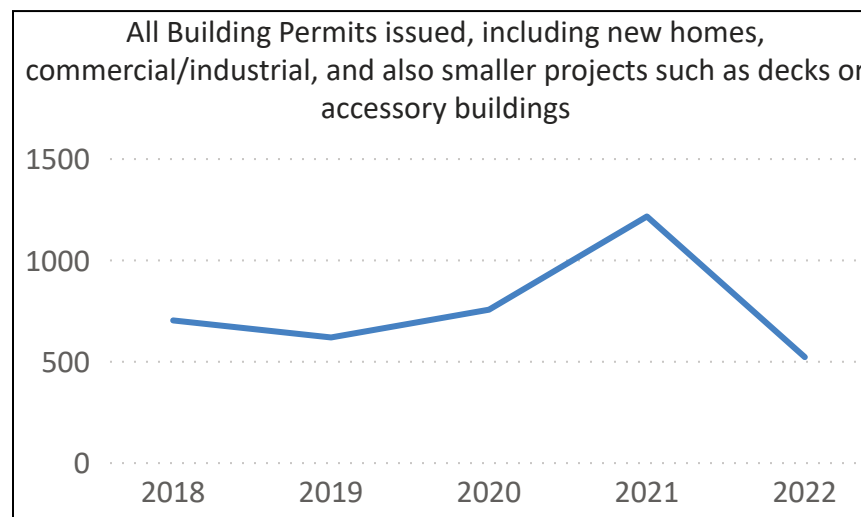
Total Applications Received



New Home Permit Applications

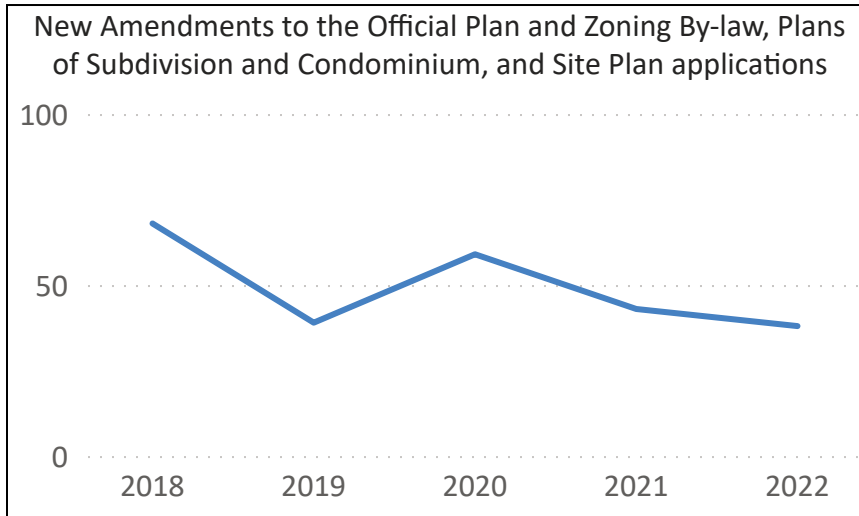


Total Permits Issued

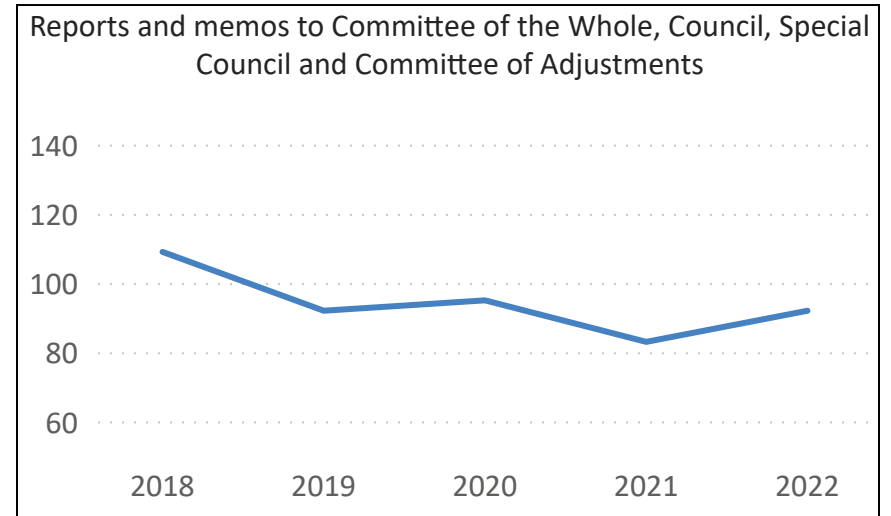


** All 2022 numbers have been estimated to year end for comparison purposes*

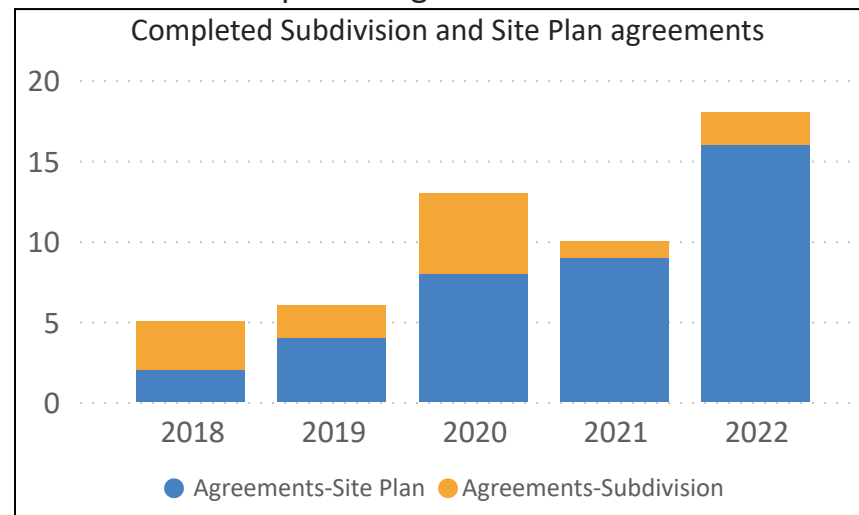
Planning Applications Received



Planning Reports for Council Consideration



Development Agreements Executed



Budget Summary

The Development Services 2023 operating budget includes expenditures of approximately \$1.6 million or 5% of the Town's total operating expenditures.

The salaries and benefits budget has increased by approximately \$91,000 due to step and merit increases, cost of living and benefit cost adjustments and a new position for a Municipal Law Enforcement Student. An increase in contracted services of approximately \$39,000 is related to increasing costs for animal control and wildlife management contracts. Advertising costs have increased by \$10,000, however the increase has been offset by cost reductions in other areas such as other agencies and materials and supplies. Software licensing has increased by \$8,000 for the parking management software.

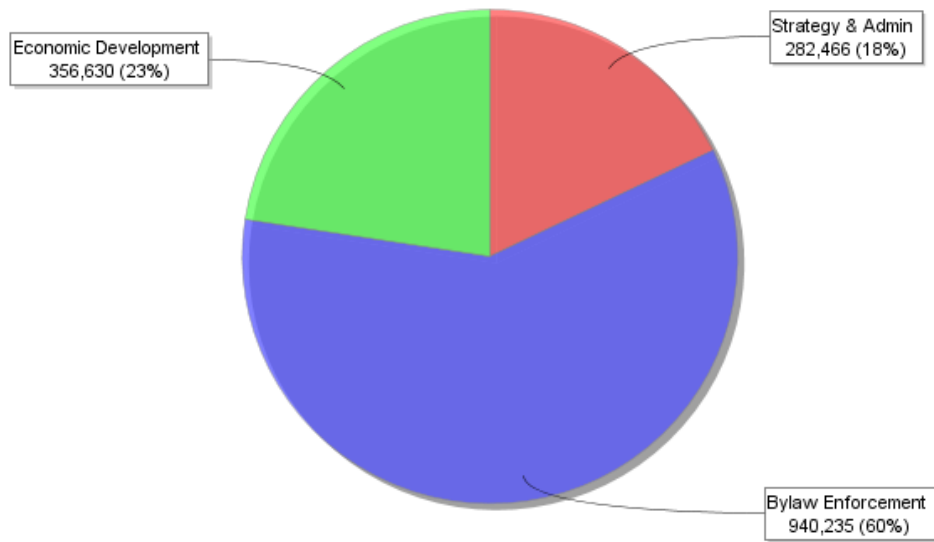
Increasing costs have been partially offset by an overall increase in revenue of \$24,000. This increase is related to increased permit revenue and bylaw enforcement.

The net budget has increased by approximately \$121,000, or 11%.

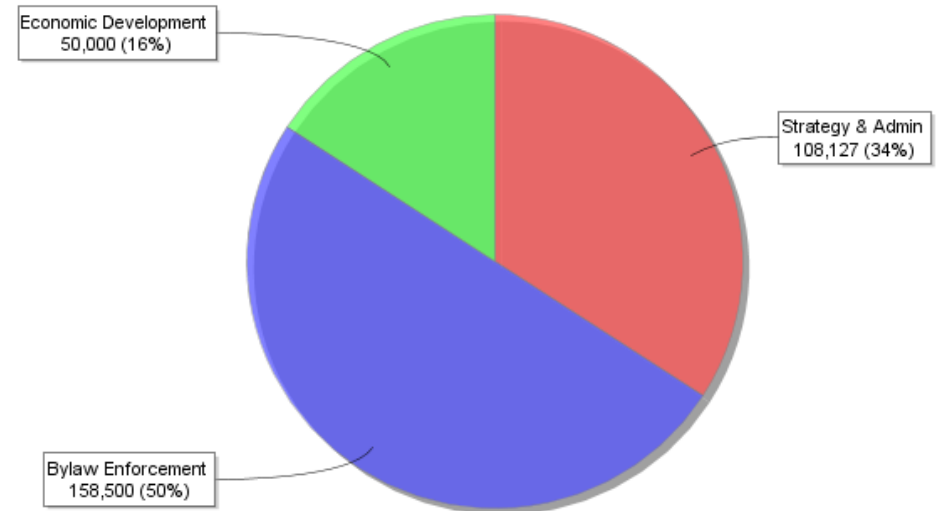
The Development Services department also includes Planning and Building. The budget tables in this section exclude the budget for these branches as they are not tax supported and are included separately in this report. (see Tab 2)

Development Services 2023 Tax Supported Budget	Strategy & Admin	Bylaw Enforcement	Economic Development	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures							
Salaries and Benefits	254,498	530,958	306,730	1,092,186	1,001,456	90,730	9%
Advertising			16,000	16,000	5,900	10,100	171%
Communications	1,300	3,255	1,600	6,155	6,155		
Consultants	5,580			5,580	5,580		
Contracted Services		368,932		368,932	330,269	38,663	12%
Courier and Mail Processing	200			200	200		
Equipment and Vehicle	2,500	4,000		6,500	4,000	2,500	63%
Legal Services		1,000		1,000	1,000		
Materials and Supplies	5,700	13,020	10,000	28,720	30,975	(2,255)	(7%)
Mileage	6,700	1,500	1,300	9,500	8,468	1,032	12%
Other Agencies/Municipalities			11,000	11,000	15,500	(4,500)	(29%)
Software Licences and Maintenance		8,000	4,000	12,000	4,000	8,000	200%
Training, Professional Development and Memberships	5,988	6,000	6,000	17,988	16,988	1,000	6%
Uniforms and Safety Clothing		3,570		3,570	3,570		
Total Expenditures	282,466	940,235	356,630	1,579,331	1,434,061	145,270	10%
Revenues							
Development Charges	(73,127)			(73,127)	(73,127)		
Development Revenue	(35,000)			(35,000)	(34,000)	(1,000)	3%
Fines and Penalties		(80,500)		(80,500)	(70,500)	(10,000)	14%
Licenses		(61,000)		(61,000)	(53,000)	(8,000)	15%
Miscellaneous		(1,500)		(1,500)		(1,500)	
Recoveries and Contributions from Developers			(50,000)	(50,000)	(50,000)		
User Fees		(15,500)		(15,500)	(12,000)	(3,500)	29%
Total Revenues	(108,127)	(158,500)	(50,000)	(316,627)	(292,627)	(24,000)	8%
Total Transfers							
NET BUDGET	174,339	781,735	306,630	1,262,704	1,141,434	121,270	11%

Expenditures by Branch



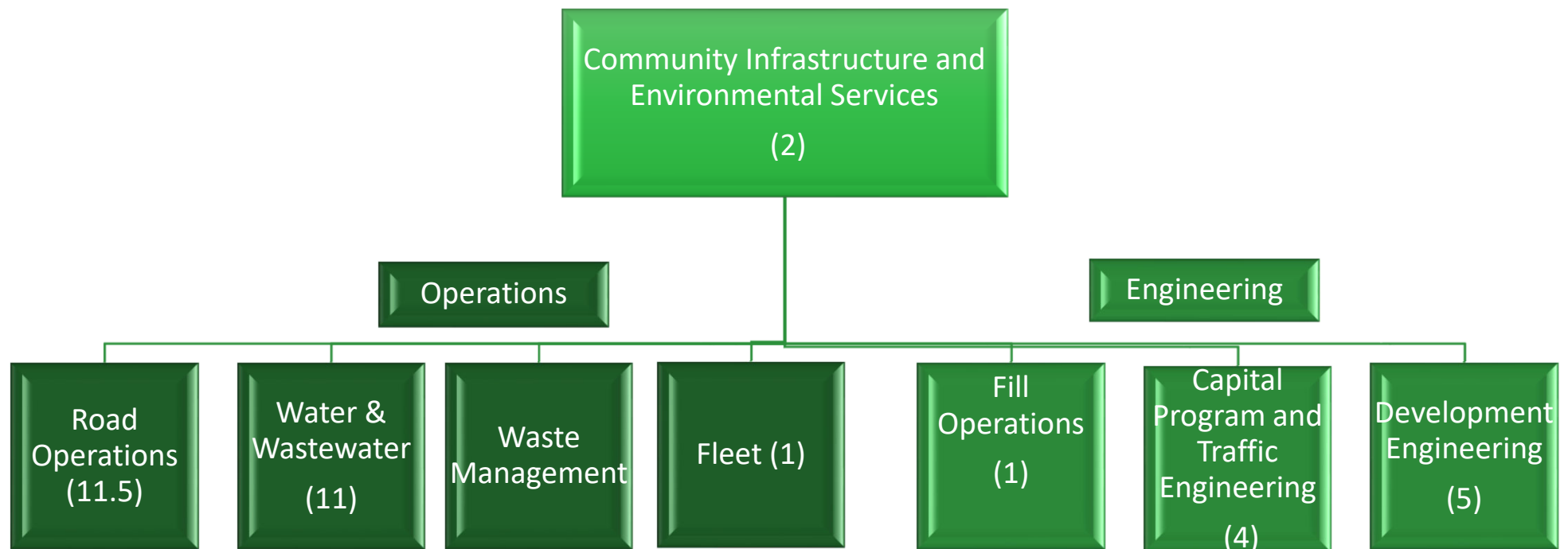
Revenues by Branch



The Community Infrastructure and Environmental Services department is responsible for:

- Operating and maintaining infrastructure: roads; sidewalks; streetlights; water/wastewater; storm water management; traffic engineering; fleet
- Planning for future infrastructure to accommodate growth including master plans and servicing
- Administering development approvals and agreements
- Administering applications covered by the Fill & Site Alteration by-law and monitoring activity
- Administering the waste program including the contract and environmental programs

The department is supported by 35.5 full time positions, 10 crossing guards and approximately 10 part-time / seasonal positions.



2023 Community Infrastructure and Environmental Services

Key Priorities & Objectives

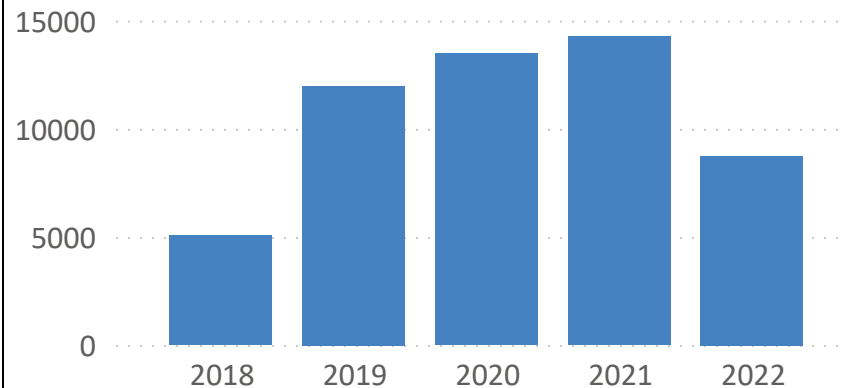
Culture of Municipal Excellence	Objectives
	Support and develop all staff through a variety of training and engagement opportunities
	Coordinate with other municipalities for best practices (N6 Waste, Asset Management, etc.)
	Continue to effectively maintain road, bridge, water and wastewater and fleet assets
Quality Programs and Services	Ongoing review and update of the Engineering Standards
	Objectives
	Modernization of various systems and workflow enhancements (i.e., automate quarterly metrics)
	Continue to work collaboratively with York Region and the development community in accordance with Bill 23 in the planning and development of the Lower York Servicing Solution
	Continue to refine and deliver a robust and efficient winter maintenance program
	Provide innovative service delivery and maintenance programs for all town assets (road, bridge, water and wastewater and fleet assets)
	Maintain the Town's Drinking Water Licenses ensuring safe quality drinking water for all
	Assume responsibility for Environmental Compliance Applications and overall stewardship for storm and sanitary infrastructure, due to changes in Provincial legislation
	Manage the Town's traffic and parking by-laws
	Monitor the 40km/h town wide speed limit on local Municipal subdivision roads and review options for further speeding mitigation
Environmental Stewardship	Review and approve development plans and inspect new infrastructure
	Proactively monitor fill activities and update/maintain the Fill By-Law based on changing regulations
	Objectives
	Approval and implementation of the multi-year LED streetlight conversion strategy
Responsible Growth	Monitor changes to Blue Box Legislation and develop and implement the transition strategy with the N6
	Re-launch environmental programs such as textile recycling, battery recycling and reuse days
	Objectives
	Proactively implement an updated service delivery plan to respond to growth including: • Maintenance of service levels • Develop the multi-year fleet replacement strategy • Review and advance servicing strategies to support the Town's employment lands - multi-year servicing strategies for Highway 404 employment lands and Green Lane Business Park
	Maintain and update a 10-year Capital Plan for: Water and wastewater; Roads, Bridges, Sidewalks, Walkways, Street lights; Stormwater system, and Fleet
	Develop a multi-year Municipal Drain Strategy

Build Complete Communities	Objectives
	Update the Transportation and Water Wastewater Masterplans and provide inputs for the DC Bylaw
	Develop and implement a multi-year robust asset management program
	Proceed with the Holland Landing/Yonge Street and Mount Albert/Centre Street Revitalization projects including public consultation and developing an implementation plan
	Implement Sharon in-line storage solution

** All 2022 numbers have been estimated to year end for comparison purposes*

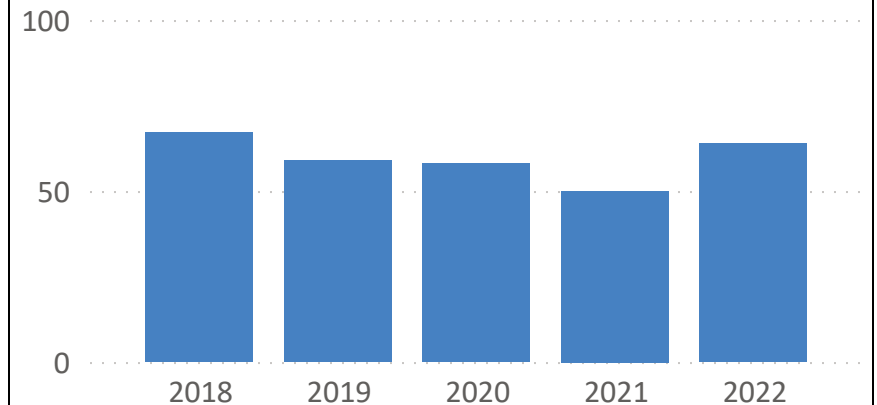
Total Work Orders Tracked

Includes regular and emergency service requests by public and Council for operations work program



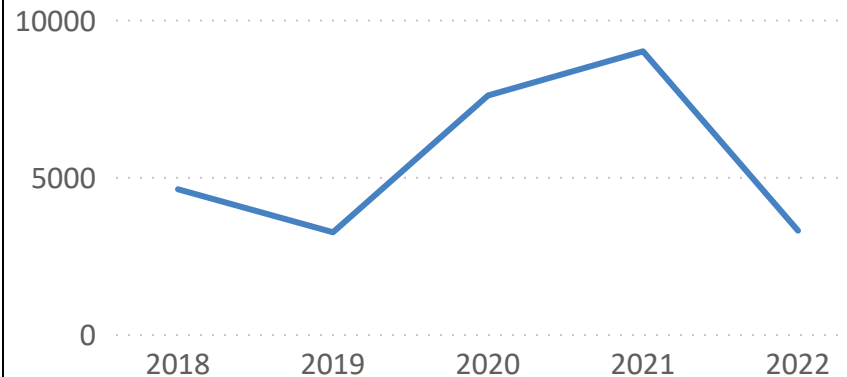
Winter Operations Events

Any ice/snow weather related event requiring deployment of services



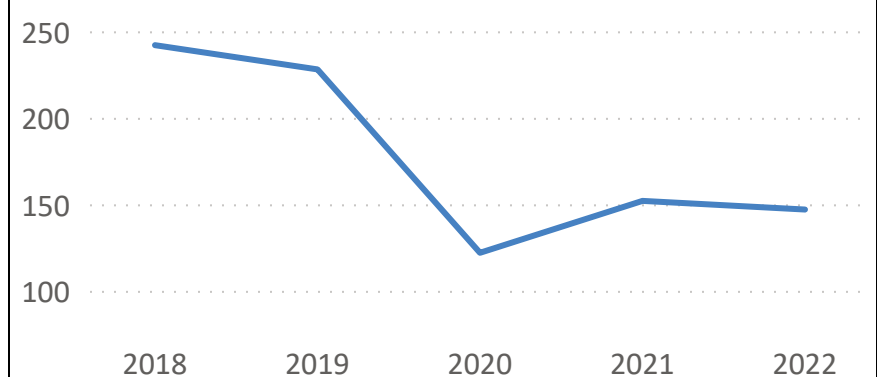
Total Locate Requests

Locate requests for any property within the Town boundary for underground utilities/services



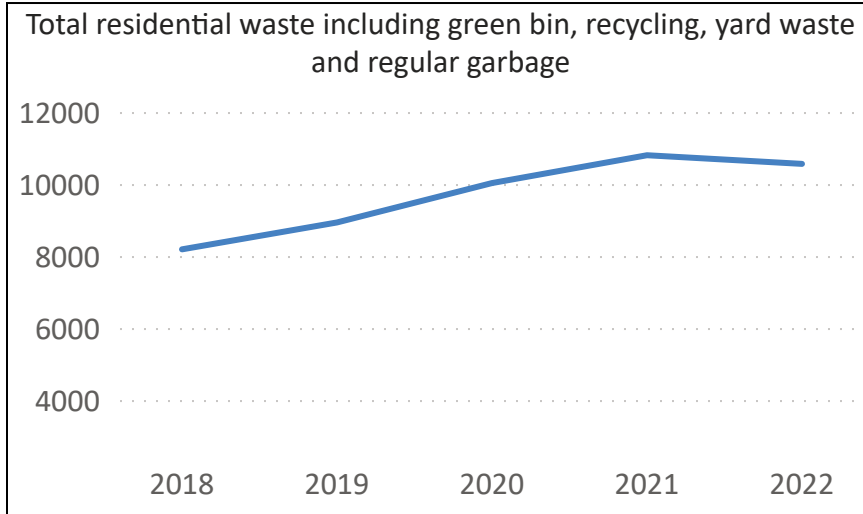
Road Occupancy Permits Issued

Permits issued for public or private work being performed on a Town right of way

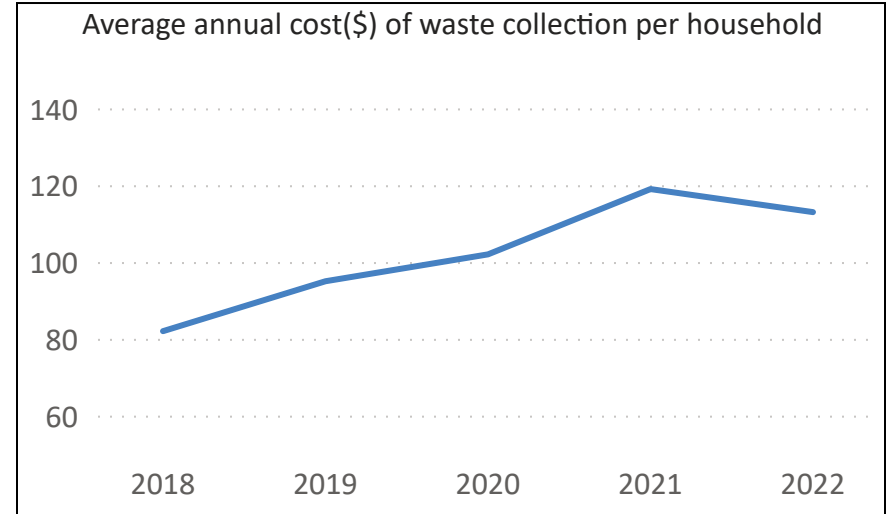


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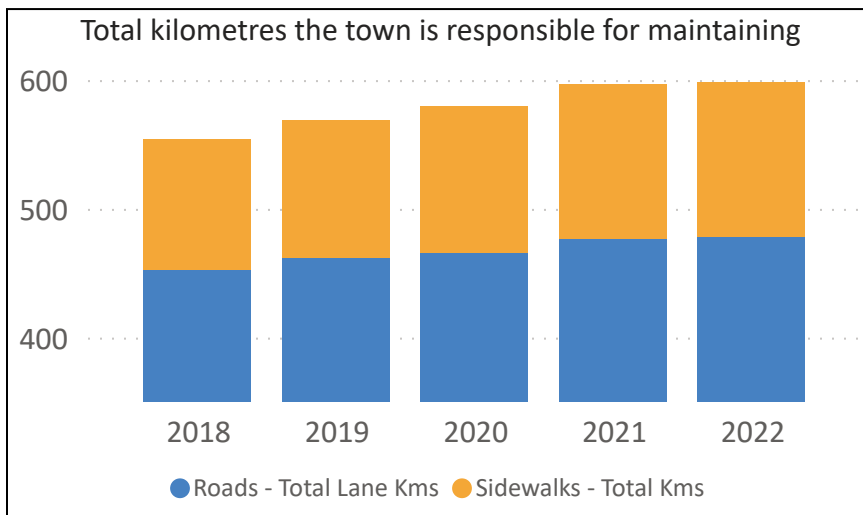
Waste Management - Residential (Tonnes)



