

Revision Officer (RO)

As a Revision Officer you report to the Poll Supervisor (PS).

You are responsible to:

- Assist with setting up the polls.
- Ensure you are wearing your election official badge at all times.
- Ensure you are familiar with how to assist an elector with a disability
- When the Information Officer is busy greet the elector and direct them to the correct table and vote making sure they have no accessibility issues
- Check the Electoral Boundary Map and the Voting Place Key in order to direct electors to the appropriate Poll and/or Ward
- Check the voters list to determine if an elector is on the voters list and that their school support is correct (only electors who are not sure or who have not received a Voter Notification Card)
- Assist an elector with the *Application to Amend the Voters' List* making sure they have proper identification when a change or correction is required
- Instruct the elector to take both the form and ID to the correct Returning Officer to cast their ballot(s)
- Assist the DRO, Poll Clerk and Information Officer when requested