



Corporate & Financial Services

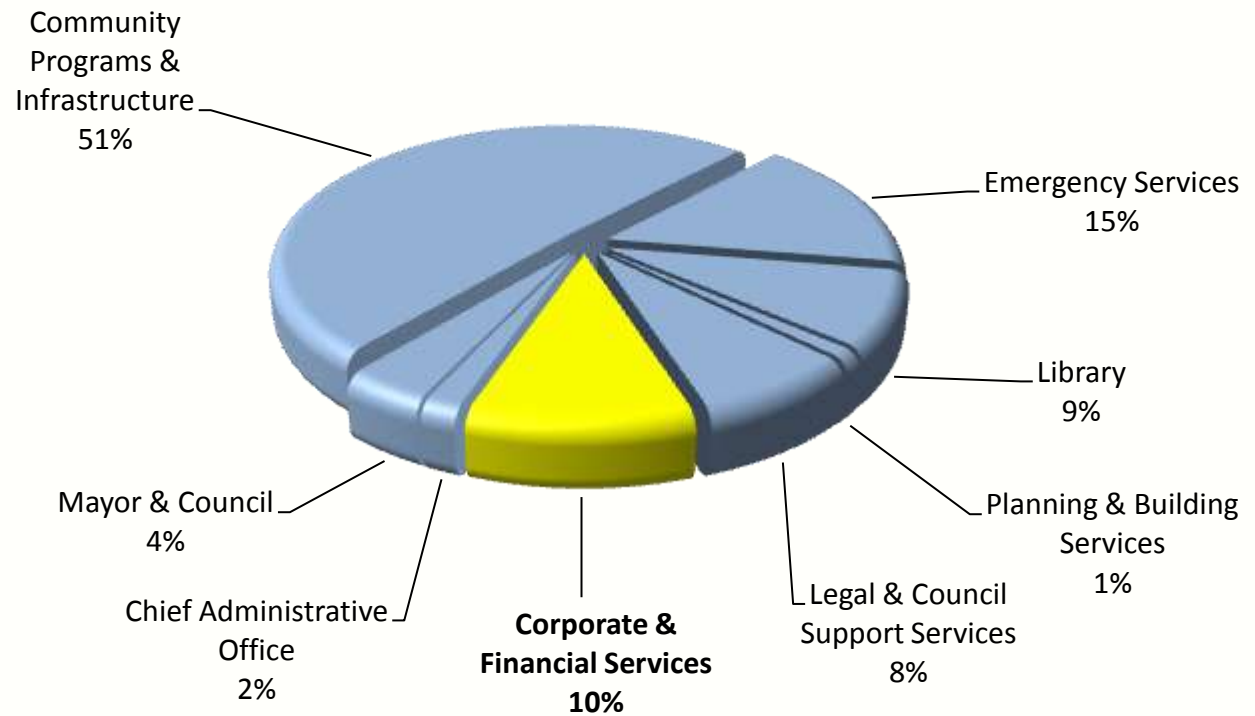
2011 Business Plan & Budget



Town of
East Gwillimbury



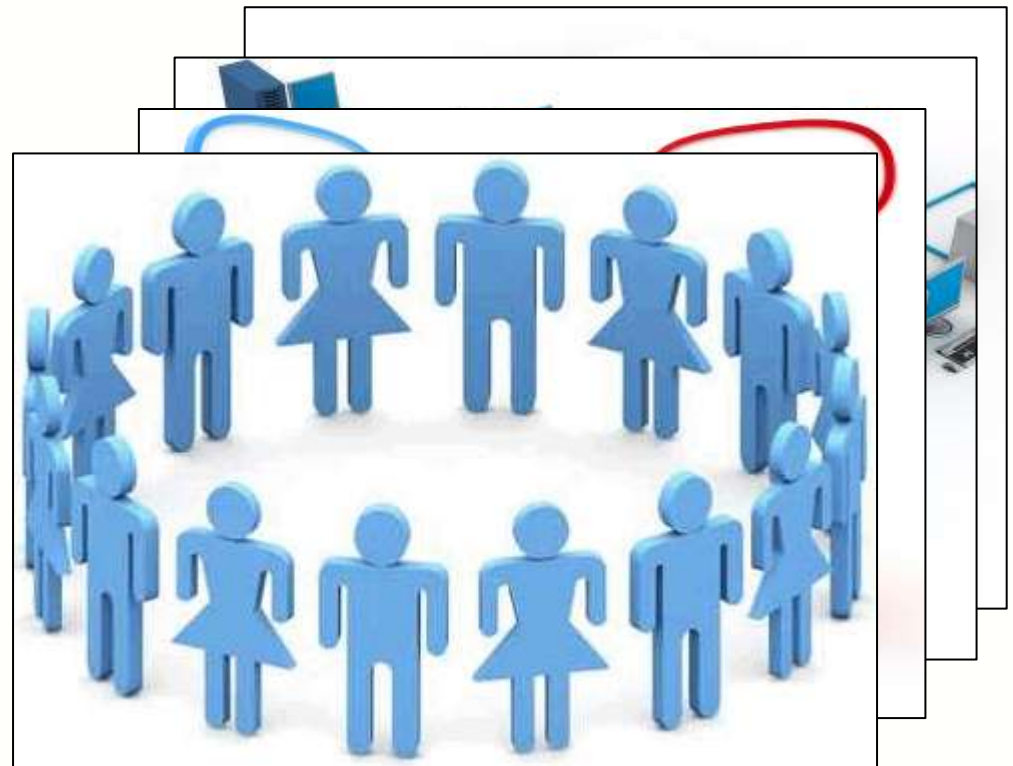
2011 Total Proposed Town Tax Levy (\$11.3 million)