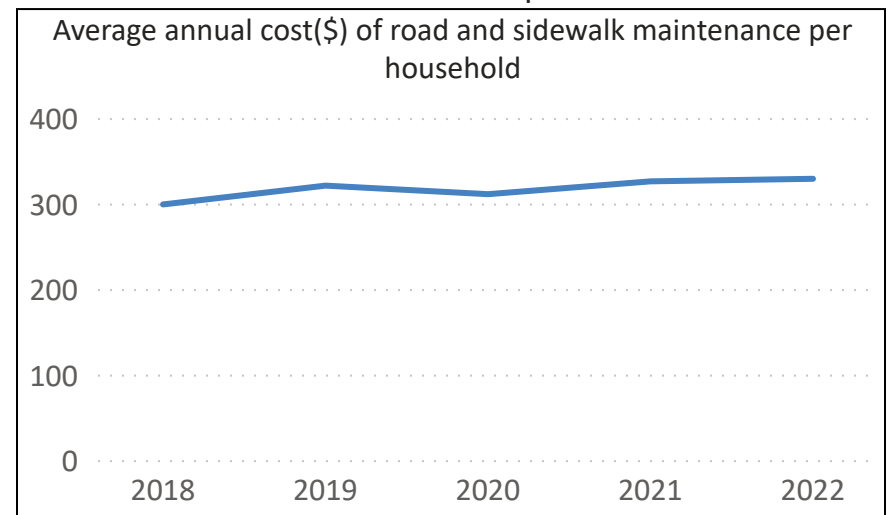
Waste Collection Cost per Household



Total Roads and Sidewalk KMs

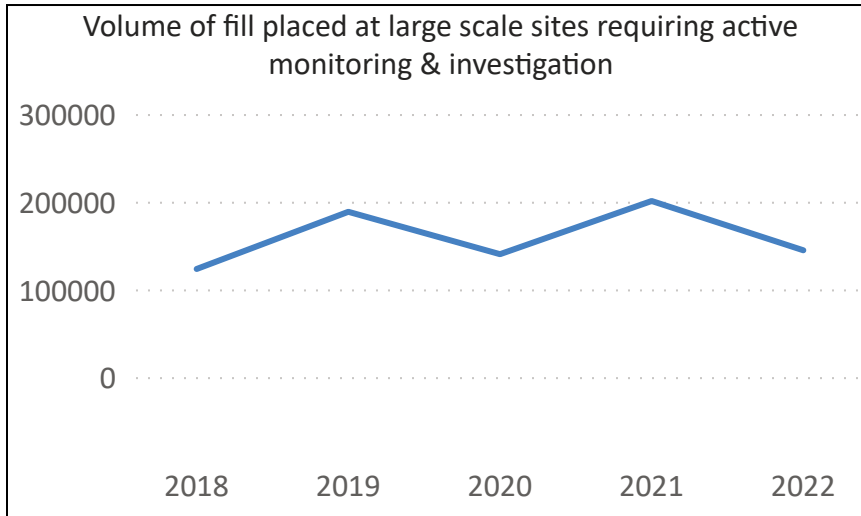


Road Maintenance Cost per Household

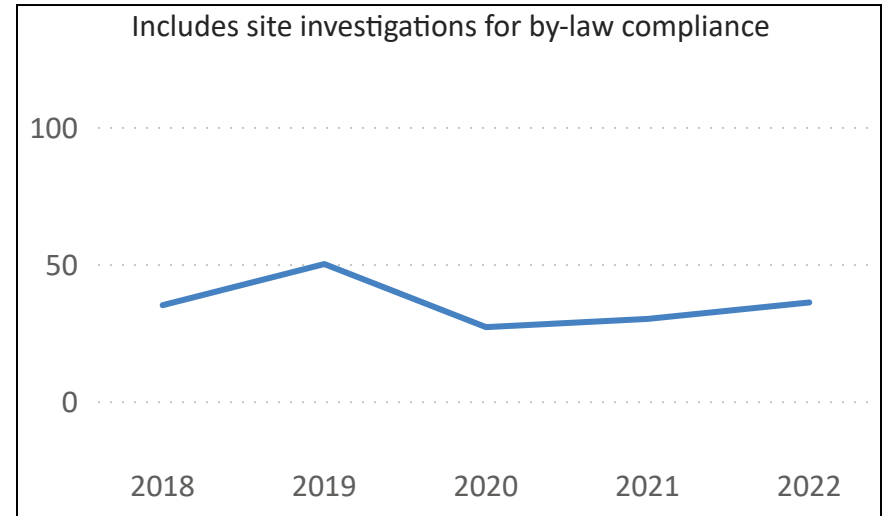


** All 2022 numbers have been estimated to year end for comparison purposes*

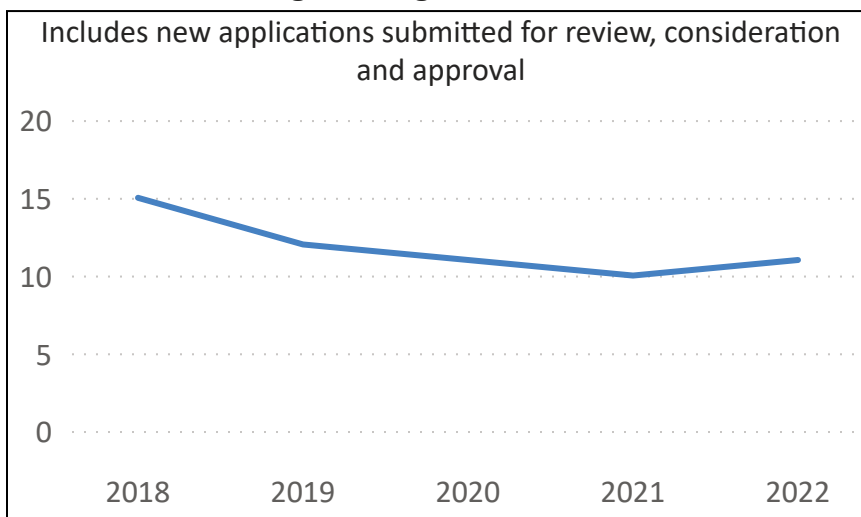
Commercial Fill Volume Placed (m3)



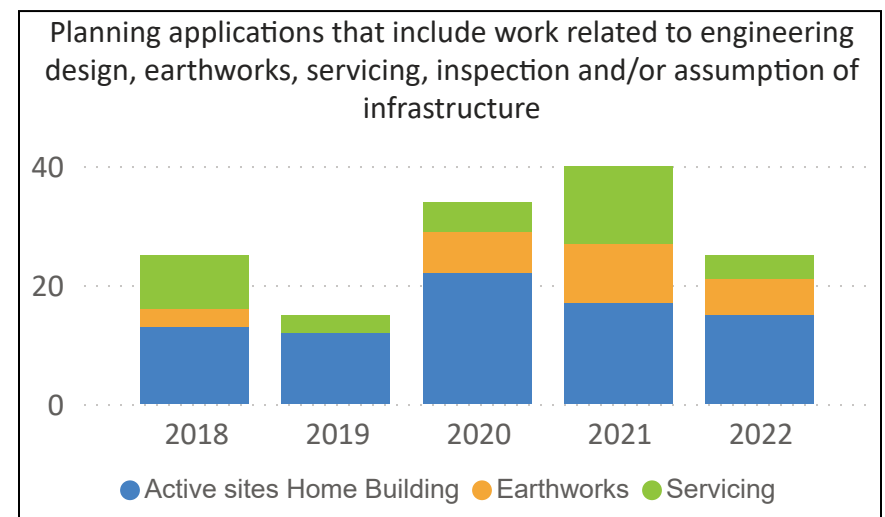
Fill Sites Investigated



Engineering Submissions



Active Sites



Budget Summary

The Community Infrastructure and Environmental Services (CIES) 2023 operating budget includes expenditures of approximately \$7.0 million or 23% of the Town's total operating expenditures.

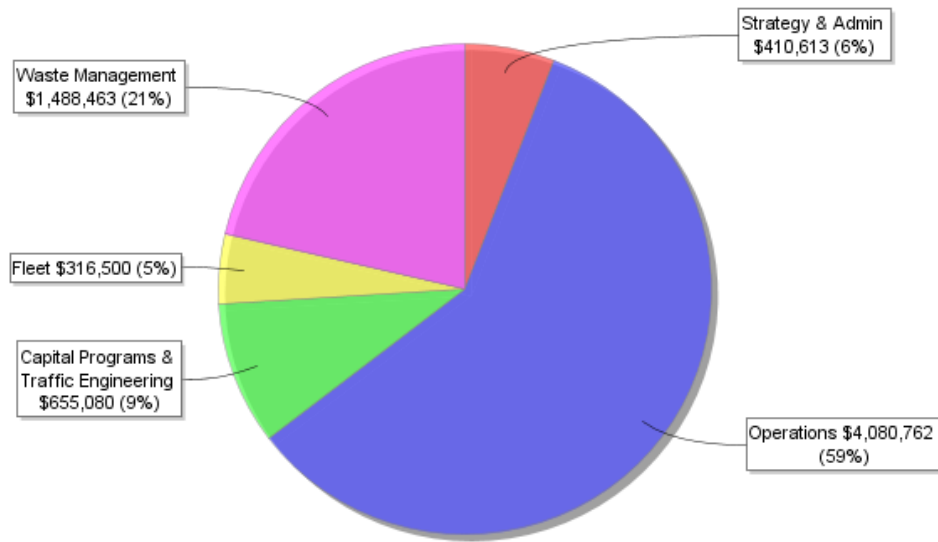
The salary and benefit budget for CIES has increased by approximately \$158,000 resulting from step increases, benefit cost adjustments, cost of living increase and part time staffing costs due to performing previously outsourced winter maintenance services in-house. A new Operations Technologist position that is shared with Water and Wastewater is also included. The net increase to the public works and waste collection components of the budget of approximately \$33,000 is due to the contractual increase of waste collection, increased growth and servicing requirements offset by a transfer of \$50,000 to part time staffing for winter maintenance. A reduction of approximately \$28,000 in contracted services is related to an allowance for contract crossing guards that is no longer required due to in house part time staff. The net increase in materials and supplies and equipment repair of approximately \$5,000 is due to repairs being completed in-house as well as increased fuel and maintenance costs. An decrease of approximately \$22,000 in the indirect corporate costs is related to a increased amount of salaries charged to fee supported and capital programs from operations programs.

Overall, the net budget is increasing by approximately \$165,000 or 2%.

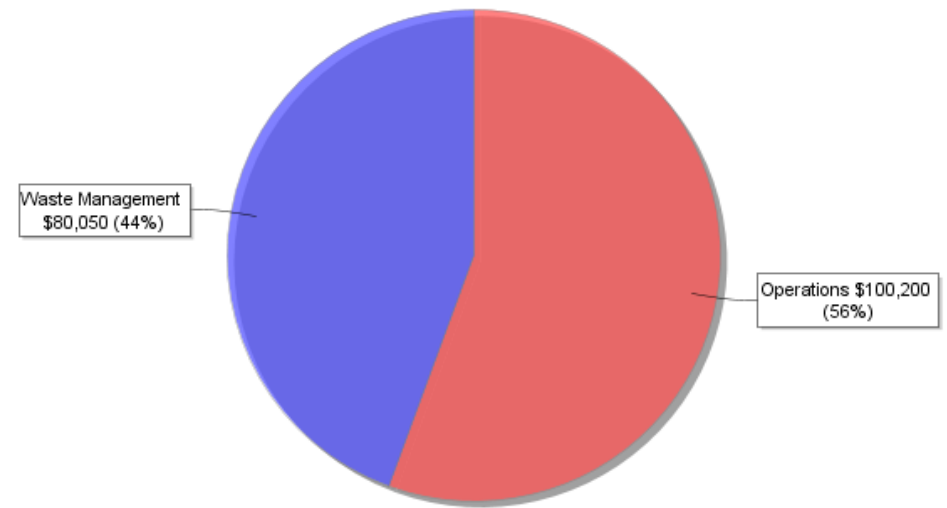
The CIES department also includes the Development Engineering branch, Fill Operations branch and the Water and Wastewater branch. The budget tables in this section exclude the budget for these branches as they are not tax supported and are included separately in this report. (see Tabs 2 & 3)

Community Infrastructure & Environmental Services 2023 Tax Supported Budget	Strategy & Admin	Operations	Capital Programs & Traffic Engineering	Fleet	Waste Management	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures									
Salaries and Benefits	364,784	1,862,024	824,731			3,051,539	2,893,374	158,165	5%
Communications	2,500	8,640	1,500			12,640	12,640		
Consultants		16,500				16,500	16,500		
Contracted Services		212,880			17,765	230,645	258,680	(28,035)	(11%)
Courier and Mail Processing	800				1,320	2,120	2,120		
Equipment and Vehicle	4,000	20,350				24,350	24,350		
Equipment Repair				76,000		76,000	101,000	(25,000)	(25%)
Materials and Supplies	19,750	183,860	250	240,500	67,820	512,180	482,380	29,800	6%
Mileage	800	4,560	3,000			8,360	8,360		
Public Works		1,319,990	5,400			1,325,390	1,360,890	(35,500)	(3%)
Software Licences and Maintenance	12,700		3,000			15,700	12,700	3,000	24%
Training, Professional Development and Memberships	5,279	11,871	9,616			26,766	26,766		
Uniforms and Safety Clothing		10,000	2,000			12,000	12,000		
Utilities		472,760				472,760	472,260	500	
Waste Collection					1,401,558	1,401,558	1,333,018	68,540	5%
Indirect Corporate Costs		(42,673)	(194,417)			(237,090)	(215,115)	(21,975)	10%
Total Expenditures	410,613	4,080,762	655,080	316,500	1,488,463	6,951,418	6,801,923	149,495	2%
Revenues									
Development Revenue		(8,200)				(8,200)	(8,200)		
Grants					(75,000)	(75,000)	(75,000)		
Recoveries and Contributions from Developers		(6,000)				(6,000)	(6,000)		
Sales		(1,000)			(5,050)	(6,050)	(6,050)		
Services to Other Municipalities		(35,000)				(35,000)	(35,000)		
User Fees		(50,000)				(50,000)	(50,000)		
Total Revenues		(100,200)			(80,050)	(180,250)	(180,250)		
Transfers									
Contributions to Reserves			453,000	278,332		731,332	715,903	15,429	2%
Total Transfers			453,000	278,332		731,332	715,903	15,429	2%
NET BUDGET	410,613	3,980,562	1,108,080	594,832	1,408,413	7,502,500	7,337,576	164,924	2%

Expenditures by Branch



Revenues by Branch

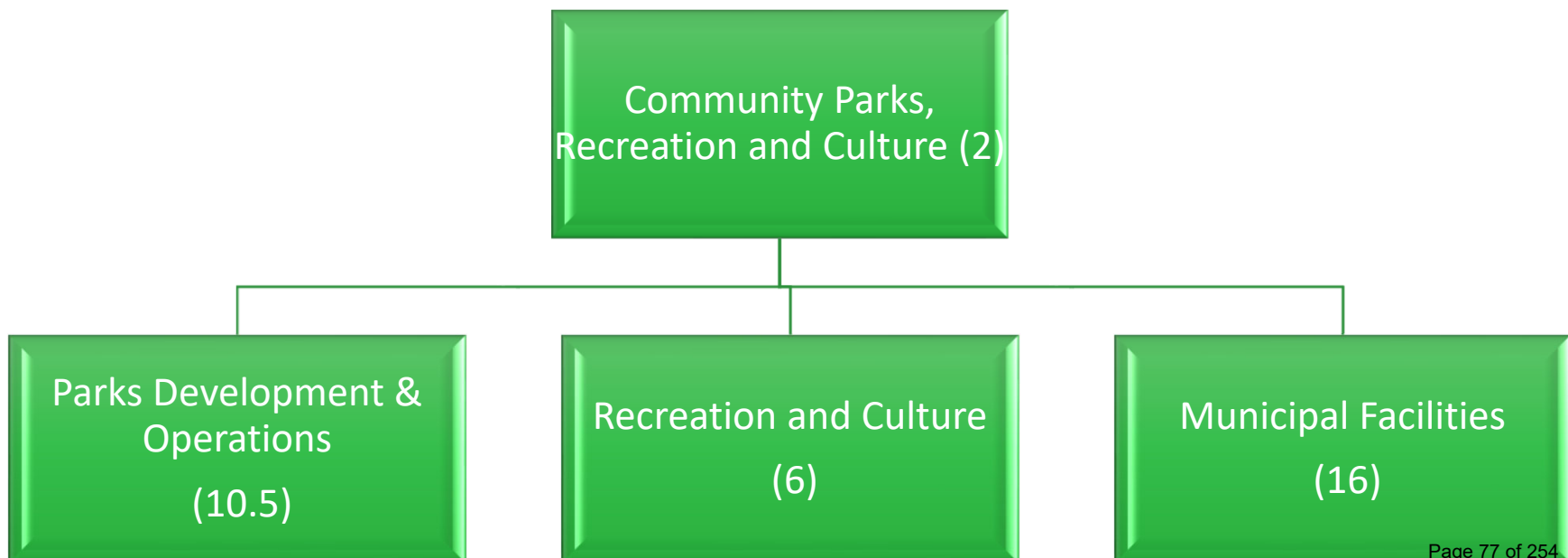


The Community Parks, Recreation and Culture Department ensures residents have a variety of high quality parks, recreation and cultural opportunities and experiences creating constructive, healthy and active lifestyle for residents.

The department is responsible for the following core business functions:

- Facility design, construction maintenance and operations;
- New park development, park, trail and open space design, construction, maintenance and operations;
- Streetscape and public space urban design and construction;
- Recreation programming, special events, volunteerism, partnerships and community engagement and facility permit administration.

The department is supported by 34.5 full time positions and approximately 95 part-time, seasonal and student positions.



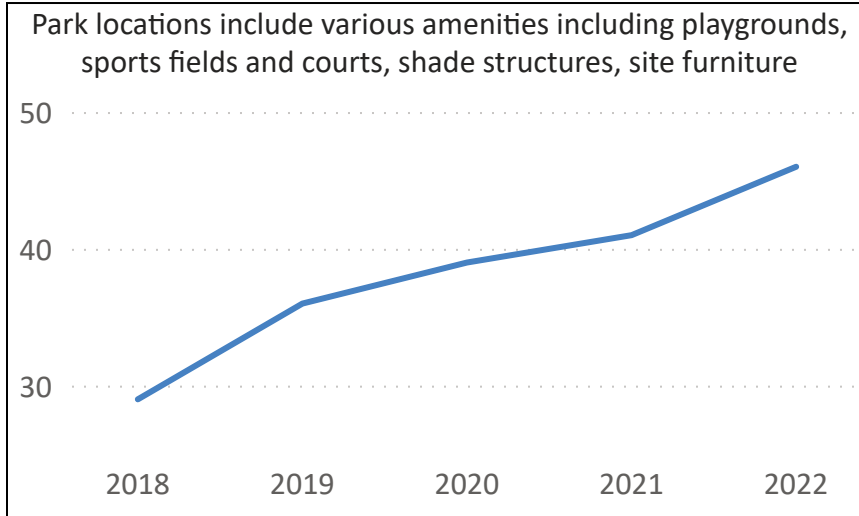
2023 Community Parks, Recreation and Culture

Key Priorities & Objectives

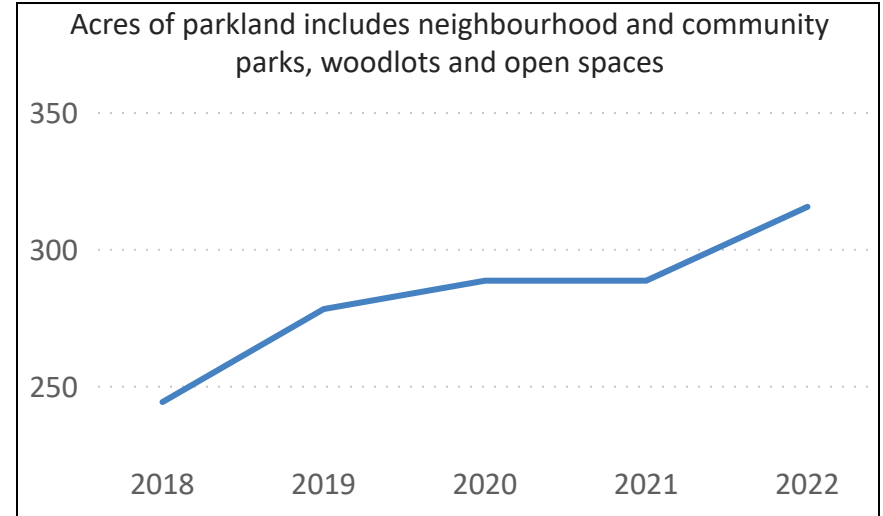
Culture of Municipal Excellence	Objectives
	Work with Human Resources and Finance to prepare for and implement operations at the Health and Active Living Plaza
	Lead and motivate staff team including professional development opportunities, retention, and recruitment
	Perform department review update including department form and function, growth projections and staffing including the Health and Active Living Plaza
Quality Programs and Services	Objectives
	Lead the return to in person programs and events post COVID
	Deliver innovative recreation-based programs and events and place making strategies to facilitate community connection
	Support the multi-year financial plan for the operation of the Health & Active Living Plaza including funding review Bill 23
	Develop Sponsorship and Donation Policy and Presentation Package for Municipal Facilities, Parks and Trails including the Health and Active Living Plaza
	Enhance and expand diverse and inclusive programs and events consistent with the Equity Diversity and Inclusion Framework
Environmental Stewardship	Develop terms of reference and possible agreement for a private public partnership opportunity for a multi-sport dome facility
	Objectives
	Implement environmentally friendly conservation and demand management technology within facilities and parks infrastructure
Responsible Growth	Complete the review of the Tree Preservation and Protection program including tree compensation and potential private property by-law
	Objectives
Build Complete Communities	Complete the Active Transportation and Trails Master Plan (ATTMP) update including mapping, priorities and standards with a and pedestrian safety sign implementation
	Objectives
	Construction and Project Management of new Health & Active Living Plaza
	Engage CIES in the coordination of the ATTMP and provide feedback on the design concept and detailed design of the EG/Bradford Link
	Contribute to streetscape and urban design improvement projects including the signature planter program, and revitalization projects (Holland Landing/Yonge Street, Mount Albert and Yonge and Green Lane)
Build Complete Communities	Public consultation, design, and construction of new park and trail development: Emily Park reconstruction and Simcoe Trail Extension, Soldiers Bay Recreation and Education Pier, Nokiidaa Trail Supplementary Parking and Oriole Wilderness Park, Manor Forest Trail

