



2022 Budget - Supplemental Information

2022 Budget - Supplemental Information	
Open Capital Projects List	List of Open Capital Projects and Status
10 Year Capital Budget Program and Funding Summary	10 Year Capital Budget Program and Funding Summary
Community Group/Committee Reports	2021 Expenditure Reports and 2022 Requests
Staffing Change Summary	Staffing Conversion Forms and New Staff Request
Library Fine Free Analysis Report	Supplementary Information for Library BudgetRequest
Budget Survey Responses	Summary of Public Budget Survey Responses
Reserve Fund Continuity Schedule	Updated Emergency Services Forecasted Budget Contributions and 2022 Capital Projected Draws for Temperance Hall Project
Modernization Projects Summary	Supplementary Information for Modernization Projects



Town of East Gwillimbury
Open Capital Projects Status
2021

Run Date: November 1, 2021

	Budget Prior to 2021	Current Budget	Total Budget	Actuals Prior to 2021	Current Actuals	Total Actuals	Variance	% Spent	Comments/Notes	Year End Action
Legal and Council Support Services										
Municipal Clerk										
LC-19-001 Corporate Data Management Consulting Service	30,000		30,000		29,358	29,358	642	98%	Complete	CLOSE
LC-19-076 ECM (Modernization)	150,000		150,000	106,136	8,136	114,272	35,728	76%	Complete	CLOSE
Total Municipal Clerk	180,000		180,000	106,136	37,494	143,630	36,370	80%		
Bylaw Enforcement										
LC-19-012 Parking Management Software	55,000		55,000	15,399	20,715	36,114	18,886	66%	Multi-year project to be completed in 2023	CARRY FORWARD
Total Bylaw Enforcement	55,000		55,000	15,399	20,715	36,114	18,886	66%		
Total Legal and Council Support Services	235,000		235,000	121,535	58,209	179,744	55,256	76%		
Corporate Services										
Communications										
CS-19-073 Website Redevelopment (Modernization)	200,000		200,000	50,764	69,281	120,045	79,955	60%	Complete	CLOSE
CS-21-001 Customer Relationship Management Tool (Modernization)		306,000	306,000				306,000	0%	Issue RFP Q4 2021; additional budget request in 2022	CARRY FORWARD
Total Communications	200,000	306,000	506,000	50,764	69,281	120,045	385,955	24%		
Economic Development										
CS-20-003 Targeted Investment Attraction Strategy	24,750		24,750	9,006		9,006	15,744	36%	Complete	CLOSE
CS-21-002 Broadband Expansion Readiness Project		100,000	100,000		17,982	17,982	82,018	18%	Carry forward; anticipate completion Q3 2022	CARRY FORWARD
CS-21-003 Advantage EG - 5 Year Economic Development Strategy		65,000	65,000		23,334	23,334	41,666	36%	\$15k to carry forward for gap analysis in Q1 2022	CLOSE
Total Economic Development	24,750	165,000	189,750	9,006	41,316	50,322	139,428	27%		
IT Services										
CS-19-008 YTN Fibre Partnership	20,000		20,000	1,394		1,394	18,606	7%	Complete	CLOSE
CS-19-077 InfoNOW (Modernization)	70,000		70,000	25,216	19,026	44,242	25,758	63%	Close at year end; invoices pending	CLOSE
CS-20-006 Desktop Deployment Server	7,000		7,000				7,000	0%	Complete	CLOSE
CS-21-004 Annual Hardware Replacement		40,000	40,000		12,999	12,999	27,001	32%	Close at year end; cost savings due to use of COVID funds	CLOSE
CS-21-005 Server Upgrades		10,000	10,000		7,255	7,255	2,745	73%	Complete	CLOSE
CS-21-006 Municipal Modernization Program		200,000	200,000		130,054	130,054	69,946	65%	Close at year end; invoices pending	CLOSE
Total IT Services	97,000	250,000	347,000	26,610	169,334	195,944	151,056	56%		
Total Corporate Services	321,750	721,000	1,042,750	86,380	279,931	366,311	676,439	35%		
Financial Services										
CS-19-002 Financial Systems Review/Enhancement	75,000		75,000	76,539		76,539	-1,539	102%	Complete	CLOSE
CS-19-070 Vadim Self Serve Portal (Modernization)	100,000		100,000	57,484	12,648	70,132	29,868	70%	Final customization to be complete Q2 2022	CARRY FORWARD
CS-20-001 Community Benefit Strategy	57,500		57,500				57,500	0%	Work begins Q2 2022	CARRY FORWARD
CS-20-002 Water Financial Plan	57,500		57,500	37,590		37,590	19,910	65%	Complete	CLOSE
Total Financial Services	290,000		290,000	171,613	12,648	184,261	105,739	64%		
Library Services										
LI-19-011 Mount Albert Branch Renovation	100,000		100,000	70,166	767	70,933	29,067	71%	Close at year end; invoices pending	CLOSE
LI-19-075 Holds Pickup Library (Modernization)	70,000		70,000		67,658	67,658	2,342	97%	Close at year end; invoices pending	CLOSE
LI-20-008 Library Master Plan	60,000		60,000				60,000	0%	Anticipate completion Q3 2022	CARRY FORWARD
LI-20-009 Library IT Replacement	15,500		15,500	15,165		15,165	335	98%	Complete	CLOSE
LI-20-010 Library Materials - Capital	100,260		100,260	70,447		70,447	29,813	70%	Complete	CLOSE
LI-21-001 Library Public IT Replacement		8,000	8,000		4,613	4,613	3,387	58%	Close at year end; invoices pending	CLOSE
LI-21-002 Library Materials Capital Replacement		94,760	94,760		83,510	83,510	11,250	88%	Close at year end; invoices pending	CLOSE
Total Library Services	345,760	102,760	448,520	155,778	156,548	312,326	136,194	70%		
Development Services										
DS-19-019 City View Software Enhancements	500,000		500,000	239,968	91,532	331,500	168,500	66%	Training Q4 2021, Launch Q1 2022; Requested 2022 budget for customization	CARRY FORWARD
DS-19-020 Heritage Register & Initiatives	125,000		125,000	50,798	4,355	55,153	69,847	44%	Complete	CLOSE
DS-19-023 Various Planning Studies	25,000		25,000				25,000	0%	Provision for additional land use studies	CARRY FORWARD
DS-20-017 Official Plan Review	600,000		600,000	100,929	69,169	170,098	429,902	28%	Ongoing; expected completion in 2022	CARRY FORWARD
Total Development Services	1,250,000		1,250,000	391,695	165,056	556,751	693,249	45%		



Town of East Gwillimbury
Open Capital Projects Status
2021

Run Date: November 1, 2021

	Budget Prior to 2021	Current Budget	Total Budget	Actuals Prior to 2021	Current Actuals	Total Actuals	Variance	% Spent	Comments/Notes	Year End Action
Emergency Services										
Operations										
ES-20-015 Smoke/Carbon Monoxide Alarm Program Software Upgrade	40,000		40,000				40,000		Complete; work performed in house	CLOSE
ES-20-016 Existing Emergency Operations Centre Upgrade/Enhancement	15,000		15,000	12,595	12,595	2,405	84%	Close at year end; invoices pending	CLOSE	
ES-21-001 Bunker Gear Equipment Replacement		29,500	29,500		25,405	4,095	86%	Close at year end; invoices pending	CLOSE	
Total Operations	55,000	29,500	84,500	12,595	25,405	38,000	46,500	45%		
Community Education and Prevention										
ES-21-002 New Prevention Inspector Support Vehicle		60,000	60,000		59,048	59,048	952	98%	Complete	CLOSE
Total Community Education and Prevention		60,000	60,000		59,048	59,048	952	98%		
Training										
ES-21-003 Paid On Call Annual Recruitment		15,000	15,000		1,587	1,587	13,413	11%	Ongoing	CARRY FORWARD
Total Training		15,000	15,000		1,587	1,587	13,413	11%		
Emergency Services Fleet										
ES-20-013 Pumper Replacement	1,000,000		1,000,000	814	895,731	896,545	103,455	90%	Close at year end; invoices pending	CLOSE
ES-20-014 Paid On Call Annual Recruitment	15,000		15,000	1,560	1,560	13,440	10%	Close at year end; invoices pending	CLOSE	
Total Emergency Services Fleet	1,015,000		1,015,000	2,374	895,731	898,105	116,895	88%		
Total Emergency Services	1,070,000	104,500	1,174,500	14,969	981,771	996,740	177,760	85%		
Community Parks, Recreation and Culture										
Strategy and Administration										
CP-20-023 Civic Centre Precinct Landscape Design	160,000		160,000		26,458	26,458	133,542	17%	Anticipate completion by Q4 2022	CARRY FORWARD
Total Strategy and Administration	160,000		160,000		26,458	26,458	133,542	17%		
Parks Operations										
CP-14-079 Wayfinding Signage	50,100	36,725	86,825	14,225	51,817	66,042	20,783	76%	Anticipate completion by Q2 2022	CARRY FORWARD
CP-17-025 Streetscape/Judah Doane+Mount Albert	346,000		346,000	49,998	316,012	366,010	-20,010	106%	Work complete; \$142k in grant funding received from York Region	CLOSE
CP-18-017 Oriole Drive Pedestrian Bridge & Trail	1,592,801		1,592,801	214,149	1,522,809	1,736,958	-144,157	109%	Anticipate completion by Q2 2022; await \$535k grant funding from York Region	CARRY FORWARD
CP-18-018 Colony Trail Construction	418,000		418,000	32,289	8,060	40,349	377,651	10%	To tender in Q2 2022 for construction in Q2/Q3 2022	CARRY FORWARD
CP-19-026 Emily Park Playground+New Trail Development	215,000		215,000	10,700		10,700	204,300	5%	Tender in Q2 2022 for construction in Q2/Q3 2022	CARRY FORWARD
CP-19-031 Anchor Park Sports Field Lighting	532,780		532,780	530,504	6,912	537,416	-4,636	101%	Complete	CLOSE
CP-19-035 Active Transportation/Trail Master Plan	50,000		50,000		2,544	2,544	47,456	5%	Anticipate completion in 2022; partially grant funded	CARRY FORWARD
CP-19-072 Digital Project Window (Modernization)	60,000		60,000	34,769	7,294	42,063	17,937	70%	For Health and Active Living Plaza construction security camera	CARRY FORWARD
CP-20-020 Miscellaneous Parks Repairs	77,800		77,800	51,537	26,263	77,800		100%	Complete	CLOSE
CP-20-021 Nokiidaa Trail Parking Lot Paving	195,500		195,500	63,014	113,254	176,268	19,232	90%	Complete; confirming grant funding	CLOSE
CP-20-022 Regional Trunk Sewer Surface Improvements	176,000		176,000		145,870	145,870	30,130	83%	Complete	CLOSE
CP-20-052 New Pedestrian Bridge	240,623		240,623		94,678	94,678	145,945	39%	Close at year end; invoices pending	CLOSE
CP-21-001 Mainprize Park - Basketball Half-Court		66,000	66,000		47,563	47,563	18,437	72%	Close at year end; invoices pending	CLOSE
CP-21-002 King Street Park - Basketball Half-Court		66,000	66,000		39,137	39,137	26,863	59%	Close at year end; invoices pending	CLOSE
CP-21-011 Trail Wayfinding Signage		68,000	68,000			68,000	0%	Anticipate completion by end of 2022	CARRY FORWARD	
Total Parks Operations	3,954,604	236,725	4,191,329	1,001,185	2,382,213	3,383,398	807,931	81%		
Recreation and Culture										
CP-21-009 Children of Peace Park Land Acquisition		46,700	46,700		47,443	47,443	-743	102%	Complete	CLOSE
CP-21-013 Tiny Seedlings Bamboo Jungle		60,000	60,000		43,256	43,256	16,744	72%	\$10,000 per yr sponsorship for 6 yrs.; coming from deferral	CARRY FORWARD
CP-21-014 Ontario Loft FF&E		50,000	50,000		3,138	3,138	46,862	6%	Anticipate completion by Q1 2022; 25K grant funded	CARRY FORWARD
Total Recreation and Culture		156,700	156,700		93,837	93,837	62,863	60%		
Facilities										
CP-16-085 Health & Active Living Plaza Architectural Services	1,775,411		1,775,411	1,236,528	431,064	1,667,592	107,819	94%	Anticipate completion by Q1 2022	CARRY FORWARD
CP-17-034 Staff Space Needs Accommodation	200,000		200,000	198,756		198,756	1,244	99%	Complete	CLOSE
CP-18-026 Sports Complex Fire Suppression System	95,000		95,000	25,534	61,790	87,324	7,676	92%	Complete	CLOSE
CP-19-037 Accessibility Ramp Repairs (Mt Albert CC & Riverdale Park CC)	10,000		10,000	6,909		6,909	3,091	69%	Close at year end; invoices pending	CLOSE
CP-19-038 Civic Centre & Temperance Hall Site Improvement	150,000		150,000	19,628		19,628	130,372	13%	Requested budget for 2022 pending Temple partnership with developer	CLOSE
CP-19-069 Operations Centre	18,637,700		18,637,700	15,978,004	2,445,687	18,423,691	214,009	99%	Anticipate completion Q1 2022	CARRY FORWARD
CP-20-025 Architectural Services East Gwillimbury Sports Complex Expansion	1,120,000		1,120,000	186,020	21,460	207,480	912,520	19%	Anticipate completion in 2022	CARRY FORWARD
CP-20-026 Server Room HVAC	8,000		8,000	5,699	2,394	8,093	-93	101%	Complete	CLOSE
CP-20-028 Sports Complex HDIP Security Cameras	63,000		63,000	41,998	9,452	51,450	11,550	82%	Close at year end; invoices pending	CLOSE
CP-20-029 Operations Centre Furniture, Fixtures & Equipment	390,000		390,000	124,067	156,936	281,003	108,997	72%	Anticipate completion end of Q2 2022	CARRY FORWARD
CP-20-030 Backflow Prevention	60,000		60,000	20,872	15,862	36,734	23,266	61%	Close at year end; invoices pending	CLOSE
CP-20-031 Sports Complex Refrigeration Plant Replacements	160,000		160,000		137,678	137,678	22,322	86%	Complete	CLOSE
CP-21-003 Sports Complex Canada Hall Floor Replacement		82,500	82,500			82,500	0%	Assessment underway; tender in 2022	CARRY FORWARD	
CP-21-004 Civic Centre Mechanical HVAC Valve Replacements		16,500	16,500		4,999	4,999	11,501	30%	Close at year end; invoices pending	CLOSE
CP-21-005 High Power Electrical Maintenance		22,000	22,000		16,280	16,280	5,720	74%	Close at year end; invoices pending	CLOSE



