



# Community Programs & Infrastructure

2012 Business Plan & Budget



Town of  
East Gwillimbury





## Services

### Parks & Leisure Services Branch

- Facilities Operations & Development
- Parks Operations & Development
- Leisure Services & Programs
- Parks/Trails/Streetscape & Facility Capital Projects
- Trails & Streetscape Development





# 2011 Key Accomplishments

- **Largest Capital Program Ever – 75 Projects – 11 Maintenance Contracts - \$12 M without the assistance of borrowed funds**
- **Federal/Provincial /Regional Funding Program Partnership Successes:**
  - Infrastructure Stimulus Fund (ISF)
    - Civic Centre Office Renovations (\$700,000) – Original project complete, added elements to be completed in 2012.
  - Recreation Infrastructure Canada (RiNC)
    - Sports Complex East Pad & Lobby Renovations (\$3,900,000)
    - Ross Family Complex Gym Floor & Divider Wall (\$225,000)
    - Lions Park Soccer Field Lighting (\$210,000)



## 2011 Key Accomplishments – cont'd

- **Federal/Provincial /Regional Funding Program Partnership Successes (cont'd):**
  - Lake Simcoe Clean Up Fund
    - Stormwater Management Master Plan (\$95,000)
    - Colony Trail Stormwater Retrofit Study (\$45,000)
  - Region of York
    - Nokiida Trail - Green Lane to Rogers Reservoir (\$270,000)
    - Sanitary Sewer Inflow/Infiltration Reduction Program in Holland Landing (\$750,000) – Multi-year Project



## 2011 Key Accomplishments – cont'd

- **ENGINEERING & ENVIRONMENTAL SERVICES**

- a) **Operations/Fleet & Waste**

- Town wide sidewalk snow clearing implemented
    - Operations Centre EA near completion
    - Waste Management: waste diversion rate – 53%
    - Regional Projects
      - Integrated Waste Management Master Plan
      - Sourcewater Protection
      - Upgrading fleet operational & maintenance procedures



## 2011 Key Accomplishments – cont'd

### b) Development Engineering

- Assumptions - Riverstone Estates, Oxford Court
- Various Site Plans/Subdivision Submissions
- LSRCA Water Conservation Awards (Holland River Blvd. SWM Pond)
- Engineering Standards Review
- Water and Wastewater Conservation Program near completion (additional 2,077 SFU's and 2,546 new employees to assist with Town's 2018 growth target and fiscal sustainability)



## 2011 Key Accomplishments – cont'd

### c) Traffic Engineering & Capital Programs

- Project Management (Design, Tendering and Inspection) of numerous Capital Projects and Maintenance Contracts
- Municipal Bridge Appraisal Evaluation
- New sidewalks - Sand Road and Princess Street
- Repaving – Park Avenue, Princess Street
- Electronic Speed Boards Purchased and Utilized



## 2011 Key Accomplishments – cont'd

### PARKS & LEISURE SERVICES

#### a) Parks & Trails

- Active Transportation & Trails Master Plan near completion
- Park Redevelopment of Holland Landing CC, Grist Mill, Parkway, French Park
- Two pedestrian bridges at Vivian Creek Park
- Brown Hill and North Union picnic shelters



# 2011 Key Accomplishments – cont'd

## b) Facilities

- Accessibility upgrades – HLCC washroom, North Union CC entrance
- Divider Wall - Ross Family and HLCC
- Sports Complex - New PA System, East Arena CO2 Monitors, West Arena Humidifiers