** All 2022 numbers have been estimated to year end for comparison purposes*

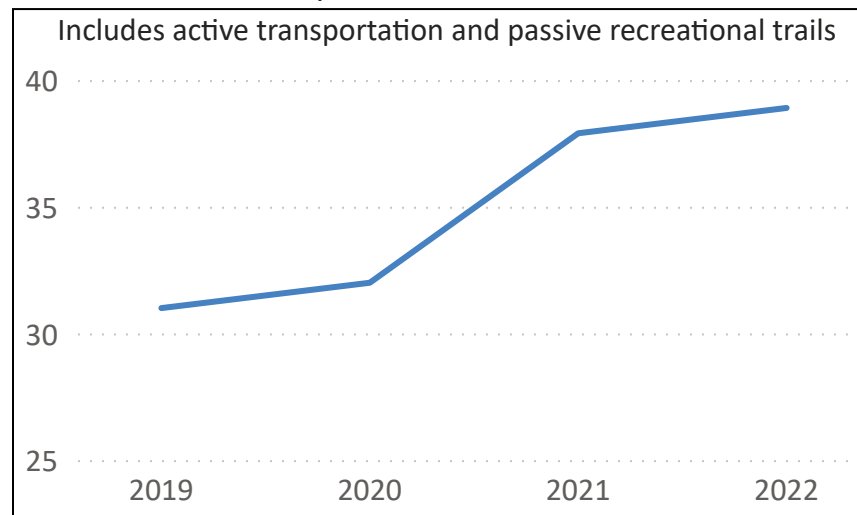
Number of Parks



Parkland Acreage

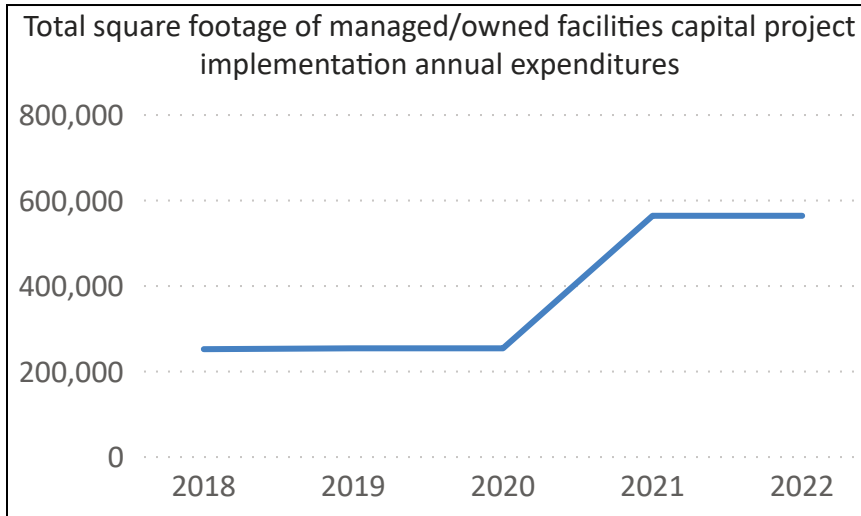


Active Transportation & Trails - Total KMs

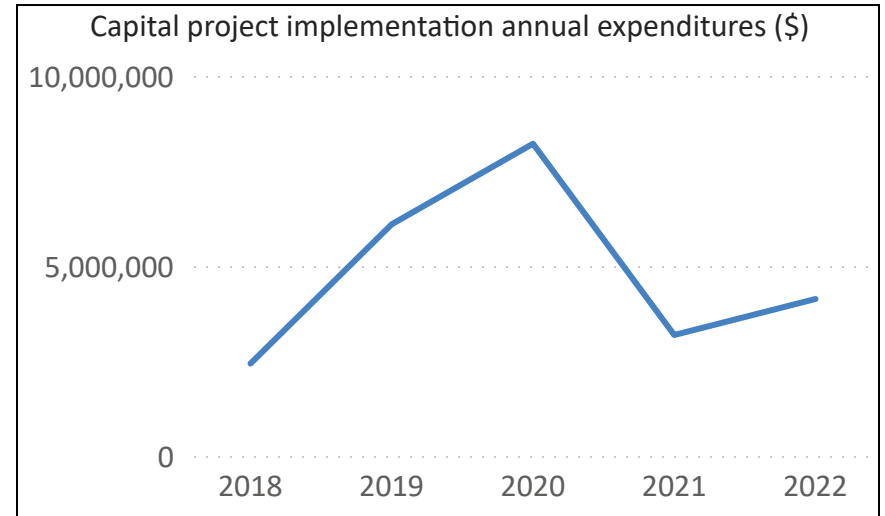


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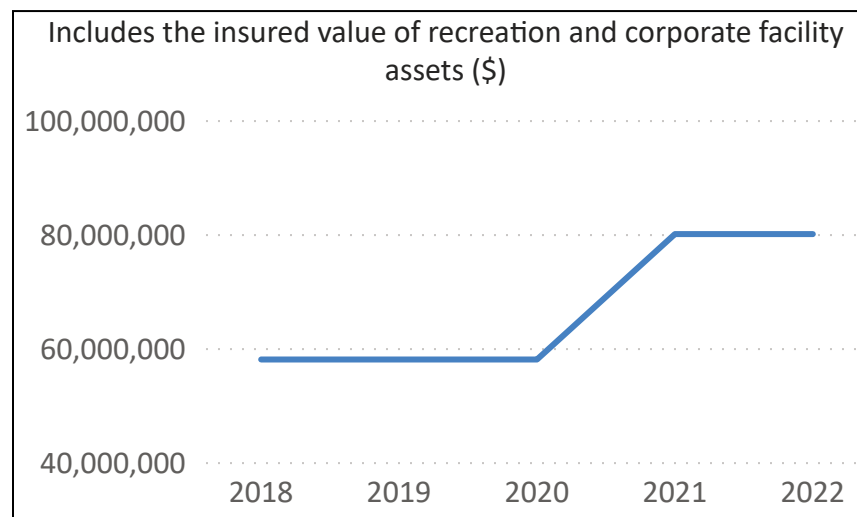
Facilities - Managed/Owned



Capital Projects - Annual Expenditures

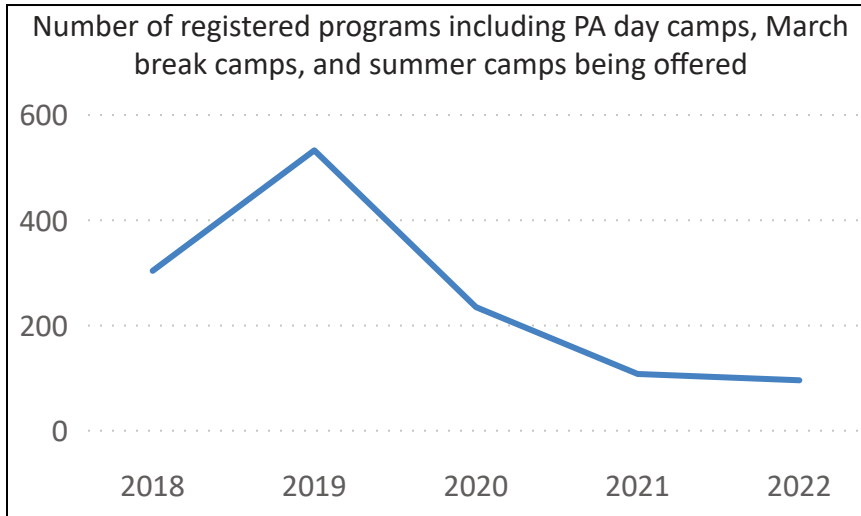


Insured Facilities Assets

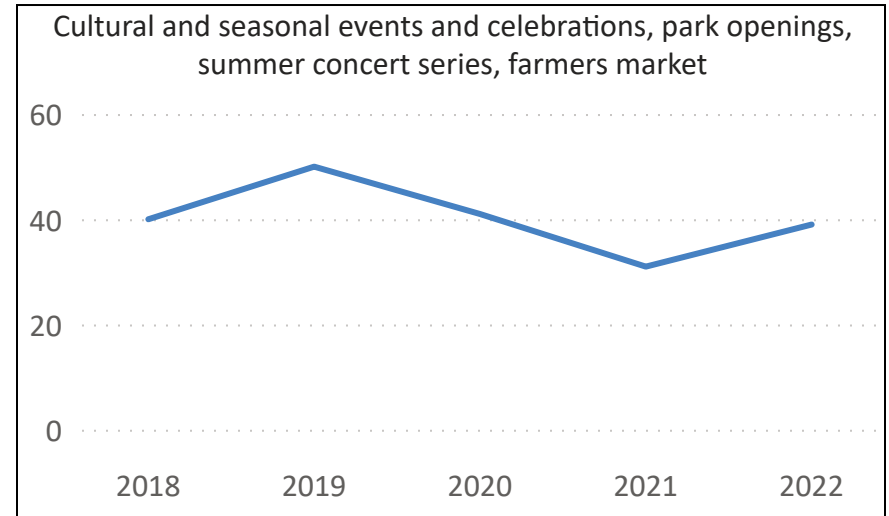


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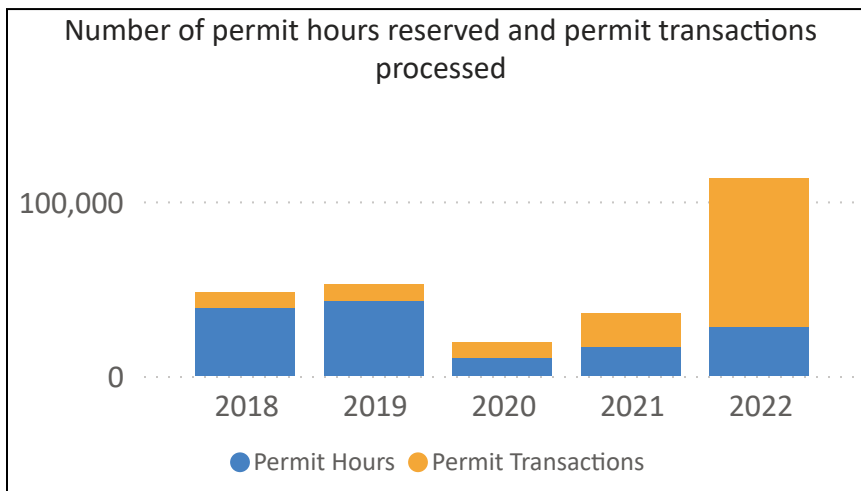
Registered Programs Offered



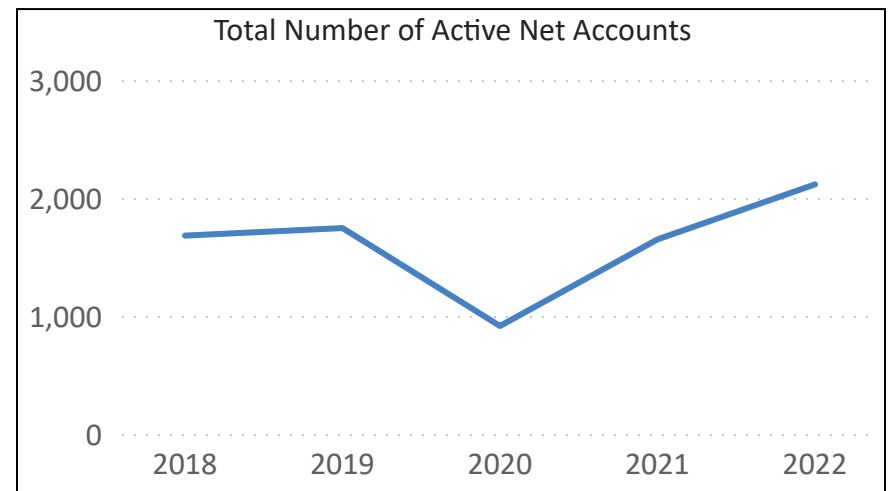
Special Events Held



Permit Hours & Permit Transactions



Active Net Accounts



2020/2021 Reduction in programs and permits due to COVID-19. Offset by a reduction in cost.

Budget Summary

The Community Parks, Recreation and Culture (CPRC) 2023 operating budget includes expenditures of approximately \$7.3 million, or 24% of the Town's total operating expenditures.

The salary and benefits budget for CPRC has increased by approximately \$459,000. This includes additional part time staff in recreation programs and events, as well as step and merit increases, cost of living adjustments and benefit cost adjustments. It also includes a new Facilities Maintenance Technician that was partially offset by part time salaries. A new Aquatics and Recreation Supervisor has also been included but has been offset by existing funding for the Health and Active Living Plaza.

Utility costs have increased by approximately \$67,000 to align with rising cost of hydro and gas in all facilities. Materials and supplies have increased by \$34,500 to account for increasing cost of materials as well as growth in the number of parks to maintain. The property and building maintenance budget is increasing by \$30,000 due to higher fire inspection costs and increased age of assets. A \$15,000 increase in contracted services is related to rising costs for facilities maintenance. Costs have increased in mileage, program instructors and uniforms for the recreation programs.

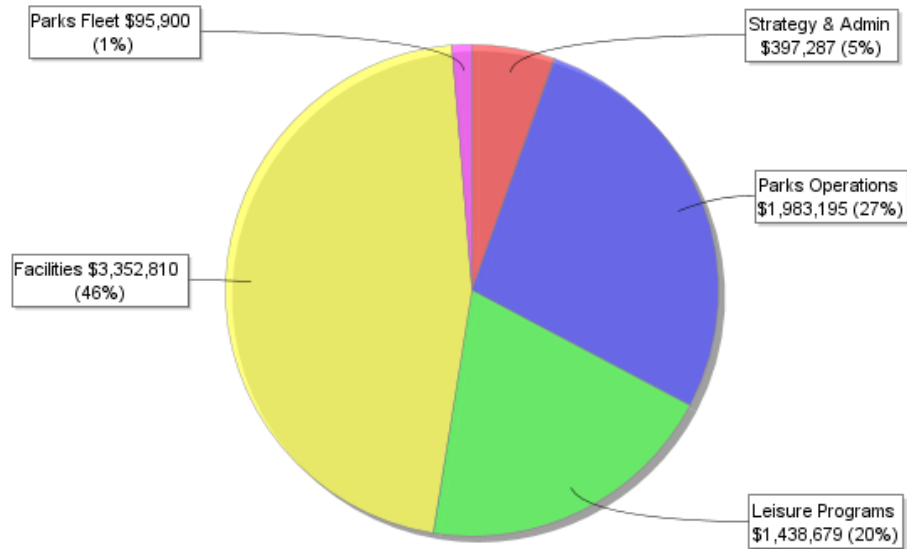
Costs have been partially offset by increases in user fee revenue as program registrations are expected to return to pre-COVID levels.

The provision for one time costs associated with COVID included in the 2022 budget in the amount of \$192,300 has been removed from both the expenses and the draw from reserve. A draw from reserve is included in the Leisure Programs branch for the aquatics supervisor that has been funded by the Health and Active Living reserve contributions.

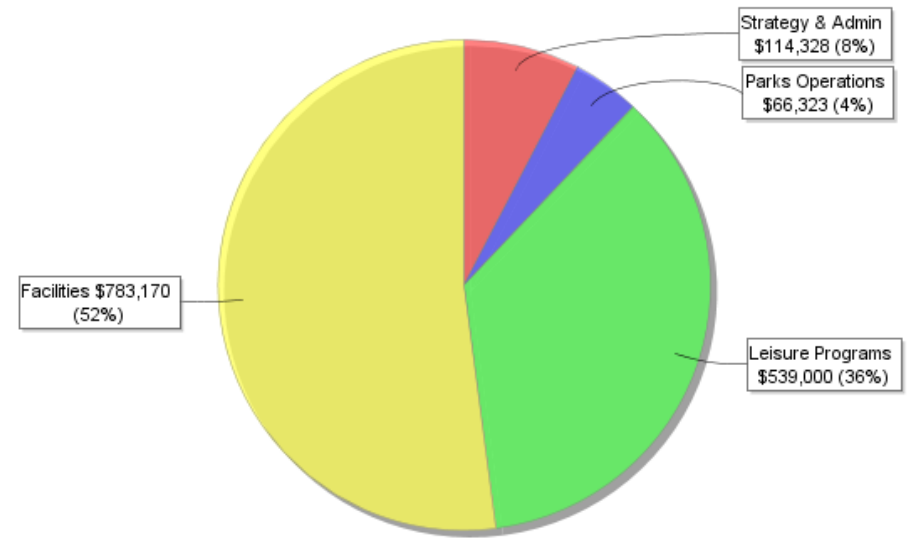
The net budget is increasing by approximately \$404,000 or 7%.

Community Parks, Recreation & Culture 2023 Tax Supported Budget	Strategy & Admin	Parks Operations	Leisure Programs	Facilities	Parks Fleet	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures									
Salaries and Benefits	358,854	1,328,818	1,182,829	2,013,919		4,884,420	4,425,738	458,682	10%
Advertising	800					800	800		
Communications	4,660	5,500		6,270		16,430	14,430	2,000	14%
Contracted Services		58,800	48,500	83,323	4,200	194,823	179,823	15,000	8%
Courier and Mail Processing	550					550	550		
Equipment and Vehicle		39,500	4,000	43,950		87,450	85,740	1,710	2%
Equipment Repair		2,000		83,527	30,200	118,227	118,227		
Insurance		2,100				2,100	2,100		
Materials and Supplies	6,900	116,450	26,200	81,520	61,500	294,570	260,070	34,500	13%
Mileage	3,000	500	4,000	2,600		10,100	8,100	2,000	25%
Program Instructors			132,700			132,700	127,700	5,000	4%
Property and Building Maintenance		81,000		249,200		330,200	300,000	30,200	10%
Public Works		16,000				16,000	9,000	7,000	78%
Rent			28,200	88,626		116,826	113,426	3,400	3%
Software Licences and Maintenance	5,800					5,800	5,800		
Training, Professional Development and Memberships	16,223	8,500	9,900	9,430		44,053	37,499	6,554	17%
Uniforms and Safety Clothing	500	8,500	2,350	7,000		18,350	18,050	300	2%
Utilities		176,730		784,445		961,175	894,428	66,747	7%
Indirect Corporate Costs		138,797		(101,000)		37,797	30,098	7,699	26%
COVID One Time Costs							192,300	(192,300)	(100%)
Total Expenditures	397,287	1,983,195	1,438,679	3,352,810	95,900	7,272,371	6,823,879	448,492	7%
Revenues									
Development Charges	(114,328)					(114,328)	(114,328)		
Grants		(615)				(615)	(615)		
Library				(94,808)		(94,808)	(91,406)	(3,402)	4%
Sales				(17,590)		(17,590)	(17,590)		
User Fees		(65,708)	(539,000)	(670,772)		(1,275,480)	(1,171,515)	(103,965)	9%
Total Revenues	(114,328)	(66,323)	(539,000)	(783,170)		(1,502,821)	(1,395,454)	(107,367)	8%
Transfers									
Contributions to Reserves				432,238	174,878	607,116	607,116		
Draw from Reserves	(12,703)		(129,263)	(250,500)		(392,466)	(455,503)	63,037	(14%)
Total Transfers	(12,703)		(129,263)	181,738	174,878	214,650	151,613	63,037	42%
NET BUDGET	270,256	1,916,872	770,416	2,751,378	270,778	5,984,200	5,580,038	404,162	7%

Expenditures by Branch

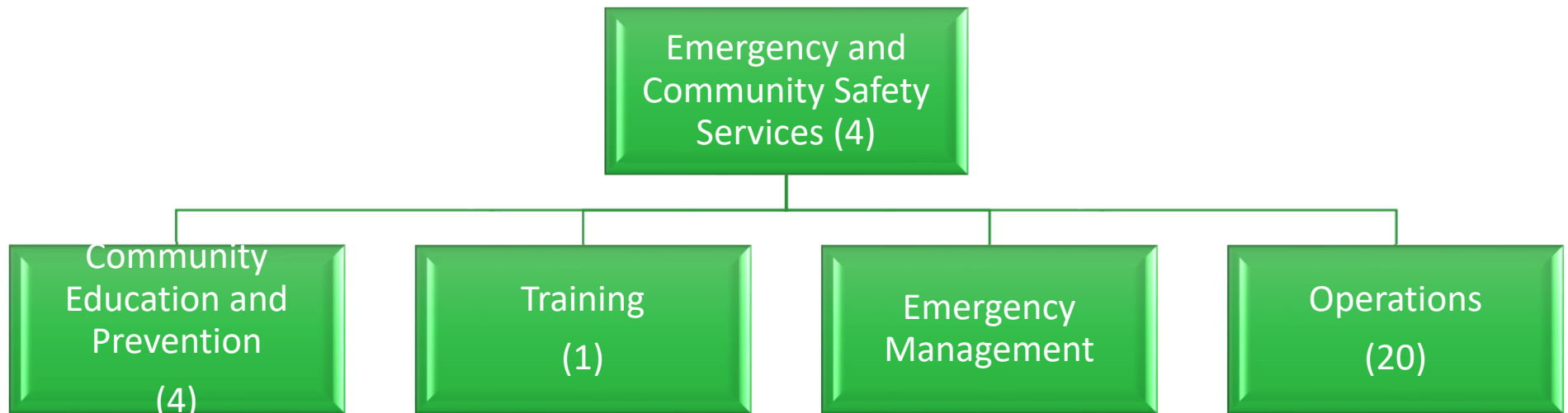


Revenues by Branch



The Emergency and Community Safety Services Department enhances the fire and life safety of the Town's residents, businesses and visitors by: delivering public education programs; performing prevention inspections and enforcement; ensuring emergency management through an essential Emergency Management Program; and providing effective suppression, rescue, and medical response which includes personnel and equipment.

The composite department is supported by 29 full time positions and a roster of $\pm$ 60 paid-on-call firefighters.



2023 Emergency and Community Safety Services

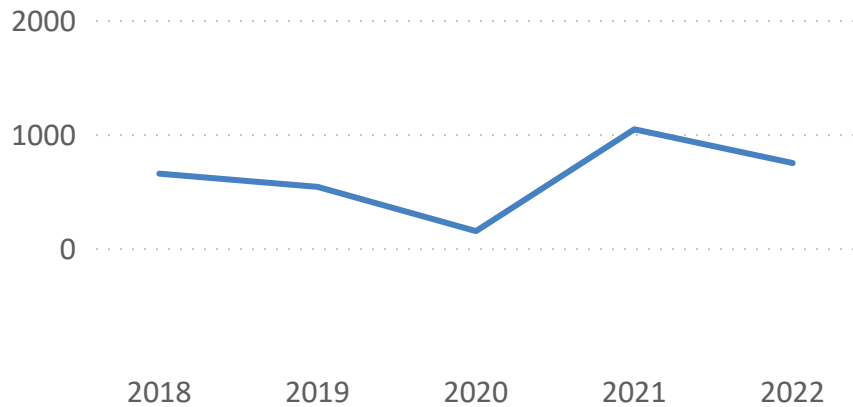
Key Priorities & Objectives

Culture of Municipal Excellence	Objectives
	Onboard and set vision of new Education and Development Officer relating to training and development of staff
	Provide support and develop all Emergency Services staff and officer groups through a variety of training and development opportunities to ensure quality recruitment, retention and to meet certification regulations under the FPPA and OFM
	Support and enhance the PTSD Prevention Plan with development of Peer Support Team
	Extended health care benefits for the paid-on call firefighter group
	Digitization and modernization of data reporting tools and operational processes
	Maintain partnership with Fire and Emergency Services Training Institute (FESTI) to develop specific training programs for leadership and response capabilities
	Commission primary EOC at the Operations Centre
	Maintain and manage the composite fire model
Quality Programs and Services	Objectives
	Champion annual Smoke/CO Program in the community
	Develop the Community Risk Assessment (CRA)
	Advance and implement Municipal Modernization Program options for shared services
	Advance and implement recommendations from refreshed Fire Master Plan
	Develop and enhance existing virtual training and incident command tools/classroom
	Conduct review of the Establishing and Regulating By-law to ensure it reflects the current and growing needs of the community
	Achieve legislative compliance in Emergency Management with the Province and York Region
Environmental Stewardship	Create a succession plan and officer school
	Augment installation of Tablet Command Program for front line operations
Responsible Growth	Objectives
	Explore future potential electric fire truck
	Develop a Flood Contingency Plan for Emergency Management, with support from York Region and LSRC
Build Complete Communities	Objectives
	Coordinate with human Resources and initiate the process for collective bargaining
	Planning and analysis for fourth Fire Station and investigate opportunities to secure land and commence developing the scope of requirements for the project
	Conduct annual Paid on Call Firefighter recruitment
Build Complete Communities	Monitor performance metrics to ensure adequate service levels for all divisions
	Objectives
	Manage fleet replacement cycle including tender process for a replacement pumper
	Capital plan to enhance security at fire stations
	Capital Asset Management, i.e., bunker gear, specialty tools and equipment replacement based on useful lifecycle
	Continue to build and foster relationships with community, internal and external partners
	Renovation planning for Station 2-6

** All 2022 numbers have been estimated to year end for comparison purposes*

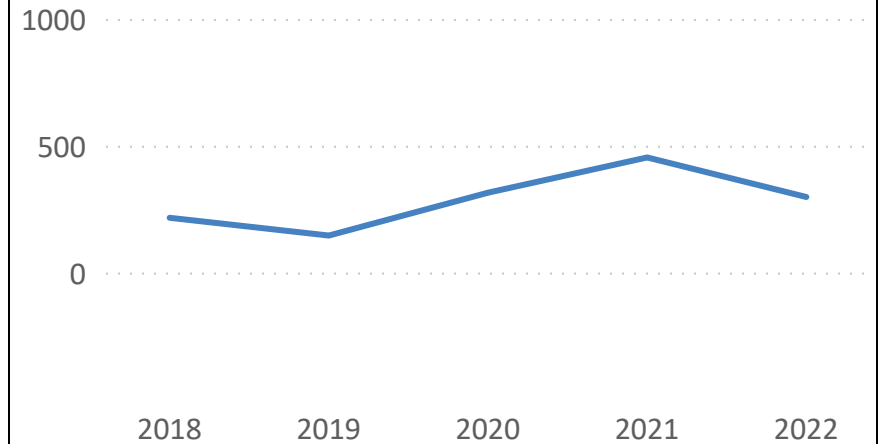
Inspections - Fire

Fire inspections completed including accessory apartments, firebreak lots, request and complaint inspections, etc.