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2021

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CP-21-006 Building and Environmental Condition Assessment Audit		192,500	192,500		34,262	34,262	158,238	18%	Anticipate completion by Q1 2022	CARRY FORWARD
CP-21-007 Civic Centre Roof (Chambers/Front Entrance)		165,000	165,000		7,851	7,851	157,149	5%	Will tender in January 2022; construct in 2022	CARRY FORWARD
CP-21-008 Sports Complex Site Demolition & Remediation		250,000	250,000		127,834	127,834	122,166	51%	Construction ongoing; anticipate completion in 2022	CARRY FORWARD
CP-21-010 Customer Service Area Realignment		70,000	70,000				70,000	0%	Work underway, anticipate completion by Q2 2022	CARRY FORWARD
CP-21-012 Sports Complex Emergency Septic Bed Repairs		45,795	45,795		600	600	45,195	1%	Close at year end; invoices pending	CLOSE
Total Facilities	22,669,111	844,295	23,513,406	17,844,015	3,474,149	21,318,164	2,195,242	91%		
Parks Fleet										
CP-19-036 QuadCab 1Ton (Dump Box+Tool Cabinet)		110,000	110,000		86,785	86,785	23,215	79%	Unit deployed	CLOSE
Total Parks Fleet	110,000		110,000		86,785	86,785	23,215	79%		
Total Community Parks, Recreation and Culture	26,893,715	1,237,720	28,131,435	18,845,200	6,063,442	24,908,642	3,222,793	89%		
Community Infrastructure and Environmental Services										
Roads Operations										
CI-16-087 Design New Sidewalk - Mount Albert Road		195,000	195,000	6,553	777	7,330	187,670	4%	Anticipate PIC Q1; completion Q4 2022	CARRY FORWARD
Total Roads Operations	195,000		195,000	6,553	777	7,330	187,670	4%		
Capital Program and Traffic Engineering										
CI-17-046 Queensville Sideroad+Centre Street Design		60,000	60,000	12,308		12,308	47,692	21%	Proposed new budget with revised scope	CLOSE
CI-17-048 Design New Sidewalk-Queensville Sideroad		135,000	135,000	19,153	6,101	25,254	109,746	19%	Anticipate PIC Q1; completion Q4 2022	CARRY FORWARD
CI-19-047 Corporate Asset Management (Policy/Dev+Data Integration)		57,500	57,500	20,327	25,440	45,767	11,733	80%	Close at year end; invoices pending	CLOSE
CI-19-051 LED Streetlight Conversion Strategy Program		60,000	60,000	1,425	3,969	5,394	54,606	9%	Multi-year program; pilot and assessment in 2022	CARRY FORWARD
CI-19-062 Valley Mills Retaining Wall		57,500	57,500	5,088	9,854	14,942	42,558	26%	Requested 2023 budget with revised scope	CLOSE
CI-20-032 Corporate Asset Management Program		172,500	172,500	22,500	100,081	122,581	49,919	71%	Multi-year program to 2025	CARRY FORWARD
CI-20-033 Municipal Structures Asset Management Plan 2020		69,000	69,000	13,569	41,827	55,396	13,604	80%	Close at year end; invoices pending	CLOSE
CI-20-034 Woodbine Road Widening		736,287	736,287	731,404	7,397	738,801	-2,514	100%	Complete	CLOSE
CI-20-040 Highway 48 Sidewalk		201,250	201,250	31,010	5,286	36,296	164,954	18%	Final design with MTO for approval	CARRY FORWARD
CI-20-041 Downtown Mount Albert - Centre Street Revitalization		590,000	590,000		2,544	2,544	587,456	0%	RFP award Q1 2022; multi-year project to 2025	CARRY FORWARD
CI-20-042 Miscellaneous Concrete Rehabilitation		201,250	201,250	142,726		142,726	58,524	71%	Complete	CLOSE
CI-20-043 New Sidewalk Designs 2020		55,000	55,000				55,000	0%	RFQ to be issued Nov 2021; anticipate completion in 2022	CARRY FORWARD
CI-20-044 Road Rehabilitation Program 2020		1,306,945	1,306,945	1,082,424	5,851	1,088,275	218,670	83%	Anticipate completion in 2022	CARRY FORWARD
CI-21-001 Road Rehabilitation Program 2021		1,613,000	1,613,000		396,711	396,711	1,216,289	25%	Close at year end; invoices pending	CLOSE
CI-21-002 Miscellaneous Concrete Rehabilitation 2021		158,000	158,000		2,576	2,576	155,424	2%	Close at year end; invoices pending	CLOSE
CI-21-003 Sign Retro-reflectivity & Replacement 2021		40,000	40,000		9,653	9,653	30,347	24%	Close at year end; invoices pending	CLOSE
CI-21-004 CIES Asset Management Program		62,500	62,500				62,500	0%	Anticipate completion Q2 2022	CARRY FORWARD
CI-21-005 East Townline Bridges - Rehabilitation		180,000	180,000				180,000	0%	Design underway; anticipate construction in 2022	CARRY FORWARD
CI-21-006 2021 Transportation Master Plan Update		110,000	110,000				110,000	0%	Award Q3 2021; anticipate completion in 2022	CARRY FORWARD
CI-21-008 East Townline Bridge 113 - Design and Reconstruction		900,000	900,000				900,000	0%	2021 in-year emergency approval by Council (Sept 8)	CARRY FORWARD
CS-19-004 Downtown Revitalization Initiatives		260,000	260,000	137,921	29,607	167,528	92,472	64%	Interim funding for Holland Landing Revitalization	CARRY FORWARD
Total Capital Program and Traffic Engineering	3,962,232	3,063,500	7,025,732	2,219,855	646,897	2,866,752	4,158,980	41%		
CIES Fleet										
CI-19-042 4WD 1Ton Crew Cab Truck X 2		180,000	180,000	152,974	12,579	165,553	14,447	92%	Unit deployed	CLOSE
CI-19-056 Road Patrol 1Ton Pickup 4WD		90,000	90,000	71,341	11,249	82,590	7,410	92%	Unit deployed	CLOSE
CI-20-035 Single Axle Combination Snowplow		270,000	270,000	412	267,512	267,924	2,076	99%	Unit deployed	CLOSE
CI-20-037 Pick-up Truck Locates and Services		52,000	52,000	56,229		56,229	-4,229	108%	Unit deployed	CLOSE
CI-20-038 Special Event / Material Trailer		18,000	18,000		4,606	4,606	13,394	26%	Delivery delayed to 2022	CARRY FORWARD
CI-21-007 Roadside Rural Boulevard Tractor and Mower		258,000	258,000				258,000	0%	Anticipate delivery Q2 2022	CARRY FORWARD
Total CIES Fleet	610,000	258,000	868,000	280,956	295,946	576,902	291,098	66%		
Total Community Infrastructure and Environmental Services	4,767,232	3,321,500	8,088,732	2,507,364	943,620	3,450,984	4,637,748	43%		
Total Open Capital Projects	35,173,457	5,487,480	40,660,937	22,294,534	8,661,225	30,955,759	9,705,178	76%		



Ten-Year Capital Budget Summary
2022

Draft for Information Purposes

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total	Funding Source
CAO Office													
HR Services													
CA-22-001 Salary and Benefit Fairness Review		50,000										50,000	Working Capital Reserve
CA-25-001 Salary and Benefit Fairness Review					50,000			50,000			50,000	150,000	Working Capital Reserve
Total HR Services		50,000			50,000			50,000			50,000	200,000	
Total CAO Office		50,000			50,000			50,000			50,000	200,000	
Legal & Council Support Services													
Municipal Clerk and Council Support													
LC-24-001 Electoral Review				60,000							60,000	120,000	Working Capital Reserve
Total Municipal Clerk and Council Support				60,000							60,000	120,000	
Bylaw Fleet													
LC-25-001 Bylaw B2 Equinox Replacement					70,000							70,000	Vehicle Replace tax levy
LC-27-001 2017 Chevrolet Truck Replacement							70,000					70,000	Vehicle Replace tax levy
LC-27-002 By-law Support Vehicle Replacement							70,000					70,000	Vehicle Replace tax levy
Total Bylaw Fleet					70,000		140,000					210,000	
Total Legal & Council Support Services				60,000	70,000		140,000				60,000	330,000	
Corporate Services													
Communications													
CS-21-001 Customer Relationship Management Tool (Modernization)	306,000	25,000	25,000									356,000	Information Technology
Total Communications	306,000	25,000	25,000									356,000	
Economic Development													
CS-22-001 EG Insider App		30,000										30,000	CCC-Ec.Dev Initiatives & Servicing
CS-22-002 Lead Generation		40,000										40,000	CCC-Ec.Dev Initiatives & Servicing
CS-22-003 Southlake Health Centre Expansion		50,000										50,000	CCC-Ec.Dev Initiatives & Servicing
CS-24-001 Lead Generation				40,000								40,000	CCC-Ec.Dev Initiatives & Servicing
Total Economic Development		120,000		40,000								160,000	
IT Services													
CS-22-004 Annual Hardware Replacement		50,000										50,000	Information Technology
CS-22-005 Security Administration/Application Support		120,000										120,000	Information Technology
CS-22-006 Annual Security Audit and Cyber Breach Support Program		40,000										40,000	Information Technology
CS-22-007 Council Chambers AV Upgrade		10,000										10,000	Information Technology
CS-22-008 Audio Video Automation Upgrades Program		10,000										10,000	Information Technology
CS-22-009 Analysis and Requirement Study for Facilities and Town Property Wifi		50,000										50,000	Information Technology
CS-22-010 Business Solutions Implementation Program (Modernization)		150,000										150,000	Information Technology, Grant
CS-22-011 Municipal Modernization Program		300,000										300,000	Information Technology, Grant
CS-23-001 Phone System Upgrade			30,000									30,000	Information Technology
CS-23-002 IT Strategic Plan and Modernization Program Updates			75,000				75,000				75,000	225,000	Information Technology
CS-23-003 Call Centre Replacement			50,000							60,000		110,000	Information Technology
CS-23-004 Annual Hardware Replacement			55,000	60,000	65,000	70,000	75,000	80,000	85,000	90,000	95,000	675,000	Information Technology
CS-23-005 Audio Video Automation Upgrades (Future)			10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	90,000	Information Technology
CS-23-006 Provision for Wifi Implementation - Facilities and Town Property			50,000	50,000	50,000	50,000	25,000	25,000	25,000	25,000	25,000	325,000	Information Technology
CS-23-007 Annual Security Audit and Cyber Breach Support (Future)			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	360,000	Information Technology
CS-24-002 Voice Communication Strategy			35,000									35,000	Information Technology
CS-24-003 Microsoft Windows Server Replacement				45,000		30,000			45,000		30,000	150,000	Information Technology
CS-24-004 Network Infrastructure Replacement				10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	80,000	Information Technology
CS-25-001 New Phone System					85,000							85,000	Information Technology
CS-25-002 Voicemail Server Replacement					60,000					65,000		125,000	Information Technology
Total IT Services		730,000	310,000	250,000	320,000	210,000	235,000	165,000	215,000	300,000	285,000	3,020,000	
Total Corporate Services	306,000	875,000	335,000	290,000	320,000	210,000	235,000	165,000	215,000	300,000	285,000	3,536,000	



Ten-Year Capital Budget Summary
2022

Draft for Information Purposes

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total	Funding Source
Finance													
Financial Services													
FI-25-001	Water Financial Plan				57,500					57,500		115,000	Infrastructure-Water
FI-25-002	Development Charge Study				57,500					57,500		115,000	Admin DC, 10% CCC
FI-25-003	Community Benefits Charge Strategy				57,500					57,500		115,000	Admin DC, 10% CCC
Total Financial Services					172,500					172,500		345,000	
Total Finance					172,500					172,500		345,000	
Library Services													
Library													
LI-22-001	Library Staff IT Replacement Program	10,500										10,500	Library
LI-22-002	Library Materials Program - Growth	7,500										7,500	Library DC, 10% CCC
LI-22-003	Access Cards/FOBS	20,000										20,000	Library, Building
LI-22-004	Library Materials Capital Replacement Program	94,760										94,760	Library
LI-23-001	RFID Queensville		65,200									65,200	Library DC, 10% CCC
LI-23-002	Queensville Branch IT		50,000									50,000	Library DC, 10% CCC
LI-23-003	Queensville Makerspace		50,000									50,000	Library DC, 10% CCC
LI-23-004	New Website		65,000					70,000				135,000	Library
LI-23-005	RFID Replacement		18,900			25,700		20,900		10,600		76,100	Library
LI-23-006	Network Equipment Replacement		23,500			27,100		25,900				76,500	Library
LI-23-007	Library Materials Capital Replacement (Future)		96,000	157,200	159,200	162,000	163,150	165,150	167,250	169,350	171,500	1,410,800	Library
LI-23-008	Library Staff IT Replacement (Future)		30,800	10,900	25,700	33,800	4,700	39,200	23,900	3,800	14,000	186,800	Library
LI-23-009	Library Materials - Growth (Future)		8,550	1,008,550	9,550	10,550	11,550	12,550	13,550	14,550	40,550	1,129,950	Library DC, 10% CCC
LI-24-001	Library Public IT Replacement			11,100	9,000	10,500			16,700	5,000		52,300	Library
LI-25-001	Library Master Plan				70,000					70,000		140,000	Library DC, 10% CCC
LI-25-002	Chromebook Replacement				3,290				3,560			6,850	Library
LI-25-003	Library Lockers - High Traffic Areas				70,000							70,000	Library
LI-26-001	RFID Expansion - Holland Landing					17,700						17,700	Library DC, 10% CCC
LI-31-001	Holland Landing Community Centre Renovation										500,000	500,000	Library DC, 10% CCC
Total Library		132,760	407,950	1,187,750	346,740	287,350	179,400	333,700	224,960	273,300	726,050	4,099,960	
Total Library Services		132,760	407,950	1,187,750	346,740	287,350	179,400	333,700	224,960	273,300	726,050	4,099,960	
Emergency Services													
Strategy and Administration													
ES-22-001	ECSS Modernization Program	40,000										40,000	Emergency Services
Total Strategy and Administration		40,000										40,000	
Operations													
ES-22-002	Equipment for new Firefighters	24,000										24,000	Fire DC
ES-22-003	2022 Bunker Gear Equipment Replacement	30,500										30,500	Emergency Services
ES-22-004	Hose and Front Line Equipment Replacement	18,500										18,500	Emergency Services
ES-23-001	Rescue Tools 241 Replacement		35,000									35,000	Emergency Services
ES-23-002	Furniture and Station Appliances Replacement		20,000									20,000	Emergency Services
ES-23-003	Bunker Gear Equipment Replacement (Future)		31,500	33,000	35,000	37,500	40,000	42,500	45,000	47,500	50,000	362,000	Emergency Services
ES-24-001	Rescue Tools 261 Replacement			35,000								35,000	Emergency Services
ES-24-002	Rescue Tools 281 Replacement			35,000								35,000	Emergency Services
ES-24-003	Hose and Frontline Equipment Replacement (Future)			18,500		20,000		22,000				60,500	Emergency Services
ES-24-004	Self Contained Breathing Apparatus Replacement			600,000								600,000	Emergency Services
ES-25-001	Pagers Replacement				35,000							35,000	Emergency Services
ES-25-002	Thermal Imaging Camera Replacement				20,000							20,000	Emergency Services
ES-25-003	Medical Equipment Replacement				6,000							6,000	Emergency Services
ES-26-001	Fire Station 4 - Land Purchase					2,000,000						2,000,000	Fire DC
ES-27-001	Emergency Services Master Plan						150,000					150,000	Fire DC
ES-27-002	Apparatus Bay Exhaust System Replacement						100,000					100,000	Emergency Services



