



**ROAD OCCUPANCY PERMIT  
APPLICATION (UTILITY/CONTRACTOR)**

**The undersigned hereby applies for:  
ROAD OCCUPANCY PERMIT, WATER, SEWER**

**APPLICANT INFORMATION:**

Contractor: _____	For: _____ (Utility Co.)
Contractor Address: _____	Address: _____
Contact Phone: _____	Cell: _____
Fax: _____	Email: _____
Date: _____	Time: _____
YYYY / MM / DD	HH      MM

**LOCATION AND DATE(S) OF ROAD OCCUPANCY:**

LOCATION/ADDRESS \_\_\_\_\_

CROSS STREET \_\_\_\_\_

To be occupied From: \_\_\_\_\_ To: \_\_\_\_\_

**SUPPORTING DOCUMENTATION**

Book 7 Traffic Management Plan attached  YES  NO

**DESCRIPTION OF WORKS (Briefly describe and sketch the work to be undertaken - may be attached)**

Hand Dig Within 1m (3.28ft) as measured horizontally from the field markings: depth varies and must be determined by hand

\_\_\_\_\_

**APPLICANT REQUIREMENTS**

*Upon obtaining the Road Occupancy Permit the applicant agrees to the following:*

- (a) Abide by and adhere to the Town of East Gwillimbury By-law Number 73-28
- (b) Before commencing work provide and during the course of the occupancy maintain and abide by a Traffic Management Plan according to the standards set forth in Ontario Traffic Manual Book 7 – Temporary Conditions.
- (c) All installations within municipal right of way must be a minimum of 1 metre in depth.
- (d) Any sidewalk bays that are removed, are to be temporarily replaced with asphalt – no more than ¾” deficiency/lip. Concrete to be replaced within 30 days of work completion.
- (e) No spray paint on sidewalks. Use of flags only.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***For office use only:***

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_