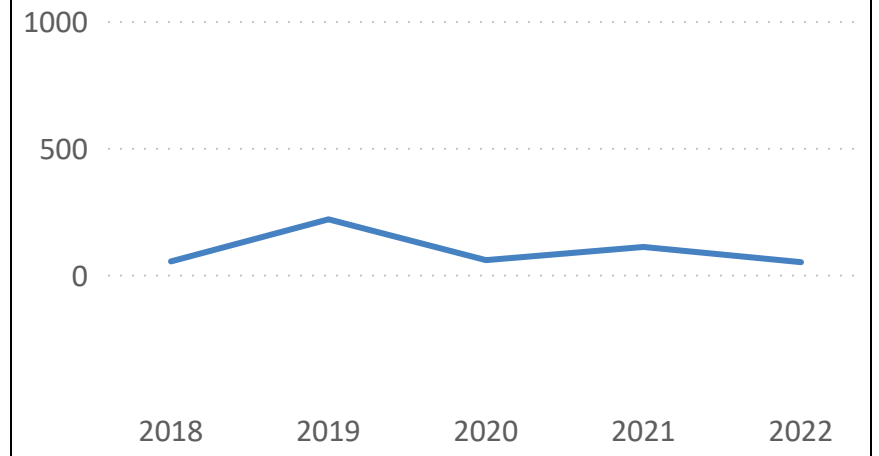
Plans Review

Plan submissions reviewed by Fire Prevention



Fire Safety Plans

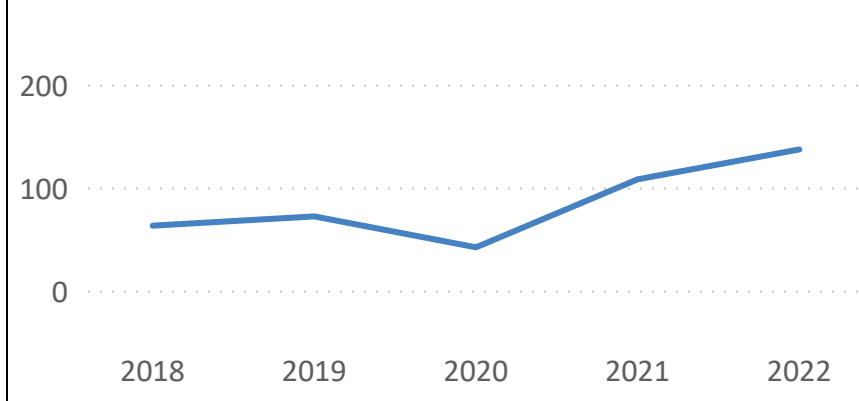
Number of Safety Plans reviewed by prevention staff



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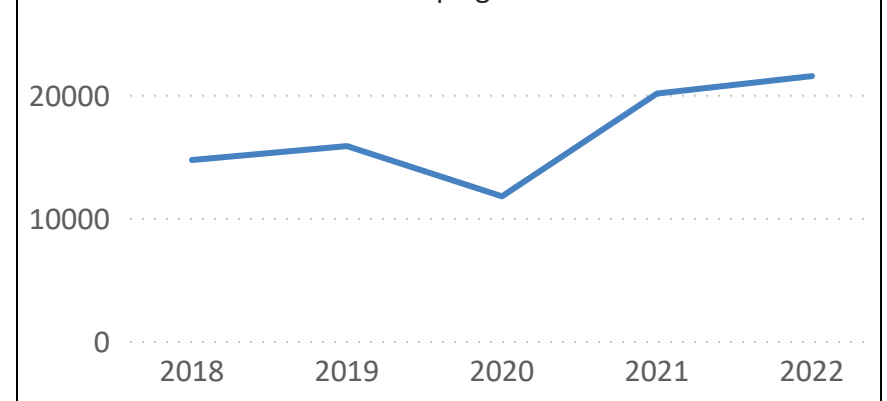
Public Education Activities (Events/Demonstrations)

Number of public education events hosted by staff; including social media campaigns, in person events, demonstrations by staff



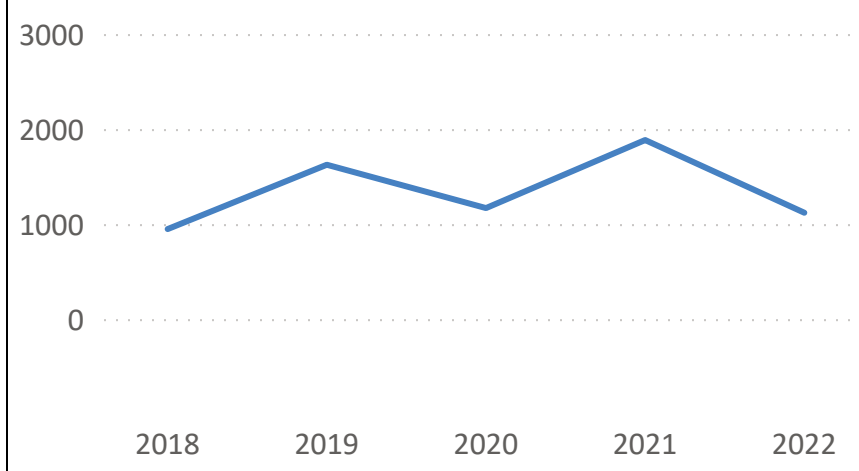
Public Education Engagement (Population)

Number of people reached by ECSS engagement activities; including inperson events, social media (views included only) campaigns



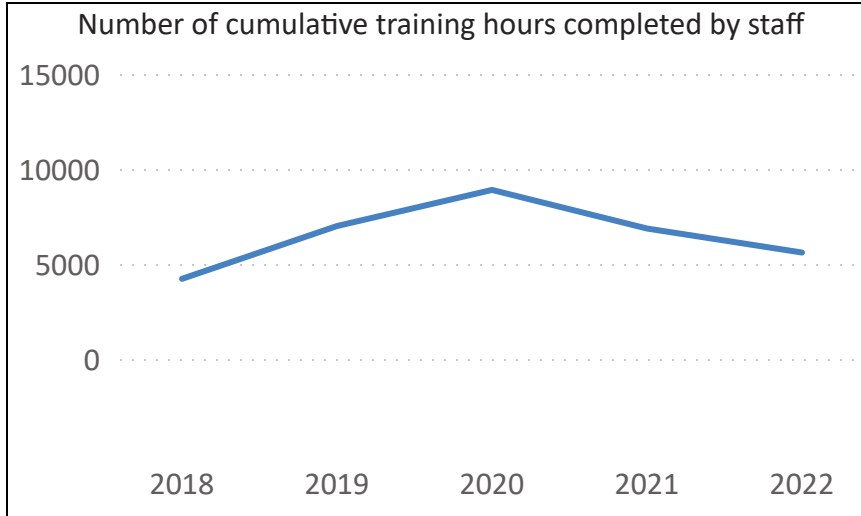
Homes Visits in the Smoke Alarm/CO Program

Number of homes attended for smoke alarm program

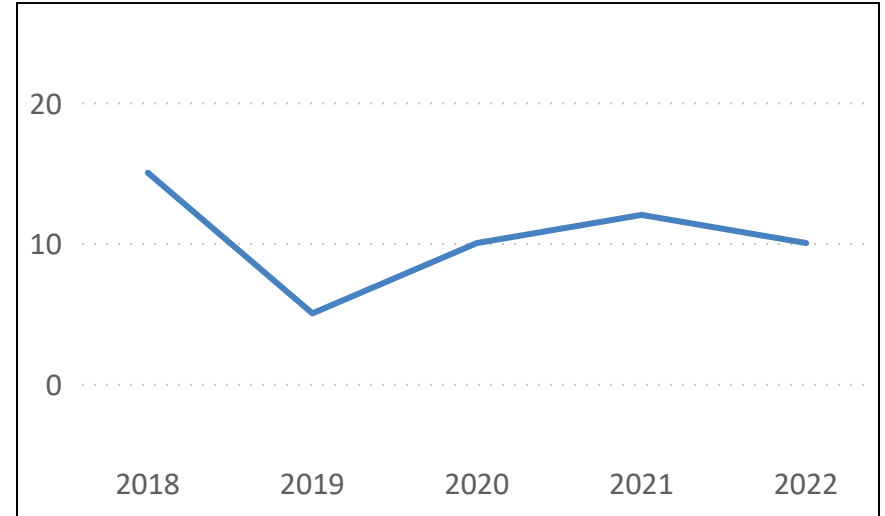


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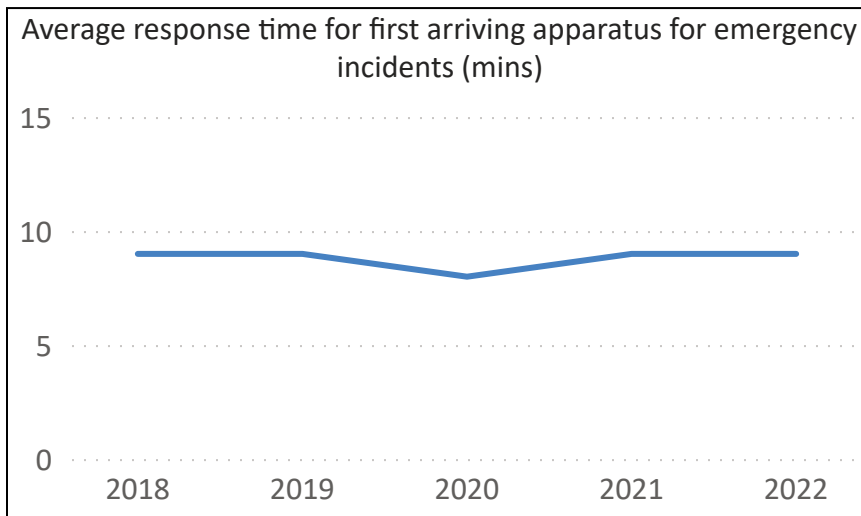
Training Hours



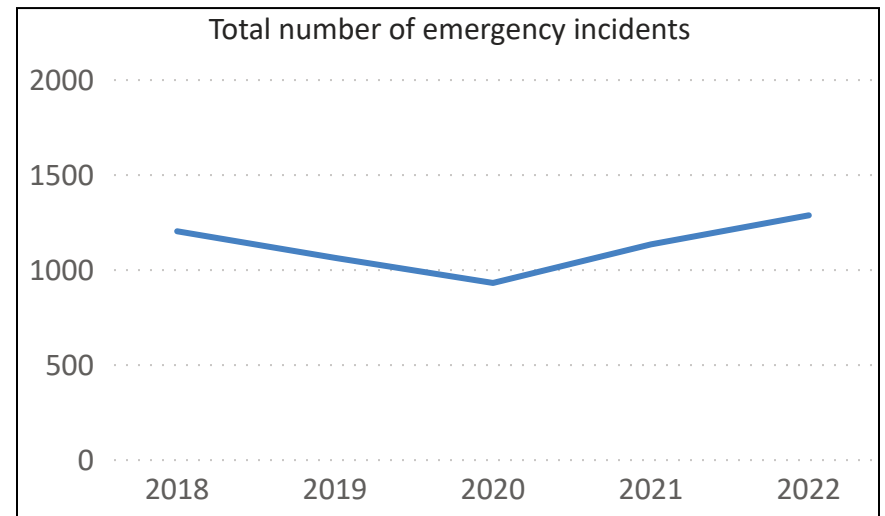
Fire Investigations



Response Time



Emergency Incidents



Budget Summary

The Emergency and Community Safety Services 2023 operating budget includes expenditures of approximately \$5.6 million or 19% of the Town's total operating expenditures.

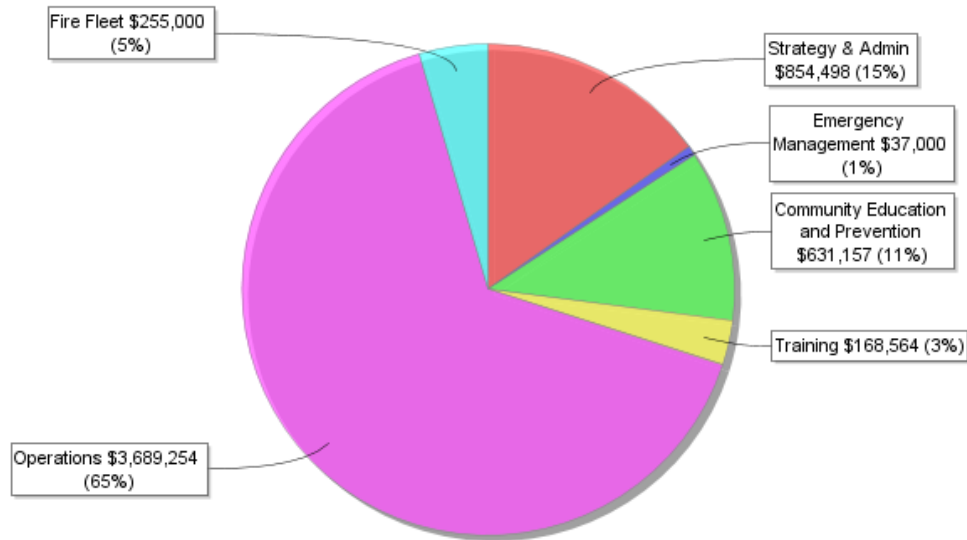
The salary and benefits budget for Emergency Services has increased by approximately \$213,000 or 5%. This includes service recognition increases, step increases and benefit cost increases. It also includes budget for two new firefighters for half of the year. The salary increase also reflects an increase in cost for Paid On Call firefighters to align with actuals, and hiring part time students to assist with prevention and community education programs.

Equipment repair costs are increasing by \$100,000 to align the budget with actual expenditures. These costs include annual mandatory testing and certification for fire apparatus and equipment. Materials and supplies are increasing by approximately \$50,000 to account for increased uptake in prevention/education programs, events and campaigns, as well as additional requirements in the primary Emergency Operations Centre. Training and professional development has increased by \$10,000 to reflect the increased demand for training, certification and maintenance of the existing programs and initiatives. Utilities have increased by \$3,000 to align with rising cost and usage. The decrease in Other Agencies/Municipalities of approximately \$86,000 reduces the provision for the eventual replacement of the current York Region radio system. This is partially offset by an increased contribution to reserves of \$50,000 to fund the Town's share of replacement costs.

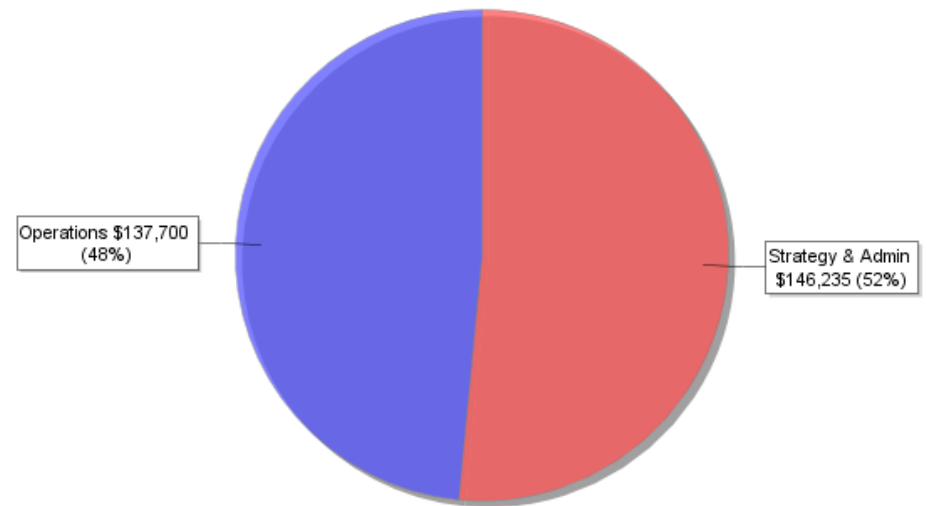
The net budget is increasing by approximately \$343,000 or 7%.

Emergency and Community Safety Services	Strategy & Admin	Emergency Management	Community Education and Prevention	Training	Operations	Fire Fleet	2023 Budget	2022 Budget	Variance \$	Variance %
2023 Tax Supported Budget										
Expenditures										
Salaries and Benefits	688,028		606,157	158,494	3,302,754		4,755,433	4,542,709	212,724	5%
Communications	10,000						10,000	8,545	1,455	17%
Consultants										
Equipment and Vehicle					30,000		30,000	27,800	2,200	8%
Equipment Repair						200,000	200,000	100,000	100,000	100%
Materials and Supplies	21,000	15,000	25,000	7,000	5,250	55,000	128,250	78,390	49,860	64%
Mileage	3,070						3,070	3,070		
Other Agencies/Municipalities		22,000		3,070	158,639		183,709	269,909	(86,200)	(32%)
Property and Building Maintenance					84,816		84,816	84,816		
Software Licences and Maintenance					7,275		7,275	7,275		
Training, Professional Development and Memberships	97,400						97,400	87,400	10,000	11%
Uniforms and Safety Clothing	35,000				35,000		70,000	70,000		
Utilities					65,520		65,520	62,520	3,000	5%
Total Expenditures	854,498	37,000	631,157	168,564	3,689,254	255,000	5,635,473	5,342,434	293,039	5%
Revenues										
Development Revenue	(46,235)						(46,235)	(46,235)		
Motor Vehicle Accidents	(100,000)						(100,000)	(100,000)		
Services to Other Municipalities					(137,700)		(137,700)	(137,700)		
Total Revenues	(146,235)				(137,700)		(283,935)	(283,935)		
Transfers										
Contributions to Reserves					50,000	502,946	552,946	502,946	50,000	10%
Draw from Reserves			(290,249)		(372,318)		(662,567)	(662,567)		
Total Transfers			(290,249)		(322,318)	502,946	(109,621)	(159,621)	50,000	(31%)
NET BUDGET	708,263	37,000	340,908	168,564	3,229,236	757,946	5,241,917	4,898,878	343,039	7%

Expenditures by Branch

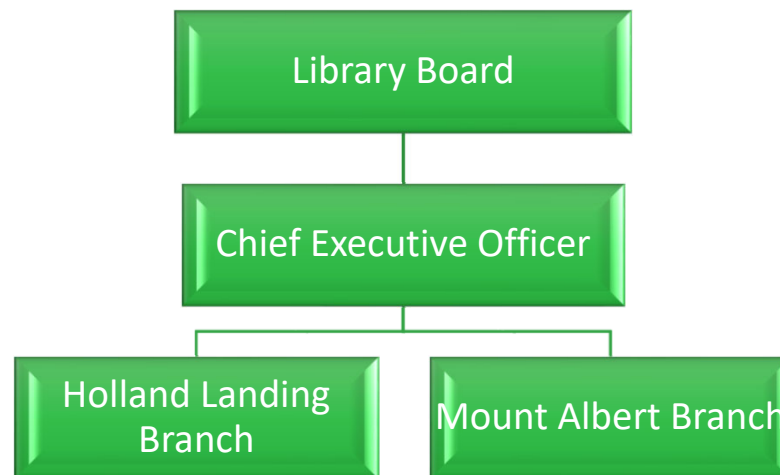


Revenues by Branch



Library Services are governed by a separate Board in accordance with the Public Libraries Act. The Town of East Gwillimbury provides annual funding to the Library and has a member of Council on the Library Board. East Gwillimbury Public Library's vision is to nurture literacy in all its forms and is a place to create, play, learn and grow. In pursuit of this mandate, the library provides many free or low-cost programs and services to the residents of East Gwillimbury. These include print and digital literacy based programs for children and adults, free loans of books (print and electronic), technology and other materials, and free Internet access (including Wi-Fi). The Library is an identified Municipal Cultural Resource that plays a key role in engaging youth and newcomers and preserving the Town's culture.

The Library is supported by 17 full time positions.

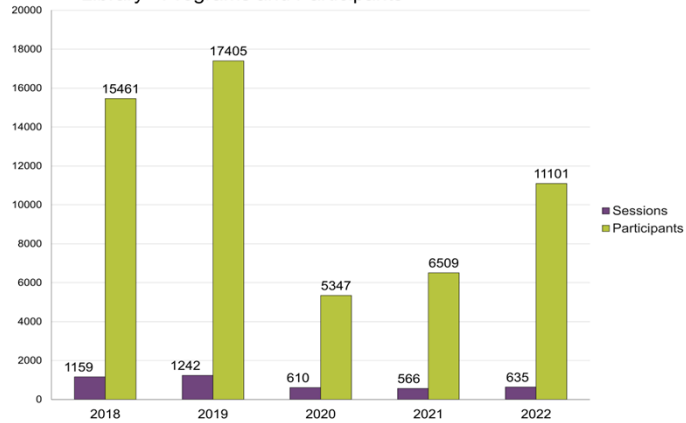


2023 Library Services Key Priorities & Objectives

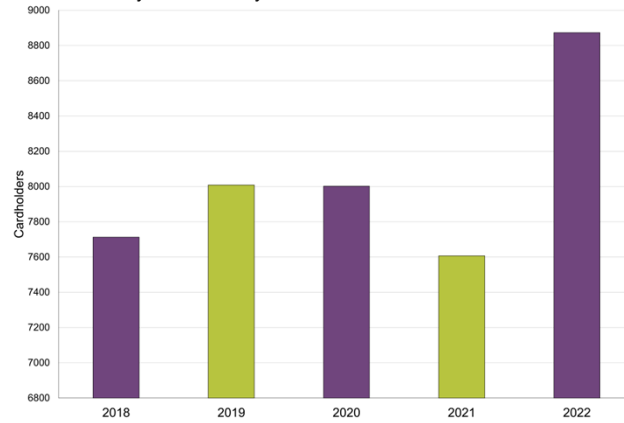
Culture of Municipal Excellence	Objectives
	Create a new Strategic Plan for 2023-2026 that commits to enriching our community through modern programs and services
	Foster a supportive work environment and regularly engage with employees to ensure their career fulfillment
	Continue to act as general library liaison on the Town's Strategic Management Team
Quality Programs and Services	Objectives
	Offer innovative programs and deliver service excellence to the residents of East Gwillimbury in a variety of formats
	Continue to provide high quality collections and expand digital offerings to meet community demands
	Expand library membership through outreach opportunities and promotion
Environmental Stewardship	Objectives
	Seek opportunities to be a green leader in the community
Responsible Growth	Objectives
	Together with CPRC, ensure timely repair and maintenance of existing facilities to address the service expectations of the community and necessity of accessible library spaces
	The Library, in cooperation with the Town, will commence the operational planning and provisions for the Health & Active Living plaza, currently under construction
Build Complete Communities	Objectives
	Promote multilingual, inclusive, and accessible collections and services
	Continue to collaborate with the Town of East Gwillimbury to provide convenient and complementary services
	Expand Food Pantry operations to ensure nourished bodies and minds

East Gwillimbury Public Library works to support the Town of East Gwillimbury's Strategic Plan: A Plan to Move us Forward. EGLP follows its own Strategic Plan that sets the vision and direction for the Library and is the foundation to guide decisions, projects, and initiatives. The Library's three priorities, Build and Innovate, Engage, and Deliver, align with the Town of East Gwillimbury's overall vision and core purpose. You can view EGLP's strategic plan by visiting their website, egpl.ca

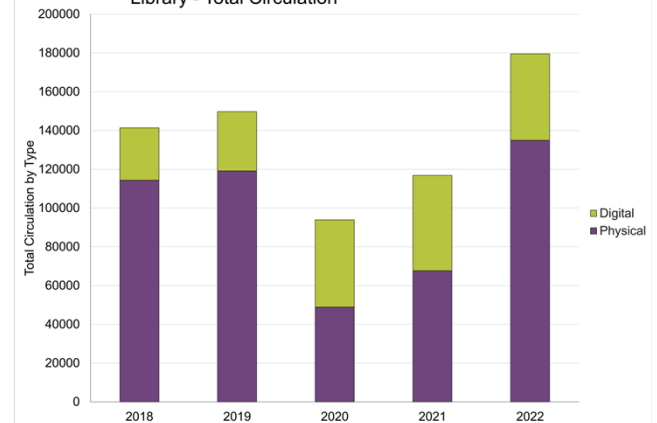
Library - Programs and Participants



Library - Total Library Cardholders



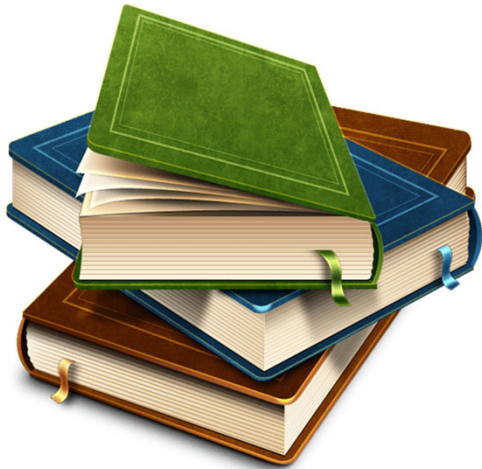
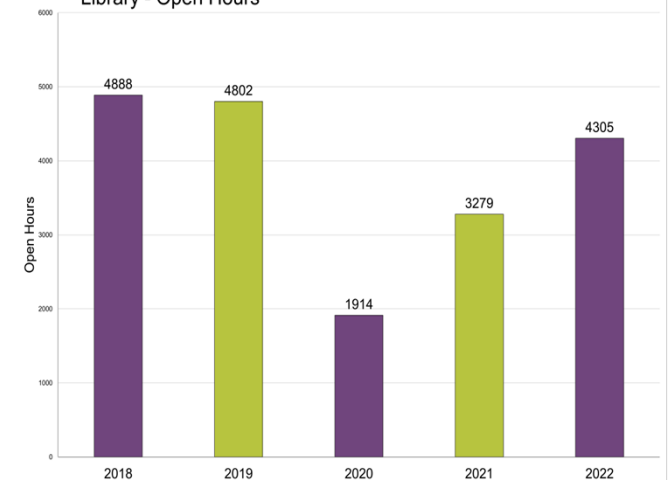
Library - Total Circulation



Library - Total Visits



Library - Open Hours



Budget Summary

The East Gwillimbury Public Library 2023 operating budget includes expenditures of approximately \$2.0 million or 7% of the Town's total operating expenditures.

The salaries and benefits budget has increased by approximately \$97,000. This includes step increases, benefits and cost of living adjustments as well as additional hours for food pantry staff. A Customer and Community Service Specialist has been converted from part time to full time, as well as another Customer and Community Service Specialist has been added to prepare for the opening of the Health and Active Living Plaza branch.

The software licensing budget has increased by \$15,000 to provide software licensing for hybrid work that was previously paid via federal/provincial COVID grant funding. Materials and supplies has increased by approximately \$12,000 to account for rising cost of program supplies and digital content. Budget increases are also included in advertising, equipment, rent and courier and mail processing and are all related to inflationary increases in these areas.