## 2011 Key Accomplishments – cont'd

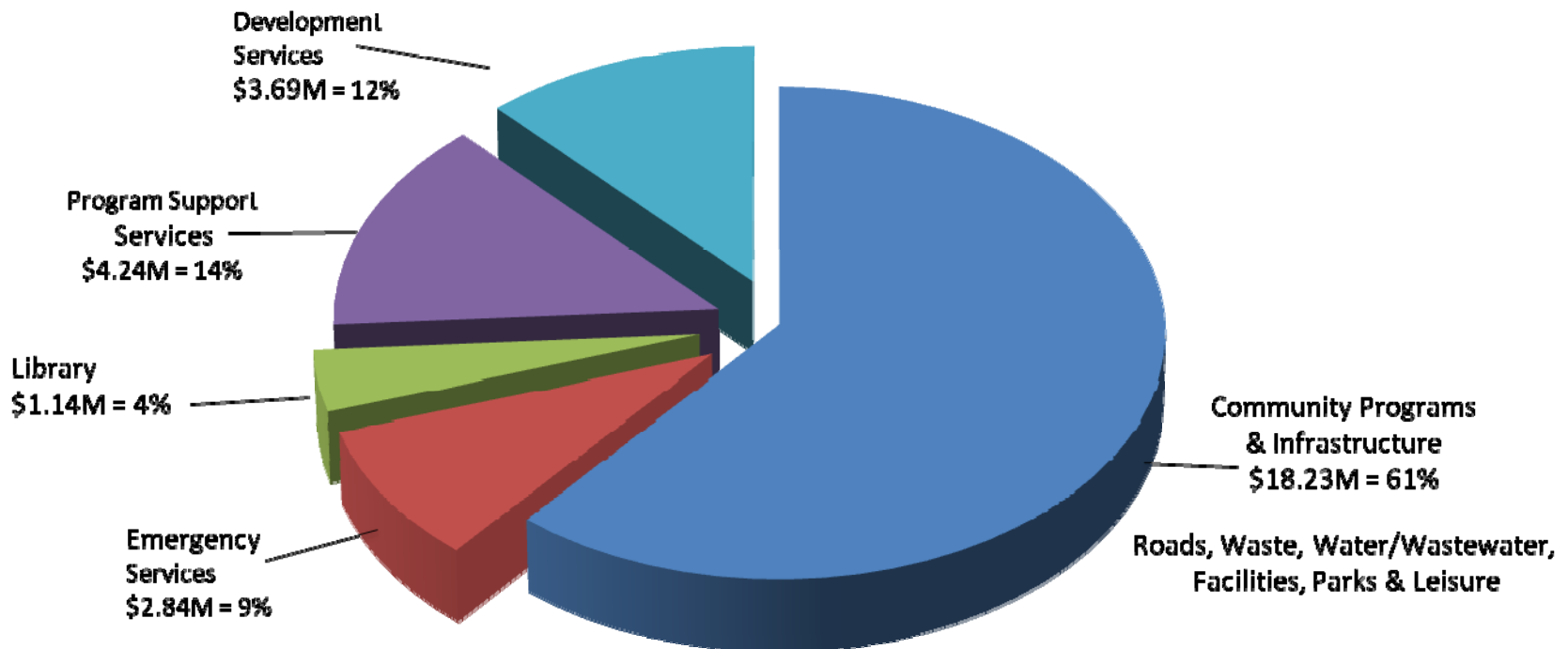
### c) Leisure Programs

- YMCA funding for summer camp staff
- New youth , adult and seniors programs
- Implementation of on-line program registration process –implementation for 2012 Spring/Summer Session



## Community Programs & Infrastructure

Allocation By Program/Service  
2012 Proposed Gross Budget (\$30.14 million)  
(Includes 2011 Carry Over Projects)





### 2012 Quick Facts

- 82% of the CPI budget to budget variance is due to growth (\$171,730) and the remaining 18% is due to inflation (\$36,818)
- 54 New Capital projects - \$3,132,050 while holding the line on tax levy supported dollars (\$472,662)
- Major Upper Tier Project involvement:
  - Regional – 2<sup>nd</sup> Conc., Doane Road, UYSS, YDSS, Sharon Trunk Sewer
  - Provincial – Hwy. 404 Extension
- Facility Rental Fees have been kept to a nominal 2.5% increase



# 2012 Key Objectives

### ▪ Strategic Priorities – 2012 to 2016

- Maintain or enhance service levels through innovative initiatives
- Prepare for major development and construction activity in Holland Landing, Queensville, Sharon, Mt. Albert
- Implementation/co-ordination of strategic local and regional projects to accommodate growth
- Continued evaluation of resources (staff, equipment and financial) to accommodate growth and maintenance of aging infrastructure
- Additional infrastructure to assume resulting from growth
- Update municipal design criteria and policies in preparation for major development



