

**PRELIMINARY FILL PERMIT APPLICATION**

(ALL INFORMATION MUST BE COMPLETE PRIOR TO APPLICATION REVIEW)

1-5-0381102-4286



Town of  
**East Gwillimbury**

**PROPERTY DETAILS**

Municipal Address:	
Vacant Land	Yes <input type="checkbox"/> No <input type="checkbox"/>
Owner's Name(s):	
Home Telephone:	Mobile Telephone:
Business Telephone:	Facsimile:
Email:	

**APPLICANT'S INFORMATION**

Same as Above <input type="checkbox"/>	
Applicant's Name(s):	
Mailing Address:	
Home Telephone:	Mobile Telephone:
Business Telephone:	Facsimile:
Email:	

**HAULER/CONTRACTOR**

Hauler/Contractor Name:	
Mailing Address:	
Home Telephone:	Mobile Telephone:
Business Telephone:	Facsimile:
Email:	

**PURPOSE OF PROJECT:** [Document Attached


**SOURCE OF FILL:** [Document Attached


**PROPOSED END LAND USE:** [Document Attached


**PROPOSED START DATE:**

**PROPOSED END DATE:**


**FILL QUANTITY**

<b>NUMBER OF CUBIC METRES OF FILL REQUIRED TO COMPLETE WORK</b>	
One truck load = approx. 10m <sup>3</sup>	
1m <sup>3</sup> – 20m <sup>3</sup> (1-2 loads)	
20m <sup>3</sup> – 2,500m <sup>3</sup> (2 – 250 loads)	
2,500m <sup>3</sup> – 5,000m <sup>3</sup> (250 – 500 loads)	
5,000m <sup>3</sup> – 10,000m <sup>3</sup> (500 – 1,000 loads)	
Greater than 10,000 m <sup>3</sup> (If greater than 10,000 m <sup>3</sup> (1,000 loads) please state amount):	

**FREEDOM OF INFORMATION**

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of reviewing this fill permit application. Information on this form may be disclosed to other government agencies for review and comment. Questions about this collection should be directed to the Freedom of Information Officer, The Town of East Gwillimbury, 19000 Leslie Street, Sharon, L0G 1V0.





# Town of East Gwillimbury

## **PRELIMINARY APPLICATIONS SHALL INCLUDE:**

- The name and address of the Owner
- The municipal address of the land on which the fill is to be dumped or placed;
- Purpose of the project
- Approximate total volume of material for importation or displacement
- Proposed approximate start and end dates
- Proposed end land use
- Possible Restrictions (application may be denied as a result):
  - a. Road Restrictions (Community Programs & Infrastructure, EG)
  - b. Wellhead Protection Areas (York Region)
  - c. Lake Simcoe Region Conservation Authority (LSRCA) Boundary
  - d. Zoning Restrictions (Development Services, EG)
- Applicable fees paid in accordance with Schedule "A" to this by-law
- Signed application with declaration from proponent or owner that he/she will or will not be accepting remuneration, or any other form of consideration, for the placing and/or dumping of fill

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Approved By

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Signature

UPON APPROVAL OF "PRELIMINARY APPLICATION", "FULL APPLICATION" TO BE COMPLETED  
AND APPROVED BEFORE ANY WORK MAY BEGIN

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**FULL APPLICATIONS SHALL INCLUDE (upon approval of “Preliminary Application”):**

- Applicable fees paid in accordance with Schedule "A" to this by-law
- An engineered and scaled drawing of any retaining wall that may be required and a description, including dimensions, of any materials to be used in the construction of such retaining wall
- An accurate plan of the land to the satisfaction of the General Manager based on an identified legal survey showing;
  - a. The property lines of the lands on which the fill is to be placed or dumped, or the site is altered, with appropriate dimensions
  - b. **For Commercial Fill Operations less than 10,000m<sup>3</sup>** existing spot elevations on three (3) metre grids across the lands and six (6) metre grids beyond the property lines to clearly show the existing drainage patterns on the lands and on the abutting lands

**For Commercial Fill / Site Alterations Operations greater than 10,000m<sup>3</sup>** a topographic survey at one metre contour intervals certified by an engineer or surveyor defining all material and manmade features, including top and bottom of slopes, drainage patterns, tree lines, buildings, and stockpiles on the lands and within thirty (30) metres on abutting lands

**For Site Alterations less than 5000m<sup>3</sup>** plan and profile drawings including top and bottom of slopes, drainage patterns, tree lines, buildings, and stockpiles on the lands and within thirty (30) metres on abutting lands

**For Site Alterations between 5000 m<sup>3</sup> and 10,000m<sup>3</sup>** existing spot elevations on three (3) metre grids across the lands and six (6) metre grids beyond the property lines to clearly show the existing drainage patterns on the lands and within thirty (30) metres on the abutting lands

- c. All existing storm sewers, ditches, swales, drainage course and watercourses on the lands and on abutting lands and public highways
- d. All existing buildings, the species and size in calliper of all trees greater than 20 cm, measured 1.37m from the base, the location of all driveways on the lands and of all easements and rights-of-way over, under, across or through the lands
- e. Proposed grades and drainage systems upon completion of the filling operation
- f. All proposed ground covering to be used upon completion of the filling operation
- g. Soil erosion control measures and location.

*“Our town, Our future”*

19000 Leslie Street, Sharon, Ontario L0G 1V0 Tel: 905-478-4282 Fax: 905-478-2808  
www.eastwillimbury.ca

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- Description of the fill proposed to be dumped in accordance with the Town of East Gwillimbury Operational Guideline
  - Signed authorization by the Owner and Operator certifying the correctness of all the information in the application
  - Signed authorization by the Owner allowing the Operator to conduct the proposed works on the subject land
  - Signed authorization of a grantee(s) of any easements within the property accepting the placement of fill or site alteration on or in the vicinity of any easement
  - Official plan designation and zoning of the property
  - Where the land is within the boundaries of the *Oak Ridges Moraine Conservation Plan* or the *Greenbelt Plan*, the application shall be accompanied by any and all documents, reports or studies required by such Plan to demonstrate compliance with its provisions
  - Where the land is within the boundaries of the *Greenbelt Plan*, the application shall be accompanied by an agricultural justification report(s) to address any potential effects on existing agricultural operations and the long term viability of the lands for agricultural use
  - Written confirmation from the Lake Simcoe Region Conservation Authority or any Provincial or Federal Authority as to whether the fill operation is within a regulated area
  - For post-extraction aggregate operations, copies of all drawings and schedules associated with the license issued by the MNR and a confirmation of surrender of license
  - Dust, mud and erosion control plan
  - Proposed truck routes

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Approved By

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Signature

**PERMIT CONDITIONS:**

AS A CONDITION OF THE PERMIT, THE GENERAL MANAGER MAY REQUIRE ADDITIONAL INFORMATION, EITHER PRIOR TO OR AFTER THE PERMIT HAS BEEN ISSUED (PLEASE REFER TO "PART 5" OF "BYLAW 2026-030" AND THE "OPERATIONAL GUIDELINE - IMPLEMENTATION OF FILL AND SITE ALTERATIONS")

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