



## **COMMUNITY PARKS, RECREATION & CULTURE REPORT CPRC-2017-05**

To: Committee of the Whole Council

Date: April 4<sup>th</sup>, 2017

Subject: Civic Centre Accessibility Entrance and Green Courtyard Project

Origin: Community Parks Recreation and Culture (CPRC) - Parks Branch

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### **RECOMMENDATIONS**

1. **THAT** Community Parks, Recreation & Culture Report CPRC-2017-05 dated April 4, 2017 entitled "Civic Centre Accessibility and Green Courtyard project" be received; and
2. **THAT** Council approve the revised project budget of \$419,554, excluding taxes, as presented in this report.

### **PURPOSE**

To provide Council with an update related to the South Accessibility entrance and Low Impact Development (LID) Feature at the Civic Centre and to seek Council approval for a revised budget for this project.

### **BACKGROUND**

At Council meeting June 21st, 2016 the project at the Civic Centre South entrance including an accessibility entrance and LID feature was approved by Council and the project was awarded to the lowest bid, Forest Ridge Landscaping Incorporated. The project is in partnership with the Lake Simcoe Region Conservation Authority and York Region. Construction commenced in July 2016.

Effective February 1<sup>st</sup>, 2017 the Town ended the contract with Forest Ridge Landscaping Incorporated due to insufficient progress.

The Town has now assumed the site and role of the constructor and has started the process of seeking costing from trades and coordination of work.

Town staff have made best efforts to value engineer the project and control all costs without compromising the functionality of the accessibility entrance and the LID feature.

Staff have calculated a full cost projection under the analysis and financial implications sections of this report to complete the project.

**ANALYSIS**

It is worthy to note that at the time of tender award PR 2016-05 the bid from Forest Ridge Landscaping Incorporated was the lowest bid at \$289,707, excluding taxes, and the proponent had performed two past projects with the Town. It should also be noted that the next lowest tender amount was higher by \$150,000 excluding taxes.

The original budget for this project was approved at \$324,554 excluding taxes which includes design and the tendered amount for construction with a contingency. Based on pricing attained by the Town to complete the project with the Town acting as constructor, estimated additional funding of \$75,000, excluding taxes, will be required. It should be noted the requested revised budget of \$419,554, excluding taxes, is below the second lowest bid during the original competitive tendering process PR 2016-05.

**NEED FOR PUBLIC CONSULTATION**

This report is presented to Council in public session.

**FINANCIAL IMPLICATIONS**

**Table A** provides the funding sources for the project and revised budget request. All amounts exclude taxes.

An additional grant funding source from York Region in the amount of \$20,000 has been confirmed and added to the revised budget in Table A.

**Table A**

<b>Funding Source</b>	<b>Budget</b>
Town of East Gwillimbury	
Community Capital Contribution	\$124,777
Facilities Capital Reserve	\$124,777
LSRCA	\$75,000
York Region	\$20,000
<b>Total</b>	<b>\$344,554</b>
<b>Requested Additional Funding</b>	<b>\$75,000</b>
<b>Total Revised Budget</b>	<b>\$419,554</b>

The Town Finance Department confirms the additional amount required for this project can be provided from the Community Capital Contribution and Facilities Capital Reserve funds. All existing grant amounts have been confirmed with the funding partners.

**ALIGNMENT TO STRATEGIC PLAN**

The recommendations of this report align with the following Strategic Pillar(s):

- #1 Providing quality, affordable programs and services for a safe, accessible and livable community
- #2 Building a complete community that provides healthy places to live, work, play and learn

**CONCLUSION**

Staff recommend Council approve the revised project budget in the amount of \$419,554, excluding taxes, to complete the work at the Civic Centre south accessibility entrance and LID feature.

Prepared, Reviewed and  
Recommended by:

*Original signed by*

Approved for Submission by:

*Original signed by*

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Thomas R. Webster  
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