

The Town of East Gwillimbury is conveniently located along Highway 404 in northern York Region and has been identified as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. As an Employee Recommended Workplace, employees enjoy a number of benefits including; competitive wages, employee assistance program, active social and wellness committees, access to outdoor seating areas and numerous trails which allow you to enjoy the beauty of EG while at work. Come join our team and see the EG difference!

Reporting to the Development Manager, this position is responsible for various activities related to municipal engineering including administration of the Town's Fill and Site Alteration By-law, construction inspection related to capital and development projects and assisting with review of development applications. This includes field inspections for all development related construction including site plans and subdivisions; site compliance, erosion and sedimentation control inspection; conducting inspections of municipal services and grading in accordance with drawings and Town standards; field inspections of departmental capital works projects; review of letters of credit and recommendation for reductions; engineering plans review for plans of subdivision and site plan approvals; assistance in preparation of development agreements; responding to homeowner enquiries regarding development and capital construction projects; assisting in review of engineering studies and master servicing plans; review of lot grading plans, assisting in the development of engineering design standards and best practices; assisting in all aspects of the Fill and Site alteration applications and the administration of the Fill and Site Alteration By-Law; assisting in coordination of transit related construction activities in conjunction with YRT and GO Transit; assist in preparation of branch budget and business plan.

Preferred candidates will have a diploma in Civil Engineering Technology (or equivalent), be eligible for membership with the Ontario Association of Certified Engineering Technicians & Technologists (OACETT) and possess a valid "G" driver's license. Certification as a Certified Inspector of Sediment and Erosion Control (CAN/CISEC) would be considered an asset. Three years of progressive responsible experience within a municipality and/or land development engineering environment is required.

The successful candidate must be able to demonstrate general knowledge of applicable standards with respect to construction and development agreement process, as well as have knowledge of applicable municipal, provincial and federal regulations in regards to standard construction practices, and occupational health and safety guidelines. You also have excellent understanding of various types of engineering drawings including legal surveys, plan and profile drawings, grading plans, drainage area plans, etc. In addition, strong interpersonal and communication skills, proficiency in MS office, organizational skills are required; as is the ability to attend after-hours meetings, public information sessions or special events.

Salary Range: Band 6: \$71,963 – 84,630

If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

Deadline for applications is April 16, 2021.

We thank all applicants for their interest, however, only those being considered for an interview will be contacted. The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.