



YOUTH AND COMMUNITY INITIATIVES FUND

Youth Assistance Application Form

Background

The Town of East Gwillimbury is committed to helping youth (under age 19), elite athletes and community groups of the Town to participate in various activities and community programs.

To support this commitment, the Town has established a “Youth and Community Initiatives Fund”, which is funded through the Mayor & Council Charity Golf Tournament held annually in September.

Purpose

The purpose of the Youth and Community Initiatives Fund is to provide financial assistance to both individuals and community groups to help them participate in or organize various activities offered throughout the Town.

Grant Application Process

Grant criteria have been established to evaluate requests submitted in an equitable and efficient manner. As funds may be limited, priority will be given to individuals or groups based on information received and reviewed in the application process.

Please submit a completed application form to the: Office of the Mayor and Members of Council, Town of East Gwillimbury, 19000 Leslie Street, Sharon, ON, L0G 1V0 Attention: Gina Casey or by email to gcasey@eastgwillimbury.ca or 905-478-4282 ext 1276. All applications are kept in strict confidence.

The Application Review Team, comprised of external volunteers (not employed by the Town of East Gwillimbury) will review all applications and their decision will be final.

Applicants will be notified in writing regarding the status of their application.

Youth (under age 19)

Eligibility Criteria – Please read carefully:

While the criteria and application forms have been developed as guidelines, special circumstances will be considered on an individual basis.

1. 1.1 Applicants for the Youth and Community Initiatives Fund of East Gwillimbury must be a resident of the Town of East Gwillimbury and be under 19 years of age.
- 1.2 Special consideration will be given to adults (over the age of 19 with a developmental disability. (Applicant to provide proof of being in receipt of social assistance ie through Development Services Ontario)
- 1.3 The recipients should be available to volunteer for the Town of East Gwillimbury at the discretion of Application Review Team.
- 1.4 This fund will support youth who are unable to afford participation in East Gwillimbury activities (e.g. registration fee, uniforms, sporting equipment)
Financial constraints prohibiting participation the activity should be described.
 - All applications require any or all registration and cancellation policies of the organization where funds will be used. Out of town program applications will only be considered if the program is not offered within the Town of East Gwillimbury and will provide funding to cover half of the cost up to a limit of \$500.00 for one time only.
2. Under the Youth and Community Initiatives Fund program, individuals are eligible for a total of three funding grants. Funding applications are not to exceed a requested amount of \$1,500 per application. Each application will be eligible for up to 100% of the requested amount. All decisions are at the discretion of the Application Review Committee.
3. **If the activity is not completed, or the program cancelled all allocated funds must be returned to the Youth and Community Initiatives Fund.**
3. Groups may apply on behalf of individuals within their organization - such applications must include permission from the parent/guardian.
4. All applicants must provide an invoice/proof of registration verifying the amount for the activity/program for which funding is being requested.

Applications are to be submitted prior to the start date of the activity/program.
Applications submitted after the activity/program has started may not be considered for funding.

Once an application is approved, the Youth and Community Initiatives Fund will provide payment directly to the organization that provided the invoice. Funds cannot be paid to the applicant.

These criteria and application forms have been developed as guidelines. Unique circumstances will be considered by the Application Review Team.



Youth Assistance Funding Application Form

Name of Person Applying	
Relationship to Youth	
Address (proof of address required)*	
Phone & E-Mail	

****(please provide proof of residency ie. copy of utility bill)***

Child's Name	Age	Activity	\$\$ Requested
		TOTAL REQUESTED:	\$

***** An invoice, quote, or copy of registration must accompany each activity.*****

As the applicant, are you the parent or guardian of the child/children listed above

Yes No

If NO, please provide a written letter of permission from the parent/guardian supporting this application for funding.

Reason for application – please explain in detail:

Please attach any letters of reference or endorsements relevant to this application.



To your knowledge has this individual received funding through this program previously?

Yes No

If yes, when was the grant paid out?

_____ \$ _____
 Year Amount Received

_____ \$ _____
 Year Amount Received

Indicate to whom the money will be allocated. Please provide name and complete mailing address of the organization to which the cheque will be sent.

Please attach their cancellation policy.

Name of Organization & complete mailing address	Amount Requested Invoice Attached

Did you receive or will you receive funding from any other organizations, groups or agencies?
 If Yes, from whom and how much was or will be receive?



Who should we contact if we require volunteers for Town events?

Name: _____ Phone: _____

Please indicate days and time available to volunteer.

Weekdays

Weekends

Day Evenings Both

Day Evenings Both

Dated this _____ Day of _____, _____
(Month) (Year)

Signature of Applicant

Personal Information is protected under the Municipal Freedom of Information and Protection Act, 2001. Personal information is collected pursuant to the Municipal Act, R.S.O. 1990, and will be used for the purpose of financial assistance. All information is confidential and may be stored electronically for municipal use only. Inquiries may be directed to the Office of the Mayor.