# 2012 Proposed Operating Budget

|   | 2012<br>Proposed<br>Budget | 2011<br>Approved<br>Budget | Budget to Budget<br>Variance |               |
|---|----------------------------|----------------------------|------------------------------|---------------|
|   |                            |                            | \$                           | %             |
| <b>EXPENDITURES</b>                           |                            |                            |                              |               |
| <b>Engineering and Environmental Services</b> |                            |                            |                              |               |
| Roads Operations                              | \$ 2,217,076               | \$ 2,072,500               | \$ 144,576                   | 7.0%          |
| Waste Management                              | 647,844                    | 666,200                    | (18,356)                     | -2.8%         |
| Capital Programs and Traffic Eng.             | 308,245                    | 245,480                    | 62,765                       | 25.6%         |
| Development                                   | 464,617                    | 441,350                    | 23,267                       | 5.3%          |
| Branch Administration                         | 21,742                     | 43,400                     | (21,658)                     | -49.9%        |
|   | <b>3,659,524</b>           | <b>3,468,930</b>           | <b>190,594</b>               | <b>5.5%</b>   |
| <b>Parks and Leisure Services</b>             |                            |                            |                              |               |
| Parks operations                              | 875,332                    | 762,960                    | 112,372                      | 14.7%         |
| Facilities                                    | 1,951,706                  | 1,858,510                  | 93,196                       | 5.0%          |
| Leisure Programs (net)                        | 225,722                    | 220,190                    | 5,532                        | 2.5%          |
| Development                                   | 183,153                    | 154,290                    | 28,863                       | 18.7%         |
| Branch Administration                         | 461,645                    | 432,550                    | 29,095                       | 6.7%          |
|   | <b>3,697,558</b>           | <b>3,428,500</b>           | <b>269,058</b>               | <b>7.8%</b>   |
| <b>Fleet</b>                                  | <b>191,384</b>             | <b>190,890</b>             | <b>494</b>                   | <b>0.3%</b>   |
| <b>Department administration</b>              | <b>145,820</b>             | <b>167,010</b>             | <b>(21,190)</b>              | <b>-12.7%</b> |
| <b>Net Expenditures</b>                       | <b>7,694,286</b>           | <b>7,255,330</b>           | <b>438,956</b>               | <b>6.1%</b>   |



# 2012 Proposed Operating Budget

|   | 2012<br>Proposed<br>Budget | 2011<br>Approved<br>Budget | Budget to Budget<br>Variance |              |
|---|----------------------------|----------------------------|------------------------------|--------------|
|   |                            |                            | \$                           | %            |
| <b>REVENUES</b>                               |                            |                            |                              |              |
| <b>Engineering and Environmental Services</b> |                            |                            |                              |              |
| Roads Operations                              | \$ (50,200)                | \$ (50,200)                | \$ -                         | 0.0%         |
| Waste Management                              | (82,000)                   | (63,000)                   | (19,000)                     | 30.2%        |
| Capital Programs and Traffic Eng.             | (202,000)                  | (100,000)                  | (102,000)                    | 102.0%       |
| Development                                   | (464,617)                  | (441,350)                  | (23,267)                     | 5.3%         |
| Branch Administration                         | (2,000)                    | (2,000)                    | -                            | 0.0%         |
|   | <b>(800,817)</b>           | <b>(656,550)</b>           | <b>(144,267)</b>             | <b>22.0%</b> |
| <b>Parks and Leisure Services</b>             |                            |                            |                              |              |
| Parks operations                              | \$ (35,785)                | \$ (32,960)                | \$ (2,825)                   | 8.6%         |
| Facilities                                    | (973,524)                  | (927,250)                  | (46,274)                     | 5.0%         |
| Leisure Programs (net)                        | (255,901)                  | (249,060)                  | (6,841)                      | 2.7%         |
| Development                                   | (183,153)                  | (154,290)                  | (28,863)                     | 18.7%        |
| Branch Administration                         | -                          | -                          | -                            | n/a          |
|   | <b>(1,448,363)</b>         | <b>(1,363,560)</b>         | <b>(84,803)</b>              | <b>6.2%</b>  |
| <b>Department administration</b>              |                            |                            |                              |              |
|   | <b>(2,500)</b>             | <b>(2,500)</b>             |                              | <b>0.0%</b>  |
| <b>Net Revenues</b>                           |                            |                            |                              |              |
|   | <b>(2,251,680)</b>         | <b>(2,022,610)</b>         | <b>(229,070)</b>             | <b>11.3%</b> |
| <b>Capital funded from taxes</b>              |                            |                            |                              |              |
|   | <b>472,662</b>             | <b>472,800</b>             | <b>(138)</b>                 | <b>0.0%</b>  |
| <b>Net Budget</b>                             |                            |                            |                              |              |
|   | <b>\$ 5,915,268</b>        | <b>\$ 5,705,520</b>        | <b>\$ 209,748</b>            | <b>3.7%</b>  |