Ten-Year Capital Budget Summary
2022

Draft for Information Purposes

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total	Funding Source
ES-27-003 Fire Station 4 - Station Construction							5,000,000					5,000,000	Fire DC
ES-29-001 Unication Pagers Replacement									35,000			35,000	Emergency Services
ES-29-002 2019 Self-contained breathing apparatus Replacement									90,000			90,000	Emergency Services
ES-31-001 New Fire Station 4 Furniture & Equipment											150,000	150,000	Fire DC
Total Operations		73,000	86,500	721,500	96,000	2,057,500	5,290,000	64,500	170,000	47,500	200,000	8,806,500	
Training													
ES-22-005 2022 Paid On Call Annual Recruitment Program		60,750										60,750	Emergency Services
ES-23-004 Forcible Entry Simulator Replacement			15,000									15,000	Emergency Services
ES-23-005 Paid On Call Annual Recruitment (Future)			46,500	48,000	50,000	52,500	55,000	57,500	60,000	62,500	65,000	497,000	Emergency Services
ES-26-002 Fitness Equipment Replacement						15,000						15,000	Emergency Services
Total Training		60,750	61,500	48,000	50,000	67,500	55,000	57,500	60,000	62,500	65,000	587,750	
Emergency Management													
ES-23-006 Defibrillators Replacement (All trucks)			30,000									30,000	Emergency Services
ES-28-001 Portable Radios Replacement								250,000				250,000	Emergency Services
ES-28-002 Mobile Radios Replacement								75,000				75,000	Emergency Services
ES-28-003 Base Radio and Infrastructure Replacement								40,000				40,000	Emergency Services
Total Emergency Management			30,000					365,000				395,000	
Emergency Services Fleet													
ES-22-006 Car 3 - 2014 Chevrolet Replacement		70,000										70,000	Vehicle Replace tax levy
ES-22-007 Command Vehicle (New)		70,000										70,000	Fire DC
ES-22-008 Car 4 - 2013 Dodge Ram Replacement		70,000										70,000	Vehicle Replace tax levy
ES-23-007 Car 6 - 2015 Chevrolet Replacement			70,000									70,000	Vehicle Replace tax levy
ES-23-008 Car 5 - 2015 Chevrolet Replacement			70,000									70,000	Vehicle Replace tax levy
ES-23-009 Pumper 241 2008 Replacement			1,000,000									1,000,000	Vehicle Replace tax levy
ES-24-005 Car 2 - 2016 Chevrolet Replacement				70,000								70,000	Vehicle Replace tax levy
ES-24-006 Car 7 - 2016 Chevrolet Replacement				70,000								70,000	Vehicle Replace tax levy
ES-25-004 Car 8 - 2016 Chevrolet Replacement					75,000							75,000	Vehicle Replace tax levy
ES-26-003 UTV Trailer Replacement						20,000						20,000	Vehicle Replace tax levy
ES-26-004 2011 Tanker 244 Replacement						1,000,000						1,000,000	Vehicle Replace tax levy
ES-27-004 2012 Tanker 264 Replacement							1,000,000					1,000,000	Vehicle Replace tax levy
ES-27-005 Fire Extinguisher Trainer Replacement							12,000					12,000	Vehicle Replace tax levy
ES-27-006 Fire Extinguisher Trailer Replacement							10,000					10,000	Vehicle Replace tax levy
ES-28-005 269 2016 Rescue Replacement								1,000,000				1,000,000	Vehicle Replace tax levy
ES-28-006 289 2016 Rescue Replacement								1,000,000				1,000,000	Vehicle Replace tax levy
ES-29-003 2014 Pumper 261 Replacement									1,000,000			1,000,000	Vehicle Replace tax levy
ES-29-004 Operations Trailer 7X16 Replacement									15,000			15,000	Vehicle Replace tax levy
ES-29-005 Public Education/Prevention Trailer 6 x 12 Replacement									15,000			15,000	Vehicle Replace tax levy
ES-30-001 2020 GMC Sierra Replacement										70,000		70,000	Vehicle Replace tax levy
ES-30-002 Tanker 284 Replacement										1,000,000		1,000,000	Vehicle Replace tax levy
ES-31-002 FIRELITE Supermax Transport Skid Unit Replacement											15,000	15,000	Vehicle Replace tax levy
ES-31-003 Pumper/Tanker (New)											1,000,000	1,000,000	Fire DC
ES-31-004 2016 Polaris Ranger Replacement											28,000	28,000	Vehicle Replace tax levy
ES-31-005 Vehicle for Senior Command Officer (New)											65,000	65,000	Fire DC
ES-31-006 Aerial (New)											1,500,000	1,500,000	Fire DC
Total Emergency Services Fleet		210,000	1,140,000	140,000	75,000	1,020,000	1,022,000	2,000,000	1,030,000	1,070,000	2,608,000	10,315,000	
Total Emergency Services		383,750	1,318,000	909,500	221,000	3,145,000	6,367,000	2,487,000	1,260,000	1,180,000	2,873,000	20,144,250	



Ten-Year Capital Budget Summary
2022

Draft for Information Purposes

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total	Funding Source
Development Services													
Strategy and Administration													
DS-19-019	City View Software Enhancements	500,000	370,000									870,000	Building Code Enforcement
DS-22-001	Heritage District Study		100,000									100,000	Deferred Revenue
DS-22-002	Thinking Green Development Standards Review and Sustainable Community Energy		50,000	50,000	50,000	50,000						200,000	Admin DC, 10% CCC
DS-23-001	Community Secondary Plans			250,000	250,000	250,000						1,000,000	Admin DC, 10% CCC
DS-24-001	Zoning Bylaw Review			100,000								100,000	Admin DC, 10% CCC, General Capital
DS-31-001	Official Plan Review										1,000,000	1,000,000	Admin DC, 10% CCC, General Capital
Total Strategy and Administration		500,000	520,000	300,000	400,000	300,000	250,000						
Total Development Services		500,000	520,000	300,000	400,000	300,000	250,000					1,000,000	3,270,000
Community Parks, Recreation & Culture													
Parks Operations													
CP-22-001	Radial Line Trail Extension to Green Lane and Safety Fencing		246,115									246,115	Deferred Revenue, Parks DC
CP-22-002	Nokiidaa Trail - Parking Lot Expansion		185,700									185,700	Roads DC
CP-22-003	Ross Family Complex Pickleball Courts and Windscreens		167,900									167,900	Deferred Revenue
CP-22-004	Holland Landing Community Centre - Splashpad Remediation		208,400									208,400	Parks
CP-22-005	Ridgeview Park Tennis Courts		12,000									12,000	Parks
CP-22-006	Queensville Park Tennis Courts		15,000									15,000	Parks
CP-22-007	404 Town Gateway Feature		80,000	320,000								400,000	General Capital
CP-23-001	Civic Centre Precinct Park Detailed Design and Construction			150,000	150,000		2,500,000					2,800,000	Parks DC, 10% CCC
CP-23-002	Brown Hill Park - Playground Replacement			90,000								90,000	Parks
CP-23-003	Parks Standards Update			30,000								30,000	Parks DC, 10% CCC, Parks
CP-24-001	Mount Albert Community Centre Park Redevelopment (Phase 2)				500,000							500,000	Parks DC, 10% CCC
CP-24-002	Anchor Park Enhancements				750,000							750,000	Parks DC, 10% CCC
CP-25-001	Stonehill/ Rosebank Park - Playground Replacement					60,000						60,000	Parks
CP-25-002	King Street Park - Playground Replacement					90,000						90,000	Parks
CP-26-001	Sharon Hills Park - Playground Replacement						180,000					180,000	Parks
CP-26-002	North Union Community Centre - Playground Replacement						90,000					90,000	Parks
CP-27-001	Queensville Park Redevelopment - Phase 2							500,000				500,000	Parks DC, 10% CCC
CP-27-002	Sports Complex Park Redevelopment							1,500,000				1,500,000	Parks DC, 10% CCC
CP-27-003	Active Transportation/Trail Master Plan Review							50,000				50,000	Parks DC, 10% CCC
CP-27-004	Sharon Park - Playground Replacement							90,000				90,000	Parks
CP-28-001	Mount Albert Lions Park Redevelopment								2,500,000			2,500,000	Parks DC, 10% CCC
CP-28-002	Vivian Creek Park - Playground Replacement								180,000			180,000	Parks
Total Parks Operations			915,115	590,000	1,400,000	150,000	270,000	4,640,000	2,680,000				10,645,115
Facilities													
CP-22-008	North Union Community Centre Exterior Basement Stairwell Concrete Paving		15,000									15,000	Building
CP-22-009	Holland Landing Community Centre Floor Scrubber Replacement		10,000									10,000	Building
CP-22-010	Mount Albert Community Centre Accessibility Ramp Replacement		90,000									90,000	Building
CP-22-011	Sports Complex Ice Edger/Levelling System Replacement		10,000									10,000	Building
CP-22-012	Building Automation System - Civic Centre Replacement		90,000									90,000	Building
CP-22-013	Temperance Hall & Temple Visitors Centre Servicing		111,500									111,500	Buildings, Arts CCC
CP-22-014	Mount Albert Community Centre Roof & Cladding Replacement		150,000									150,000	Building
CP-22-015	Sports Complex - 2 HVAC Units Replacement		35,000									35,000	Building
CP-22-016	Sports Complex Refrigeration Plant Replacements		346,000									346,000	Building
CP-22-017	Civic Centre Boilers and HVAC Replacement		80,000									80,000	Building
CP-22-018	Civic Centre Atrium Skylight Gallery Windows Replacement		25,000									25,000	Building
CP-22-019	Health & Safety- Workspace Ergonomics		10,000									10,000	General Capital
CP-22-020	Electric Vehicle Charging Stations		49,500									49,500	Building
CP-22-021	Staff Space Needs Assessment		150,000									150,000	Admin DC, Building
CP-22-022	Digital Signs		25,000	25,000	25,000	25,000						100,000	CCC-Administrative Facilities



Ten-Year Capital Budget Summary
2022

Draft for Information Purposes

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CP-22-023 Health and Active Living Plaza Building and Park Construction		10,000,000	20,000,000	20,000,000	17,280,000							67,280,000	Roads DC, Parks DC, Library DC, Indoor Rec DC, 10% CCC
CP-22-032 Holland Landing Community Centre HDIP Security Cameras		40,000										40,000	Building
CP-23-004 Sports Complex and Dome Design & Construction			800,000			6,000,000	5,700,000					12,500,000	Indoor Recreation DC, 10% CCC
CP-23-005 North Union Community Centre Exterior Upgrades			20,000									20,000	Building
CP-23-006 North Union Community Centre Roof Assessment and Repairs and Maintenance			15,000									15,000	Building
CP-23-007 Civic Centre & Temperance Hall Site Improvements			340,000									340,000	Building
CP-23-008 Ross Family Complex New Roof and Roof Assessment			10,000					150,000				160,000	Building
CP-23-009 Sports Complex West Arena Shower Replacements			30,000									30,000	Building
CP-23-010 Sports Complex LED Lighting			200,000									200,000	Building
CP-23-011 Sports Complex West Arena Ceiling Deck Replacement			780,000									780,000	Building
CP-23-012 Mount Albert Lions Community Centre Generator			70,000									70,000	Building
CP-24-003 Mount Albert Lions Community Centre Window Replacements				25,000								25,000	Building
CP-24-004 Mount Albert Lions Community Centre Doors Replacement				25,000								25,000	Building
CP-24-005 Mount Albert Lions Community Centre Flat Roof Surrounding HVAC				20,000								20,000	Building
CP-25-003 Civic Centre Council Chambers Refresh					100,000							100,000	Building
CP-25-004 19040 Leslie Street Sanitary Connection and Paving					110,000							110,000	Building
CP-25-005 Ross Family Complex Parking Lot & Sidewalk Replacement					100,000							100,000	Building
CP-25-006 Ross Family Complex Fire Suppression					125,000							125,000	Building
CP-25-007 Mount Albert Lions CC Washroom Renovations					50,000							50,000	Building
CP-25-008 Ross Family Complex Accessible Entrance Replacement					25,000							25,000	Building
CP-25-009 19040 Leslie Street HDIP Security Cameras					15,000							15,000	Building
CP-25-011 Mount Albert Lions Kitchen Renovations					20,000							20,000	Building
CP-25-012 Ross Family Complex LED Lighting					60,000							60,000	Building
CP-27-005 Ross Family Complex Generator							100,000					100,000	Building
CP-27-006 Sports Complex Generator							390,000					390,000	Building
CP-29-001 Holland Landing Community Centre Expansion Design & Construction									1,000,000		12,000,000	13,000,000	Indoor Recreation DC, 10% CCC
CP-29-002 Mount Albert Community Centre Expansion Design & Construction									500,000		7,884,000	8,384,000	Indoor Recreation DC, 10% CCC
CP-31-001 Civic Centre Atrium Skylight Gallery Windows											300,000	300,000	Building
Total Facilities		11,237,000	22,290,000	20,095,000	17,910,000	6,000,000	6,190,000	150,000	1,500,000		20,184,000	105,556,000	
Parks Fleet													
CP-22-024 Parks Supervisor Pick-up Truck (P14-23) Replacement		80,000										80,000	Vehicle Replace tax levy
CP-22-025 2011 FMG M35 Trailer (10ft) (P11-54) Replacement		8,000										8,000	Vehicle Replace tax levy
CP-22-026 2014 John Deere 1445 62" Deck (P14-416) Replacement		26,000							30,000			56,000	Vehicle Replace tax levy
CP-22-027 2011 RP L2 Landscaping Trailer Replacement		10,000										10,000	Vehicle Replace tax levy
CP-22-028 Flat Deck Truck with Aluminium Chipper Box (P12-12) Replacement		120,000										120,000	Vehicle Replace tax levy
CP-22-029 Landscape Trailer (P06-51) Replacement		18,000										18,000	Vehicle Replace tax levy
CP-22-030 Ten Foot Mower (P13-55) Replacement		80,000										80,000	Vehicle Replace tax levy
CP-23-013 John Deere Utility Tractor (P09-47) Replacement			43,500									43,500	Vehicle Replace tax levy
CP-23-014 2018 Kubota Zero Turn Mower (P18-411) Replacement			25,000							28,000		53,000	Vehicle Replace tax levy
CP-23-015 Turf Overseeder (P95-499) Replacement			16,000									16,000	Vehicle Replace tax levy
CP-23-016 Bannerman Turf Topdresser (P03-499) Replacement			16,500									16,500	Vehicle Replace tax levy
CP-23-017 2018 Zero Turn Mower incl. Canopy, Grass Catcher (P18-410) Replacement			25,000					27,000				52,000	Vehicle Replace tax levy
CP-23-018 2015 Chevrolet Silverado CK35743 (3500HD) - 1 Ton (P15-11) Replacement			70,000							75,000		145,000	Vehicle Replace tax levy
CP-23-019 2010 Snow Plow 8' HORST Snow blade w/rd Replacement			10,000									10,000	Vehicle Replace tax levy
CP-23-020 2012 Bannerman True Play Groomer Replacement			10,000									10,000	Vehicle Replace tax levy
CP-23-021 2015 Toro Groundsmaster 4010-D (P15-413) Replacement			70,000							75,000		145,000	Vehicle Replace tax levy
CP-24-006 Small Articulating Loader (With Plow Blade, forks & bucket) (New)				125,000								125,000	Parks DC, 10% CCC
CP-24-007 2011 8.5 ft Snow Plow Attachment - T29				10,000								10,000	Vehicle Replace tax levy
CP-24-008 2011 8.5 ft Snow Plow Attachment - T28				10,000								10,000	Vehicle Replace tax levy
CP-24-009 2016 Jeep Wrangler 2-dr 4X4 (P16-32) Replacement				50,000							55,000	105,000	Vehicle Replace tax levy
CP-24-010 2009 Diamond Groomer - RP Trailers (P09-58) Replacement				10,000								10,000	Vehicle Replace tax levy
CP-24-011 2019 Zero Turn Mower (P19-414) Replacement				21,000					24,000			45,000	Vehicle Replace tax levy
CP-24-012 2019 Zero Turn Mower (P19-415) Replacement				21,000					24,000			45,000	Vehicle Replace tax levy



