

The Town of East Gwillimbury is conveniently located along Highway 404 in northern York Region and has been identified as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. As an Employee Recommended Workplace, employees enjoy a number of benefits including; competitive wages, employee assistance program, active social and wellness committees, access to outdoor seating areas and numerous trails which allow you to enjoy the beauty of EG while at work. Come join our team and see the EG difference!

Reporting to the Manager of Recreation, Community Engagement and Events within the Community Parks, Recreation and Culture Department, the Recreation Coordinator is responsible for the delivery of Town sponsored recreation programs and activities and works with community stakeholders to provide recreation and cultural activities. Primary responsibilities include: Senior/Adult, Fitness, Aquatics and Sport and Summer Camp program development and delivery, community consultation and outreach; planning, implementation and evaluation of programs; advertising and promotion; market research; recruiting, training and direct supervision of part time staff.

The successful candidate will have 1-3 years municipal experience designing, implementing and managing the delivery and measurement of recreation programs and special events; hold a post secondary diploma in Recreation Leadership and/or related discipline. HIGH FIVE Instructor Training and Crime Prevention Intervention Certification considered an asset. The candidate will also have working knowledge of the Occupational Health and Safety Act, the Employment Standards Act, the Ontario Human Rights Code, the Occupiers Liability Act, the Day Nurseries Act, the Accessibility For Ontarians With A Disability Act and other safety/employee legislation, regulations and guidelines. Ontario Class "G" valid driver's license in good standing is required.

Salary Range: \$57,603- \$67,759 (Band 5)

If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

Deadline for applications is May 2, 2021.

We thank all applicants for their interest, however, only those being considered for an interview will be contacted. The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.