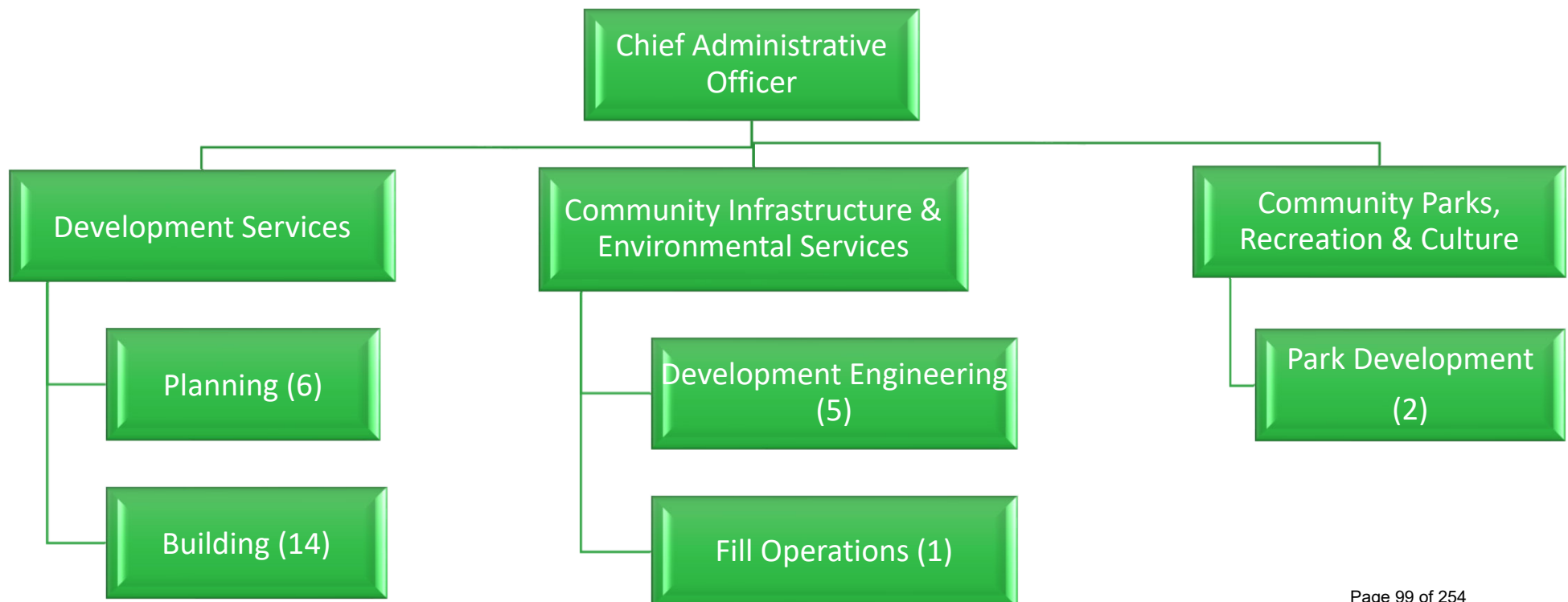
A one time increase has been included for consulting for \$6,000 to cover the cost of creating the strategic plan for the Library. This expense is offset by a draw from the Library operating reserve. A draw from reserve is included for the customer and community service specialist position that has been funded by the Health and Active Living reserve contributions.

The net budget for this department is increasing by approximately \$91,000 or 5%.

East Gwillimbury Public Library 2023 Tax Supported Budget	Library Administration	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures					
Salaries and Benefits	1,652,586	1,652,586	1,555,388	97,198	6%
Advertising	9,500	9,500	8,500	1,000	12%
Audit Services	3,725	3,725	3,260	465	14%
Bank Fees, Payroll and Other Charges	6,290	6,290	6,290		
Communications	8,976	8,976	8,800	176	2%
Consultants	8,500	8,500	2,500	6,000	240%
Contracted Services	2,100	2,100	2,480	(380)	(15%)
Courier and Mail Processing	7,425	7,425	7,115	310	4%
Equipment and Vehicle	18,500	18,500	15,800	2,700	17%
Library					
Materials and Supplies	111,400	111,400	99,045	12,355	12%
Mileage	4,050	4,050	4,050		
Program Instructors	4,250	4,250	8,500	(4,250)	(50%)
Public Engagement/Corporate Events	4,000	4,000	3,500	500	14%
Rent	94,808	94,808	91,153	3,655	4%
Software Licences and Maintenance	53,500	53,500	38,500	15,000	39%
Training, Professional Development and Memberships	17,785	17,785	15,785	2,000	13%
Total Expenditures	2,007,395	2,007,395	1,870,666	136,729	7%
Revenues					
Grants	(43,967)	(43,967)	(37,079)	(6,888)	19%
User Fees	(8,000)	(8,000)	(12,921)	4,921	(38%)
Total Revenues	(51,967)	(51,967)	(50,000)	(1,967)	4%
Transfers					
Contributions to Reserves	149,498	149,498	144,760	4,738	3%
Draw from Reserves	(48,173)	(48,173)		(48,173)	
Total Transfers	101,325	101,325	144,760	(43,435)	(30%)
NET BUDGET	2,056,753	2,056,753	1,965,426	91,327	5%

The Development and Fee Supported budget requires no support from property tax revenue. The Town has approved fees and charges that are intended to provide full cost recovery for the services provided under each of the individual budgets. Any surplus or deficit generated in these areas are managed through contributions or draws from reserves.

The development and fee supported budget is comprised of five individual branches. The Planning and Building branches reside within the Development Services department. The Development Engineering and Fill Operation branches reside within Community Infrastructure and Environmental Services. The Park Development branch resides within the Community Parks, Recreation and Culture department.



Budget Summary

The Development and Fee Supported 2023 operating budget includes expenditures of approximately \$5.0 million and are fully supported by fees rather than property taxes. A full cost recovery, user pay system has been established for each of these areas. The net budget is zero for each branch, as any surplus/deficit is managed through contributions to or draws from reserve. The reserve is established to manage the ebb and flow of activity and ensure that the program is self-sustaining in a year of low activity.

Salaries and benefits have increased by approximately \$240,000 due to step increases, benefits and cost of living adjustments and funding for six months for a previously approved position in Development Engineering.

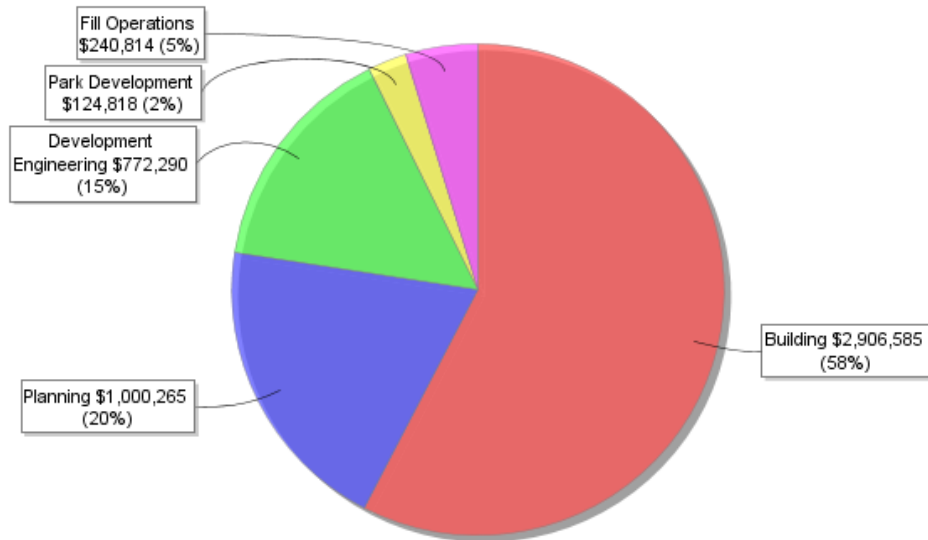
A decrease in training and professional development is for the removal of a one time increase for specialized leadership training within the Planning branch. Indirect corporate costs have been reviewed and adjusted to ensure that the appropriate support costs are allocated to the fee supported areas and capital projects.

Revenues in each area have been adjusted based on estimated levels of activity in 2023. Increases are expected in both the Building and Planning areas resulting in an expected increase in revenue of approximately \$669,000.

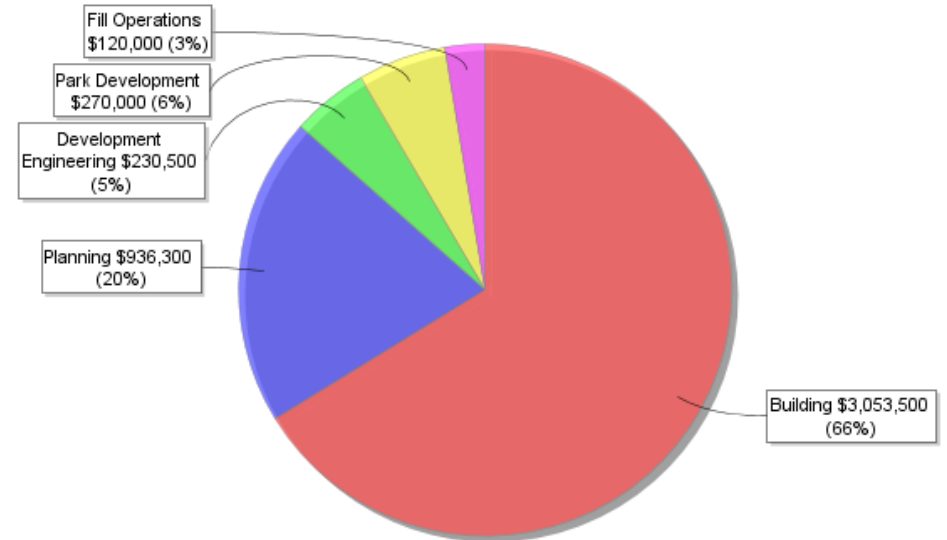
A key component in these individual budgets is the transfers. Contributions to reserves are an indication that the revenues generated exceed expenditures. Draws from reserves indicate that the budgeted revenues aren't sufficient to support the anticipated expenditures within the year. It is important to recognize that the reserve is established to manage the timing of revenues with the activity.

Development and Fee Supported Summary 2023 Fee Supported Budget	Building	Planning	Development Engineering	Park Development	Fill Operations	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures									
Salaries and Benefits	2,085,908	791,755	688,596	310,045	128,330	4,004,634	3,764,694	239,940	6%
Communications	8,000	3,700	3,000			14,700	14,700		
Consultants		45,000			10,000	55,000	55,000		
Contingency									
Courier and Mail Processing	1,500	300				1,800	1,800		
Equipment and Vehicle	10,000	6,200	4,000			20,200	20,200		
Legal Services	10,000					10,000	10,000		
Materials and Supplies	7,390	3,400	750			11,540	11,540		
Mileage	30,040	500	16,000	1,800	500	48,840	48,840		
Other Agencies/Municipalities		5,000				5,000	5,000		
Software Licences and Maintenance	30,000	20,500	35,500			86,000	86,000		
Training, Professional Development and Memberships	28,525	13,400	6,600	5,000		53,525	63,375	(9,850)	(16%)
Uniforms and Safety Clothing	5,000		1,950			6,950	6,950		
Indirect Corporate Costs	690,222	110,510	15,894	(192,027)	101,984	726,583	782,627	(56,044)	(7%)
Total Expenditures	2,906,585	1,000,265	772,290	124,818	240,814	5,044,772	4,870,726	174,046	4%
Revenues									
Development Revenue	(3,046,000)	(931,250)	(190,000)	(260,000)		(4,427,250)	(3,766,000)	(661,250)	18%
Miscellaneous		(50)	(500)			(550)	(550)		
Recoveries and Contributions from Developers			(40,000)	(10,000)		(50,000)	(50,000)		
Sales	(7,500)					(7,500)	(5,000)	(2,500)	50%
User Fees		(5,000)			(120,000)	(125,000)	(120,000)	(5,000)	4%
Total Revenues	(3,053,500)	(936,300)	(230,500)	(270,000)	(120,000)	(4,610,300)	(3,941,550)	(668,750)	17%
Transfers									
Contributions to Reserves	146,915			145,182		292,097	75,234	216,863	288%
Draw from Reserves		(63,965)	(541,790)		(120,814)	(726,569)	(1,004,410)	277,841	(28%)
Total Transfers	146,915	(63,965)	(541,790)	145,182	(120,814)	(434,472)	(929,176)	494,704	(53%)
NET BUDGET									

Expenditures by Branch



Revenues by Branch



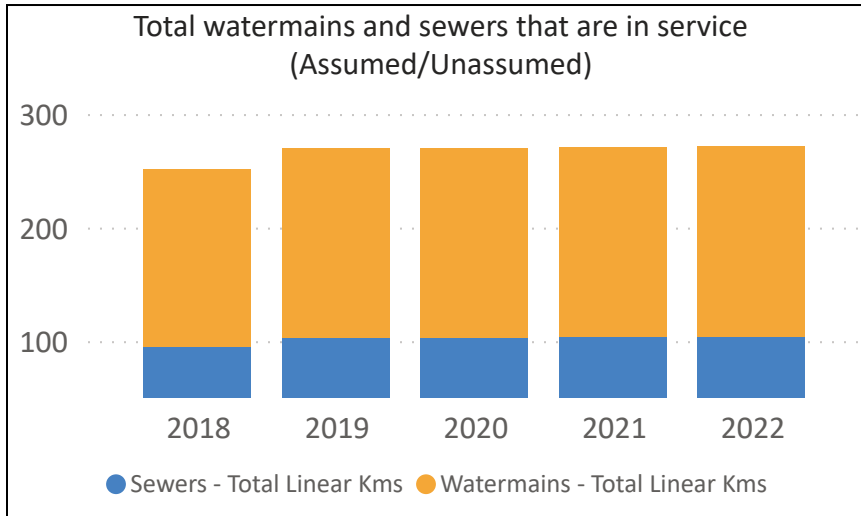
The Water and Wastewater business unit is a branch within the Operations Division of the Community Infrastructure and Environmental Services Department. This business unit is unique from the rest of the department as its operations are funded through the water and wastewater rates rather than through the tax levy. The Water and Wastewater business unit provides for the maintenance of the Town's water distribution and wastewater collection systems in accordance with the Ministry of the Environment, Conservation and Parks regulations. Drinking water quality is of the utmost importance and a significant effort is directed towards maintaining compliance and providing services in this highly regulated area.

The Water and Wastewater business unit is supported by 11 full time positions.

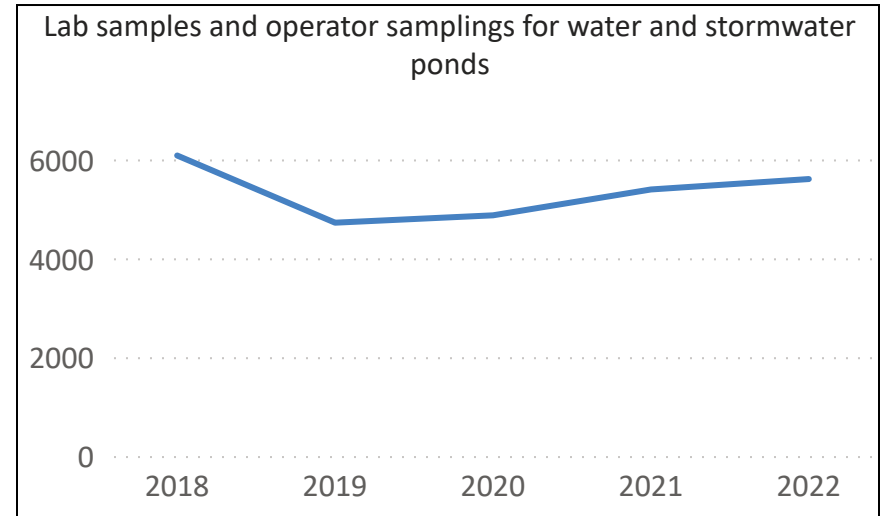


** All 2022 numbers have been estimated to year end for comparison purposes*

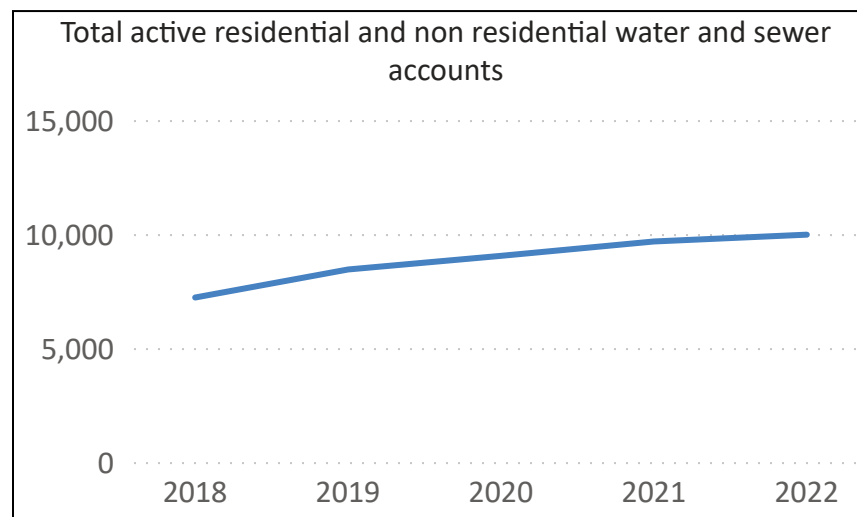
Total KM's of Infrastructure



Annual Water Regulatory Samples



Total Number of Active Accounts



Budget Summary

The Water and Wastewater expenditure budget includes expenditures of approximately \$11 million.

The main driver of cost increases for 2023 is due to the Regional costs for water supply and wastewater treatment. This accounts for approximately \$466,000 of the total \$885,000 expenditure increase for 2023.

Salaries and benefits have increased by approximately \$227,000 due to step increases, merit increases and cost of living and benefit cost adjustments. It also includes the Water and Wastewater portion of a new Operations Technologist position that will be shared with the Road Operations branch. The increase in audit services of \$10,000 relates to a service agreement with York Region audit services to perform a one time follow up review audit.

Contracted Services is increasing by approximately \$58,000 due to services required for locates and for support from water quality experts. Courier and mail processing has been increased by \$40,000 to align budget with actual spend. Materials and supplies has increased by approximately \$48,000 due to growth and the rising cost of supplies. Utilities have been increased by approximately \$6,000 to align with the rising cost of gas and hydro at facilities. Indirect corporate costs have been reviewed and increased to ensure that support costs are equitably charged between the tax supported, fee supported and rate supported areas of the Town.

User fee revenue is projected to increase by approximately \$1.3 million due mainly to the increased growth and resulting water and wastewater volumes throughout the Town. The contributions to reserves have increased by approximately \$398,000 to align closer to the targeted reserve contribution in the Council approved 2020 Water and Wastewater Rate Study.

The proposed variable water and wastewater rates remain unchanged for 2023. This is the fourth consecutive year that these rates have not increased. The rates are shown in the table below.

Service	Usage (Variable) < 35 m ³ per month	Usage (Variable) > 35 m ³ per month Residential	Usage (Variable) > 35 m ³ per month Non-Residential
Water	\$2.28 m ³	\$3.74 m ³	\$3.00 m ³
Wastewater	\$2.19 m ³	\$2.19 m ³	\$2.19 m ³

A review of the fixed water and wastewater rate structure was undertaken. To align with best practices, a charge based on water meter size is recommended. The rate structure is based on a scale developed by the American Water Works Association (AWWA).

Approximately 99% of existing users will not be impacted by this change. Approximately 1% of existing users will experience an increase to their annual water and wastewater costs. It is proposed that the change to the fixed rates be phased in over a three year period. The following table outlines the revised fixed rate structure and three year phase-in.

Meter Size	2023 Fixed Charge per service (monthly)	2024 Fixed Charge per service (monthly)	2025 Fixed Charge per service (monthly)
5/8" & 3/4"	\$23.00	\$23.00	\$23.00
1"	\$34.50	\$46.00	\$57.50
1.5"	\$53.67	\$84.33	\$115.00
2"	\$76.67	\$130.33	\$184.00
3"	\$130.33	\$237.67	\$345.00
4"	\$207.00	\$391.00	\$575.00
6"	\$398.67	\$774.33	\$1,150.00

Water and Wastewater 2023 Rate Supported Budget	2023 Budget	2022 Budget	Variance \$	Variance %
Expenditures				
Salaries and Benefits	1,602,451	1,375,550	226,901	16%
Audit Services	10,000		10,000	
Communications	8,500	8,500		
Contingency				
Contracted Services	453,375	395,025	58,350	15%
Courier and Mail Processing	100,000	60,000	40,000	67%
Equipment Repair	2,000	2,000		
Materials and Supplies	276,588	228,650	47,938	21%
Mileage	1,500	1,500		
Software Licences and Maintenance	59,000	59,000		
Training, Professional Development and Memberships	31,000	31,000		
Uniforms and Safety Clothing	12,500	12,500		
Utilities	28,750	22,500	6,250	28%
Indirect Corporate Costs	1,359,550	1,329,550	30,000	2%
Regional Water Charges	3,503,812	3,222,251	281,561	9%
Regional Wastewater Charges	3,604,157	3,420,007	184,150	5%
Total Expenditures	11,053,183	10,168,033	885,150	9%
Revenues				
Miscellaneous	(51,000)	(51,000)		
Sales	(55,000)	(55,000)		
User Fees	(13,198,530)	(11,915,603)	(1,282,927)	11%
Total Revenues	(13,304,530)	(12,021,603)	(1,282,927)	11%
Transfers				
Contributions to Reserves	2,251,347	1,853,570	397,777	21%
Total Transfers	2,251,347	1,853,570	397,777	21%
NET BUDGET	0	0	0	0%

Capital Budget Summary
2023

	Previously Approved	2023 Budget	Development Charges	Community Capital Contribution	Reserves	Deferred Revenue	Grants/ Sponsorships	Gas Tax	Future Years Budget	Total Budget	Funding Source
Corporate Services											
Strategy and Administration											
CS-22-012 Sustainability and Climate Change Program Management	100,000	100,000		-50,000	-50,000					200,000	Enviromental CCC, Water, Sewer
CS-23-001 Environmental Strategy Development		40,000		-20,000	-20,000					40,000	Enviromental CCC, Water, Sewer
CS-23-002 Climate Action Plan Development		45,000		-22,500	-22,500					45,000	Enviromental CCC, Water, Sewer
Total Strategy and Administration	100,000	185,000		-92,500	-92,500					285,000	
Communications											
CS-23-003 Media Relations Training		25,000			-25,000					25,000	Working Capital
Total Communications		25,000			-25,000					25,000	
IT Services											
CS-23-008 Annual Security Audit and Cyber Breach Support		20,000			-20,000					20,000	Information Technology
CS-23-009 Municipal Modernization 2023		225,000			-225,000					225,000	Information Technology
CS-23-010 Annual Hardware Replacement Program		55,000			-55,000					55,000	Information Technology
Total IT Services		300,000			-300,000					300,000	
Municipal Clerk and Council Support											
CS-23-011 Various Council Studies and Support		25,000			-25,000					25,000	Working Capital
Total Municipal Clerk and Council Support		25,000			-25,000					25,000	
Total Corporate Services	100,000	535,000		-92,500	-442,500					635,000	
Library Services											
Library Administration											
LI-23-001 Network Equipment Upgrade		8,000			-8,000					8,000	Library
LI-23-002 Library Materials Capital 2023		99,500			-99,500					99,500	Library
LI-23-003 Branch Maintenance		13,500			-13,500					13,500	Library
LI-23-004 Staff IT Replacement		8,800			-8,800					8,800	Library
LI-23-005 Library Website		25,000			-25,000					25,000	Library
Total Library Administration		154,800			-154,800					154,800	
Total Library Services		154,800			-154,800					154,800	