### Key Drivers

- **Road Operations & Fleet Net - \$144,576**
  - Allocation of Equipment Usage
  - Inflation of materials, contracts, utilities and fuel
  - Replacement of road safety signs to conform to Minimum Maintenance Standards
  - Increased maintenance of existing deteriorating sidewalks along with increased sidewalk inventory in Harvest Hills, Don Rose Blvd, Princess Street and Sand Road areas.
  - Full Time Salaries and Benefits



### Key Drivers

- **Waste Management Net - \$(37,356)**
  - Realization of new contract savings
  - Increased monies from Waste Diversion Ontario from increased recycled materials
  - Inflation of contract price and population growth impact is included



### Key Drivers

- **Capital Programs & Traffic Engineering Net - \$ (39,235)**
  - Expected start up of two filling operations in 2012
  - Full time salaries and benefits



### Key Drivers

- **Parks Operations Net - \$109,547**
  - Additional Seasonal staff and materials needed to meet improved park standard created through new development (growth) and redevelopment of 4 parks in Holland Landing
  - Increase costs associated with increase support of community events using Town resources
  - Full time salary and benefits



### Key Drivers

- **Facilities Net - \$46,922**
  - Increased costs associated with the operation of the renovated Sports Complex, including 4 additional change rooms, two community association offices and the new community hall totaling an additional 6000 square feet of community space
  - Additional costs associated with providing facility operation support for opening both library branches on Sundays



# 2012 Capital Projects

## Overview

The 2012 Draft Capital Budget proposes a total of 54 new Capital Projects and maintenance contracts spread throughout the CPI departmental sections (refer to Budget Workbook for detailed list). The following list for the most part, groups the 54 projects/contracts into like categories.

The 2012 program seeks a gross expenditure of \$3,132,050 supported by \$472,662 from Tax Levy and the balance \$2,659,388 (85%) from other funding sources.

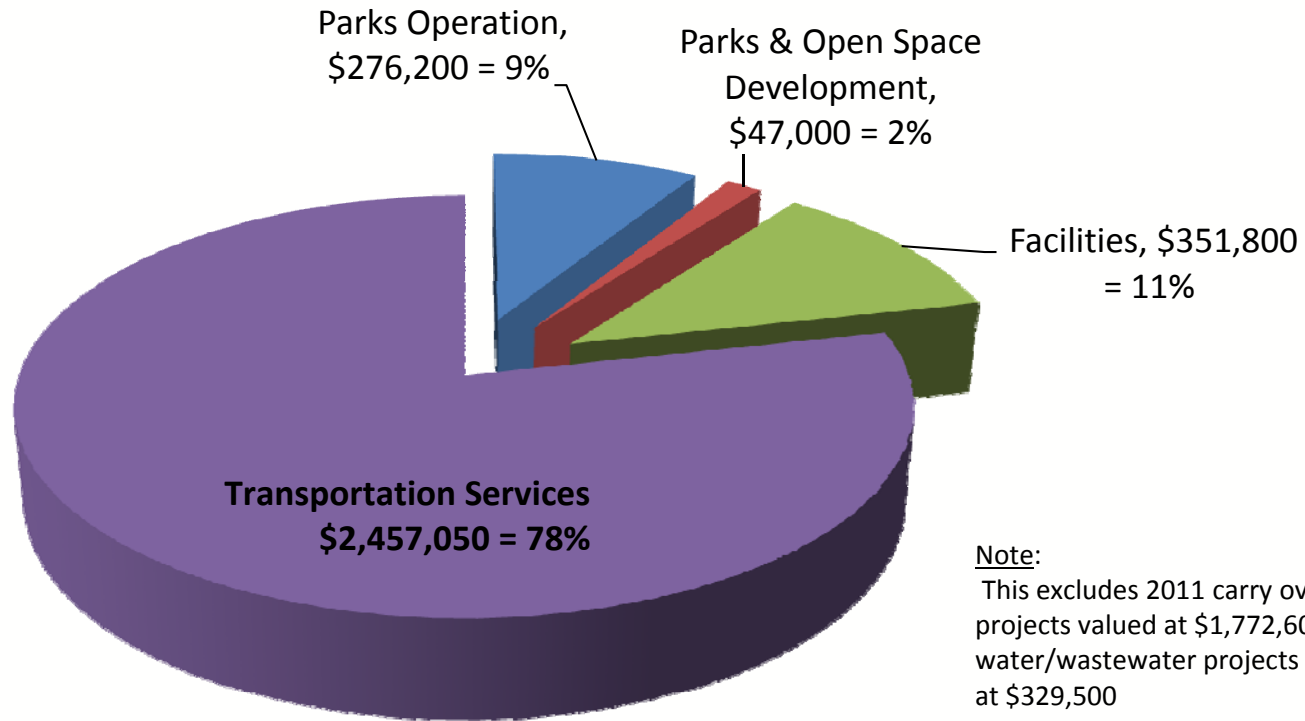
In addition, there are 14 Capital Projects carried over from 2011 with a gross expenditure of \$2,629,600.