Ten-Year Capital Budget Summary
2022

Draft for Information Purposes

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total	Funding Source
CP-24-013 2019 Polaris Ranger XP 900 EPS (P19-41) Replacement				24,000					27,000			51,000	Vehicle Replace tax levy
CP-25-013 2018 F350 4x4 with Plow (P18-24) Replacement					80,000							80,000	Vehicle Replace tax levy
CP-25-014 2014 Cut Tractor incl. Cab, Heat, AC, Radio, Turf Tires					40,000							40,000	Vehicle Replace tax levy
CP-26-003 Trailer (New)						10,000						10,000	Parks DC, 10% CCC
CP-26-004 2015 WEBE WL1 Equipment Trailer WL1600						11,500						11,500	Vehicle Replace tax levy
CP-27-007 2017 Bluebird Sod Cutter/Spreader/eDraulic Ram (P17-49) Replacement							10,000					10,000	Vehicle Replace tax levy
CP-27-008 2016 ST Cargo Trailer 6X12 Enclosed White (P15-56) Replacement							6,000					6,000	Vehicle Replace tax levy
CP-27-009 2020 Pick-up, 3500 Crew Cab, plow, sander(P20-14) Replacement							88,500					88,500	Vehicle Replace tax levy
CP-27-010 2020 1 ton Truck C/W Alum service body (P20-15) Replacement							92,000					92,000	Vehicle Replace tax levy
CP-27-011 2020 Pick-up, 3500 Crew Cab, plow, sander(P20-13) Replacement							88,500					88,500	Vehicle Replace tax levy
CP-27-012 2020 Truck, 1 ton C/W Alum service body (P20-16) Replacement							88,000					88,000	Vehicle Replace tax levy
CP-28-003 2018 RP Trailers, 22ft Tandem Landscape Dump (P18-50) Replacement								14,000				14,000	Vehicle Replace tax levy
CP-28-004 2009 Show Mobile/Event Trailer (P09-52) Replacement								165,000				165,000	Vehicle Replace tax levy
CP-28-005 2015 Cat Skid Steer Loader (P15-412) Replacement								65,000				65,000	Vehicle Replace tax levy
CP-29-003 2018 22ft Landscape Trailer (P19-51) Replacement									17,000			17,000	Vehicle Replace tax levy
CP-29-004 Flat Deck Truck with Aluminium Chipper Box (P12-12) Replacement									130,000			130,000	Vehicle Replace tax levy
CP-30-001 Light Roll Off Garbage Truck (P20-15) Replacement										210,000		210,000	Vehicle Replace tax levy
Total Parks Fleet		342,000	286,000	271,000	120,000	21,500	373,000	271,000	252,000	388,000	55,000	2,379,500	
Facilities Fleet													
CP-22-031 Sports Complex Ice Resurfacer Replacement		90,000										90,000	Building
CP-23-022 Pickup Truck 3/4 Ton 4X4 Replacement			55,000									55,000	Building
CP-23-023 Pickup Truck 1/2 Ton 4X4 (New)			45,000									45,000	Building
CP-24-014 2018 Chev Silverado 1500 4WD Doub (F17-22) Replacement				38,500							42,000	80,500	Building
CP-25-015 2015 Chevrolet Silverado CK25743(3/4 Ton 4X4 pickup) (F15-21) Replacement					44,000							44,000	Building
CP-25-016 Sports Complex Ice Resurfacer					90,000							90,000	Building
CP-25-017 2015 Enclosed Trailer (F15-51) Replacement					10,000							10,000	Building
CP-27-013 2020 Mitsubishi Outlander (F20-31) Replacement							46,000					46,000	Building
Total Facilities Fleet		90,000	100,000	38,500	144,000		46,000				42,000	460,500	
Total Community Parks, Recreation & Culture		12,584,115	23,266,000	21,804,500	18,324,000	6,291,500	11,249,000	3,101,000	1,752,000	388,000	20,281,000	119,041,115	



Ten-Year Capital Budget Summary
2022

Draft for Information Purposes

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total	Funding Source	
Community Infrastructure & Environmental Services														
Capital Program and Traffic Engineering														
CI-20-040	Highway 48 Sidewalk	201,250	460,000									661,250	Roads DC	
CI-20-041	Downtown Mount Albert - Centre Street Revitalization	590,000	540,000									1,130,000	Grant, Roads DC, Capital Fund - Tax (Roads)	
CI-21-004	CIES Asset Management Program	62,500	60,000									122,500	General Capital	
CI-21-008	East Townline Bridge 113 - Design and Reconstruction	900,000	3,430,000									4,330,000	Due from Other Municipalities, Capital Fund - Tax (Roads)	
CI-22-001	New Streetlight Construction		46,000									46,000	Roads DC	
CI-22-002	Employment Lands Servicing Strategies		120,000									120,000	Sewer DC	
CI-22-003	Sign Retroreflectivity & Radar/Driver Feedback Boards		25,000									25,000	Capital Fund - Tax (Roads)	
CI-22-004	New Drone and GPS Mapping Unit Replacement		25,000									25,000	Fill & Site Alteration	
CI-22-005	Bridges 108 & 110 - Design Updates		151,000									151,000	Capital Fund - Tax (Roads)	
CI-22-006	2022 Road Rehabilitation Program		1,240,000									1,240,000	Grants, Capital Fund - Tax (Roads)	
CI-22-007	2022 Miscellaneous Concrete Rehabilitation		146,000									146,000	Grants, Capital Fund - Tax (Roads)	
CI-22-008	Downtown Holland Landing - Yonge Street Revitalization		330,000									330,000	Working Capital, Roads DC	
CI-22-009	Queensville Sideroad & Centre St Intersection Design		70,000									70,000	Capital Fund - Tax (Roads)	
CI-22-010	Municipal Structures Asset Management Plan Program		85,000									85,000	Capital Fund - Tax (Roads)	
CI-22-011	Winter Operations Modernization Program (Modernization)		50,000									50,000	Grant, Winter Operations	
CI-23-001	New Sidewalk - Design		65,000		50,000		80,000		100,000			295,000	Roads DC	
CI-23-002	Road Rehabilitation Program		1,370,000	1,420,000	1,470,000	1,520,000	1,620,000	1,820,000	2,020,000	2,070,000	2,135,000	15,445,000	Grants, Capital Fund - Tax (Roads)	
CI-23-003	York Durham Line Road Safety & Embankment Improvement		65,000									65,000	Capital Fund - Tax (Roads)	
CI-23-004	New Streetlight (Design)		40,000		40,000		40,000		60,000		75,000	255,000	Roads DC	
CI-23-005	LED Streetlight Conversion Strategy		350,000	600,000	800,000	1,150,000	1,400,000	3,200,000	265,000	500,000	600,000	8,865,000	Capital Fund - Tax (Roads)	
CI-23-006	Corporate Asset Management Program		500,000									500,000	General Capital	
CI-23-007	Stormwater Management Master Plan		200,000				150,000					350,000	Sewer DC, Sewer Infrastructure	
CI-23-008	Miscellaneous Concrete Rehabilitation		125,000	100,000	100,000	100,000	125,000	150,000	175,000	175,000	175,000	1,225,000	Grants, Capital Fund - Tax (Roads)	
CI-23-009	Downtown Holland Landing - Yonge Street Revitalization		200,000	500,000								700,000	Working Capital Reserve	
CI-23-010	Alice Street & Valley Mills Storm Outfalls		205,000	850,000								1,055,000	Infrastructure - Sewer	
CI-23-011	Sign Retroreflectivity & Replacement		12,000	16,500	17,000	17,500	18,500	19,000	20,000	20,500	21,000	162,000	Capital Fund - Tax (Roads)	
CI-23-012	Radar/Driver Feedback Boards & Traffic Camera		25,000			25,000				25,000		75,000	Capital Fund - Tax (Roads)	
CI-23-013	New Sidewalk - Construction		430,000	365,000	200,000	550,000	1,000,000	1,000,000		1,200,000		4,745,000	Roads DC	
CI-23-014	Structure Rehabilitation/Replacement Program - Design		150,000	100,000	150,000	80,000	60,000	40,000	350,000	105,000		1,035,000	Grant	
CI-23-015	Structure Rehabilitation/Replacement Program - Construction		1,200,000	1,500,000	275,000	450,000	185,000	170,000	125,000	3,500,000	295,000	7,700,000	Capital Fund - Tax (Roads)	
CI-24-001	Downtown Mount Albert - Centre Street Revitalization		1,450,000									1,450,000	Roads DC, Grant, General Capital	
CI-24-002	Stormwater Pond Rehabilitation			200,000	385,000	375,000	200,000	755,000	225,000	1,085,000	260,000	3,485,000	Capital Fund - Tax (Roads)	
CI-24-003	New Streetlight - Construction			175,000		175,000		175,000		300,000		825,000	Roads DC	
CI-24-004	Municipal Structure Asset Management Program			75,000		75,000		80,000		80,000		310,000	General Capital	
CI-27-001	Transportation Master Plan						150,000					150,000	Roads DC	
CI-30-001	Drone & GPS Mapping Unit Replacement									22,000		22,000	Fill & Site Alteration	
Total Capital Program and Traffic Engineering		1,753,750	6,778,000	4,937,000	7,351,500	3,487,000	4,517,500	5,028,500	7,409,000	3,340,000	9,082,500	3,561,000	57,245,750	
CIES Fleet														
CI-22-012	Large Volume Snowblower (New)		60,000									60,000	Roads DC	
CI-22-013	Roads Supervisor Pick-up Truck (R-14-22) Replacement		80,000									80,000	Vehicle Replace tax levy	
CI-22-014	2 Flat Deck Trucks with Dumpboxes (R-13-12) and (R-15-11) Replacement		220,000									220,000	Vehicle Replace tax levy	
CI-22-015	Fill Program Administrative Support Vehicle (New)		80,000									80,000	Fill & Site Alteration	
CI-23-016	Brush Chipper Vermeer BC1400 (R97-44) Replacement			41,500								41,500	Vehicle Replace tax levy	
CI-23-017	2011 Freightliner M2-106V with Body Plow & Wing (R11-05) Replacement			168,000								168,000	Vehicle Replace tax levy	
CI-23-018	Frontend Loader Cat 930G (R06-42) Replacement			116,000								116,000	Vehicle Replace tax levy	
CI-23-019	Grader Volvo G 940 (R07-41) Replacement			220,000								220,000	Vehicle Replace tax levy	
CI-23-020	2015 Chevrolet Silverado W/T CK25943 (2500HD) (3/4 Ton 4X4 Pickup) (R15-21) Rep			47,500						50,000		97,500	Vehicle Replace tax levy	
CI-23-021	Tractor 6115D + Diamond 21" Side Boom (R13-411) Replacement			107,000								107,000	Vehicle Replace tax levy	
CI-23-022	2000 Trailer, Roller (R00-53) Replacement			12,000								12,000	Vehicle Replace tax levy	
CI-23-023	2004 Trailer, Tandem Flat Deck (R05-52) Replacement			15,000								15,000	Vehicle Replace tax levy	

Draft for Information Purposes



Ten-Year Capital Budget Summary 2022

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total	Funding Source
CI-23-024 2004 Culvert Steamer (R04-416) Replacement			15,000									15,000	Vehicle Replace tax levy
CI-23-025 2011 Trackless Grinder attachment (R11-45) Replacement			46,800									46,800	Vehicle Replace tax levy
CI-24-005 2014 Tandem Roller Trailer (R14-51) Replacement				16,000								16,000	Vehicle Replace tax levy
CI-24-006 2014 Freightliner 114SD/6T Tandem with Plow and Wing/Sander (R14-03) Replacement				207,000								207,000	Vehicle Replace tax levy
CI-24-007 2018 CHEV Silverado 1500 4WD Crew (R17-24) Replacement				43,800								43,800	Vehicle Replace tax levy
CI-25-001 1.5 Ton Ride on Roller (R13-47) Replacement					35,000							35,000	Vehicle Replace tax levy
CI-25-002 Asphalt Hot Box (R13-48) Replacement					32,000							32,000	Vehicle Replace tax levy
CI-25-003 2015 Freightliner 108 SD Plow/Dump (R16-04) Replacement					200,000							200,000	Vehicle Replace tax levy
CI-25-004 2020 Silverado Patrol Truck (R20-14) Replacement					80,000							80,000	Vehicle Replace tax levy
CI-26-001 2019 Mitsubishi RVR CS45-E (R19-32) Replacement						30,000						30,000	Vehicle Replace tax levy
CI-26-002 2015 Trackless MT6 (Sander+Snow Blower+Plow) (R15-413) Replacement						130,000						130,000	Vehicle Replace tax levy
CI-26-003 2016 Freightliner Plow/Dump (Viking Plow Equip't) (R16-04) Replacement						202,000						202,000	Vehicle Replace tax levy
CI-26-004 2017 Freightliner I08SD (Plow/Dump) (R16-07) Replacement						227,000						227,000	Vehicle Replace tax levy
CI-26-005 2019 Ford Super Duty F-550XL (R19-13) Replacement						103,000						103,000	Vehicle Replace tax levy
CI-27-002 2012 Hydro Seeder and Trailer (R12-415) Replacement							14,000					14,000	Vehicle Replace tax levy
CI-27-003 2020 Mitsubishi Outlander (R20-31) Replacement							43,000					43,000	Vehicle Replace tax levy
CI-28-001 Sweeper for Loader CAT (R13-410) Replacement								30,000				30,000	Vehicle Replace tax levy
CI-28-002 2018 Freightliner 114SD and attachments (Roll-off Truck) (R18-02) Replacement								435,000				435,000	Vehicle Replace tax levy
CI-29-001 Snowplow Attachment HLA (R13-42A) Replacement									16,000			16,000	Vehicle Replace tax levy
CI-29-002 2019 John Deere Sidewalk Tractor (R19-412) Replacement									56,000			56,000	Vehicle Replace tax levy
CI-29-003 Kubota Loader L5240 (P08-44) Replacement									45,000			45,000	Vehicle Replace tax levy
CI-29-004 2 Flat Deck Trucks with Dumpboxes (R-13-12) and (R-15-11) Replacement									230,000			230,000	Vehicle Replace tax levy
CI-31-001 2020 Freightliner, 5 Ton Truck c/w plows (R20-05) Replacement											280,000	280,000	Vehicle Replace tax levy
Total CIES Fleet		440,000	788,800	266,800	347,000	692,000	57,000	465,000	347,000	50,000	280,000	3,733,600	
Total Community Infrastructure & Environmental Services	1,753,750	7,218,000	5,725,800	7,618,300	3,834,000	5,209,500	5,085,500	7,874,000	3,687,000	9,132,500	3,841,000	60,979,350	
Total Capital Program	2,559,750	21,763,625	31,352,750	32,270,050	23,638,240	15,393,350	23,255,900	14,010,700	7,138,960	11,446,300	29,116,050	211,945,675	