**Capital Budget Summary
2023**

	Previously Approved	2023 Budget	Development Charges	Community Capital Contribution	Reserves	Deferred Revenue	Grants/ Sponsorships	Gas Tax	Future Years Budget	Total Budget	Funding Source
Emergency Services											
Operations											
ES-23-001 Bunker Gear Equipment Replacement		31,500			-31,500				75,000	31,500	Vehicle & Equip - Tax
ES-23-002 Fire Station Security Updates		75,000			-75,000					150,000	Vehicle & Equip - Tax
ES-23-003 Water Softener System		25,000			-25,000					25,000	Vehicle & Equip - Tax
ES-23-004 Fitness Equipment Station 2-6		10,000			-10,000					10,000	Vehicle & Equip - Tax
ES-23-005 Paid On Call Annual Recruitment		46,500			-46,500					46,500	Vehicle & Equip - Tax
ES-23-007 Mount Albert Station Enhancements		50,000			-50,000					50,000	Facilities
Total Operations		238,000			-238,000				75,000	313,000	
Emergency Services Fleet											
ES-22-006 Car 3 - 2014 Chevrolet Replacement	70,000	25,000			-25,000					95,000	Vehicle & Equip - Tax
ES-22-008 Car 4 - 2013 Dodge Ram Replacement	70,000	25,000			-25,000					95,000	Vehicle & Equip - Tax
ES-23-006 Pumper 241 2008 Replacement		1,300,000			-1,300,000					1,300,000	Vehicle & Equip - Tax
Total Emergency Services Fleet	140,000	1,350,000			-1,350,000					1,490,000	
Total Emergency Services	140,000	1,588,000			-1,588,000				75,000	1,803,000	
Development Services											
Strategy and Administration											
DS-23-001 Community Secondary Plans		1,000,000				-1,000,000			1,000,000	2,000,000	Recovery from Developers
Total Strategy and Administration		1,000,000				-1,000,000			1,000,000	2,000,000	
Economic Development											
CS-23-004 Development Process Video - Advantage EG		50,000		-50,000						50,000	CCC-Ec.Dev Initiatives & Servicing
CS-23-005 Workforce Development Strategy		40,000		-40,000						40,000	CCC-Ec.Dev Initiatives & Servicing
CS-23-006 Downtown Revitalization - Business Support		50,000		-50,000						50,000	CCC-Ec.Dev Initiatives & Servicing
CS-23-007 Broadband Expansion Consulting Support		25,000			-25,000					25,000	Information Technology
Total Economic Development		165,000		-140,000	-25,000					165,000	
Total Development Services		1,165,000		-140,000	-25,000	-1,000,000			1,000,000	2,165,000	
Community Parks, Recreation & Culture											
Parks Operations											
CP-23-001 Sharon Park - Playground Replacement		247,000			-247,000					247,000	Parks
CP-23-002 Vivian Creek Trail Grading Improvements		27,000			-27,000					27,000	Parks
CP-23-003 Soccer Field Infrastructure Replacements		62,000			-62,000					62,000	Parks
CP-23-004 Playground Maintenance		42,000			-42,000					42,000	Parks
CP-23-005 Installation of Park AED's		14,000			-14,000					14,000	Parks
CP-23-006 Tennis Court Infrastructure Replacements		43,000			-43,000					43,000	Parks
CP-23-007 Baseball Infrastructure Replacements		16,000			-16,000					16,000	Parks
CP-23-021 Oriole Wilderness Park - Construction		520,000	-520,000							520,000	Outdoor Rec DC
CP-23-022 Soldiers Bay Park - Construction		946,000	-696,000		-250,000					946,000	Outdoor Rec DC, Roads
CP-23-023 Shannon Park Tennis Court Reconstruction		390,500			-390,500					390,500	Parks
Total Parks Operations		2,307,500	-1,216,000		-1,091,500					2,307,500	
Facilities											
CP-21-003 Sports Complex Canada Hall Floor Replacement	82,500	262,000			-262,000					344,500	Facilities
CP-21-010 Customer Service Area Realignment	70,000	100,000					-100,000			170,000	Grant
CP-22-010 Mount Albert CC Accessibility Ramp Replacement	90,000	115,000			-115,000					205,000	Facilities
CP-22-014 Mount Albert CC Roof & Cladding Replacement	150,000	65,000			-65,000					215,000	Facilities
CP-22-018 Civic Centre Atrium Skylight Gallery Windows Replacement	25,000	25,000			-25,000					50,000	Facilities
CP-22-020 Electric Vehicle Charging Stations	49,500	49,500			-49,500					99,000	Facilities
CP-23-008 Civic Centre Storm Sewer Maintenance		75,000			-75,000					75,000	Facilities
CP-23-009 Ross Family Complex Parking Lot & Curbing Reconstruction		343,000			-343,000					343,000	Facilities
CP-23-011 Range Hood Fire Suppression Systems		20,000			-20,000				40,000	60,000	Facilities
CP-23-012 Waste Oil Handling		20,000			-20,000					20,000	Facilities
CP-23-013 Mount Albert Lions CCC Hardware & Accessibility Upgrades		80,000			-80,000					80,000	Facilities
CP-23-014 Civic Centre Exterior Joint Sealants		55,000			-55,000					55,000	Facilities
Total Facilities	467,000	1,209,500			-1,109,500		-100,000		40,000	1,716,500	

Capital Budget Summary
2023

	Previously Approved	2023 Budget	Development Charges	Community Capital Contribution	Reserves	Deferred Revenue	Grants/ Sponsorships	Gas Tax	Future Years Budget	Total Budget	Funding Source
Parks Fleet											
CP-22-030 Ten Foot Mower (P13-55) Replacement	80,000	80,000			-80,000					160,000	Vehicle & Equip - Tax
CP-23-015 2015 Chevrolet Silverado CK35743 (3500HD) - 1 Ton Repl		110,000			-110,000					110,000	Vehicle & Equip - Tax
CP-23-016 2018 Kubota Zero Turn Mower (P18-411) Replacement		26,000			-26,000					26,000	Vehicle & Equip - Tax
CP-23-017 2015 Toro Groundsmaster 4010-D Repl		160,000			-160,000					160,000	Vehicle & Equip - Tax
CP-23-018 2018 Zero Turn Mower incl. Canopy, Grass Catcher Repl		32,000			-32,000					32,000	Vehicle & Equip - Tax
CP-23-019 2012 Bannerman True Play Groomer Replacement		20,000			-20,000					20,000	Vehicle & Equip - Tax
Total Parks Fleet	80,000	428,000			-428,000					508,000	
Facilities Fleet											
CP-23-020 Pickup Truck 1/2 Ton 4X4 (New)		85,000			-85,000					85,000	Facilities
Total Facilities Fleet		85,000			-85,000					85,000	
Total Community Parks, Recreation & Culture	547,000	4,030,000	-1,216,000		-2,714,000		-100,000		40,000	4,617,000	
Community Infrastructure & Environmental Services											
Capital Program and Traffic Engineering											
CI-20-041 Downtown Mount Albert - Centre Street Revitalization	1,130,000	1,685,265			93,948		-1,779,213			2,815,265	Grant
CI-23-002 Road Rehabilitation Program		2,021,653			-342,937		-884,756	-793,960		2,021,653	Roads, Grants
CI-23-003 Sign Retroreflectivity & Replacement		25,000			-25,000					25,000	Roads
CI-23-004 Mount Albert Storm Outfalls & Retaining Wall		518,000			-518,000					518,000	Sewer Infrastructure, Roads
CI-23-005 Storm Pond Monitoring Plan & Maintenance Prioritization		150,000			-150,000					150,000	Roads
CI-23-006 Miscellaneous Concrete Rehabilitation		193,000			-193,000					193,000	Roads
CI-23-007 Detailed Inspection & Remediation of Streetlight Poles		127,000			-127,000					127,000	Roads
Total Capital Program and Traffic Engineering	1,130,000	4,719,918			-1,261,989		-2,663,969	-793,960		5,849,918	
CIES Fleet											
CI-23-008 Brush Chipper Vermeer BC1400 (R97-44) Replacement		125,000			-125,000					125,000	Vehicle & Equip - Tax
CI-23-009 Asphalt Hot Box (R13-48) Replacement		52,000			-52,000					52,000	Vehicle & Equip - Tax
CI-23-010 2014 Freightliner Tandem with Plow Wing/Sander Repl		540,000			-540,000					540,000	Vehicle & Equip - Tax
CI-23-011 Removeable Salt Spreader and Leaf Boxes		48,000			-48,000					48,000	Vehicle & Equip - Tax
Total CIES Fleet		765,000			-765,000					765,000	
Total Community Infrastructure & Environmental Services	1,130,000	5,484,918			-2,026,989		-2,663,969	-793,960		6,614,918	
Water and Wastewater											
Water Operations											
WW-23-001 Water Quality Improvements		85,000			-85,000					85,000	Water Infrastructure
Total Water Operations		85,000			-85,000					85,000	
Wastewater Operations											
WW-23-002 Regulatory Sanitary ECA Requirements		75,000			-75,000					75,000	Sewer Infrastructure
Total Wastewater Operations		75,000			-75,000					75,000	
WWW Fleet											
WW-23-003 Trailer, Single Axle (W88-52) Replacement		13,000			-13,000					13,000	Vehicle & Equip - W&S
Total WWW Fleet		13,000			-13,000					13,000	
Total Water and Wastewater		173,000			-173,000					173,000	
Total Capital Program	1,917,000	13,130,718	-1,216,000	-232,500	-7,124,289	-1,000,000	-2,763,969	-793,960	1,115,000	16,162,718	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-22-012 Sustainability and Climate Change Program Management		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

The resource will work with and support all departments by providing leadership and direction in developing and implementing conservation demand management programs and championing the cause of energy conservation for the Town. Deliverables and milestones include: Establish and chair a Sustainability Steering Committee, develop best practices to ensure compliance with environmental regulations and policies, develop education and awareness programs, identify and solicit funding or grant opportunities, update and monitor the Corporate Management Energy Plan.

Project Justification

Additional external resources are required to lead a comprehensive program of environmental initiatives.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-22-012 Sustainability and Climate Change Program Management		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	200,000	100,000	100,000					
	200,000	100,000	100,000					
Expenditures Total	200,000	100,000	100,000					
Funding								
Community Contribution								
Environmental CCC	100,000	50,000	50,000					
	100,000	50,000	50,000					
Reserve / Reserve Funds								
Water Infrastructure Reserve	50,000	25,000	25,000					
Sewer Infrastructure Reserve	50,000	25,000	25,000					
	100,000	50,000	50,000					
Funding Total	200,000	100,000	100,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Strategy and Administration	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Environmental CCC, Water Infrastructure, Sewer Infrastructure	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-001 Environmental Strategy Development		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

The project is the development of an Environmental Strategy which will lay out, update, define and coordinate guidelines, projects, and actions for our growing Town to respect the past, protect nature and biodiversity while creating a more resilient and sustainable future. This update builds upon the successes of the Thinking Green Sustainability Strategy approved in 2009. This capital budget provision will enable the engagement of specialized consulting support as required.

Project Justification

All departments hold a part of environmental programs and projects that are aligned with the Region, the Province, and the Federal Government. However, the update will identify current priorities, define indicators, provide a model to engage with the community, and create a reporting system that allows to track advance, monitor impacts, and have the information necessary to report to the community and other stakeholders, opening opportunities to funding, participation, and more actions.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-001 Environmental Strategy Development		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Supplies - Materials	15,000		15,000					
	15,000		15,000					
Professional Fees								
Contracted Services - Consultants	25,000		25,000					
	25,000		25,000					
Expenditures Total	40,000		40,000					
Funding								
Community Contribution								
Environmental CCC	20,000		20,000					
	20,000		20,000					
Reserve / Reserve Funds								
Water Infrastructure Reserve	10,000		10,000					
Sewer Infrastructure Reserve	10,000		10,000					
	20,000		20,000					
Funding Total	40,000		40,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Strategy and Administration	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Environmental CCC, Water Infrastructure, Sewer Infrastructure	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-002 Climate Action Plan Development		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

To create the Climate Action Plan to align with the Environmental Strategy.

Project Justification

Development, new growth and current operations need to consider climate change as a disrupting factor already happening. The Climate Action Plan will provide guidelines for mitigation and adaptation options that help the community to be better prepared for the unpredictable.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-002 Climate Action Plan Development		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Materials							
Supplies - Materials	15,000		15,000				
	15,000		15,000				
Professional Fees							
Contracted Services - Consultants	30,000		30,000				
	30,000		30,000				
Expenditures Total	45,000		45,000				
Funding							
Community Contribution							
Environmental CCC	22,500		22,500				
	22,500		22,500				
Reserve / Reserve Funds							
Water Infrastructure Reserve	11,250		11,250				
Sewer Infrastructure Reserve	11,250		11,250				
	22,500		22,500				
Funding Total	45,000		45,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Strategy and Administration	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	July	
Approval Status	Approved	
Reserve Funding Source	Environmental CCC, Water Infrastructure, Sewer Infrastructure	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-003 Media Relations Training		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

Media relations training for senior staff and Council.

Project Justification

Media relations training has not been delivered to staff or Council since before COVID. Typically, refresher training is required at least every two years. The sessions in 2023 will bring all Town representatives up to date with training.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-003 Media Relations Training		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	25,000		25,000					
	25,000		25,000					
Expenditures Total	25,000		25,000					
Funding								
Reserve / Reserve Funds								
Working Capital Reserve	25,000		25,000					
	25,000		25,000					
Funding Total	25,000		25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Communications	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	March	
Approval Status	Approved	
Reserve Funding Source	Working Capital	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-008 Annual Security Audit and Cyber Breach Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

An external Data Security Specialist (DSS) would certify that public facing websites (e.g. eastgwillimbury.ca) maintain the required level of security to protect Town information. The DSS would help establish data security policies and provide risk-based guidance during Cyber breaches.

Project Justification

Cybersecurity is important in protecting all categories of data from theft and damage. This includes sensitive data, personally identifiable information, personal information, intellectual property, data and information systems. Concern over cyber breaches were identified by the external auditor during the 2020 audit.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-008 Annual Security Audit and Cyber Breach Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	20,000		20,000					
	20,000		20,000					
Expenditures Total	20,000		20,000					
Funding								
Reserve / Reserve Funds								
Information Technology Reserve	20,000		20,000					
	20,000		20,000					
Funding Total	20,000		20,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	IT Services	
Attributes		
Year Proposed	2023	
Project Type	Annual Program	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Information Technology	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-009 Municipal Modernization 2023		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

A multi-year initiative that continues to build on the investments initiated in 2021, for specialty resources and technologies required to support modernization and transformation of Town services to meet resident and business community demand effectively and efficiently.

Project Justification

Strategic investment in Town assets is essential in meeting demand for new and improved services. Investments made in previous years created a foundation of technologies that will permit staff to deliver new and innovative service to residents, while also continuing to automate manual processes and data collection. These funds will allow the Town to procure temporary technical resources to support key 2023 Modernization objectives including maximizing information in the delivery of service. Core projects include the digitizing of more than 100 paper forms, the automation of more than 40 back-end processes, and the creation of numerous data-analytics (Power BI) dashboards.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-009 Municipal Modernization 2023		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	225,000		225,000					
	225,000		225,000					
Expenditures Total	225,000		225,000					
Funding								
Reserve / Reserve Funds								
Information Technology Reserve	225,000		225,000					
	225,000		225,000					
Funding Total	225,000		225,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	IT Services	
Attributes		
Year Proposed	2023	
Project Type	Annual Program	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Information Technology	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-010 Annual Hardware Replacement Program		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

18 desktop computers are over five years old, off warranty, and cannot be upgraded to meet the requirements of today's operating systems and corporate application workload. The computers require replacement in 2023, this is part of an annual replacement program.

Project Justification

Due to the Town's requirement to ensure that staff will have the ability to work remotely when required, these desktops will be replaced with laptop computers and docking stations. In addition to the computer equipment, a digital projector for the Civic Centre's Holland Landing meeting room is due for replacement due to age.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-010 Annual Hardware Replacement Program		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Computer Hardware	55,000		55,000					
	55,000		55,000					
Expenditures Total	55,000		55,000					
Funding								
Reserve / Reserve Funds								
Information Technology Reserve	55,000		55,000					
	55,000		55,000					
Funding Total	55,000		55,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	IT Services	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Information Technology	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-011 Various Council Studies and Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

Review of the Council Procedure Bylaw and Council Code of Conduct and training.

Project Justification

This work is required to bring the Procedure Bylaw to compliance with recent changes to the Municipal Act. The Town's Code of Conduct is outdated and must be updated to align with the legislation.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-011 Various Council Studies and Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	25,000		25,000					
	25,000		25,000					
Expenditures Total	25,000		25,000					
Funding								
Reserve / Reserve Funds								
Working Capital Reserve	25,000		25,000					
	25,000		25,000					
Funding Total	25,000		25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Municipal Clerk and Council Support	
Attributes		
Year Proposed	2023	
Project Type	Legislative Requirement	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Working Capital	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-001 Network Equipment Upgrade		
Department	Library		
Version	Approved Budget	Year	2023

Description

Project Description

Scheduled replacement of network equipment upgrades that include the Library's firewall and network switches.

Project Justification

The Library is seeking to replace several devices that have reached their expected end of life, including network switches and the Library's Firewall. These devices ensure stability in our network connections and bringing them to a modern standard will ensure they can also be supported by the Town of East Gwillimbury's network consultants. Not completing these replacements, particularly for our Firewall, could mean potential lengthy and expensive outages if new devices need to be sourced on an emergency basis. Additionally, configuring new devices will be easier with existing hardware still in working order.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-001 Network Equipment Upgrade		
Department	Library		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Computer Hardware	8,000		8,000				
	8,000		8,000				
Expenditures Total	8,000		8,000				
Funding							
Reserve / Reserve Funds							
Library Reserve	8,000		8,000				
	8,000		8,000				
Funding Total	8,000		8,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Library	
Branch	Library Administration	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Library	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-002 Library Materials Capital 2023		
Department	Library		
Version	Approved Budget	Year	2023

Description

Project Description

The library materials budget amounts to \$99,500 from Tax Levy to maintain the Library's current collection.

Project Justification

The materials budget is used to replace older collection materials and to ensure that the total inventory is current and available to the community. The factors that are driving the increase to library material are the 3% in population growth and the assumption that there will be fewer disruptions to library service in 2023. Increased use means the library needs to purchase more copies of items to maintain a 1:5 hold ratio but also that books will need to be replaced sooner due to natural wear and tear. The Library has not increased its Library Materials Capital budget since 2020.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-002 Library Materials Capital 2023		
Department	Library		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Supplies - Materials	99,500		99,500					
	99,500		99,500					
Expenditures Total	99,500		99,500					
Funding								
Reserve / Reserve Funds								
Library Reserve	99,500		99,500					
	99,500		99,500					
Funding Total	99,500		99,500					

Attributes		
Attribute	Value	Comment
Organization		
Department	Library	
Branch	Library Administration	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Library	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-003 Branch Maintenance		
Department	Library		
Version	Approved Budget	Year	2023

Description

Project Description

To replace blinds in Mount Albert, which are original to the building and panels are falling off.

Project Justification

To refresh and evolve our space through renovations that make the branch welcoming and modern. The current blinds have several panels missing, which reduces functionality and looks dated.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-003 Branch Maintenance		
Department	Library		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Purchase - Office Furniture &	13,500		13,500					
	13,500		13,500					
Expenditures Total	13,500		13,500					
Funding								
Reserve / Reserve Funds								
Library Reserve	13,500		13,500					
	13,500		13,500					
Funding Total	13,500		13,500					

Attributes		
Attribute	Value	Comment
Organization		
Department	Library	
Branch	Library Administration	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	June	
Approval Status	Approved	
Reserve Funding Source	Library	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-004 Staff IT Replacement		
Department	Library		
Version	Approved Budget	Year	2023

Description

Project Description

Scheduled replacement of end of life staff IT equipment.

Project Justification

The Library is seeking to replace older hardware according to its IT Inventory Replacement schedule. This particular replacement schedule covers library staff computers, and monitors, which are at or past their expected replacement dates. Maintaining up to date equipment is particularly important as the Library relies more heavily on an Office365 work environment, and to ensure we can provide quality work experiences for Library staff.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-004 Staff IT Replacement		
Department	Library		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Purchase - Office Furniture &	8,800		8,800					
	8,800		8,800					
Expenditures Total	8,800		8,800					
Funding								
Reserve / Reserve Funds								
Library Reserve	8,800		8,800					
	8,800		8,800					
Funding Total	8,800		8,800					

Attributes		
Attribute	Value	Comment
Organization		
Department	Library	
Branch	Library Administration	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Library	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-005 Library Website		
Department	Library		
Version	Approved Budget	Year	2023

Description

Project Description

The Library is seeking to replace its existing website, egpl.ca, to meet current standards for Accessibility and User Experience.

Project Justification

Last updated in 2016, the Library's website does not meet the higher standards set by the Accessibility for Ontarians with Disabilities Act or the Web Content Accessibility Guidelines used by the province, and fundamental changes to the Library's homepage would be required to meet full compliance. Due to the age of the site, modules that supported the Library's built in forms and event calendar are growing increasingly unstable, and unable to adapt to changes in service offerings. To meet the growing needs of our customers, and allow for the implementation of new services like online payment processing, event bookings, and other remote services, the Library will need to redesign and develop their website.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	LI-23-005 Library Website		
Department	Library		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	25,000		25,000					
	25,000		25,000					
Expenditures Total	25,000		25,000					
Funding								
Reserve / Reserve Funds								
Library Reserve	25,000		25,000					
	25,000		25,000					
Funding Total	25,000		25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Library	
Branch	Library Administration	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	March	
Approval Status	Approved	
Reserve Funding Source	Library	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-001 Bunker Gear Equipment Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

Bunker gear is replaced on a 10 year life cycle or as required due to irreparable damage or excessive wear and tear.

Project Justification

Bunker gear is a mandatory piece of safety clothing for suppression staff, this is a regular annual capital cost as new staff are hired and gear is added and removed from inventory. For the years to 2021-2026 there is an increase in the yearly capital request. A large amount of gear was purchased and replaced when the station burned down, therefore, there is a significant purchase required to replace that gear. By spreading out the cost over 5 years, it lessens the impact on the budget, especially when considering product cost increases.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-001 Bunker Gear Equipment Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	31,500		31,500					
	31,500		31,500					
Expenditures Total	31,500		31,500					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	31,500		31,500					
	31,500		31,500					
Funding Total	31,500		31,500					

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	April	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-002 Fire Station Security Updates		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

New security equipment for Station 2-4 and updated equipment at Stations 2-8 and 2-6.

Project Justification

Two year approach for security enhancements to all three fire stations. Year 1 will entail a new video security system installation at Station 2-4 and required hardware updates to the system at Station 2-6 and Station 2-8 . Year 2 will address secure entry access at all three stations.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-002 Fire Station Security Updates		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	150,000		75,000	75,000				
	150,000		75,000	75,000				
Expenditures Total	150,000		75,000	75,000				
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	150,000		75,000	75,000				
	150,000		75,000	75,000				
Funding Total	150,000		75,000	75,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Operations	
Attributes		
Year Proposed	2023	
Project Type	Annual Program	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-003 Water Softener System		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

Installation of a commercial grade water softener system at Station 2-4 and Station 2-6.

Project Justification

Hard water creating issues with apparatus paint and pump components as well as facility plumbing fixtures.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-003 Water Softener System		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	25,000		25,000					
	25,000		25,000					
Expenditures Total	25,000		25,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	25,000		25,000					
	25,000		25,000					
Funding Total	25,000		25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Operations	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	February	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-004 Fitness Equipment Station 2-6		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

Initiating a plan to outfit station 2-6 with a modest fitness room, some equipment to be purchased in 2023.

Project Justification

To promote health and wellness for staff.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-004 Fitness Equipment Station 2-6		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Small Equipment and Tools	10,000		10,000					
	10,000		10,000					
Expenditures Total	10,000		10,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	10,000		10,000					
	10,000		10,000					
Funding Total	10,000		10,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Operations	
Attributes		
Year Proposed	2023	
Project Type	Annual Program	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-005 Paid On Call Annual Recruitment		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

New protective equipment required for yearly intake of paid-on-call fire fighters to increase staff compliment across all three stations.

Project Justification

Protective equipment and significant costs for training requirements and resources required each year that a recruitment occurs.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-005 Paid On Call Annual Recruitment		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Major Equipment and	31,500		31,500				
	31,500		31,500				
Professional Fees							
Contracted Services - Consultants	15,000		15,000				
	15,000		15,000				
Expenditures Total	46,500		46,500				
Funding							
Reserve / Reserve Funds							
Vehicle & Equip't Res -Tax Lev	46,500		46,500				
	46,500		46,500				
Funding Total	46,500		46,500				

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Operations	
Attributes		
Year Proposed	2023	
Project Type	Annual Program	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	March	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-007 Mount Albert Station Enhancements		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

Planning, feasibility study, architectural design and construction costs to update and enhance existing facilities to include gender-inclusive washrooms and associated amenities at Station 2-6 Mount Albert.

Project Justification

Required facility upgrade to provide inclusive amenities at the station.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-007 Mount Albert Station Enhancements		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Construction							
Contracted Services - Construction	50,000		50,000				
	50,000		50,000				
Expenditures Total	50,000		50,000				
Funding							
Reserve / Reserve Funds							
Facility Reserve	50,000		50,000				
	50,000		50,000				
Funding Total	50,000		50,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	July	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-22-006 Car 3 - 2014 Chevrolet Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

Typical replacement cycle of fleet vehicles based on useful life.

Project Justification

Replacement for existing 2014 Utility Pickup, originally approved for 2022 Budget. Inflation costs required, deferring to 2023 and re-budgeting.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-22-006 Car 3 - 2014 Chevrolet Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	95,000	70,000	25,000					
	95,000	70,000	25,000					
Expenditures Total	95,000	70,000	25,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	95,000	70,000	25,000					
	95,000	70,000	25,000					
Funding Total	95,000	70,000	25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Emergency Services Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-22-008 Car 4 - 2013 Dodge Ram Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

Typical replacement cycle of fleet vehicles based on useful life cycle.

Project Justification

Replacement for existing 2013 Utility Pickup, originally approved for 2022 Budget. Inflation costs required, deferring to 2023 and re-budgeting.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-22-008 Car 4 - 2013 Dodge Ram Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	95,000	70,000	25,000					
	95,000	70,000	25,000					
Expenditures Total	95,000	70,000	25,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	95,000	70,000	25,000					
	95,000	70,000	25,000					
Funding Total	95,000	70,000	25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Emergency Services Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	February	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-006 Pumper 241 2008 Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of pumper apparatus.

Project Justification

Replacement based on end of scheduled life cycle. Historical delivery times up to 365 days has now been estimated over 800 days (2 years +).

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	ES-23-006 Pumper 241 2008 Replacement		
Department	Emergency and Community Safety Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Major Equipment and	1,300,000		1,300,000				
	1,300,000		1,300,000				
Expenditures Total	1,300,000		1,300,000				
Funding							
Reserve / Reserve Funds							
Vehicle & Equip't Res -Tax Lev	1,300,000		1,300,000				
	1,300,000		1,300,000				
Funding Total	1,300,000		1,300,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Emergency and Community Safety Services	
Branch	Emergency Services Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	March	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	DS-23-001 Community Secondary Plans		
Department	Development Services		
Version	Approved Budget	Year	2023

Description

Project Description

Developing detailed policies for development across new community areas previously considered part of the Town's Whitebelt area.

