

FACILITY OPERATOR (Part Time)

The Town of East Gwillimbury was recognized as a 2018 Employee Recommended Workplace by The Globe and Mail and Morneau Shepell. Employees enjoy a fully balanced lifestyle and have a high level of Total Health. Our municipal offices are easily accessible off of Highway 404 and a short 15 min drive from Highway 400. Enjoy competitive wages, progressive extended health plan, employee assistance program, and active social and wellness committees. Convenient parking, outdoor seating areas, and easy access to trails allow you to enjoy the beauty of EG while at work.

The Town is the GTA's top growth municipality, located just north of Toronto in York Region. As one of Ontario's growth centres, East Gwillimbury's population is projected to reach 150,000 by 2051. By joining Team EG you will help shape our growing community.

Reporting to the Supervisor of Facilities, the Facility Operator is responsible for the maintenance and upkeep of, but not limited to, the Sports Complex and Arena.

Responsibilities:

- Conducts indoor/outdoor operations and maintenance of the Sports Complex/Arena including janitorial duties, facility inspections and task lists;
- Responsibilities include general maintenance, sweeping, scrubbing, waxing, washing walls, cleaning glass, cleaning and stocking washrooms & change rooms etc;
- Operation of various equipment including floor scrubbers, vacuums, power tools, dehumidifiers, water system, boilers & heaters, light & medium duty trucks, ice resurfacing & maintenance equipment; including the maintenance of same in a clean & tidy condition;
- Ice resurfacing, flooding, & equipment maintenance.
- Responsible for the safe operation of small electrical equipment and performs basic carpentry and plumbing repairs as assigned;
- Providing emergency assistance (First Aid/CPR and emergency evacuation) to facility users when required;
- Travel between satellite facilities
- Other duties as assigned.

Qualifications:

- Minimum Grade 12 Education Required
- Must have knowledge of general building maintenance.
- Experience and technical skills in ice making and resurfacing, refrigeration, grounds keeping and sports field maintenance;
- Knowledge of the Occupational Health and Safety Act and WHMIS; Ontario Recreation Facilities Association Basic Refrigeration and Ice Maintenance and Equipment Operations Certificates;
- Certified Ice Technician (C.I.T) Certification would be an asset and/or knowledge & experience with Refrigeration Plant Operations;
- Valid First Aid & CPR/AED certifications;
- Basic knowledge of HVAC systems, electrical and plumbing is required;
- Knowledge of thermostats, ice/facility booking programs (ActiveNet) and closed circuit televisions (security) is considered an asset;
- Must hold and maintain in good standing the appropriate motor vehicle (G) license classification as outlined by government regulations; Class D would be an asset;
- Must have a sound knowledge of operating all light and heavy equipment safely and efficiently;
- Vulnerable Sector Check is required.
- Must be available to work flexible hours including days, evenings, weekends and holidays.

Rate: \$18.00/hour

If you're looking for an opportunity that will enable you to contribute to a growing and inclusive community, please apply. Please make reference to the position and submit your resume and related information to:

[ADP Workforce Now - Career Centre](#)

Deadline for applications is September 20, 2019.

We thank all applicants for their interest, however, only those being considered for an interview will be contacted

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.