Ten Year Capital Budget Funding Summary
2022

Draft for Information Purposes

	LTD Budget	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Tax Levy	201,250											201,250
Development Charges												
Fire		94,000				2,000,000	5,150,000				2,715,000	9,959,000
Administration		120,000	270,000	315,000	373,500	225,000				103,500	400,000	1,807,000
Indoor Recreation		6,963,000	14,124,000	13,403,000	12,032,000	5,400,000	5,130,000		1,350,000		18,684,000	77,086,000
Wastewater		120,000	100,000				75,000					295,000
Outdoor Recreation		943,115	1,683,000	2,908,500	1,379,000	9,000	4,095,000	2,250,000				13,267,615
Roads	181,000	1,093,100	1,385,000	1,985,000	290,000	725,000	1,270,000	1,175,000	160,000	1,500,000	75,000	9,839,100
Library		1,746,750	3,506,375	4,358,542	3,080,595	25,425	10,395	11,295	12,195	76,095	486,495	13,314,162
Subtotal Development Charges	181,000	11,079,965	21,068,375	22,970,042	17,155,095	8,384,425	15,730,395	3,436,295	1,522,195	1,679,595	22,360,495	125,567,877
Community Capital Contributions												
Administrative Facilities		25,000	25,000	25,000	25,000							100,000
10% Mandatory DC Reduction		505,750	1,105,375	1,148,508	909,455	628,825	1,026,155	251,255	151,355	19,955	1,354,055	7,100,688
Economic Development Initiatives & Servicing		120,000		40,000								160,000
Art & Cultural Heritage		55,750										55,750
Subtotal Community Capital Contributions		706,500	1,130,375	1,213,508	934,455	628,825	1,026,155	251,255	151,355	19,955	1,354,055	7,416,438
Reserves												
Working Capital		215,000		60,000	50,000			50,000			110,000	485,000
Fill and Site Alteration		105,000								22,000		127,000
Roads	450,000	2,367,220	1,940,200	2,779,700	1,840,200	2,430,700	2,341,700	4,907,200	1,798,200	6,168,700	2,279,200	29,303,020
Facilities		1,171,250	1,565,000	108,500	749,000		536,000	150,000			342,000	4,621,750
Emergency Services		149,750	178,000	769,500	146,000	1,125,000	195,000	487,000	230,000	110,000	115,000	3,505,250
General Capital	204,500	150,000	920,000	724,000		75,000		80,000		80,000	500,000	2,733,500
Information Technology	150,000	557,500	335,000	250,000	320,000	210,000	235,000	165,000	215,000	300,000	285,000	3,022,500
Winter Operations		17,500										17,500
Library		115,260	234,200	179,200	267,190	259,100	167,850	321,150	211,410	188,750	185,500	2,129,610
Outdoor Recreation		235,400	105,000		150,000	270,000	90,000	180,000				1,030,400
Building Code	500,000	370,000										870,000
Vehicle & Equipment - Tax		782,000	2,214,800	552,800	612,000	723,500	1,592,000	2,736,000	1,629,000	1,508,000	378,000	12,728,100
Sewer			305,000	850,000			75,000					1,230,000
Water					57,500					57,500		115,000
Subtotal Reserves	1,304,500	6,235,880	7,797,200	6,273,700	4,191,890	5,093,300	5,232,550	9,076,350	4,083,610	8,434,950	4,194,700	61,918,630
Deferred Revenue		367,900										367,900
Grants	267,000	716,717										983,717
Stimulus Funding	156,000	230,000	481,200	1,137,200	481,200	481,200	481,200	481,200	481,200	481,200	481,200	5,372,800
Due from Other Municipalities	450,000	1,715,000										2,165,000
Gas Tax		711,663	875,600	675,600	875,600	805,600	785,600	765,600	900,600	830,600	725,600	7,952,063
Total Capital Program Funding	2,559,750	21,763,625	31,352,750	32,270,050	23,638,240	15,393,350	23,255,900	14,010,700	7,138,960	11,446,300	29,116,050	211,945,675



Mayor and Council Community Initiatives 2022 Operating Budget

New Requests not included in 2022 Proposed Budget

	Community Initiatives - Ongoing	Community Initiatives - One Time	2022 Budget	2021 Budget	Variance \$	Variance %
Expenditures						
Committees						
Committees Groups Appointed by Council						
Heritage Committee	2,000		2,000	2,000		
Ec Dev Advisory Committee	2,000		2,000	2,000		
EG Accessibility Advisory Committee	2,000		2,000	2,000		
Art & Culture Advisory Committee	1,000	6,000	7,000	6,000	1,000	
Environmental Advisory Committee	2,500		2,500	2,500		
Trails Committee	1,000		1,000	1,000		
Diversity & Inclusion Advisory Committee	2,000		2,000	2,000		
Total Committees Groups Appointed by Council	12,500	6,000	18,500	17,500	1,000	6%
Working Groups						
Santa Claus Parade	8,000		8,000	8,000		
Farmers' Market	7,600		7,600	7,600		
Road Watch Committee (CAC)	2,000		2,000	1,000	1,000	100%
Broadband Working Committee	2,500		2,500	2,000	500	25%
Total Working Groups	20,100		20,100	18,600	1,500	8%
Community Groups						
River Drive Park Community Group				1,500	-1,500	-100
North Union Community Group	1,000		1,000	1,000		
Holland Landing Community Group	2,600		2,600	2,000	600	30%
Queensville Sharon Community Group	2,000		2,000	2,000		
Total Community Groups	5,600		5,600	6,500	-900	(14%)
Subtotal Committees	38,200	6,000	44,200	42,600	1,600	4%
Community Grants						
Car Show Group	3,000		3,000	2,000	1,000	50
Routes Connecting Communities	5,000		5,000	2,500	2,500	100%
Smart Commute	8,000		8,000	8,000		
Sharon Temple Museum	40,000		40,000	40,000		
Sharon Temple-Canada Day	3,000		3,000	3,000		
East Gwillimbury Agricultural	750		750	750		
East Gwillimbury Gardeners	1,000		1,000	1,000		
York Region Seniors Games				600	-600	-100
Chamber of Commerce Tourism	8,500		8,500	8,500		
Total Community Grants	69,250		69,250	66,350	2,900	4%

Other						
Canada Day - Town Event	19,000		19,000	14,000	5,000	36%
Music at Civic Square	8,500		8,500	8,500		
Community Events	7,300		7,300	7,300		
Committee Contingency	5,000		5,000	5,000		
Remembrance Day Ceremony	2,000		2,000	2,000		
Chamber of Commerce Breakfast	1,225		1,225	1,225		
Volunteer Recognition Ceremony	4,830		4,830	4,830		
Pancake Breakfast	1,300		1,300	1,300		
Tapestry of Taste	12,000		12,000	12,000		
New Year's Eve Family Event	10,000		10,000	10,000		
Family Day	2,500		2,500	2,500		
Easter Hikes	1,500		1,500	1,500		
Halloween Hikes	2,700		2,700	2,700		
Nature Day	3,000		3,000	3,000		
Total Other	80,855		80,855	75,855	5,000	7%
Total Expenditures	188,305	6,000	194,305	184,805	9,500	5%
Revenues						
Music at Civic Square	-300		-300	-300		
Community Events	-1,000		-1,000	-1,000		
Farmers' Market	-2,100		-2,100	-2,100		
New Year's Eve Family Event	-2,000		-2,000	-2,000		
Total Revenues	-5,400		-5,400	-5,400		
Total Revenues	-5,400		-5,400	-5,400		
Transfers						
Art & Culture Advisory Committee		-6,000	-6,000	-5,000	-1,000	20%
Total Transfers		-6,000	-6,000	-5,000	-1,000	20%
Total Transfers		-6,000	-6,000	-5,000	-1,000	20%
NET BUDGET	182,905	0	182,905	174,405	8,500	5%

2021 ADVISORY COMMITTEE/COMMUNITY GROUP FUNDING

Group Name

Department/Branch

Type of Funding

2021 APPROVED FUNDING

2021 APPROVED FUNDING REQUEST **\$ 2,000.00**

DESCRIBE HOW FUNDS WERE USED

Chamber Awards Sponsorship - 2 awards,

BENEFIT TO COMMUNITY

EDAC sponsorship of two chamber awards provided recognition both the Chamber of Commerce and more importantly businesses in East Gwillimbury. While the gala announcing winners has not yet occurred (November 4th), some 7 businesses were nominated for the Business Community Service award, and 17 for the Pandemic Pivot Honour Roll. The latter is a special focus award given the difficult time businesses have endured in the past 18 months. We do not yet know if it will be needed for another year.

EXPENDITURE DETAILS - CURRENT YEAR

DATE	EXPENDITURE DETAIL	AMOUNT
September	Business Community Service Award	\$ 600
September	Pandemic Pivot Honour Role	\$ 600
Total Expenditures to Date		\$ 1,200.00
Expected Expenditures to December 31, 2021		
December	Potential EDAC thank you lunch or gift cards if face to face is not possible	\$ 300
Total Expenditures Expected to December 31, 2021		\$ 300.00
Total 2021 Expected Expenditures		\$ 1,500

2022 FUNDING REQUEST

Additional Information to support Funding Request

All of the above again, plus the possibility of offsite, fee-based education for selected committee members. The fees would include necessary travel and parking.

2022 FUNDING REQUESTED AMOUNT **\$ 2,000.00**

Do you wish to present this request to Council during the 2022 Budget Deliberations?

2021 ADVISORY COMMITTEE/COMMUNITY GROUP FUNDING

Group Name

Department/Branch

Type of Funding

2021 APPROVED FUNDING

2021 APPROVED FUNDING REQUEST **\$ 6,000.00**

DESCRIBE HOW FUNDS WERE USED

Due to COVID 19 Pandemic no funds were used.

BENEFIT TO COMMUNITY

not applicable

EXPENDITURE DETAILS - CURRENT YEAR

DATE	EXPENDITURE DETAIL	AMOUNT
Oct-21	EG Chamber of Commerce: Award Sponsor	\$ 509
	Total Expenditures to Date	\$ 509.00

Expected Expenditures to December 31, 2021

Nov 5, 2021	Art Show & Sale - Awards	
	- Mayor's Selection	\$ 200
	- First Place	\$ 200
	- Runner Up	\$ 150
	- Honourable Mention	\$ 100
	- Youth Artist	\$ 100
	- Juror Honorarium	\$ 100
	Facebook Promotions	\$ 150
	Total Expenditures Expected to December 31, 2021	\$ 1,000.00
	Total 2021 Expected Expenditures	\$ 1,509

2022 FUNDING REQUEST

DESCRIPTION

It is the Committee's hope that Pandemic subsides and it will be able to proceed with its proposed program in 2022. Therefore, the Committee respectfully make the following Requests.

1. THAT Council approves \$1,000 for operating funds;
2. THAT Council approves \$6,000 for the Committee to organize a special pilot project art exhibition and sale in conjunction with the 2022 Tapestry of Taste and operate 2 to 3 virtual art shows.

In conjunction with the Committee's terms of reference, to support community engagement and growth in local arts; foster opportunities for creative expression in public spaces; organize art events to enhance quality of life.

The request for \$1,000 in operating funds are requested to assist with anticipated start-up expenses. These are the same expenses requested in the previous year, but was not used due to the Pandemic Lock-Down. We anticipate that these funds will be used in junction with executing the new Public Art Policy.

It is the Arts & Culture Advisory Committee's intention to pursue collaborations with new parks and facilities which are being built across the municipality that present an opportunity for public art, and to continue to work with staff on the new public art policy. Some specific examples include the planning of celebrations for the 200th anniversary of Mt. Albert, with a permanent work of public sculpture; the ongoing participation in planning and organizing both interior and exterior art installations and display at the future HALP in Queensville; and in light of the recently announced significant revitalization grant for the downtown core of Mt. Albert, participate in the planning for capital art investments. A specific budget projection for this committee's Music Cultural event and Art Show and Sale which it wishes to host on its own or with the Town's Tapestry of Taste. As the Tapestry of Taste was cancelled this year due to the Pandemic, the Committee hosted a "virtual" Art Show and Sale this past September.