Total 2012 Capital Program—New & Carry Over = \$6,091,150 -73% of Town's Capital Program



# 2012 Capital Budget

## 2012 CPI Capital Program \$3,132,050 Expenditures

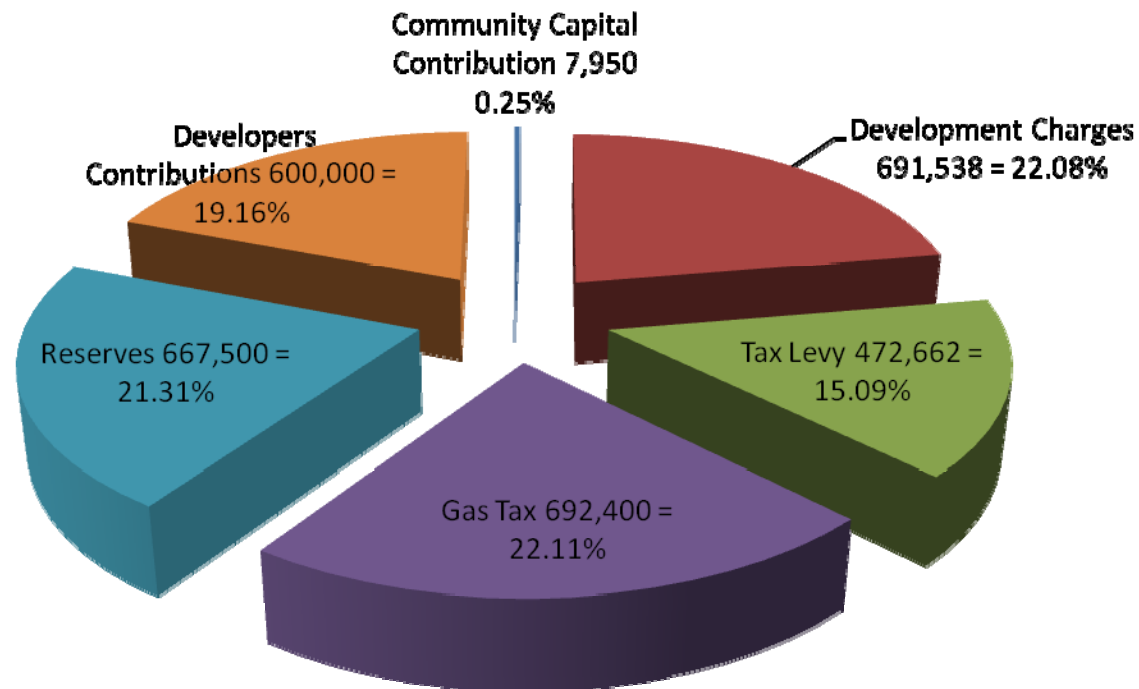


Note:  
This excludes 2011 carry over projects valued at \$1,772,600 and water/wastewater projects valued at \$329,500



## 2012 CPI Capital Budget

### Capital Funding Sources





# 2012 Capital Projects

| Capital Projects                               | Gross Cost \$             | Tax Levy \$             |
|--|---------------------------|-------------------------|
| <b>A. <u>Transportation Services</u></b>       |                           |                         |
| Roads (Maintenance Contracts and Construction) | \$841,400                 | \$159,000               |
| Bridges/Culverts                               | \$375,000                 | \$40,012                |
| Roads – Vehicle & Equipment                    | \$137,000                 | ∅                       |
| Other(6 projects – see Detail Budget Sheets)   | \$295,000                 | \$85,000                |
| Sidewalk Program                               | \$188,650                 | \$188,650               |
| Environmental Assessments                      |                           |                         |
| 1. East/West Collector Road Design             | \$600,000                 | ∅                       |
| 2. OPS Centre EA                               | \$20,000                  | ∅                       |
| <b><u>Total Transportation Services</u></b>    | <b><u>\$2,457,050</u></b> | <b><u>\$472,662</u></b> |