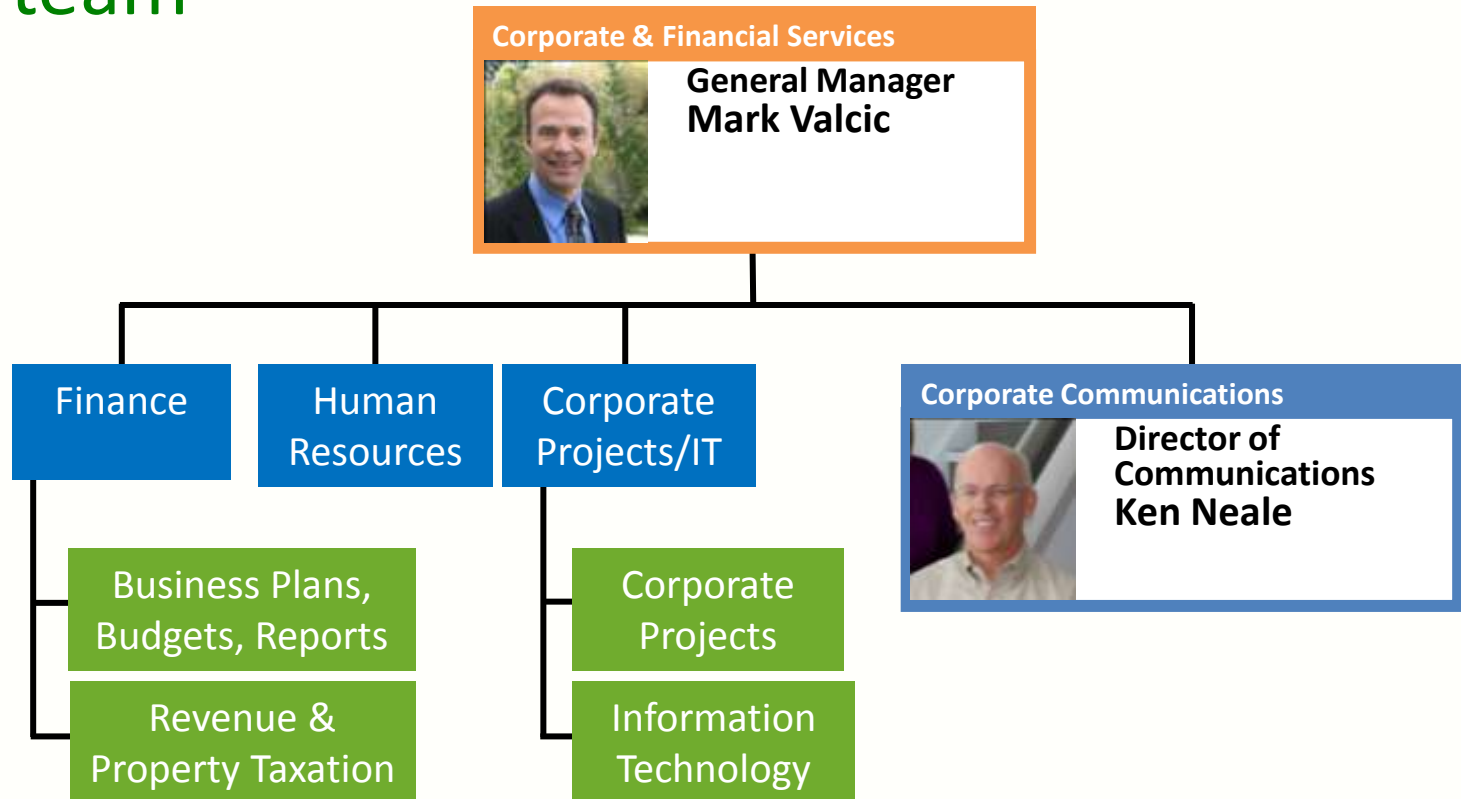
Services

- Finance
 - The right funding priorities
- Corporate Projects & IT
 - The right tools
- Communications
 - The right messages
- HR
 - The right people





Staff team





2010 Key Accomplishments

- Implemented Council orientation program
- Conducted market compensation review
- Implemented new water/wastewater rate structure
- Complied with Public Sector Accounting Board requirements (tangible capital asset reporting)
- Compliance with HR legislation (Bill 168, Accessibility for Ontarians with Disabilities Act)
- Council chamber technology improvements



2011 Key Objectives

- Update the development charge by-law
- Continue information systems development & implementation (Cityview, Vadim, Class)
- Explore automated attendant options to improve customer service
- Continue implementation of water/wastewater rate structure
- Review and update HR policies
- Enhance public & stakeholder engagement & access to information



2011 Budget Overview

	2010	2011	Bud to Bud Variance	
	Approved	Draft	\$	%
	<u>Budget</u>	<u>Budget</u>	<u>\$</u>	<u>%</u>
Strategy/Policy/Planning/Admin	\$ 219,480	\$ 231,200	\$ 11,720	5.3%
Business Plans and Budgets	368,110	388,940	20,830	5.7%
Revenue Services	(387,950)	(375,410)	12,540	-3.2%
Customer Care Centre	154,420	158,700	4,280	2.8%
HR and Occupational Health	144,060	150,500	6,440	4.5%
Communications	214,260	220,230	5,970	2.8%