2022 FUNDING REQUESTED AMOUNT

\$ 7,000.00

2021 ADVISORY COMMITTEE/COMMUNITY GROUP FUNDING

Group Name

Department/Branch

Type of Funding

2021 APPROVED FUNDING

2021 APPROVED FUNDING REQUEST **\$ 2,000.00**

DESCRIBE HOW FUNDS WERE USED

Buttons were purchased for the National Day of Truth and Reconciliation

BENEFIT TO COMMUNITY

At the Flag raising for National Day of Truth and Reconciliation, Buttons were handed out to attendees and staff members as well as attendees at the Farmer's Market

EXPENDITURE DETAILS - CURRENT YEAR

DATE	EXPENDITURE DETAIL	AMOUNT
Sept 2021	Buttons for National Day of Truth and Reconciliation - purchased by Meeta Gandhi	\$ 506
Total Expenditures to Date		\$ 506.00

Expected Expenditures to December 31, 2021		
	Advance Black History Month 2022 activities including possible author event and events in Dec 2021	\$ 1,000
Total Expenditures Expected to December 31, 2021		\$ 1,000.00
Total 2021 Expected Expenditures		\$ 1,506

2022 FUNDING REQUEST

DESCRIPTION

The Committee will continue to focus on our strategic priorities including promote inclusion by creating strategic partnerships with local organizations and communities to promote awareness, educate and actively work towards healing as regards to Anti-Black racism and Truth and Reconciliation. There will also be a focus on more visible support for Pride 2022 activities and community engagement to celebrate the unique characteristics of East Gwillimbury residents by continuing to seek opportunities to engage with residents and promote diversity and inclusion in Town events and through outreach activities and the promotion of events and other forms of inclusivity within the community

2022 FUNDING REQUESTED AMOUNT **\$ 2,000.00**

2021 ADVISORY COMMITTEE/COMMUNITY GROUP FUNDING

Group Name

Department/Branch

Type of Funding

2021 APPROVED FUNDING

2021 APPROVED FUNDING REQUEST **\$ 5,500.00**

DESCRIBE HOW FUNDS WERE USED

The funds are used in the planning and execution of our annual Farmers' Market which runs for approximately 22 weeks. The following are some of the ways we have used the funds over the years: 1. Market and advertising including Curbex Signage 2. Repair, maintenance and replacement of signage. 3. Memberships and insurance 4. Entertainment including live bands and Disc jockey 5. Events including opening day, Kids day at the market and Final Market Day Celebration 6. Workshops 7. New endeavours such as the Farmers' Friends club and the General Store 8. Supplies to ensure a safe market space 9. Customer appreciation days 10. Vendor and Volunteer awards and certificates 11. Swag bag giveaways and branded merchandise.

BENEFIT TO COMMUNITY

Our Farmers' Market offers our community many benefits. It is a space families want to come to and spend time with their neighbours. A shopping destination where they know they will find amazing vendors that provide local produce, baked goods and creators that sell unique items. After all, The theme of our market is "Grow it, Bake it, Make it".

However, the farmers market is more than that. Our community and the world has experienced new challenges over the last couple of years and it has changed the way consumers shop. They want to source their food needs more locally and they want to support local businesses more than ever. Our community is craving food education and families, seniors and single people want to learn where their food comes from, how it is grown and how to prepare it. They want a relationship with the people who are growing and making the food their families are eating. Our farmers' Market provides that as a hub for everything local from May to October and we adapt yearly to the needs of the community.

In addition, The Farmers' market supports an active lifestyle encouraging the community to come outside smell the fresh air, enjoy the sunshine and interact with their neighbours. Important for both physical and mental health.

We know locally-owned retailers, such as farmers markets, return more than three times as much of their sales to the local economy compared to chain competitors. They create a bond between producer and consumer that does not occur in traditional grocery stores. Farmers markets are especially suited to the small farmer and artisan. We introduced a Young Entrepreneur program this year, to take advantage of the fact we know markets act as incubators for small business. We wanted to offer the youth of our community this unique opportunity.

In addition, our market creates a community of small business owners who get to learn from each other strengthening their businesses over the five months of the market. Our Farmers' Market ticks many boxes and provides many benefits to the community for a relatively small financial commitment.

EXPENDITURE DETAILS - CURRENT YEAR

DATE	EXPENDITURE DETAIL	AMOUNT
2021	Farmers' Market Ontario membership and Insurance	\$ 1,440
2021	Sigma Promotions: Market Swag Bags	\$ 1,792.25
	Sigma Promotions: Safety vests	\$ 394.37
2021	Sigma Promotions: T-shirts for the Farmers' Market Vendors	
2021	Curbex Signage May	\$ 223
2021	Curbex Signage June	\$ 223
2021	Curbex signage July	\$ 223
2021	Curbex signage August	\$ 223
2021	Curbex Signage September	\$ 223
2021	Motorola Walkie Talkies	\$ 384.18
2021	Pylons and Barriers	\$ 121.53
5.2021	Supplies Uline Invoice: Re Channelizer Base and Cone	\$ 1,081
6.2021	The Bulletin Advertisement	\$ 115
2021	Wayne Jones DJ Services	\$ 1,832
2021	Live Entertainment	\$ 3,706.25
2021	Domain Change	\$ 123.06
2021	Food Box boxes, stickers and pamphlets	\$ 278.98
2021	Table Coverings	\$ 649.50
8.2021	Ice cream Truck	\$ 200
9.2021	Casalingo Fries	\$ 400
8.2021	Outdoor games	\$ 33.89
6.2021	Rob The Region - Opening Day	\$ 750
	Vendor Fees	-\$ 20,090
	Total Expenditures to Date	\$ (5,672.99)
Expected Expenditures to December 31, 2021		
	Market Giveaways	\$ 500
	Tents	\$ 2,000
	Total Expenditures Expected to December 31, 2021	\$ 2,500.00
	Total 2021 Expected Expenditures	-\$ 3,173

2022 FUNDING REQUEST

DESCRIPTION

Some of the plans for funding for 2022 includes 1. Launch of equipment rental 2. Farmers' Friends Club children's garden, 3. Launch of our General store (Delayed due to Covid) 4. New wrap for the farmers' market trailer. 5. Monthly Events such as Grand Opening, Christmas in July, Kids Day at the Market, Kids safety Week, Harvest festival, Canada day celebrations etc. 6. Live entertainment monthly and/or DJ 7. Signage and Advertisement 8. Memberships and Insurance 6. An amazing Vendor Orientation 7. Vendor recruitment 8. Customer appreciation event 9. Sponsorship packages 10. Swag bag giveaways and prizes. 11. Children's games

2022 FUNDING REQUESTED AMOUNT

\$ 7,600.00

2021 ADVISORY COMMITTEE/COMMUNITY GROUP FUNDING

Group Name

Department/Branch

Type of Funding

2021 APPROVED FUNDING

2021 APPROVED FUNDING REQUEST **\$ 8,000.00**

DESCRIBE HOW FUNDS WERE USED

No funds were used in 2021

BENEFIT TO COMMUNITY

- Promotion of sustainable travel modes, as alternative to driving alone, via campaigns, contests and challenges.
- Increasing active travel as a means for reducing stress and maintaining physical and mental health.
- Promotion of infrastructure in the community (trails, bike lanes etc.).
- Increased knowledge in cycling and walking in the communities as well as working from home.

EXPENDITURE DETAILS - CURRENT YEAR

DATE	EXPENDITURE DETAIL	AMOUNT
Total Expenditures to Date		\$ -
Expected Expenditures to December 31, 2021		
Total Expenditures Expected to December 31, 2021		\$ -
Total 2021 Expected Expenditures		\$ -

2022 FUNDING REQUEST

We are asking the Town of EG for funding in 2022 - to be able to better support initiatives in the communities that address specific municipal challenges and to continue to operate the program. Proposed activities and priorities for 2022 will depend on the COVID-19 landscape and restrictions. As restrictions continue to ease and commuters return to the workplace, we will need to work harder than ever to promote sustainable travel as a safe means of getting around and prevent even more traffic congestion than before the pandemic. Smart Commute can assist the municipality in the areas that relate to TDM and sustainable, safe and active travel and we will work with Town staff to ensure we are addressing key priorities.

Tentative calendar of Smart Commute events for 2022:

- Winter Commute Month** (February)
- Bike to Work Day** (May)
- Smart Commute Month** (September)
- Walktober** (October)

2022 FUNDING REQUESTED AMOUNT **\$ 8,000.00**

Do you wish to present this request to Council during the 2022 Budget Deliberations?

2021 ADVISORY COMMITTEE/COMMUNITY GROUP FUNDING

Group Name

Department/Branch

Type of Funding

2021 APPROVED FUNDING

2021 APPROVED FUNDING REQUEST **\$ 43,000.00**

DESCRIBE HOW FUNDS WERE USED

Funding provided by the Town of East Gwillimbury is used to assist with the operating costs of the Sharon Temple Site.

BENEFIT TO COMMUNITY

The Sharon Temple National Historic Site & Museum is rated the #1 Tourist Destination in East Gwillimbury by Trip Advisor. This provides a benefit to the community by drawing tourism dollars into other businesses in East Gwillimbury. The site is open to the public five days a week from May to October, allowing residents to enjoy guided tours of the heritage buildings, our accessible and sustainable vegetable gardens and our heritage chicken coop. This year the Town of East Gwillimbury Movie and Music nights were held on our site.

EXPENDITURE DETAILS - CURRENT YEAR

DATE	EXPENDITURE DETAIL	AMOUNT
Jan - August 20	Insurance	\$ 13,358
Jan - August 20	Hydro	\$ 2,984
Jan - August 20	Grounds Mainenance	\$ 17,030
Jan - August 20	Pest Control	\$ 836
Jan - August 20	Security	\$ 1,975
Jan - August 20	Non - Historical Building Maintenance	\$ 12,597

Total Expenditures to Date **\$ 48,780.00**

Expected Expenditures to December 31, 2021

Sept - Dec 2021	Insurance	\$ 6,728
Sept - Dec 2021	Hydro	\$ 1,200
Sept - Dec 2021	Pest Control	\$ 478
Sept - Dec 2021	Security	\$ 250
Sept - Dec 2021	Grounds Mainenance	\$ 500

Total Expenditures Expected to December 31, 2021 **\$ 9,156.00**

Total 2021 Expected Expenditures **\$ 57,936**

2022 FUNDING REQUEST

DESCRIPTION

\$40,000 to continue to provide partial operating cost funding for the Sharon Temple National Historic Site and \$3,000 to support 2022 Canada Day Community Celebration if held.

2022 FUNDING REQUESTED AMOUNT **\$ 43,000.00**

2021 ADVISORY COMMITTEE/COMMUNITY GROUP FUNDING

Group Name

Department/Branch

Type of Funding

2021 APPROVED FUNDING

2021 APPROVED FUNDING REQUEST **\$ 1,000.00**

DESCRIBE HOW FUNDS WERE USED

East Gwillimbury Garden and Horticultural Society--How funds were used in 2021:

- To pay for speakers (9 speakers) for our public meetings. Our meetings are always free and well attended by many EG residents and people as far away as Nova Scotia and Quebec!
- Donation to EG Public Library since they have been instrumental in helping us present our meetings online.
- We were also part of the group that paid for the new sign at the Literacy garden and were an integral part of the design process.
- We continued to work in our public gardens and purchased plants to keep them looking beautiful.
- Donation to EG foodbanks

BENEFIT TO COMMUNITY

East Gwillimbury Gardeners' speaker presentations and YouTube videos offer the community a venue to learn about gardening. Speakers and videos are presented free of charge to the community. We also maintain public Facebook and Instagram pages where the community can ask their gardening questions and receive knowledgeable answers. Our work in the public gardens benefits the community by creating welcoming outdoor spaces. We receive many compliments and thanks for keeping these outdoor spaces beautiful. Volunteers who work in the gardens benefit by learning gardening skills. This year we contributed a Black Cherry tree to the Millennium garden in Mount Albert to commemorate Mount Albert's 200th anniversary (Thank you to the Town of EG for planting the tree and for paying for the plaque).

We also donate to two food banks in East Gwillimbury and work with the town in an advisory capacity regarding the direction of some of their park plans. Our Thumbs Up—EG In Bloom contest is enjoyed by many and encourages home owners to create and maintain beautiful front yard gardens.

EXPENDITURE DETAILS - CURRENT YEAR

DATE	EXPENDITURE DETAIL	AMOUNT
2020-11-25	Donations to Food Banks (Mount Albert & Holland Landing)	\$ 550.00
2020-12-10	New Sign for Literacy Garden (1/4 share of total cost)	\$ 841.25
2021-03-08	Donation to EGPL for program support	\$ 500.00
2021-03-24	Delivery cost for Literacy Garden Sign (1/4 share of total cost)	\$ 81.25
2021 Various	Plants for Literacy Garden and Mill Street Garden	\$ 139.50
2021-06-02	Tree to commemorate Mount Albert's 150th anniversary planted in Millennium Garden	\$ 491.55
2021 Various	Speaker's fees for monthly meetings (open to the public)	\$ 1,575.00
2021-03-08	Seeds for youth	\$ 19.24
Total Expenditures to Date		\$ 4,197.79

Expected Expenditures to December 31, 2021

	Speaker's fees for September, October, & November	\$ 375.00
Total Expenditures Expected to December 31, 2021		\$ 375.00

Total 2021 Expected Expenditures

\$ 4,572.79

2022 FUNDING REQUEST

DESCRIPTION

Funds in 2022 will be spent on:

- Speakers: We have 9 speakers booked for 2022. All are able to present online or in person depending on the pandemic situation on the date of their presentation.
- Planned renovation of a garden bed in Birchard garden, Mount Albert.
- Plants for the various public gardens.
- Running our Junior Gardeners program
- Our community outreach programs with CHATS, Community & Home Assistance To Seniors, and the East Gwillimbury Library.

2022 FUNDING REQUESTED AMOUNT

\$ 1,000.00

2022 STAFFING DETAIL FORM

BC-001

Position Title: Assistant Deputy Fire Chief

Department/Branch: ECSS - Operations

OVERVIEW/DESCRIPTION

The Assistant Deputy Fire Chief is part of the revised ECSS organizational structure that was reported to Council on June 1, 2021. Staff received direction to recruit for this position with a competitive recruitment process and report back on the departments key deliverables that are supported by this position. This conversion request formalizes the permanent full time position and provides the requested details.

The Assistant Deputy Fire Chief is responsible for assisting with the management of emergency service operations, including administration, leadership, and discipline in accordance with the Fire Protection and Prevention Act (FPPA) and collective agreements. This position is responsible for oversight of operations (career and paid-on-call), community education and fire prevention, and training. In addition, the business activities in line with the Town's Strategic Priorities, Community Vision, and Council goals and direction; and modelling and championing the Town's values as a Character Community. This position will support the Town's Emergency Management Program as an alternate CEMC and will collaborate as a part of corporate/department working groups and committees. Additionally, the candidate will be available for "on-call/standby" and emergency response outside regular business hours.

ALTERNATIVES

Operations remain status quo.

IMPLICATIONS

Continue to navigate challenges of managing the composite department of 80+ staff.

COST AND BENEFIT ANALYSIS

Operating Costs

			Full Year
Hours Per Week		35	
Annual Salary	Grade		\$ 127,786
Annual Benefits		25%	\$ 31,946
Professional Development			
Memberships			
Uniforms			
Mileage			\$ -
Total Operating Cost			\$ 159,732

Capital Costs

Furniture & Standard Desktop		
Computer Hardware/Software Beyond Standard		
Total Capital Cost		\$ -
Total Current Year Cost		\$ 159,732

Funding Source

Existing Funding - Salaries and Benefits	\$ 159,732
Other	
Development Fees	\$ -
Tax Rate	\$ -

Total Funding \$ 159,732

2022 STAFFING DETAIL FORM

BC-002

Position Title: Customer Service Representative - Full-time (CSR)

Department/Branch: Customer Service

OVERVIEW/DESCRIPTION

The Recreation Service Office is located at the East Gwillimbury Sports Complex. This current part-time position is a front facing staff and currently only provides recreation service support. This part time contract position is currently being funded by the recreation branch operating budget. In 2020, Council approved the full time Recreation Customer Service position but the position was never staffed due to the pandemic. As we enter 2022, the goal is to have a consistent and corporate wide service delivery approach and align this position with Customer Service so that residents can expect consistent service delivery at various locations during regular and "after" hours. This full time position will offer many of the services that Customer Service does such as tax payment, parking tickets, blue box/green bin purchases to name a few. This position will report into Customer Service but have site supervision from the Recreation team. The reporting model for this position also lays the framework for future staffing requirements for the HALP and to support the Operations Centre.