Project Justification

With Town Council's endorsement of the Whitebelt lands as Urban Area on December 3, 2019, and with the Region allocating additional Urban Area across East Gwillimbury (assuming as part of 2021 Municipal Comprehensive Review), the Town is now responsible for developing the detailed development policies across these new community areas so as to allow future zoning by-law and site plan applications to come forward and generate revenue for the Town. This will further ensure that an appropriate planning framework is in place to support high quality built form and complete communities as servicing becomes available.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	DS-23-001 Community Secondary Plans		
Department	Development Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	2,000,000		1,000,000	1,000,000				
	2,000,000		1,000,000	1,000,000				
Expenditures Total	2,000,000		1,000,000	1,000,000				
Funding								
Developer Contribution								
Revenue/Recovery from Developers	2,000,000		1,000,000	1,000,000				
	2,000,000		1,000,000	1,000,000				
Funding Total	2,000,000		1,000,000	1,000,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Development Services	
Branch	Strategy and Administration	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	November	
Approval Status	Approved	
Reserve Funding Source	Recovery from Developers	

TOWN OF EAST Gwillimbury

Capital Projects

Project	CS-23-004 Development Process Video - Advantage EG		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

The video will serve as an instructional tool to guide applicants through the development process, from initial inquiry to application, to occupancy permit. The video guide will specifically address the non-developer audience who may be unfamiliar with the requirements of developing in a municipal framework. Using existing examples of similar videos from other jurisdictions, the video will serve as an online resource that will be one of a suite of tools intended to enhance the customer experience and align with Business Advantage goals, Accessibility for Ontarians with Disabilities Act compliance, and Equity, Diversity, and Inclusion best practices.

Project Justification

This project is a joint initiative with Development Services. The video is planned as part of ongoing efforts to simplify and streamline the Development Process for applicants. Unfamiliarity with a process that can be both complex and costly has been a barrier to many new, non-residential development applicants. The video will provide a resource that applicants can consult and return to as the process progresses.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-004 Development Process Video - Advantage EG		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Professional Fees							
Contracted Services - Consultants	50,000		50,000				
	50,000		50,000				
Expenditures Total	50,000		50,000				
Funding							
Community Contribution							
Ec Dev Servicing Initiatives CCC	50,000		50,000				
	50,000		50,000				
Funding Total	50,000		50,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Economic Development	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	April	
Approval Status	Approved	
Reserve Funding Source	CCC-Ec.Dev Initiatives & Servicing	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-005 Workforce Development Strategy		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

The project will support East Gwillimbury 's ability to engage contracted consulting support to assist in the development of a comprehensive Workforce Strategy. The strategy will identify short, medium, and long term goals and objectives. It will identify options to address ever-increasing challenges associated with attracting and retaining the workforce required to support sustainable economic growth.

Project Justification

East Gwillimbury 's rapid current and projected growth will continue to be impacted by the global war for talent. Access to talent is increasingly cited as one of the most important factors in investment location decisions. As the Town advances it's efforts to attract investment and jobs, we will require an effective strategy for ensuring that current and future businesses have access to a sustainable talent pipeline. The comprehensive strategy will support future planning and the development of targeted workforce initiatives.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-005 Workforce Development Strategy		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	40,000		40,000					
	40,000		40,000					
Expenditures Total	40,000		40,000					
Funding								
Community Contribution								
Ec Dev Servicing Initiatives CCC	40,000		40,000					
	40,000		40,000					
Funding Total	40,000		40,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Economic Development	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	October	
Approval Status	Approved	
Reserve Funding Source	CCC-Ec.Dev Initiatives & Servicing	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-006 Downtown Revitalization - Business Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

The project will support temporary, contracted support to revitalization efforts. Specifically, this resource will focus on building the capacity of business-serving organizations to leverage the existing Community Improvement Plan to access funding programs that may support business supports and initiatives such as a potential façade improvement program.

Project Justification

The addition of dedicated contracted support aligns with East Gwillimbury's Shamrock Staffing Model and will ensure that we are able to act on the recommendations of the recent Commercial & Retail Gap Analysis to support revitalization of the commercial core by building the capacity of the existing business community, enhancing community engagement with the downtown core, and leveraging opportunities by strategic investment.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-006 Downtown Revitalization - Business Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	50,000		50,000					
	50,000		50,000					
Expenditures Total	50,000		50,000					
Funding								
Community Contribution								
Ec Dev Servicing Initiatives CCC	50,000		50,000					
	50,000		50,000					
Funding Total	50,000		50,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Economic Development	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	CCC-Ec.Dev Initiatives & Servicing	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-007 Broadband Expansion Consulting Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Description

Project Description

The project will support temporary, contracted technical support to East Gwillimbury 's Broadband Expansion efforts. This project will enable staff and members of the Broadband Working Group to access expert technical advice and support on an as needed basis as they continue to advance broadband expansion.

Project Justification

This approach for accessing expert, contracted technical support aligns with East Gwillimbury 's Shamrock Staffing Model and has proven invaluable to the Town's effort to forge relationships with service providers, understand applicable legislation, and to leverage available funding programs. It is anticipated that our reliance on outside expertise will reduce as expansion efforts advance.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CS-23-007 Broadband Expansion Consulting Support		
Department	Corporate Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	25,000		25,000					
	25,000		25,000					
Expenditures Total	25,000		25,000					
Funding								
Reserve / Reserve Funds								
Information Technology Reserve	25,000		25,000					
	25,000		25,000					
Funding Total	25,000		25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Corporate Services	
Branch	Economic Development	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	April	
Approval Status	Approved	
Reserve Funding Source	Information Technology	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-001 Sharon Park - Playground Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Sharon Park playground replacement includes the following:

- Demolition and removal of existing play structure
- Purchase and installation of new play structure
- Concrete playground enclosure with accessible ramp
- New engineered wood fibre surfacing

Project Justification

As part of the Parks Branch asset replacement program, this playground is 25+ years old and obsolete. Over the past 4 years, this playground has experienced major wear and tear with no replacement parts available because of age. Parks staff have ensured that the existing playground is maintained and meets current safety standards however, very little play value remains due to availability of replacement parts. This playground is highly used by neighborhood residents and by sports user group families that visit the park for baseball and soccer games.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-001 Sharon Park - Playground Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Construction							
Contracted Services - Construction	225,000		225,000				
	225,000		225,000				
Professional Fees							
Internal Labour Costs Allocation	22,000		22,000				
	22,000		22,000				
Expenditures Total	247,000		247,000				
Funding							
Reserve / Reserve Funds							
Parks Reserve	247,000		247,000				
	247,000		247,000				
Funding Total	247,000		247,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-002 Vivian Creek Trail Grading Improvements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

This project is to explore grading opportunity improvements in consultation with the Lake Simcoe Region Conservation Authority along the Vivian Creek trail system in the Mount Albert watershed area.

Project Justification

Drainage improvements have been requested by residents using the trail as spring thaw and snow melt results in an unusable trail system in the spring.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-002 Vivian Creek Trail Grading Improvements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Professional Fees							
Internal Labour Costs Allocation	2,000		2,000				
Contracted Services - Consultants	25,000		25,000				
	27,000		27,000				
Expenditures Total	27,000		27,000				
Funding							
Reserve / Reserve Funds							
Parks Reserve	27,000		27,000				
	27,000		27,000				
Funding Total	27,000		27,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	March	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-003 Soccer Field Infrastructure Replacements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

This project includes the following:

- Ball Stop Nets - Lions Park Soccer Mini Fields #3 & #4
- Soccer Goal Replacement - Lions Park Field #1 – Goal Nets
- Soccer Goals (New) - Sharon Park 5v5 Semi-permanent x6 Fields

Project Justification

- 1) Safety netting for out-of-play soccer balls are sometimes required on older fields to eliminate risk of injury to other park users or to stop the loss of balls into open spaces. The locations identified for ball stop nets have been requested by the EG Soccer Club to stop balls during play if they pass the goal posts.
- 2) Soccer goal replacement required due to weathering, and rusting of steel structure. Goal replacements are now aluminum and have a longer life of 20 years minimum.
- 3) Soccer goals requested by EG soccer club to address increased enrollment in younger age groups (5 v 5).

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-003 Soccer Field Infrastructure Replacements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Supplies - Materials	55,000		55,000					
	55,000		55,000					
Professional Fees								
Internal Labour Costs Allocation	7,000		7,000					
	7,000		7,000					
Expenditures Total	62,000		62,000					
Funding								
Reserve / Reserve Funds								
Parks Reserve	62,000		62,000					
	62,000		62,000					
Funding Total	62,000		62,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-004 Playground Maintenance		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

This project involves the removal and replacement of existing engineered wood fibre safety surfacing at French Park and Anchor Park, as well as playground audits for all Town playgrounds to evaluate AODA/CSA Annex H accessibility compliance.

Project Justification

Engineered wood fibre is a natural product and over time requires replacement due to degradation. Properly working safety surfacing is a requirement for all playgrounds to meet CSA Safety standards.

The province of Ontario has identified that all public playgrounds are required to be AODA compliant by 2025. These audits will evaluate and identify requirements for AODA compliance

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-004 Playground Maintenance		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Supplies - Materials	20,000		20,000					
	20,000		20,000					
Professional Fees								
Internal Labour Costs Allocation	7,000		7,000					
Contracted Services - Consultants	15,000		15,000					
	22,000		22,000					
Expenditures Total	42,000		42,000					
Funding								
Reserve / Reserve Funds								
Parks Reserve	42,000		42,000					
	42,000		42,000					
Funding Total	42,000		42,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-005 Installation of Park AED's		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Purchase, installation & electrical service installation of Automated External Defibrillators (AED) at Lions Park and Anchor Park

Project Justification

In 2022, a close call occurred when a permitted soccer game was taking place at a Town soccer field and a player collapsed. The installation of these units at two key outdoor sports facilities will allow for safer and immediate assistance should it be required.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-005 Installation of Park AED's		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Materials							
Supplies - Materials	14,000		14,000				
	14,000		14,000				
Expenditures Total	14,000		14,000				
Funding							
Reserve / Reserve Funds							
Parks Reserve	14,000		14,000				
	14,000		14,000				
Funding Total	14,000		14,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-006 Tennis Court Infrastructure Replacements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

This project includes the following:

- 1) Crack repair and re-coating of 3 tennis court surfaces at Holland Landing Community Center Park
- 2) Supply and install tennis practice board at Queensville Park

Project Justification

- 1) The tennis courts surfaces at Holland Landing Community Center Park are showing signs of weathering, wear and tear. In some areas, cracks have developed through the surfacing and have been identified as trip hazards. These repairs are required to remove risk of injury to players.
- 2) Requested by the East Gwillimbury Tennis Club, a practice board will provide waiting tennis players to warm up prior to playing on their permitted court times.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-006 Tennis Court Infrastructure Replacements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Supplies - Materials	38,000		38,000					
	38,000		38,000					
Professional Fees								
Internal Labour Costs Allocation	5,000		5,000					
	5,000		5,000					
Expenditures Total	43,000		43,000					
Funding								
Reserve / Reserve Funds								
Parks Reserve	43,000		43,000					
	43,000		43,000					
Funding Total	43,000		43,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-007 Baseball Infrastructure Replacements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

This project includes the purchase and installation of existing safety netting adjacent to existing baseball fields located at Queensville Park and Anchor Park.

Project Justification

Safety netting for out-of-play baseballs are sometimes required on older fields to eliminate risk of injury to spectators and other park users. Existing netting at the locations identified are showing sign of wear and in some cases have torn open and allow balls to pass through the netting.

Average life of safety netting is approximately 7 - 10 years.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-007 Baseball Infrastructure Replacements		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Materials							
Supplies - Materials	16,000		16,000				
	16,000		16,000				
Expenditures Total	16,000		16,000				
Funding							
Reserve / Reserve Funds							
Parks Reserve	16,000		16,000				
	16,000		16,000				
Funding Total	16,000		16,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-021 Oriole Wilderness Park - Construction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Construction of Oriole Wilderness Park.

Project Justification

This project budget provides funds for the construction of the completed Oriole Wilderness Park - Design (CP-22-034). The project is required to implement the final phase of the project.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-021 Oriole Wilderness Park - Construction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	473,000		473,000					
	473,000		473,000					
Contingency								
Contingencies	47,000		47,000					
	47,000		47,000					
Expenditures Total	520,000		520,000					
Funding								
Development Charges								
Outdoor Recreation DC	520,000		520,000					
	520,000		520,000					
Funding Total	520,000		520,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	September	
Approval Status	Approved	
Reserve Funding Source	Outdoor Rec DC	

Operating Impact								
	Total	2023	2024	2025	2026	2027	2028	2029
Supplies - Materials	1,500		1,500					
Supplies - Fuel for Vehicles/Equipment	1,500		1,500					
Total	3,000		3,000					

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-022 Soldiers Bay Park - Construction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Construction of Soldiers Bay Park.

Project Justification

This project budget provides funds for the construction of the completed Soldiers Bay Park Design (CP-22-035). This project is required to implement the final phase of the project.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-022 Soldiers Bay Park - Construction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	860,000		860,000					
	860,000		860,000					
Contingency								
Contingencies	86,000		86,000					
	86,000		86,000					
Expenditures Total	946,000		946,000					
Funding								
Development Charges								
Outdoor Recreation DC	696,000		696,000					
	696,000		696,000					
Reserve / Reserve Funds								
Roads Reserve	250,000		250,000					
	250,000		250,000					
Funding Total	946,000		946,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	August	
Approval Status	Approved	
Reserve Funding Source	Outdoor Rec DC, Roads	

Operating Impact								
	Total	2023	2024	2025	2026	2027	2028	2029
Supplies - Materials	2,500		2,500					
Supplies - Fuel for Vehicles/Equipment	1,500		1,500					
Total	4,000		4,000					

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-023 Shannon Park Tennis Court Reconstruction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Reconstruction of existing tennis courts at Shannon Park.

Project Justification

This project reconstructs 2 tennis court surfaces and includes demolition work and installation of new fence posts, fence mesh, player access gates, wind screens, tennis nets with posts, asphalt and plexipave surface. This work is being proposed to eliminate aging infrastructure that has reached end of life. Severe surface cracking throughout the asphalt surface thickness has increase over time, maintenance repairs would not be effective to repair the surface.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-023 Shannon Park Tennis Court Reconstruction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Construction							
Contracted Services - Construction	355,000		355,000				
	355,000		355,000				
Contingency							
Contingencies	35,500		35,500				
	35,500		35,500				
Expenditures Total	390,500		390,500				
Funding							
Reserve / Reserve Funds							
Parks Reserve	390,500		390,500				
	390,500		390,500				
Funding Total	390,500		390,500				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	September	
Approval Status	Approved	
Reserve Funding Source	Parks	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-21-003 Sports Complex Canada Hall Floor Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of flooring tile in the Canada Hall and adjacent hallway.

Project Justification

Flooring in the Canada Hall and adjacent hallway is approaching 10 years. Cracking, heaving tiles are evident in many areas of the Canada Hall and hallway creating safety issues. Furthermore, replaced tiles has become difficult to ensure consistency of original tile color.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-21-003 Sports Complex Canada Hall Floor Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Supplies - Materials	325,000	75,000	250,000					
	325,000	75,000	250,000					
Professional Fees								
Internal Labour Costs Allocation	19,500	7,500	12,000					
	19,500	7,500	12,000					
Expenditures Total	344,500	82,500	262,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	344,500	82,500	262,000					
	344,500	82,500	262,000					
Funding Total	344,500	82,500	262,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	April	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-21-010 Customer Service Area Realignment		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Council approved project CP-21-010 to redevelop the existing customer service area at the Civic Centre. The province funded \$70,000 for this project through the Investing in Canada Infrastructure Program (ICIP) Community Resilience Stream. The work will create a new service counter and configuration, replace the existing door frames, and add an accessible kiosk.

Project Justification

This work will result in a more accessible, efficient configuration to allow staff to process in-person transactions in a safe, effective manner. It will also decrease customer wait times by creating safe spaces for multiple representatives to provide services and allow for safe queuing. The \$70,000 from the ICIP grant is not sufficient for the entire project and a top-up of \$100,000 is needed. This is due to the increased scope of the project, market conditions, inflation, shortage of labour, and costs of supplies and materials. The additional \$100,000 will come from grant funding for COVID-related expenses already secured by the Town.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-21-010 Customer Service Area Realignment		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Materials							
Purchase - Office Furniture &	30,000		30,000				
	30,000		30,000				
Construction							
Contracted Services - Construction	140,000	70,000	70,000				
	140,000	70,000	70,000				
Expenditures Total	170,000	70,000	100,000				
Funding							
Grant							
Grants - Miscellaneous 1	170,000	70,000	100,000				
	170,000	70,000	100,000				
Funding Total	170,000	70,000	100,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	June	
Approval Status	Approved	
Reserve Funding Source	Grant	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-010 Mount Albert Community Centre Accessibility Ramp Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of Mount Albert Community Centre Accessibility Ramp. The project scope is being revised to include replacement of the steps and landings of emergency exits.

Project Justification

Accessibility Ramp provides barrier free access to the facility. The ramp has been repaired several times as corrosion of structural supports continue to degrade the structure. Recommendation is to install a concrete ramp to support ongoing activities at the facility. Additionally, the existing steps have deteriorated with age and require replacement to serve as safe exit points from the facility.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-010 Mount Albert Community Centre Accessibility Ramp Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	185,000	90,000	95,000					
	185,000	90,000	95,000					
Professional Fees								
Contracted Services - Consultants	10,000		10,000					
	10,000		10,000					
Contingency								
Contingencies	10,000		10,000					
	10,000		10,000					
Expenditures Total	205,000	90,000	115,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	205,000	90,000	115,000					
	205,000	90,000	115,000					
Funding Total	205,000	90,000	115,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	April	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-014 Mount Albert Community Centre Roof & Cladding Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of roof and aluminum cladding.

Project Justification

Steel roof is aging and leaking is occurring in areas. Flat roof and flashing at the rear of the facility requires replacement. Aluminum cladding at the front/north elevation will require replacement.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-014 Mount Albert Community Centre Roof & Cladding Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	180,000	130,000	50,000					
	180,000	130,000	50,000					
Professional Fees								
Contracted Services - Consultants	20,000	10,000	10,000					
	20,000	10,000	10,000					
Contingency								
Contingencies	15,000	10,000	5,000					
	15,000	10,000	5,000					
Expenditures Total	215,000	150,000	65,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	215,000	150,000	65,000					
	215,000	150,000	65,000					
Funding Total	215,000	150,000	65,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	April	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-018 Civic Centre Atrium Skylight Gallery Windows Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Civic Centre Atrium Skylight Gallery Glazing.

Project Justification

The aluminum framed double glazed skylight window located at the Atrium is in fair condition. Two (2) panels were noted to have failed glazing with condensation observed. Recommendation is to replace panels, including refurbishing frame and replacing sealant.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-018 Civic Centre Atrium Skylight Gallery Windows Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	50,000	25,000	25,000					
	50,000	25,000	25,000					
Expenditures Total	50,000	25,000	25,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	50,000	25,000	25,000					
	50,000	25,000	25,000					
Funding Total	50,000	25,000	25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	May	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-020 Electric Vehicle Charging Stations		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Electric Vehicle Charging Stations.

Project Justification

The Town continues to expand options with "Thinking Green". Increase in Electric Vehicles has created a demand for electric vehicle charging stations at Town facilities that include East Gwillimbury Sports Complex, Holland Landing Community Centre & Ross Family Complex.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-020 Electric Vehicle Charging Stations		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Materials							
Supplies - Materials	9,000	4,500	4,500				
	9,000	4,500	4,500				
Construction							
Contracted Services - Construction	90,000	45,000	45,000				
	90,000	45,000	45,000				
Expenditures Total	99,000	49,500	49,500				
Funding							
Reserve / Reserve Funds							
Facility Reserve	99,000	49,500	49,500				
	99,000	49,500	49,500				
Funding Total	99,000	49,500	49,500				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Service Level increase / change	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-008 Civic Centre Storm Sewer Maintenance		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Preventative maintenance on internal and external storm sewers at the Civic Centre.

Project Justification

The Civic Centre has been experiencing a backup of storm drains allowing water to enter the facility at the west entrance. Investigations have revealed a build up of mineral deposits within the storm water infrastructure. Preventative maintenance through cutting and flushing will eliminate restricted flows that create blockages and potential storm water back ups.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-008 Civic Centre Storm Sewer Maintenance		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	75,000		75,000					
	75,000		75,000					
Expenditures Total	75,000		75,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	75,000		75,000					
	75,000		75,000					
Funding Total	75,000		75,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-009 Ross Family Complex Parking Lot & Curbing Reconstruction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Ross Family Complex parking lot, sidewalk, and curbing reconstruction. Remove and replace all areas of heaved parking lot asphalt, as well as heaved and cracked sidewalk/curbing.

Project Justification

This asset is at the end of its life cycle and is original since 1998. There is a health and safety consideration with potential trip hazards posed by heaving and cracking of existing sidewalk and curb. Reconstruction is required due to surface water. Damage will continue to get worse as storm water will infiltrate cracks, increased damage from freeze-thaw cycles, etc. Aesthetics will be improved as this is a high-use public facility for Mount Albert. Reconstructed surfacing will ease maintenance for winter operations, surfaces will be even, assisting clearing of snow and ice preventing slip/trip/fall hazards.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-009 Ross Family Complex Parking Lot & Curbing Reconstruction		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	300,000		300,000					
	300,000		300,000					
Professional Fees								
Internal Labour Costs Allocation	18,000		18,000					
Contracted Services - Consultants	15,000		15,000					
	33,000		33,000					
Contingency								
Contingencies	10,000		10,000					
	10,000		10,000					
Expenditures Total	343,000		343,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	343,000		343,000					
	343,000		343,000					
Funding Total	343,000		343,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	June	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-011 Range Hood Fire Suppression Systems		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Installation of 10 "Guardian" Range Hood Fire Suppression Systems at all facilities that include kitchens:

2023 - North Union CC (2) and Temperance Hall (2)

2024 - Mount Albert CC (2) and Holland Landing CC (1)

2025 - Ross Family Complex (1), Mount Albert Lions CC (1) and River Drive Park CC (1)

Project Justification

"Guardian" (self contained) suppression systems are installed with the exhaust fan for each unit and ensure legislative compliance for cooking with grease laden vapours. "Guardian" systems will allow for safe, flexible use of each facility kitchen appliances to permit holders.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-011 Range Hood Fire Suppression Systems		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	54,000		18,000	18,000	18,000			
	54,000		18,000	18,000	18,000			
Contingency								
Contingencies	6,000		2,000	2,000	2,000			
	6,000		2,000	2,000	2,000			
Expenditures Total	60,000		20,000	20,000	20,000			
Funding								
Reserve / Reserve Funds								
Facility Reserve	60,000		20,000	20,000	20,000			
	60,000		20,000	20,000	20,000			
Funding Total	60,000		20,000	20,000	20,000			

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Legislative Requirement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-012 Waste Oil Handling		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Purchase and installation of a storage container to dispose of waste oil at the East Gwillimbury Operations Centre.

Project Justification

Proper storage and containment is required at the Operations Centre for waste oil generated from fleet maintenance. Proper storage of waste oil is a legislated requirement before environmental off-site disposal.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-012 Waste Oil Handling		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	20,000		20,000					
	20,000		20,000					
Expenditures Total	20,000		20,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	20,000		20,000					
	20,000		20,000					
Funding Total	20,000		20,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Legislative Requirement	
Strategic Plan Link	Culture of Municipal Excellence	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-013 Mount Albert Lions Community Door Hardware & Accessibility Upgrades		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Replace existing original hardware and improve barrier-free access at Mount Albert Lions Community Centre.

Project Justification

Existing hardware is 30 years old, worn, and requires replacement. Replacing hardware along with providing increased barrier-free access will improve the use of the facility, aesthetics, enhance building security, and decrease annual maintenance repair costs.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-013 Mount Albert Lions Community Door Hardware & Accessibility Upgrades		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	75,000		75,000					
	75,000		75,000					
Contingency								
Contingencies	5,000		5,000					
	5,000		5,000					
Expenditures Total	80,000		80,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	80,000		80,000					
	80,000		80,000					
Funding Total	80,000		80,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-014 Civic Centre Exterior Joint Sealants		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Replace all sealants at the Civic Centre around windows and doors including glazing sealants. Temporarily repair damaged and open sealants on the metal cladding walls.

Project Justification

Existing joint sealants around windows, doors and metal cladding panels are original and are found to be cracking and exposing the building envelope. This work will maintain the integrity of the building envelope at the Civic Centre.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-014 Civic Centre Exterior Joint Sealants		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Construction								
Contracted Services - Construction	50,000		50,000					
	50,000		50,000					
Professional Fees								
Contracted Services - Consultants	5,000		5,000					
	5,000		5,000					
Expenditures Total	55,000		55,000					
Funding								
Reserve / Reserve Funds								
Facility Reserve	55,000		55,000					
	55,000		55,000					
Funding Total	55,000		55,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	March	
Approval Status	Approved	
Reserve Funding Source	Facilities	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-030 Ten Foot Mower (P13-55) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of ten-foot ride-on wide area turf mower. Asset ID 10551. (P13-55)

Project Justification

Current pricing received from the vendor requires additional funding to proceed with the purchase of this important asset. This large area mower is an important asset for CPRC for turf maintenance given the increase inventory of parks and area requiring ongoing maintenance. In light of COVID, this unit has already had it's lifecycle extended one year and requires replacement due to it's condition and utilization.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-22-030 Ten Foot Mower (P13-55) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	160,000	80,000	80,000					
	160,000	80,000	80,000					
Expenditures Total	160,000	80,000	80,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	160,000	80,000	80,000					
	160,000	80,000	80,000					
Funding Total	160,000	80,000	80,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-015 2015 Chevrolet Silverado CK35743 (3500HD) - 1 Ton (P15-11) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of asset P15-11. This 1 ton pick-up truck is at the end of it's life cycle and recommended for replacement. This truck is primarily used as a sports field maintenance vehicle for field lining and sport court maintenance. For added functionality, this truck will be outfitted with a hydraulic power lift gate, plow and harness.