### 2012 Capital Projects

| Capital Projects                         | Gross Cost \$           | Tax Levy \$     |
|--|-------------------------|-----------------|
| <b>B. <u>Parks Operations</u></b>        |                         |                 |
| Vehicles/equipment                       | \$74,200                | Ø               |
| 5 small projects – refer to Budget Sheet | \$202,000               | Ø               |
| <b><u>Total Parks Operations</u></b>     | <b><u>\$276,200</u></b> | <b><u>Ø</u></b> |



## 2012 Capital Projects

| Capital Projects                                     | Gross Cost \$          | Tax Levy \$     |
|--|------------------------|-----------------|
| <b>C. <u>Parks ,Open Space Development</u></b>       |                        |                 |
| ▪ Demolition of Lions Park Residence                 | \$35,000               | ∅               |
| ▪ ATTMP and Trail Map Upgrades                       | \$12,000               | ∅               |
| <b><u>Total Parks and Open Space Development</u></b> | <b><u>\$47,000</u></b> | <b><u>∅</u></b> |



# 2012 Capital Projects

| Capital Projects  | Gross Cost \$           | Tax Levy \$     |
|---|-------------------------|-----------------|
| <b>D. Facilities</b>  |                         |                 |
| ▪ Civic Centre South Walkway                                      | \$80,000                | Ø               |
| ▪ Accessibility Upgrades – Various Locations                      | \$ 10,000               | Ø               |
| ▪ Holland Landing C.C. Accessibility Upgrade                      | \$55,000                | Ø               |
| ▪ Civic Centre Atrium Glass Replacement                           | \$85,000                | Ø               |
| ▪ Civic Centre Preventative Roof Repair                           | \$15,000                | Ø               |
| ▪ Structural Repair Investigation – Civic Center Front/Back Stair | \$20,000                | Ø               |
| ▪ Paint Holland Landing C.C. (Main Floor & Basement)              | \$22,500                | Ø               |
| ▪ Addition Community Lockers – West Arena Hall                    | \$13,000                | Ø               |
| ▪ Paint West Lobby Ceiling - Arena                                | \$1,800                 | Ø               |
| ▪ Walk Behind Floor Scrubber - Arena                              | \$9,500                 | Ø               |
| ▪ Facility Single Person Sky-lift (All Facilities)                | \$40,000                | Ø               |
| <b><u>Total Facilities</u></b>                                    | <b><u>\$351,800</u></b> | <b><u>Ø</u></b> |



### 2011 Carry-Overs

- **Transportation Services**

|  |           |
|--|-----------|
| – CN Gates (Herald and Queensville S/R)    | \$ 90,000 |
| – Engineering Standards Review             | \$ 50,000 |
| – Sharon North/South Collector Road Design | \$550,000 |
| – McKenzie Drive Pedestrian Link Design    | \$100,000 |

- **Parks and Leisure Services**

|   |                 |
|---|-----------------|
| – Queensville Playground (curbing and drainage)                       | \$ 30,000       |
| – Fence Holland Valley Open Space                                     | \$ 42,000       |
| – Exterior Signage (HLCC, Ross, MACC, Lions, Arena, Parks/Trailheads) | \$187,500       |
| – Arena Washroom Retrofit   | \$ 12,000       |
| – Green Lane Multi-use Bike Trail                                     | \$543,000       |
| – Civic Centre Office Renovations                                     | \$165,000       |
| – Vivian Creek Bike Park Surface                                      | <u>\$ 3,100</u> |

**Sub-Total    \$1,772,600**



## 2011 Carry Overs (cont'd)

- Water Wastewater
  - Inflow & Infiltration – Holland Landing \$749,000
  - Holland River Sewer Crossing \$ 83,000
  - Financial Plan for Water Licence \$ 25,000
  - Sub-Total \$857,000

Total Carry Over Projects = \$2,629,600



# 2012 Proposed New Initiatives

|  | Tax Rate Funding | Impact on Tax Rate |
|--|------------------|--------------------|
| <b><u>CPI Administrative Assistant (Contract to Full-time)</u></b><br>(\$24,000 to be charged to Capital)  | \$10,000         | 0.08%              |
| <b><u>Diesel Mechanic (CPI/Emergency Services)</u></b><br>This takes into consideration joint savings realized for contracted services and additional capital equipment needed to support the position | \$70,000         | 0.6%               |
| <b><u>Streetlight Pole Repainting</u></b>  | \$47,000         | 0.4%               |
| <b>Tax Rate Impact</b>   | <b>\$119,000</b> | <b>1.08%</b>       |