ANALYSIS OF ALTERNATIVE APPROACHES

This position was previously filled on a rotating contract basis through CPRC and was limited in functionality. This request will enhance the customer experience and provide a comprehensive/holistic Customer Service approach to front line service and to ensure staff provide consistent quality service to residents no matter where the resident chooses to access services.

FRONT DESK SUPPORTED NUMBERS

Recreation Service Desk-Activity Indicators 2017 (based on 12 months) Recreation Service Desk-Activity Indicators 2018 (based on 8 months)

Completed Rental Permits/Program Registrations: 24,561

Completed Rental Permits/Program Registrations: 20,645

Telephone Activity: 2,964 Calls

Telephone Activity: 1,662

Counter Inquiries 3,840

Counter Inquiries: Not tracked for 2018

Email Communications 4,164

Email Communications: 2,676

Recreation SERVICES Desk- Activity Indicators 2021 (SEPTEMBER ONLY)

**September was 50% capacity in the building due to COVID and programs started up third week in September.

Completed Rental Permits/Program Registrations: 1100 (+) transactions

Telephone Activity: 354

Counter Inquiries: 1500

Email Communication: 200

IMPLICATIONS

Increased, enhanced and consistency Customer Experience.

Enhanced internal support/backfill.

Increased payroll/benefits.

Preparation for the growth with the HALP and OPS Centre.

Cross training current CSR staff with Recreation duties.

Consistent Customer Service care across facilities.

COST AND BENEFIT ANALYSIS

Operating Costs

			Full Year
Hours Per Week		35	
Annual Salary	\$54,272 - \$63,846	Grade 5	\$ 59,641
Annual Benefits		25%	\$ 14,910
Professional Development			
Memberships			
Uniforms		\$	-
Mileage		\$	-
Total Operating Cost			\$ 74,551

Capital Costs

Furniture & Standard Desktop	
Computer Hardware/Software Beyond Standard	
Total Capital Cost	
\$ -	
Total Current Year Cost	
\$ 74,551	

Funding Source

Existing Funding - Salaries and Benefits	\$ 74,551
Other	\$ -
Development Fees	\$ -
Tax Rate	
Total Funding	
\$ 74,551	

2022 NEW STAFF REQUEST FORM

BC-003

Position Title: Digital and Marketing Coordinator FT (formerly Communications Assis **Department/Branch:** CS - Communications

OVERVIEW/DESCRIPTION

The position title was previously titled: Communications Assistant (Graphic Design & Marketing). In 2019, Council approved a 2-year contract for the Communications Assistant role. The 2 year contract position was never filled and some of the functions were assumed by an individual hired to create the new eastgwillimbury.ca website. This new request is for a full-time Digital and Marketing Coordinator position. The job title change better reflects the responsibilities. A job evaluation was also completed and the position will be placed in Band 6 Reporting to the Director of Communications. The Digital and Marketing Coordinator is responsible for providing communications, graphic design, photography/video, social media and website support services that promote the Town of East Gwillimbury and the services the municipality delivers. The position will support and work with all departments and, in particular, the Community Parks, Recreation and Culture (CRPC) department. The individual will produce a regular CPRC newsletter and the Recreation Guide including layout, design and production and sell advertising for the guide as well as digital and print advertising within facilities.

ANALYSIS OF ALTERNATIVE APPROACHES

As part of this position, there will be an opportunity to bring in-house items that are currently outsourced, with an opportunity to create advertising and sponsorship revenue for the Town, which could help to offset the cost of this position. Currently there are two full-time functions in the Communications Division. With the development of the website, increased use of social media and a significantly increased body of work which includes communication and community engagement about CPRC and other programs, events, public information centres, planning initiatives, infrastructure development and other major Town initiatives, additional capacity is critical. This position will primarily support CPRC as programs, events and infrastructure initiatives expand. With over 15 EG run or supported community events and growing, public information centres, continued desire to engage the community to promote our 200+ programs a year, drop in programming, facility rental opportunities and birthday party packages the need for consistent messaging and branding is key to that success. Having a dedicated position will be vital to the continued growth and success of all departments programming. This position will also assist in providing consistent and quality marketing materials and website design to other department's residents as the communications teams of two is in need of additional support to continue to maintain current services levels for all departments. As we continue to grow, the requests increase and the current team can no longer meet the demands set out by the departments.

IMPLICATIONS

Increased and enhanced customer experience and recognition. Over the last 5 years, demand for the Town's Communications function has increased. A new position is required. This role will assume responsibility for the Recreation Guide. As such, the costs of producing the guide will be transferred from operating to salary dollars. There is also an opportunity for revenue generation from advertising sales.

COST AND BENEFIT ANALYSIS

Operating Costs

			Full Year
Hours Per Week		35	
Annual Salary	Grade	6	\$ 71,963
Annual Benefits		25%	\$ 17,991
Professional Development			
Memberships			
Uniforms			
Mileage			\$ -
Total Operating Cost			\$ 89,954

Capital Costs

Furniture & Standard Desktop		
Computer Hardware/Software Beyond Standard		
Total Capital Cost		
Total Current Year Cost		\$ 89,954

Funding Source

Existing Funding - Salaries and Benefits	\$ 77,910
Transfer from CPRC (PT Staff/Rec Guide)	\$ 12,044
Development Fees	\$ -
Tax Rate	

Total Funding \$ 89,954

2022 STAFFING DETAIL FORM

BC-004

Position Title: Hybrid Parks/Roads Operator

Department/Branch: CIES/CPRC Joint Position

OVERVIEW/DESCRIPTION

CIES Road Operations branch has been able to meet the regulatory requirements of the Minimum Maintenance Standards with a complement of 7 Operators/Labourers since 2018. With the continued urban growth over this period, highlighted by 36Lkm of roadway and 24km of sidewalk, levels of service expectations are marginally being achieved. An additional Operator will provide necessary winter resourcing for this added inventory and help ensure that adequate staff are available through the balance of the year for ongoing maintenance and construction activities. CPRC Parks Operations will utilize the position during summer months to support maintenance activities of 200+ acres of park and 100+km of trails km from growth. Duties will include primarily Turf and Asset maintenance, in some cases when the position is available in the winter, this position would support expanded winter maintenance activities of park walkways.

ANALYSIS OF ALTERNATIVE APPROACHES

CIES As reported to Council, the Shamrock model is used to balance staff with contracted resources. Given the continued urbanized growth, there is a need for year round maintenance resourcing. During the winter season, supervisory staff commonly supplement front line staff shortages directly impacting effective operational monitoring and supervision of a primary front facing essential service. Year round maintenance activities are increasingly impacted by scheduled staff absences as staff generally are not encouraged to take time off during the winter season. Additional resources are required to ensure routine maintenance is effectively delivered. CPRC Parks operations relies heavily on seasonal staff during peak seasons to maintain assets. In recent years, issues have arisen with hiring seasonal staff and trying to recruit the same people. There is a high amount of turn-over and loss of training and intellectual equity with Seasonal hiring.

IMPLICATIONS

Road maintenance and operations are highly regulated by O Reg. 239/03 (Minimum Maintenance Standards). Urbanized community development since 2018 has continued without added staff resourcing staining the ability to meet these standards and expected levels of service. Through the Shamrock model, supplemental contracted resources will continue to play an important part of the operational service delivery model. Parks maintenance will continue to lose skilled workers to other Municipalities who offer Seasonal staff higher paying positions and full-time opportunities.

COST AND BENEFIT ANALYSIS

Operating Costs

			<u>Full Year</u>
Hours Per Week		42	
Annual Salary	Grade	4	\$ 69,735
Annual Benefits		25%	\$ 17,434
Professional Development			
Memberships			
Uniforms			\$ 500
Mileage			\$ -
Total Operating Cost			\$ 87,669

Capital Costs

Furniture & Standard Desktop		
Computer Hardware/Software Beyond Standard		
Total Capital Cost		\$ -
Total Current Year Cost		\$ 87,669

Funding Source

Existing Funding - Salaries and Benefits	\$ 50,000	
Other		
Development Fees	\$ -	
Tax Rate	\$ 37,669	
Total Funding		\$ 87,669

Eliminating Overdue Fines

To: Library Board

Date: September 10, 2021

Subject: Eliminating Overdue Fines

Origin: Library Management

ANALYSIS/OVERVIEW

The Library Board approved a fines-free model in response to the global pandemic on June 22, 2020. Furthermore, the Library Board supported the continuation of a fines-free model into 2021, approved on December 15, 2020, with the Library Services Budget.

THE FINE-FREE MOVEMENT IN LIBRARIES

The movement in North American public libraries to go fines-free started several years ago but accelerated in 2020 as most library boards removed fines as part of their COVID-19 response to remove barriers in accessing library services. Close to home, a list of libraries has joined the movement, including Newmarket, Bradford, Vaughan, Ajax, Barrie, Innisfil, Markham, Scugog, and many more. These are systems that have permanently eliminated fines, while many additional libraries are temporarily fines-free due to the provincial state of emergency.

The following York Region Libraries have made changes to their fines program:

Library	Fine Program
Aurora PL	No fines on any materials
Vaughan PL	No fines on any materials
Georgina PL	Fine Free pilot project until Dec 2021
Markham PL	No fines on Teen or Children's cards
Newmarket PL	No fines on all Children's materials
Richmond Hill PL	Fines free for 2021

Library experts agree that there are key reasons to eliminate fines:

1. Fines go against the core library value of providing equitable library service
2. Access to books promotes lifelong literacy
3. Fines are not a sustainable revenue model for public libraries as digital circulation grows and user borrowing trends shift. Fines represent a small percentage of the Library's overall revenue while standing in the way of access to information and literacy. A person having internet access and a device to access digital material will never pay fines, but a person who uses physical books will.
4. The staff-time and effort to collect fines can be more than the fine itself
 - a. Time spent running and mailing notices
 - b. Cost of postage for mailers
 - c. Time spent on customer interaction and potential negotiation of reducing fines
5. Research suggests that eliminating fines can increase circulation and active card holders. "Checkouts rose 10% at Salt Lake City Public Library, and the number of new cardholders rose 3.5%. Getting rid of fines brought new people into the library and allowed previous users to return" (*Imagining A Fine-Free Future*. <https://americanlibrariesmagazine.org/blogs/the-scoop/imagining-fine-free-future/2018>).

The Ontario Library Association released an infographic that visualizes the social benefit versus the cost of collecting fines:



The temporary removal of fines during a period of significant economic uncertainty supports the Library's Strategic Plan 2019-2022 priority: to create a customer service model that is responsive to the needs of the library user.

Library Management surveyed customer-facing library staff on their 'real-life experiences' of the fine-free approach and staff unanimously report that it has led to better and more positive customer interactions. One staff member said that they enjoy being fines-free because it puts a "big smile on customers faces when they do not have to pay a fine which translates to an even more positive customer experience in the library." No matter what the cost, staff report that they still have a difficult time telling customers they have fines. The punitive system of fines and being blocked can result in negative customer experiences as well as hamper the relationship between staff and the community.

One of our core values is to support and encourage literacy and lifelong learning. Limiting fines to certain collections, for example removing juvenile fines but upholding adult fines, can be a barrier for adults experiencing low-income while benefiting families with greater access to wealth. Eliminating overdue fines for all collections supports an inclusive, barrier-free system that encourages a lifelong relationship with the library.

THE DATA

While the Library saw an increase in overdue items in 2020 compared to previous years, it is not believed that this trend is a direct result of going fine-free. Social anxiety around going out and touching the drop box and decreased opportunities for in-person library visits impacted the library's follow up with customers as library hours were reduced by 50%. In 2021, we have seen some stabilization of overdue material despite being closed for in-person services 17 of the 36 weeks YTD. As society resumes regular rhythms and service, customer visits to the library will increase, which may result in a higher return rate of materials as returns are part of the destination.

When comparing collection size (56,300 physical items) to the number of current overdue items (519), this represents 0.9% of the Library's total collection. When comparing collection size (56,300) to the number lost items (nine in 2021 YTD), this represents 0.02% of the collection. In 2020, where the Library saw a spike in lost items due to the closure, the total was 95 lost items, representing just 0.17% of the collection. The financial cost of lost items was approximately \$2,500 and in 2021 year-to-date, the cost of lost items is \$95.00.

Overdue statistics show that, overall, customers are returning their materials but are doing so on average two weeks late. The Library is exploring an auto-renew option as part our strategic direction to offer convenient services; however, even without this feature, the overall number of overdue materials is less than 1% of the total collection and the number of lost items remains low. As of September 9, 2021 the Library saw 40,095 circulations of physical items in 2021. Year-to-date cumulative overdues is 519. Thus, 1.29% of circulated items in 2021 have been returned late, representing

approximately \$1,800 in revenue. While there is lost revenue from overdue fines, the library will still maintain revenue from replacing lost items, and the social benefit of a positive library experience coupled with a Pay-It-Forward box is of greater value than maintaining fines.

Data from the Canadian Urban Libraries Council (CULC) who completed in-depth studies of fines and user patterns suggests that fines increase social inequality and affect the most vulnerable. Calgary, Edmonton, and Toronto public libraries discovered that customers from visible minorities or low-income areas are blocked at higher rates than other user groups due to overdue fines. At EGPL, cards are blocked when the user has reached \$20 in fines, disabling them from checking out any material until their fines are lowered. This includes adult and juvenile cardholders.

Outside of EGPL, library fines were declining prior to COVID-19 due to the increase in digital content, where fines are not present due to the automation of returns, and because of enhanced features including automatic renewals, access to online accounts, and improved communications. At EGPL, digital circulation grew 48% in 2020. This gives evidence that even with a fines system in place, digital circulation is increasing and does not add to the Library's revenue.

OTHER REVENUE SOURCES

The library will have an opportunity to focus on collecting revenue from other sources, including:

- Donation based fines: In-lieu of collecting overdue fines, customers may instead donate to library programs and services in the form of a "Pay-it-Forward" box.
- Access to technology: The expanding technology collection gives EGPL the opportunity to offer equipment rental for fees for Makerspace items such as Cricut cutters and 3D printers.
- Merchandise: Expand current Library merchandise to include a wider selection of Library or literary-themed items.
- Expanded printing options for customers: Investigate adding a prepaid print card option, offer a wider selection of paper sizes and quality.

RECOMMENDATION TO ADOPT A FINES-FREE MODEL

Upon careful review and consideration, the Library Management Team is recommending the elimination of all overdue fines permanently.

Having resumed normal service hours in August 2021, the Library anticipates customers may return items more readily with increased opportunities for in-person visits.