Project Justification

This 1 ton truck is extensively used during summer for sports field maintenance and during winter for general maintenance functions. Based on this units mechanical assessment, it is recommended for replacement. Currently, this work truck has over 150,000 km.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-015 2015 Chevrolet Silverado CK35743 (3500HD) - 1 Ton (P15-11) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	110,000		110,000					
	110,000		110,000					
Expenditures Total	110,000		110,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	110,000		110,000					
	110,000		110,000					
Funding Total	110,000		110,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-016 2018 Kubota Zero Turn Mower (P18-411) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Zero turn mower, fleet asset (Asset P18-411) replacement.

Project Justification

This mower is highly utilized with significant engine hours. This ride-on mower is one of four and utilized daily through the growing season. As the unit is at it's 5 year lifecycle and is in poor mechanical condition, it is recommended for replacement as scheduled.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-016 2018 Kubota Zero Turn Mower (P18-411) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	26,000		26,000					
	26,000		26,000					
Expenditures Total	26,000		26,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	26,000		26,000					
	26,000		26,000					
Funding Total	26,000		26,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-017 2015 Toro Groundsmaster 4010-D (P15-413) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Large area 10ft. turf mower. Replacement (Asset P15-413)

Project Justification

This is one of two area turf mowers used extensively to maintain sports fields and large areas. This asset is used daily and is one year beyond its 7 year lifecycle. Based on its current condition, it is recommended for replacement in 2023.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-017 2015 Toro Groundsmaster 4010-D (P15-413) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Major Equipment and	160,000		160,000				
	160,000		160,000				
Expenditures Total	160,000		160,000				
Funding							
Reserve / Reserve Funds							
Vehicle & Equip't Res -Tax Lev	160,000		160,000				
	160,000		160,000				
Funding Total	160,000		160,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-018 2018 Zero Turn Mower incl. Canopy, Grass Catcher (P18-410) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Zero turn mower replacement, Asset:(P18-411) including leaf bagger.

Project Justification

This mower is highly utilized with significant engine hours. This ride-on mower is one of four and utilized daily through the growing season and is the only unit with a rear bagger functionality for fall leaf collection. As the unit is at it's 5 year lifecycle and is in poor mechanical condition, it is recommended for replacement as scheduled.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-018 2018 Zero Turn Mower incl. Canopy, Grass Catcher (P18-410) Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Major Equipment and	32,000		32,000				
	32,000		32,000				
Expenditures Total	32,000		32,000				
Funding							
Reserve / Reserve Funds							
Vehicle & Equip't Res -Tax Lev	32,000		32,000				
	32,000		32,000				
Funding Total	32,000		32,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-019 2012 Bannerman True Play Groomer Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Baseball diamond infield and warning track groomer. Replacement asset (P12-499)

Project Justification

This asset is 1 year past its 10 year lifecycle and is the only HD diamond groomer. Based on its age and current condition, it is recommended for replacement to ensure safe diamond conditions.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-019 2012 Bannerman True Play Groomer Replacement		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Major Equipment and	20,000		20,000				
	20,000		20,000				
Expenditures Total	20,000		20,000				
Funding							
Reserve / Reserve Funds							
Vehicle & Equip't Res -Tax Lev	20,000		20,000				
	20,000		20,000				
Funding Total	20,000		20,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Parks Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-020 Pickup Truck 1/2 Ton 4X4 (New)		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Description

Project Description

Pickup Truck 1/2 Ton 4X4

Project Justification

Addition of facility fleet vehicle required to support additional staff complement with multiple work locations.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CP-23-020 Pickup Truck 1/2 Ton 4X4 (New)		
Department	Community Parks Recreation and Culture		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028

Expenditures

Equipment / Vehicle

Purchase - Major Equipment and	85,000		85,000					
	85,000		85,000					
Expenditures Total	85,000		85,000					

Funding

Reserve / Reserve Funds

Facility Reserve	85,000		85,000					
	85,000		85,000					
Funding Total	85,000		85,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Parks Recreation and Culture	
Branch	Facilities Fleet	
Attributes		
Year Proposed	2023	
Project Type	Growth	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Facilities	

Operating Impact								
	Total	2023	2024	2025	2026	2027	2028	2029
Supplies - Fuel for Vehicles/Equipment	3,600		3,600					
Contracted Services - Fleet	3,000		3,000					
Contr to Vehicle/Equipment Reserve Tax	12,143		12,143					
Total	18,743		18,743					

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-20-041 Downtown Mount Albert - Centre Street Revitalization		
Department	Community Infrastructure and Environmental Services		
Version	Approved Budget	Year	2023

Description

Project Description

This project builds on project CI-20-041 Downtown Mount Albert - Centre Street Revitalization. Works for this proposed project includes the detailed design and partial reconstruction of Centre Street and adjacent side street(s) in the downtown core of Mt. Albert, improving road and active transportation infrastructure, removing barriers for accessibility, providing sidewalk connectivity and stimulating the economy through job creation. This budget will provide the full extent of the available grant funding necessary to advance the project.

Project Justification

Centre Street supports direct access to Mount Albert's downtown including the commercial, institutional, and residential areas, as well as the regional road network. Through these improvements, the core transportation infrastructure will be more reliable and improve accessibility to citizens through removing physical barriers and improving sidewalks, as well as making the environment safer by improving the lighting levels with LED technology. The Town has received grant funding through the Investing in Canada Infrastructure Program. Eligible costs will be funded from the Provincial government (83.33%) with the Town responsible for 16.67% of eligible costs plus all ineligible costs. As originally planned, funding for this project is spread across different budget years.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-20-041 Downtown Mount Albert - Centre Street Revitalization		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Construction							
Contracted Services - Construction	2,086,265	450,000	1,636,265				
	2,086,265	450,000	1,636,265				
Professional Fees							
Internal Labour Costs Allocation	89,000	40,000	49,000				
Contracted Services - Consultants	640,000	640,000					
	729,000	680,000	49,000				
Expenditures Total	2,815,265	1,130,000	1,685,265				
Funding							
Development Charges							
Roads DC	357,400	357,400					
	357,400	357,400					
Reserve / Reserve Funds							
General Capital Reserve	48,052	142,000	(93,948)				
Roads Reserve	137,600	137,600					
	185,652	279,600	(93,948)				
Grant							
Grants - Miscellaneous 1	2,272,213	493,000	1,779,213				
	2,272,213	493,000	1,779,213				
Funding Total	2,815,265	1,130,000	1,685,265				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	Capital Program and Traffic Engineering	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Grant	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-002 Road Rehabilitation Program		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

The Road Rehabilitation Program for 2023 includes: micro-surfacing to preserve asphalt roads and improve ride comfort; road reconstruction; and, ongoing pavement management program with York Region, the Towns of Whitchurch-Stouffville, Newmarket and Georgina. The budget includes geo-technical investigations and storm sewer inspection/flushing required to construct the works and to plan the future year's road program, as well as isolated road rehabilitation across the Town.

Project Justification

This work is required to maintain and build upon the Town's investment in infrastructure. Road condition data has been collected through the Town's Pavement Management program, regularly scheduled road patrols and road inspections by staff.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-002 Road Rehabilitation Program		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Construction							
Contracted Services - Construction	1,761,653		1,761,653				
	1,761,653		1,761,653				
Professional Fees							
Internal Labour Costs Allocation	160,000		160,000				
Contracted Services - Consultants	100,000		100,000				
	260,000		260,000				
Expenditures Total	2,021,653		2,021,653				
Funding							
Reserve / Reserve Funds							
Roads Reserve	342,937		342,937				
	342,937		342,937				
Gas Tax							
Grant - Cda Community Building Fund	793,960		793,960				
	793,960		793,960				
Grant							
Grants - Miscellaneous 1	884,756		884,756				
	884,756		884,756				
Funding Total	2,021,653		2,021,653				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	Capital Program and Traffic Engineering	
Attributes		
Year Proposed	2023	
Project Type	Annual Program	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Roads, Grants	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-003 Sign Retroreflectivity & Replacement		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

Work includes Town wide inspection of roadside regulatory and warning signs to determine if they meet the retro-reflectivity requirements defined by the Ontario Traffic Manual. Signs not meeting the specification will be replaced as part of this work.

Project Justification

Pursuant to Ontario Regulation 239/02, Minimum Maintenance Standards for Municipal Highways, regulatory signs or warning signs are to be checked for retro-reflectivity once per calendar year. Signs that do not pass are replaced as part of this program. Work is completed by a consultant multi-year contract.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-003 Sign Retroreflectivity & Replacement		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Materials								
Supplies - Materials	5,000		5,000					
	5,000		5,000					
Professional Fees								
Contracted Services - Consultants	20,000		20,000					
	20,000		20,000					
Expenditures Total	25,000		25,000					
Funding								
Reserve / Reserve Funds								
Roads Reserve	25,000		25,000					
	25,000		25,000					
Funding Total	25,000		25,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	Capital Program and Traffic Engineering	
Attributes		
Year Proposed	2023	
Project Type	Legislative Requirement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Roads	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-004 Mount Albert Storm Outfalls & Retaining Wall		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

Within Vivian Creek Park in the community of Mount Albert, there are four storm sewer outfalls and one span of retaining wall in need of repair. Although the infrastructure remains functional, they will require investigations, detailed design and approvals from Lake Simcoe Regional Conservation Authority in order to facilitate construction in a subsequent year. This budget will predominantly fund the surveying, geotechnical, detailed design and public consultation. The subsequent budget will fund all recommended construction costs.

Project Justification

This work is required to maintain and build upon the Town's investment in infrastructure. The outfalls and retaining wall require repairs to restore the area and function as intended. There are a number of alternatives that staff are reviewing with the public which will be shared with Council for consideration, prior to implementation.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-004 Mount Albert Storm Outfalls & Retaining Wall		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Professional Fees							
Internal Labour Costs Allocation	18,000		18,000				
Contracted Services - Consultants	500,000		500,000				
	518,000		518,000				
Expenditures Total	518,000		518,000				
Funding							
Reserve / Reserve Funds							
Sewer Infrastructure Reserve	469,661		469,661				
Roads Reserve	48,339		48,339				
	518,000		518,000				
Funding Total	518,000		518,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	Capital Program and Traffic Engineering	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Sewer Infrastructure, Roads	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-005 Storm Pond Monitoring Plan & Maintenance Prioritization		
Department	Community Infrastructure and Environmental Services		
Version	Approved Budget	Year	2023

Description

Project Description

In expectation of the MECP downloading Stormwater Environmental Compliance Approval/ Combined Linear Infrastructure (ECA/CLI) regulatory responsibilities, the Town has 1 year from the date of issuance of the ECA to develop a comprehensive monitoring plan for all Stormwater facilities. The Town and LSRCA, through a cooperative pilot project, will jointly develop a compliant monitoring program, prioritize maintenance needs, corrective actions and assess environmental impacts of the Municipal Stormwater Management System.

Project Justification

An important component of this legislative change is the implementation of a comprehensive monitoring and maintenance program for Stormponds. The LSRCA has approached the Town with a pilot program proposal to review the current condition and function of the Town's 58 stormwater facilities, assess their environmental impacts and establish a monitoring and inspection program utilizing Citywide as the basis of Work order management. This pilot program would help ensure that the Town remains compliant with new regulatory responsibilities and increase direct experience and knowledge from the LSRCA who are well versed in Stormwater system assessments and monitoring. The performance of this pilot will be used to plan the annual and ongoing future stormpond maintenance program.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-005 Storm Pond Monitoring Plan & Maintenance Prioritization		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Professional Fees							
Contracted Services - Consultants	150,000		150,000				
	150,000		150,000				
Expenditures Total	150,000		150,000				
Funding							
Reserve / Reserve Funds							
Roads Reserve	150,000		150,000				
	150,000		150,000				
Funding Total	150,000		150,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	Capital Program and Traffic Engineering	
Attributes		
Year Proposed	2023	
Project Type	Legislative Requirement	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Roads	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-006 Miscellaneous Concrete Rehabilitation		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

Replace or rehabilitate deficient sidewalks, curbs and gutters, catch basins, maintenance holes and improve drainage in miscellaneous locations throughout the Town where no other capital works are planned. Locations are identified through service requests, the sidewalk inspection program, and regular road patrols.

Project Justification

The work is required to maintain and build upon the Town's investment in infrastructure and make permanent repairs to ensure sustainable compliance with Minimum Maintenance Standards. This program proactively targets Accessibility for Ontarians with Disabilities Act sidewalk ramp retrofits where no other capital works are planned. These retrofits do not have any legislated retrofit time frames.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-006 Miscellaneous Concrete Rehabilitation		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Construction							
Contracted Services - Construction	150,000		150,000				
	150,000		150,000				
Professional Fees							
Internal Labour Costs Allocation	33,000		33,000				
Contracted Services - Consultants	10,000		10,000				
	43,000		43,000				
Expenditures Total	193,000		193,000				
Funding							
Reserve / Reserve Funds							
Roads Reserve	193,000		193,000				
	193,000		193,000				
Funding Total	193,000		193,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	Capital Program and Traffic Engineering	
Attributes		
Year Proposed	2023	
Project Type	Annual Program	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Roads	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-007 Detailed Inspection & Remediation of Streetlight Poles		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

This project proposes to undertake the detailed inspection and assessment of all Town owned steel streetlight poles and determine the extent of corrosion or other damages. From the assessment, a prioritized list of poles and remediation strategies will be provided to inform future budgets and work programs, including the LED streetlight conversion strategy.

Project Justification

The Town's complement of steel streetlight poles are in an advanced state of disrepair. Based on preliminary estimates, approximately 200 steel poles are estimated to have between 2-10 years of remaining service life with approximately 600 steel poles estimated to have between 10-15 years of remaining service life. A more detailed inspection and assessment is necessary to determine which poles require immediate replacement and which poles can have their service life extended through holding strategies such as protective coatings and wraps or cathodic protection.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-007 Detailed Inspection & Remediation of Streetlight Poles		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Professional Fees							
Internal Labour Costs Allocation	2,000		2,000				
Contracted Services - Consultants	125,000		125,000				
	127,000		127,000				
Expenditures Total	127,000		127,000				
Funding							
Reserve / Reserve Funds							
Roads Reserve	127,000		127,000				
	127,000		127,000				
Funding Total	127,000		127,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	Capital Program and Traffic Engineering	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Build Complete Communities	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Roads	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-008 Brush Chipper Vermeer BC1400 (R97-44) Replacement		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of a 1996 tow behind brush chipper.

Project Justification

The existing Vermeer BC1400 brush chipper is 11 years past it's recommended 15 year lifecycle and in need of replacement. This asset has undergone several major refurbishments to maintain its use, but this approach is no longer practical. Corrosion and increased use (both CIES and CPRC) have impacted the reliability of this asset and it is required for use in tree and brush clearing in both emergency and scheduled work activities.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-008 Brush Chipper Vermeer BC1400 (R97-44) Replacement		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	125,000		125,000					
	125,000		125,000					
Expenditures Total	125,000		125,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	125,000		125,000					
	125,000		125,000					
Funding Total	125,000		125,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	CIES Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-009 Asphalt Hot Box (R13-48) Replacement		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

This fleet asset is a replacement of R13-48 and is an asphalt hot box used to transport hot asphalt for the filling of pot holes and minor road repairs. It's diesel powered heater maintains the asphalt temperature improving the quality and longevity of the roadway repair.

Project Justification

This hot box has been used for 10 years and has a 10 year service life. It currently has major corrosion and has encountered significant repairs in order to maintain its use. This is a critical asset for Road Operations as it is the only means to effectively transport small loads of hot asphalt for minor repairs including pot holes. This asset is heavily used throughout the year and has been notably unreliable.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-009 Asphalt Hot Box (R13-48) Replacement		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	52,000		52,000					
	52,000		52,000					
Expenditures Total	52,000		52,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -Tax Lev	52,000		52,000					
	52,000		52,000					
Funding Total	52,000		52,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	CIES Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-010 2014 Freightliner 114SD/6T Tandem with Plow and Wing/Sander (R14-03)		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of a 2014 tandem snowplow (Asset R14-03).

Project Justification

This snowplow is a critical asset for the Town's winter maintenance program and provides maintenance exclusively to rural roadways and material hauling year-round. The asset is in a 10 year replacement schedule and current supply time-lines are 18-20 months following contract award aligning with it's replacement in 2024.

Building on the success of the acquisition of a roll-off style truck in 2018, it is proposed that this tandem also be replaced with a roll-off unit in order to maximize the year round use of the vehicle. This approach also provides redundancy for anti-icing and street flushing should the existing roll-off unit not be available for use.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-010 2014 Freightliner 114SD/6T Tandem with Plow and Wing/Sander (R14-03)		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Major Equipment and	540,000		540,000				
	540,000		540,000				
Expenditures Total	540,000		540,000				
Funding							
Reserve / Reserve Funds							
Vehicle & Equip't Res -Tax Lev	540,000		540,000				
	540,000		540,000				
Funding Total	540,000		540,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	CIES Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-011 Removeable Salt Spreader and Leaf Boxes		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Description

Project Description

Supply of provisional items to enhance the use of three 1-ton trucks procured in 2022 for front line operations within CPRC and CIES.

Procurement of trucks, approved through CP-22-028 and CI-22-014

Project Justification

Building upon the successful procurement of three 1-ton work trucks for CPRC and CIES in 2022, high inflationary vehicle pricing did not provide budget allocation for anticipated provisional items to allow for expanded scope of use for these fleet asses. This capital project would allow for the purchase of removable salt spreader, leaf boxes and vehicle outfitting.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	CI-23-011 Removeable Salt Spreader and Leaf Boxes		
Department	Community Infrastructure and Enviromental Services		
Version	Approved Budget	Year	2023

Budget							
	Total	LTD Budget	2023	2024	2025	2026	2027 2028
Expenditures							
Equipment / Vehicle							
Purchase - Major Equipment and	48,000		48,000				
	48,000		48,000				
Expenditures Total	48,000		48,000				
Funding							
Reserve / Reserve Funds							
Vehicle & Equip't Res -Tax Lev	48,000		48,000				
	48,000		48,000				
Funding Total	48,000		48,000				

Attributes		
Attribute	Value	Comment
Organization		
Department	Community Infrastructure and Enviromental Services	
Branch	CIES Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - Tax	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	WW-23-001 Water Quality Improvements		
Department	Water and Wastewater		
Version	Approved Budget	Year	2023

Description

Project Description

Expansion of water quality improvement study completed in 2021-2022 for Bales Drive area with the Region to include a larger scope looking at Sharon/Queensville including Bales.

Project Justification

Building upon the results of the consultant assignment completed under WW-21-001, changes in the Region's operations were implemented. These changes improved the Bales Drive Area, however, additional flushing in Sharon/Queensville was required to meet regulatory water quality requirements in 2022. A collaborative approach with York Region and the Town of Newmarket is recommended for this study.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	WW-23-001 Water Quality Improvements		
Department	Water and Wastewater		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	85,000		85,000					
	85,000		85,000					
Expenditures Total	85,000		85,000					
Funding								
Reserve / Reserve Funds								
Water Infrastructure Reserve	85,000		85,000					
	85,000		85,000					
Funding Total	85,000		85,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Water and Wastewater	
Branch	Water Operations	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Water Infrastructure	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	WW-23-002 Regulatory Sanitary ECA Requirements		
Department	Water and Wastewater		
Version	Approved Budget	Year	2023

Description

Project Description

Consultant resource to support meeting the new Sanitary Environmental Compliance Approval (ECA) regulatory requirements and inform future operating budget impacts.

Project Justification

Regulatory changes for environmental approvals for municipal sewage collections works were recently downloaded by the Ministry of Environment, Conservation and Parks. This project will help support meeting the new requirements within the required deadlines for the sanitary ECA's Town wide.

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	WW-23-002 Regulatory Sanitary ECA Requirements		
Department	Water and Wastewater		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Professional Fees								
Contracted Services - Consultants	75,000		75,000					
	75,000		75,000					
Expenditures Total	75,000		75,000					
Funding								
Reserve / Reserve Funds								
Sewer Infrastructure Reserve	75,000		75,000					
	75,000		75,000					
Funding Total	75,000		75,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Water and Wastewater	
Branch	Wastewater Operations	
Attributes		
Year Proposed	2023	
Project Type	Legislative Requirement	
Strategic Plan Link	Responsible Growth & Env. Protection	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Sewer Infrastructure	

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	WW-23-003 Trailer, Single Axle (W88-52) Replacement		
Department	Water and Wastewater		
Version	Approved Budget	Year	2023

Description

Project Description

Replacement of 1988 single axle trailer (Asset W88-52).

Project Justification

This utility trailer is 35 years old and, due to excessive corrosion and wear and tear, can no longer be feasibly repaired for continued use. This utility trailer is used by the Water & Wastewater department to transport material for emergency repairs

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	WW-23-003 Trailer, Single Axle (W88-52) Replacement		
Department	Water and Wastewater		
Version	Approved Budget	Year	2023

Budget								
	Total	LTD Budget	2023	2024	2025	2026	2027	2028
Expenditures								
Equipment / Vehicle								
Purchase - Major Equipment and	13,000		13,000					
	13,000		13,000					
Expenditures Total	13,000		13,000					
Funding								
Reserve / Reserve Funds								
Vehicle & Equip't Res -W/S	13,000		13,000					
	13,000		13,000					
Funding Total	13,000		13,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Water and Wastewater	
Branch	WWW Fleet	
Attributes		
Year Proposed	2023	
Project Type	Repair and Replacement	
Strategic Plan Link	Quality Programs & Services	
Expected Start Month	January	
Approval Status	Approved	
Reserve Funding Source	Vehicle & Equip - W&S	

Glossary

The Town's operating and development and fee supported budget contain hundreds of detailed accounts and budgets. For ease of use to the reader, these accounts have been grouped into categories of expenditures. The table below lists each of those categories, and provides a description of the activities that would typically be budgeted in those categories.

Expenditure Category	Expenditures in this category would include:
Salaries & Benefits	Salaries and benefits of all staff (full time, part time and contract). Benefits include both non statutory (e.g. OMERS, health and dental) and statutory items (e.g. CPP, EI)
Advertising	Advertising in the local newspaper, job postings, statutory public meetings, tenders, etc.
Audit Services	Audits conducted on year end financial statements and internal processes
Bank Fees, Payroll and Other Charges	Bank fees, credit and debit card fees, and payroll processing
Communications	Data and usage charges for mobile devices
Community Grants / Initiatives	Various Town sponsored community events, contributions and committees
Consultants	Temporary use of professional services (i.e., recruitment assistance, process/system reviews, studies, etc.)
Contingency	Contractual obligations, unforeseen events, other expenditures as determined by Council and/or CAO.
Contracted Services	Service contracts related to operating Town facilities (i.e. security system) and programs, including animal and mosquito control, and tree maintenance
Councillor Discretionary Expenses	Individual Council member expense budgets
Courier & Mail Processing	Mail and courier costs including the mailing of tax and water bills
Equipment & Vehicle	Acquisition of vehicles and equipment
Equipment Repair	Maintenance of corporate fleet, equipment and computers
Insurance	Insurance coverage for Town operations
Legal Services	Retention of outside legal counsel
Library	Town contribution to Library operations
Materials & Supplies	Fuel, sand and salt, cleaning and office supplies, etc.
Mileage	Reimbursement to staff and Council for use of personal vehicle on Town business
Other Agencies / Municipalities	Richmond Hill dispatch services, York Region voice radio and pager systems, emergency management training
Program Instructor	Instructors retained for leisure programs
Property & Building Maintenance	Repairs to Town buildings, maintenance of parks and trails
Public Engagement / Corporate Events	Meetings, events and Committee of Adjustment per diems
Public Works	Ongoing roads maintenance, winter road and sidewalk snow clearing, street light maintenance, catch basin maintenance, etc.
Rent	Pool rental and community hall rental for recreation programs
Software Maintenance and Licensing	Subscriptions, maintenance and licensing cost of Town information systems
Training, Professional Development and Memberships	Council and staff training and development; professional memberships

Expenditure Category Cont'd	Expenditures in this category would include:
Uniforms and Safety Clothing	Uniforms and safety clothing for Emergency Services and other staff
Utilities	Telephone, heat, hydro, water
YorkNet Communications	Town facility connections to high-speed, dark-fibre network across York Region
Waste Collection	Garbage, recycling, yard waste, and green bin collection
Indirect Corporate Costs	Allocation of service costs to non-tax supported and capital budgets
Targeted Cost Reductions	Delay or deferral of expenditures and/or increased revenue opportunities that can be achieved on a temporary or transitional basis

Revenue Category	Revenues in this category would include:
Taxation	Tax collected from residential and non-residential properties
Supplementary Taxation	In-year collection of taxes received due to reassessed properties
Development Charges	Funding received to support growth related expenditures in accordance with Development Charges Act
Development Revenues	Building permits, planning fees, engineering fees, fire permits, pool permits
Fines and Penalties	Parking tickets, By-law violations
Grants	Ontario Municipal Partnership Fund (OMPF), Resource Productivity and Recovery Authority (formerly Waste Diversion Ontario)
Investment Income	Interest earned on the investment of Town's reserves
Library	Charge back to Library for use of Town facilities
Licenses	Issuance of marriage, lottery, business and taxi licenses
Miscellaneous	WSIB experience rebate, sales of vehicles and equipment Farmers Market vendor fees, etc.
Motor Vehicle Accidents	Emergency Services attendance at motor vehicle accidents
Penalties on Taxes	Penalty applied to unpaid property taxes
Recoveries & Contributions	Contribution toward economic development, recovery of snow removal costs for unassumed roads
Sales	Tax certificates, snack bar, blue boxes, and green bins
Services to Other Municipalities	Emergency Services provided to other municipalities
User Fees	Ice rentals, recreation programs, facilities and sport field rentals, legal fees, fill operations, etc.

Transfers Category	Transfers in this category would include:
Contributions to Reserves	Contribution to reserves represent fund set aside for future expenditures
Draws from Reserves	Use of reserves to fund initiatives that are typically one time or time specific in nature