

*The Town of East Gwillimbury is conveniently located along Highway 404 in northern York Region and has been identified as a premier center for growth within the GTA. We are proud of our award-winning focus on modernization, innovation, and creativity. Those joining Team EG will use that lens to help shape our growing community. As an Employee Recommended Workplace, employees enjoy a number of benefits including; competitive wages, employee assistance program, active social and wellness committees, access to outdoor seating areas and numerous trails which allow you to enjoy the beauty of EG while at work. Come join our team and see the EG difference!*

Reporting to the Manager, By-law Enforcement Services, within the Legal and Council Support Services Department, the Municipal Law Enforcement Officer investigates infractions and confirms compliance of Municipal By-laws, will work independently and together with Town staff. The Municipal Law Enforcement Officer is responsible for patrolling and ensuring conformity with Traffic and Parking By-law, Sign By-law, Encumbering Highway By-law and other relevant legislation, taking immediate action on health and safety by-laws infractions. In addition, you will be responsible for the issuance of parking tickets, vehicle towing, sign inspection and removal and review of business license, sign, and pool applications, as well as records management.

The successful candidate will have two years progressive Municipal By-law Enforcement or related enforcement experience (preferably in a municipal environment); a post-secondary education in Police Studies/Foundations, Law & Security, Justice & Administration or related discipline, or combination of education and experience in by-law enforcement and is designated Certified Property Standards Officer (CPSO); Certified Municipal Law Enforcement Officer (MLEO) is an asset. Thorough working knowledge with applicable government regulatory by-laws and regulations including Provincial Offences Act, Highway Traffic Act, Municipal Act, Ontario Building Code and other legislation related to municipal by-law enforcement is required. You also have excellent interpersonal, problem/complaint resolution, computer and records management, including legible hand-writing skills, and attention to detail and accuracy. Ability to work nights, evenings, days, weekends, and statutory holidays and operate a motor vehicle or self-propelled bicycle for extended periods of time, alone, or as part of a team. Ontario Class "G" valid driver's license in good standing is required.

**Salary Range: \$57,603- \$67,759 (Band 5)**

If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

**Deadline for applications is March 12, 2021.**

We thank all applicants for their interest, however, only those being considered for an interview will be contacted.

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.