



## POOL/HUT TUB PERMIT INFORMATION

Please submit the following with your pool permit application:

- Completed Pool Permit Application
- Pool Permit Fees:
  - \$ 154.00 permit fee (serviced lot)
  - \$ 229.00 permit fee (privately serviced lot)
  - \$1500.00 deposit fee
  - Road Occupancy Permit \$56.00
- Pool brochure showing the pool you will be installing
- 2 copies of the site plan/pool drawing showing:
  - All structures on the property
  - Pool placement, fencing and gate details
  - All setbacks from pool to lot lines, decks, house accessory buildings, septic system, etc. (Required setbacks are 4 feet from any side or rear lot line, 4 feet from any structure, and 4 feet from fencing to pool edge).
- Fencing must be minimum 4 foot 1 ½ inch gauge chain link fence, gates must be self-closing and locked when not in use. Swales cannot be obstructed or altered.
- If your property is located within the Lake Simcoe Region Conservation Authority's (LSRCA) regulated area, you will be required to obtain their approval prior to applying for a pool permit. Their contact number is (905) 895-1281.
- If your property is located within the Oak Ridge Moraine you will be required to obtain approval from the Town's Planning Department prior to applying for a pool permit.
- Review of your pool permit application will not commence until all approvals and requirements are submitted with your application. Review time is approximately 10 business days.
- It is the responsibility of the homeowner to ensure a permit is issued prior to construction taking place. When the construction is complete with fencing, please contact the Bylaw Department for a final inspection (905) 478-4282. Once the final inspection has been completed and approved, your deposit will be returned to you via regular mail.