Information Technology	209,920	213,200	3,280	1.6%
Corporate Projects	101,750	106,750	5,000	4.9%
Centralized Purchasing	104,240	85,890	(18,350)	-17.6%
Capital (net)	-	-	-	n/a
Total	\$ 1,128,290	\$ 1,180,000	\$ 51,710	4.6%



Key Drivers



Capital Budget

		Expense	Funding Source				
			Tax Rate	IT Reserve	Gas Tax	Dev. Charges	Other
Repair and Replacement							
	IT desktop/software replacement	\$ 43,600	\$ -	\$ 43,600	\$ -	\$ -	\$ -
	Network infrastructure replacement	8,500		8,500			
	(a) Accounting software upgrades	20,000	-	20,000	-	-	-
Requirement							
	(a) Long range financial plan	35,000	-	-	19,250	15,750	-
Growth							
	(a) Development tracking system	50,000	-	-	-	-	50,000
	DC by-law update	25,000	-	-	-	25,000	-
	DC credit policy development	25,000	-	-	-	25,000	-
		\$ 207,100	\$ -	\$ 72,100	\$ 19,250	\$ 65,750	\$ 50,000
(a) Denotes capital project which was approved in the prior year							



2011 Proposed New Initiatives

				Tax Rate <u>Funding</u>	Impact on <u>The Tax Rate</u>
<u>Conversion of Contract to Full Time Staff: Coordinator for Human Resources and Health and Safety</u>					
				0	0.00%
<u>Development Finance Analyst</u>					
				0	0.00%
<u>Communications Strategy Development</u>					
				50,000	0.47%
<u>Additional DC funding for capitalization of development related staffing costs</u>					
				0	0.00%
<u>Human Resources Manager</u>					
				110,000	1.04%
Tax rate impact				160,000	1.51%