FINANCIAL IMPLICATIONS

The Library is presenting the same revenue forecast in the 2022 budget that was presented in the 2021 budget in anticipation of increased revenue from programs and printing services, as well as the Pay-It-Forward box. It is hoped that 2022 will resemble a typical year of library operations versus 2020-2021.

All revenue, including desk receipts and programming receipts, are applied to the Library's gross budget. Revenue generated specifically through fines is not applied to a specific program or service. If the Library were to eliminate fines in 2022, it does not have a direct impact on specific library services or programming but impacts the Library's gross budget. Removal of fines may impact the Library's year-end surplus, if applicable.

SUMMARY

In summary, the impacts of eliminating fines include growth in active cardholders and circulation, an inclusive library system, positive customer experiences that can lead to lifelong use, increased use by teachers, students, and childcare providers, and reducing staff time spent on processing fines and using that time to build strong communities. Fines represent a social inequity issue that leaves some behind; the social impacts listed above outweigh the loss of revenue. The more people that use the municipally funded public library, the more efficient it is.

Prepared by:

Heather Alblas
Manager, Collections & Resources

Lyndsay Irvine
Manager, Customer Experience

Angela Ramsey
Deputy Chief Executive Officer

Reviewed and Submitted by:

Monika Machacek

Chief Executive Officer

The Library is committed to meeting the needs of customers with disabilities and will provide, upon request, alternate formats and communication supports, in compliance with the *Integrated Accessibility Standards Regulation, Ontario Regulation 191/11* and the *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*.

2022 Budget Survey Responses

	Community	What are your priorities for the Town's portion of our property taxes?	Do you have any suggestions for how and when we seek community feedback in the budget process?	Do you have any other comments or suggestions?
1	Sharon	Emergency Services		
		Road maintenance and snow clearing		
		Waste collection		
		Park and trail maintenance		
		Community facilities		
		Library programs		
2	Queensville	Park and trail maintenance		Build a Highschool in East Gwillimbury. Build the center in Queensville.
		Community facilities		
3	Queensville	Emergency Services		We need better street lights in the older subdivisions. I live in the Balmoral subdivision and the street lights are terrible. In the dark winter months it is very unsafe to walk in the dark.
		Park and trail maintenance		
4	Queensville	Road maintenance and snow clearing		
		Community facilities		
5	Holland Landing	Emergency Services	Inform residents that they have the option to provide feedback better. I saw it on social media, not in any form of mail communications which I feel is also necessary.	
		Road maintenance and snow clearing		
		Waste collection		
		Community facilities		
		Library programs		
6	Mount Albert	Emergency Services		
		Road maintenance and snow clearing		
7	Mount Albert	Road maintenance and snow clearing		

TOWN OF EAST GWILLIMBURY
2022 Budget
Estimate of 2021-2022 Uncommitted Reserve Schedule

	Reserve Balance	2021 Forecasted Budget Contributions / Net Receipts	2021 Operating Budget Draws	Committed Open Capital	2021 Estimated Interest	Uncommitted Fund Balance	2022 Forecasted Budget Contributions / Net Receipts	2022 Operating Budget Draws	2022 Capital Projected Draws	2022 Estimated Interest	Uncommitted Fund Balance
	December 31, 2020				0.89%	December 31, 2021				0.89%	December 31, 2022
Discretionary											
TAX RATE FUNDED											
Stabilization											
Working Capital/Tax Rate	3,538,302	-	(5,000)	(158,902)	30,032	3,374,400	-	-	(215,000)	28,119	3,159,400
Program Related											
Election	257,958	50,000	-	-	2,741	307,958	-	(300,000)	-	71	7,958
Emergency Services	584,116	372,318	(372,318)	(100,345)	4,306	483,771	372,318	(372,318)	(149,750)	2,973	334,021
Insurance	401,519	19,630	-	-	3,748	421,149	19,630	-	-	3,923	440,779
Real Estate Legal & Admin.	791,476	-	-	-	7,044	791,476	-	-	-	7,044	791,476
Winter Operations	560,546	-	-	-	4,989	560,546	-	-	(17,500)	4,833	543,046
Farmers Market	8,980	-	-	-	80	8,980	-	-	-	80	8,980
COVID Operating Grant *	635,766	894,656	(1,063,212)	-	4,158	467,210	-	(192,300)	-	2,447	274,910
	3,240,362	1,336,604	(1,435,530)	(100,345)	27,066	3,041,091	391,948	(864,618)	(167,250)	21,370	2,401,171
Capital Asset Renewal & Replacement											
General Capital	5,488,236	751,565	-	(868,784)	47,802	5,371,017	539,048	-	(150,000)	51,265	5,760,065
Public Works Roads	179,285	-	-	(14,869)	1,463	164,416	-	-	-	1,463	164,416
Parks Structures	580,339	-	-	(175,633)	3,602	404,706	-	-	(235,400)	1,507	169,306
Information Technology	1,486,548	80,000	-	(425,606)	10,154	1,140,942	80,000	-	(557,500)	5,905	663,442
Vehicle & Equipment & Replacement	4,031,830	940,727	-	(1,572,459)	30,261	3,400,098	940,727	-	(782,000)	31,674	3,558,825
Buildings	6,921,496	1,300,738	(120,000)	(1,199,655)	61,433	6,902,579	1,300,738	(200,000)	(1,227,000)	60,309	6,776,317
Library	295,275	144,760	-	(131,273)	2,748	308,762	144,760	-	(115,300)	3,010	338,222
Capital Fund Tax Levy - Roads	1,586,758	453,000	-	(1,286,697)	6,702	753,061	453,000	-	(2,367,220)	(10,334)	(1,161,159)
Public Art Reserve	-	250,000	-	-	-	250,000	-	-	-	2,225	250,000
	20,569,766	3,920,790	(120,000)	(5,674,976)	164,166	18,695,580	3,458,273	(200,000)	(5,434,420)	147,023	16,519,433
DEVELOPMENT AND FEE SUPPORTED											
Building Code Enforcement	11,786,526	-	(501,979)	(260,032)	98,118	11,024,515	-	(431,399)	(370,000)	90,986	10,223,116
CIES Development Fee	1,789,284	-	(601,260)	-	10,573	1,188,024	-	(440,386)	-	6,654	747,638
Fill & Site Alteration	17,521	-	(9,690)	-	70	7,831	-	(42,950)	(105,000)	(1,247)	(140,119)
Park Development	(304,891)	42,983	-	-	(2,331)	(261,908)	75,234	-	-	(1,661)	(186,674)
Planning Act	(266,486)	-	(604,711)	-	(7,754)	(871,197)	-	(379,924)	-	(11,135)	(1,251,121)
	13,021,954	42,983	(1,717,640)	(260,032)	98,677	11,087,265	75,234	(1,294,659)	(475,000)	83,596	9,392,840
WATER / WASTEWATER RATE FUNDED											
Stabilization											
Water & Sewer Rate **	600,633	11,066	-	-	5,444	611,699	-	-	-	5,444	611,699
Capital Asset Renewal & Replacement											
Vehicle & Equipment & Replacement **	208,009	83,880	-	4,229	2,635	296,118	83,880	-	(220,000)	1,424	159,998
Water & Sewer Infrastructure **	17,964,485	1,900,894	(11,066)	(1,461,142)	163,699	18,393,171	1,900,894	-	(925,000)	172,385	19,369,065
Capital Fund Water Rates **	22,693	-	-	-	202	22,693	-	-	-	202	22,693
	18,195,187	1,984,774	(11,066)	(1,456,913)	166,537	18,711,982	1,984,774	-	(1,145,000)	174,011	19,551,756
Total Discretionary	59,166,205	7,296,217	(3,289,236)	(7,651,168)	491,921	55,522,018	5,910,229	(2,359,277)	(7,436,670)	459,563	51,636,300

TOWN OF EAST GWILLIMBURY
2022 Budget
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	Reserve Balance	2021 Forecasted Budget Contributions / Net Receipts	2021 Operating Budget Draws	Committed Open Capital	2021 Estimated Interest	Uncommitted Fund Balance	2022 Forecasted Budget Contributions / Net Receipts	2022 Operating Budget Draws	2022 Capital Projected Draws	2022 Estimated Interest	Uncommitted Fund Balance
	December 31, 2020				0.89%	December 31, 2021			0.89%	December 31, 2022	
Non-Discretionary											
GRANTS AND DONATIONS											
Federal Gas Tax	2,550,604	1,492,331	-	(1,492,511)	22,699	2,550,424	760,878	-	(711,663)	23,137	2,599,639
Prof. of Ontario Roads & Bridges	49,086	-	-	-	437	49,086	-	-	-	437	49,086
Source Protection Fund	30,000	-	-	-	267	30,000	-	-	-	267	30,000
Main St. Revitalization Fund OMAFRA	-	-	-	-	-	-	-	-	-	-	-
OCIF Grant	5,759	485,579	-	(486,200)	46	5,138	485,579	-	(490,717)	-	-
ICIP Grant	-	337,000	-	(337,000)	-	-	364,000	-	(226,000)	1,228	138,000
Stimulus Funding	392,274	21,250	-	(375,631)	337	37,893	286,000	-	(230,000)	836	93,893
	<u>3,027,723</u>	<u>2,336,160</u>	<u>-</u>	<u>(2,691,342)</u>	<u>23,786</u>	<u>2,672,541</u>	<u>1,896,457</u>	<u>-</u>	<u>(1,658,380)</u>	<u>25,905</u>	<u>2,910,618</u>
DEVELOPMENT CHARGES											
Roads	4,929,673	5,977,017	-	(1,677,715)	82,138	9,228,974	4,490,835	-	(1,093,100)	112,378	12,626,709
General Government	(4,433,744)	1,668,893	(306,816)	(362,680)	(30,566)	(3,434,347)	1,112,345	(306,816)	(120,000)	(24,464)	(2,748,818)
Municipal Parking Space	205,851	37,822	-	(35,640)	1,851	208,033	16,810	-	-	2,001	224,843
Public Works	(1,533,431)	412,225	-	(18,000)	(10,139)	(1,139,206)	349,807	-	-	(7,026)	(789,398)
Fire Protection	(115,761)	675,225	-	(631,939)	(645)	(72,475)	190,954	-	(94,000)	218	24,478
Library	5,589,416	1,117,007	-	(193,443)	57,966	6,512,981	262,976	-	(1,746,750)	44,760	5,029,207
Outdoor Recreation	(73,370)	3,756,018	-	(2,168,474)	13,476	1,514,174	650,638	-	(943,115)	10,873	1,221,697
Indoor Recreation	27,044,325	7,462,719	(114,328)	(1,187,606)	295,525	33,205,110	2,207,150	(114,328)	(6,963,000)	252,181	28,334,932
Water & Sanitary Sewer	2,320,398	3,174,558	-	(1,079,191)	39,300	4,415,765	3,136,848	-	(190,000)	65,527	7,362,613
	<u>33,933,356</u>	<u>24,281,484</u>	<u>(421,144)</u>	<u>(7,354,688)</u>	<u>448,907</u>	<u>50,439,009</u>	<u>12,418,363</u>	<u>(421,144)</u>	<u>(11,149,965)</u>	<u>456,448</u>	<u>51,286,263</u>
CCC FUNDS											
Environment & Watershed Enhancement	592,365	113,127	-	-	6,279	705,492	55,530	-	-	6,773	761,022
Ineligible Due To Level of Service	2,123,293	317,743	-	-	21,725	2,441,036	153,154	-	-	23,088	2,594,190
10% Mandatory DC Reduction	1,928,707	936,217	(89,168)	(432,301)	20,857	2,343,455	437,558	(89,168)	(505,750)	19,456	2,186,095
Parkland Acquisition	3,036,870	576,188	-	(454,246)	28,113	3,158,812	283,316	-	-	30,635	3,442,128
Administration Facilities	3,520,292	796,471	-	(227,177)	36,397	4,089,586	391,786	-	(25,000)	39,662	4,456,372
Art & Cultural Heritage	1,426,048	280,795	(250,000)	(74,202)	12,306	1,382,641	138,288	-	-	13,536	1,520,929
Econ Dev. Initiatives & Servicing	962,200	597,862	-	(175,000)	12,327	1,385,062	77,726	-	(120,000)	11,951	1,342,788
	<u>13,589,775</u>	<u>3,618,403</u>	<u>(339,168)</u>	<u>(1,362,926)</u>	<u>138,004</u>	<u>15,506,083</u>	<u>1,537,358</u>	<u>(89,168)</u>	<u>(650,750)</u>	<u>145,101</u>	<u>16,303,524</u>
Cash In Lieu of Parkland	365,280	-	-	(46,700)	2,835	318,580	-	-	-	2,835	318,580
Total Non-Discretionary	50,916,134	30,236,047	(760,312)	(11,455,656)	613,532	68,936,213	15,852,178	(510,312)	(13,459,095)	630,289	70,818,985
Total Reserves	110,082,339	37,532,264	(4,049,548)	(19,106,824)	1,105,453	124,458,231	21,762,407	(2,869,589)	(20,895,765)	1,089,852	122,455,284

* funding allocated to address COVID related pressures identified during 2021

** preliminary estimate to be adjusted based on the 2022 Water and Wastewater budget submission

Modernization Projects Summary

Project ID	Project Title	Dept	Approved Funding	Funding Sources	Spent to date	Remaining Funding	Status
CS-19-070	Vadim Self Serve Portal	FIN	100,000	Grant	70,131	29,869	Close at year end
CS-19-071	Voicemail Server Upgrade	ITS	60,000	Grant	63,331	(3,331)	Project is closed
CP-19-072	Digital Project Window	CPRC	60,000	Grant	42,600	17,400	Carry Forward for construction security cameras for HALP
CS-19-073	Website Redevelopment	CS	200,000	Grant	120,045	79,955	carry forward
LI-19-075	Holds Pick Up Locker & Material	Library	70,000	Grant	67,658	2,342	Close at year end
LC-19-076	Enterprise Content Management (ECM)	LCSS	150,000	Grant	114,272	35,728	Carry forward
CS-19-077	InfoNOW	ITS	70,000	Grant	45,853	24,147	Close at year end
CS-20-008	Service Delivery Review	CS	85,000	Grant	85,000	0	Closed
CS-21-001	Customer Relationship Management Tool	CS	306,000	Grant / Reserves	-	306,000	Carry Forward
LC-19-001	Corporate Data Management Consulting Service	LCSS	30,000	Working Capital Reserve	29,358	642	Complete - close at year end
CS-19-002	Financial Systems Review/Enhancement	FIN	75,000	Working Capital Reserve	76,540	(1,540)	Complete - close at year end
DS-19-019	City View Software Enhancements	DS	500,000	Building Code Enforcement	331,500	168,500	Carry forward; request budget top up in 2022
CI-19-051	LED Streetlight Conversion Strategy	CIES	60,000	General Capital / Tax Levy	5,394	54,606	Carry forward
CS-21-006	Municipal Modernization Program	CS	200,000	IT Reserve	130,054	69,946	Close at year end
Total Modernization Projects			1,966,000		1,181,736	784,264	